Questionnaire

Labour Force Survey - first wave

Module 1	**Labour Market Status**

The following questions refer mostly to the reference week ^F_PREFILL.TX_REF_WEEK. Some questions refer to the reference month, which is the reference week and the 3 weeks preceding it, so ^F_PREFILL.TX_REF_MONTH.

(INT. Read the questions and the possible answers literally, unless stated otherwise in the instructions – ASK the questions in the given order.)

Submodule W — Has worked or not

W1

During the reference week, have you done any work for pay or profit, even if it was only for one hour?

(INT. It can also concern a small job such as working in a restaurant or cafe, babysitting, tutoring, gardening or doing odd jobs against payment,...)

Yes	1 ☐
No	2 ☐

W2a

During the reference week, did you work as an unpaid family helper, even if it was only for one hour?

Yes	1 ☐
No	2 ☐

W2b

During the reference week, did you have a job which, for some reason, you were absent from?

Yes	1 ☐
No	2 ☐

Submodule A — Absence

A1

What was the main reason why you did not work during the reference week?

(INT. Read the answers one by one – only 1 answer possible)

Annual holidays or bank holidays	1 ☐
Flexible schedule or compensation for overtime hours	2 ☐
Illness or accident	3 ☐
Maternity or paternity leave, or birth leave	4 ☐
Full time parental leave or time credit with motive \looking after own children\	5 ☐
Trainings (directly) related to the job	6 ☐
Your work is seasonal and the reference week is out of season	7 ☐
You had found a job at the end of the reference week but it started later than the reference week	8 ☐
Temporary unemployment due to force majeure or due to economic reasons	10 ☐
Other reason (INT. Describe)	9 ☐

A2

During your parental leave, did you receive any salary or allowance from the National Employment Office related to your job?

It can also be a partial wage.

Yes	1 ☐
No	2 ☐

A3

Are you still regularly performing tasks or odd jobs for your work or your enterprise off season? It is about keeping the enterprise running, for example through maintenance works. It is not about administrative obligations such as completing the tax return.

Yes	1 ☐
No	2 ☐

A4a	**What is the total duration of your full time parental leave?**		
	up to 3 months	1	☐
	more than 3 months	2	☐

A4b	**What is the total duration of your absence?**		
	(INT. If it is not known whether the total duration will be shorter or longer than three months, one takes the elapsed time between the moment that one was absent for that reason and the end of the reference week. It concerns an uninterrupted duration, so not: multiple periods of absence combined.)		
	up to 3 months	1	☐
	more than 3 months	2	☐

Submodule MJ | Second job or several jobs

MJ1	**During the reference week, did you have more then one job?**		
	No	1	☐
	Yes, 2 jobs	2	☐
	Yes, more then 2 jobs	3	☐

Submodule S | Looking for a job

S1	**During the reference month, did you look for a job? The reference month refers to the reference week combined with the 3 preceding weeks. It also includes looking for a small job or preparatory activities for starting up a business.**		
	Yes	1	☐
	No	2	☐

S2a	**Was this perhaps because you have already found a [IF (A4a=2 or A4b=2):nother] job?**		
	Yes	1	☐
	No	2	☐

S2b	**Did you already start with this new job?**		
	Yes	1	☐
	No	2	☐

S3	**Does this job start within 3 months after the reference week?**		
	Yes	1	☐
	No	2	☐

S4	**Do you want a job even though you have not been looking for one?**		
	Yes	1	☐
	No	2	☐

S5	**What is the main reason why you did not look for a job in the reference month?**		
	(INT. Read the answers one by one – only 1 answer possible)		
	You think that no suitable job is available	1	☐
	You are in education or training	2	☐
	You are temporarily unable to work due to illness or incapacity for work	3	☐
	You look after your own children or other dependant relatives	4	☐
	Other family reasons	5	☐
	Other personal reasons	6	☐
	Other reason (INT. Describe)	7	☐

S6

What is the main reason why you do not want a job?

(INT. Read the answers one by one – only 1 answer possible)

You are in education or training	1 ☐
You do not want to work at the moment due to illness or incapacity for work	2 ☐
You look after your own children or other dependant relatives	3 ☐
Other family reasons	4 ☐
Other personal reasons	5 ☐
You are retired	6 ☐
Other reason (INT. Describe)	7 ☐

S7 (Y)

Why do you look after your own children or other dependent relatives?

