

**Employer certification
for culture tax**

Employer certification

as per § 2 Section 4 of the statutes on charging a culture tax in the City of Cologne region. Please submit this employer certification to your accommodation facility.

Employer name and address (company/authority letterhead)

Company or authority name

street name and house number

Post code

City

Signatory surname

Signatory first name

We hereby certify to our staff member

Surname

First name

that his/her stay in Cologne

from

to

is mandatory for work.

To enter further persons or business trips, please click the following link.

City and date

Employer's signature

Data protection information

Submission of this employer certification to the accommodation facility is voluntary, and solely serves to establish tax liability in accordance with the statutes on culture tax in the City of Cologne region. The data collected will be forwarded to the City of Cologne's tax office. If this process is not approved, the culture tax will be charged, unless mandatory work-related accommodation is otherwise proven. Submitting this certification implies approval of the aforementioned data processing and use.

Further information

Accommodation is considered mandatory for work-related reasons if a legal occupation or commercial or voluntary activities in Cologne is deemed impossible/infeasible without accommodation. This may be the case, for example, if the guest's place of residence is so far from his/her workplace, that a daily commute is not considered feasible, or if his/her presence at the workplace (which differs from his/her residence) is otherwise essential for practising his/her occupation. It must also be demonstrated that it would be impossible to perform the commercial or voluntary activities, and thus earn income, without paying for accommodation.

The City of Cologne's tax office can check the accuracy of the employer certification. Issuing incorrect certificates may be liable to prosecution as an administrative offence or criminal act.

For queries to the City of Cologne
Telephone +49 221 / 221-96913
Facsimile +49 221 / 221-22907