(INT. Read one answer after the other – only 1 answer possible. If there are several reasons, please indicate the main reason;)

Because the appropriate service is too expensive	1 ☐
Because the appropriate service is not available	2 ☐
Because you want to do it yourself	3 ☐
Other reason (INT. Describe)	4 ☐

Submodule MS Job Search methods

MS1

How did you look for employment during the reference month, so the reference week + the 3 preceding weeks?

(INT. Read one answer after the other – multiple answers possible)

You have replied to a job advertisement or placed an advertisement yourself	1 ☐
You consulted job advertisements through newspaper, internet, ...	2 ☐
You placed or adapted your CV online	3 ☐
You contacted employers, visited a job fair	4 ☐
You contacted your friends, relatives or acquaintances in order to find work	5 ☐
You contacted a public employment agency (VDAB / ACTIRIS / FOREM / ADG) or a local job centre in order to find work	6 ☐
You contacted an interim / a selection bureau, a head hunter's agency	7 ☐
You contacted a local employment agency or an authorized enterprise within the framework of services cheques	8 ☐
You took a test, a competition for recruitment or went to a job interview	9 ☐
You have made preparations to start a business such as searching for buildings or financial resources	10 ☐
None of the above methods	11 ☐

MS2a

How long have you been looking for work (expressed in months)?

(INT. Fill in 0 if less than 1 month)

I___I___I months

98 Don't know **(IF PROXY)**

MS2b

Before you found your job, how long have you been looking for a job?

(INT. Fill in 0 if less than 1 month)

I___I___I months

98 Don't know **(IF PROXY)**

Submodule V   Availability

V1a

Suppose you would have found a job during the reference week, [IF tijdstip_INT >= dt_end_Refweek + 14d: Could] [IF tijdstip_INT < dt_end_Refweek + 14d: Would] you have been able to start within 2 weeks?

Yes	1 ☐
No	2 ☐

V1b

[IF tijdstip_INT >= dt_end_Refweek + 14d: Could] [IF tijdstip_INT < dt_end_Refweek + 14d: Would] you have started this job within 2 weeks after the reference week?

Yes	1 ☐
No	2 ☐

V2 Which is the main reason why [IF tijdstip_INT >= dt_end_Refweek + 14d: you could] [IF tijdstip_INT < dt_end_Refweek + 14d: you can] you not start working within 2 weeks?

(INT. Read one answer after the other – only 1 answer possible)

You are in education or training	1 ☐
You cannot start because of an illness or incapacity for work	2 ☐
You look after your own children or other dependent relatives	3 ☐
Other family reasons	4 ☐
Other personal reasons	5 ☐
Other reason (INT. Describe)	6 ☐

V3 (Y) Why do you look after your own children or other dependent relatives?

(INT. Read one answer after the other – only 1 answer possible. If there are several reasons, please indicate the main reason)

Because the appropriate service is too expensive	1 ☐
Because the appropriate service is not available	2 ☐
Because you want to do it yourself	3 ☐
Other reason (INT. Describe)	4 ☐

Module 2 Characteristics of the main job

We will first talk about the characteristics of the main job. This is the job for which you have usually worked the most hours per week. If this is the same in all jobs, it is the job with the highest salary.

CH1 Which of the following categories describes best your professional status [IF MJ1=2,3 in your main job] during the reference week?

Private sector - manual ("blue-collar")	1 ☐
Private sector - non-manual ("white-collar")	2 ☐
Public sector - permanent position	3 ☐
Public sector - temporary position	4 ☐
Self-employed without employees	5 ☐
Self-employed with employees	6 ☐
Unpaid family helper	7 ☐

CH2a (Y) You are self-employed without employees ...

under own name	1 ☐
as director of a company	2 ☐

CH2b (Y) You are self-employed with employees ...

under own name	1 ☐
as director of a company	2 ☐

CH3 (Y) In your * job / [IF MJ1=2,3] main job*, do you supervise other personnel?

Yes	1 ☐
No	2 ☐

CH4 What is your occupation or position [IF MJ1=2,3 in your main job]?

(INT. Write the name and the description of the occupation or position)

CH4a Name of the occupation or position:

CH4b Description of the occupation or position:

What is the name and city of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the self-employed person where you worked [IF MJ1=2,3 in your main job]?

(INT. If the respondent works abroad, the name of the country is enough. For certain neighboring states, the region will be asked for afterwards)

CH5a Name of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] business of the self-employed perso

(INT. When it concerns a small or an occasional job such as babysitting or gardening for an acquaintance, you can also enter 'private person'.)

CH5b What is the municipality of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the se

	Can you tell which German district ('Regierungsbezirke') it is?

	Can you tell which French region it is?

	Can you tell which British county it is?

	Can you tell which Dutch province it is?

	What is the main activity of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the self-employed person* **where you ^TX_MN_JOB_CH5?** (INT. Write the name and the description of the main activity)	
CH6a	Name of the main activity:	
CH6b	Description of this activity:	

CH7a (Y)	**How many persons, including the employer, work in** *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the self-employed person* **where you ^TX_MN_JOB_CH5?**	
	1 to 9	1 ☐
	10 to 19	2 ☐
	20 to 49	3 ☐
	50 to 249	4 ☐
	250 or more	5 ☐
	Don't know	98 ☐

CH7b (Y)	**Please mention the exact number**
	I___I

CH8 (Y)	**Do you think it is less or more than 10 persons?**	
	10 persons or more	1 ☐
	Less than 10 persons	2 ☐

CH9	**When did you begin your current** * job / [IF MJ1=2,3] main job*?
CH9a	Since which year ?
CH9b	Since which month ?

CH9c	**When you don't remember the exact month, do you remember what quarter it was?**	
	First quarter: January, February, March	1 ☐
	Second quarter: April, May, June	2 ☐
	Third quarter: July, August, September	3 ☐
	Fourth quarter: October, November, December	4 ☐

CH10 (Y)

How did you find your current job?

Through an advertisement in the media, on the Internet or social media	1 ☐
Through relatives, friends or acquaintances	2 ☐
Through VDAB, Actiris, Forem or ADG	3 ☐
Through a temporary employment agency or a head hunter agency	4 ☐
Through an educational institution, a training institution, an internship or a previous work experience	5 ☐
You contacted the employer directly	6 ☐
The employer contacted you directly	7 ☐
Through a selection test or exam for a job in the administration	8 ☐
Other	9 ☐

CH11 (Y)

Did you get help from VDAB, ACTIRIS, Forem or ADG in finding your current * job / [IF MJ1=2,3] main job *?
(INT. Through active support, or by searching for job vacancies on their website, not by offering training or application training)

Yes	1 ☐
No	2 ☐

CH12

Do you have a permanent or temporary job?

Permanent job	1 ☐
Temporary job	2 ☐

CH13

Under which type of employment contract do you work?
(INT. Read one answer after the other - let the respondent indicate what is most applicable)

unlimited duration / permanent appointment (no end date)	1 ☐
limited duration or for a given job (the contract contains an end date or ends when the specific work is done)	2 ☐
temporary work contract	3 ☐
student job with a student employment contract	4 ☐
work as part of a training (for example apprenticeship training contract or alternating work and training, internship, etc.)	5 ☐
work without any employment contract (for example occasional work, etc.)	6 ☐

CH14

Is it an internship or a system of apprenticeship, or dual learning system?

internship	1 ☐
apprenticeship or dual learning system	2 ☐

CH15a

What is the total duration of your current contract?
(INT. The total duration is the number of months that have already passed plus the number of months that are still to come. If unknown, ask for an estimate.)
(INT. If shorter than 1 month, note '0'.)

I___I___I months

CH15b

What is the duration of [IF CH13=3: your temporary work contract] [IF CH13=4: your student job contract] [CH14=1: this internship] [CH13=6: this job] ?
(INT. The total duration is the number of months that have already passed plus the number of months that are still to come. If unknown, ask for an estimate.)

less than 1 month	1 ☐
from 1 to less than 3 months	2 ☐
from 3 to less than 6 months	3 ☐
6 months or more (INT: specify: I___I___I months)	4 ☐

CH16

What is the main reason why you have [IF CH12=2 and CH13 ≠ 4, 5: a temporary job] [IF CH12=1 and CH13=2: a contract of limited duration] [IF CH12=1 and CH13=2: a temporary work contract]?
(INT. Read one answer after the other – only 1 answer possible)

You could not find a permanent job	1 ☐
You did not want a permanent job	2 ☐
You have a contract of limited duration in view of a permanent contract	3 ☐
This job is only offered as a temporary job	4 ☐
Other reason	5 ☐

CH17

Do you work full-time or part-time [IF MJ1=2,3: in your main job]?

Full-time	1 ☐
Part-time	2 ☐

CH18 (Y)

What is the volume of the part-time job, expressed as a percentage of a full-time job?
(INT. Write the percentage)

|__|__|__| %

CH19

What is the <u>main reason</u> to work part-time?
(INT. Read one answer after the other – only 1 answer possible)

You do not find any full-time job or your job is not offered on a full-time basis	1 ☐
You are in education or training	2 ☐
Because of an illness or incapacity for work	3 ☐
To look after the children or other dependent relatives	4 ☐
Other family reasons	5 ☐
Other personal reasons	6 ☐
Other reason (INT. Describe)	7 ☐

CH20 (Y)

Why do you look after your own children or other dependent relatives?
(INT. Read one answer after the other – only 1 answer possible. If there are several reasons, please indicate the main reason)

Because the appropriate service is too expensive	1 ☐
Because the appropriate service is not available	2 ☐
Because you want to do it yourself	3 ☐
Other reason (INT. Describe)	4 ☐

Module 3 Working time
Submodule CU Working time (contractual and usual)

The next questions focus on working hours.

The next questions focus on the working hours in the job that we have previously designated as your main job.

CU1

In a previous question you stated that you do not have an employment contract. Have verbal agreements been made about the number of hours to be worked?

Yes	1 ☐
No	2 ☐

CU2

Does your work contract specify the number of hours to be worked?

Yes	1 ☐
No	2 ☐
[IF PROXY] Don't know	8 ☐

CU3a

You previously answered that you have a permanent position in the public sector. How many hours are you legally supposed to work?

(INT. The number of hours is expressed in hours and half hours. Half an hour is indicated as 0.5.)
(INT. It concerns the number of hours as provided by the work regulations, taking into account part time work, parental leave, etc.)

1,0 – 95,0	Number or hour and half hours
98	[IF PROXY] Don't know

CU3b

How many hours per week is it?
(INT. The number of hours is expressed in hours and half hours. Half an hour is indicated as 0.5.)
(INT. It concerns the number of contractual hours, taking into account part time work, parental leave, etc.)

1,0 – 95,0	Number or hour and half hours
98	[IF PROXY] Don't know

CU4

Is this the number of hours you usually work per week?

Yes	1 ☐
No	2 ☐
[IF PROXY] Don't know	8 ☐

CU5	**How many hours per week do you usually work?**	
	(INT. The number of hours is expressed in hours and half hours. Half an hour is indicated as 0.5.)	
	1,0 – 95,0	Number or hour and half hours
	96	Your hours vary from week to week.
	98	**[IF PROXY]** Don't know

CU6	**Based on the last four working weeks, can you estimate the number of hours you usually work per week?**	
	(INT. The number of hours is expressed in hours and half hours. Half an hour is indicated as 0.5.)	
	1,0 – 95,0	Number or hour and half hours
	96	Impossible to estimate
	98	**[IF PROXY]** Don't know

CU7	**Over how many days are these hours usually spread in one week?**

Creatie van variabele USUAL (gewoonlijk gewerkte uren)
IF CH1 = 1, 2, 4 and (CU2=1 OR CU1=1) then USUAL = CU3b
IF CH1=3 then USUAL = CU3a
IF (CU1 =2 OR CU2 in (2, 8) OR CU3a = 98 OR CU3b = 98 OR CU4 in (2, 8)) OR (CH1 > 4) then USUAL = CU5
IF CU5 in (96, 98) then USUAL = CU6

Submodule ABS Absence

The next questions only refer to the reference week that starts on Monday ^F_PREFILL.DT_REF_WEEK_STRT and ends on Sunday ^F_PREFILL.DT_REF_WEEK_STOP and focus on the number of days and half days on which you were <u>not</u> working.

ABS1a	**Were there days (or half days) during that week on which you did not work because of leave, illness, bank holiday, a training that not work-related, etc.?**	
	Yes	1
	No	2
	[IF PROXY] Don't know	8

ABS1b	**During that week, were there days (or half days) on which you did not work because of leave, illness, bank holiday, a training that not work-related, etc.?**	
	Yes	1
	No	2
	[IF PROXY] Don't know	8

ABS2	**We would like to know the reasons of your absence. Multiple answers are possible. Was it:**	
	(INT. Read one answer after the other – multiple answers possible)	
	wegens ziekte of een ongeval	1
	because of an illness or an accident	2
	because of temporary unemployment (force majeure or economic reasons)	4
	for another reason, for example because a family member was ill, because of a strike, etc.	3

(INT. The absence is expressed in days and half days, from 0,5 to 7,0. Beware, with half a day is meant: half of what one normally achieves in one day.)

ABS3_1	**Because of a leave, annual holidays or a bank holiday: how many days of absence?**

ABS3_2	**Because of an illness or an accident: how many days of absence?**

ABS3_4	**Because of temporary unemployment: how many days of absence?**

ABS3_3

For another reason: how many days of absence?

Submodule EXT Overtime work

EXT1a

During that week, did you work overtime hours for your * job / [IF MJ1=2,3] main job*? Please compare with your contractual or legal hours. Both paid and unpaid overtime hours are included, as well as overtime hours that you can recover later.

Yes	1	☐
No	2	☐
[IF PROXY] Don't know	8	☐

EXT1b

During this week, did you work more hours than usual for your * job / [IF MJ1=2,3] main job*?

Yes	1	☐
No	2	☐
[IF PROXY] Don't know	8	☐

EXT2

How many hours of overtime work was this in this week? Overtime work that can be recovered later should be included as well.
(INT. The number of hours is expressed in hours and half hours. Half an hour is indicated as 0.5.)

1,0 – 95,0	Number or hour and half hours
98	[IF PROXY] Don't know

Submodule ACT Working time (actual)

INTRO

The following question focuses on the number of hours that you have actually worked IF MJ2,3: [in your main job]. Please take into account overtime hours but not the hours or days of absence due to illness, holidays or other reasons.

ACT1

How many hours did you actually work for your [if MJ1=1: job; if MJ1=2,3: main job] during the week that started on Monday ^F_PREFILL.DT_REF_WEEK_STRT and ended on ^F_PREFILL.DT_REF_WEEK_STOP?
(INT. The number of hours is expressed in hours and half hours. Half an hour is indicated as 0.5.)

[if MJ=1; 1,0-95,0; if MJ in (2,3): 0,0-95,0]	Number or hour and half hours
98	[IF PROXY] Don't know

Module 4 Work organisation

INTRO The following questions refer to your work organisation during *the reference month* , i.e. the 4 weeks from [startrefmaand] to [eindrefmaand] included. If this period was rather exceptional, you can use the last 3 months as basis. [IF MJ1= 2, 3] The questions here only refer to your main job.

WM1

You just answered that you did not work during the reference week [IF MJ1=2,3: in your main job]. Did you work during the rest of the reference month [IF MJ1=2,3: in your main job]?

yes	1	☐
no	2	☐

WO1

How often did you work at home during this period?

Always	0	☐
Half the working time or more	1	☐
Less than half the working time, but at least for one hour	2	☐
Never	3	☐

WO1b

Could you perform your duties [IF WO1= 1, 2: even more] from home?

Yes, but [if CH1 = 1,2,3,4: my employer; if CH1 = 5, 6, 7: my customer or client] does not allow it	1	☐
Yes, but I myself prefer not to work from home or my home situation does not allow it	2	☐
No, this is not possible in my job	3	☐

WO2 (Y)

How often did you work <u>in the evening</u> during the reference month? (+- from 7pm till 11pm)

Half the number of days worked or more	1	☐
Less than half the number of days worked, but at least for one hour	2	☐
Never	3	☐

WO3 (Y)

How often did you work <u>at night</u> during the reference month? (+- from 11pm till 5am)

Half the number of days worked or more	1	☐
Less than half the number of days worked, but at least for one hour	2	☐
Never	3	☐

WO4 (Y)

During the reference month, how often did you work on a <u>Saturday</u>?

At least 2 Saturdays	1	☐
One Saturday, for at least one hour	2	☐
Never	3	☐

WO5 (Y)

During the reference month, how often did you work on a <u>Sunday</u>?

At least 2 Sundays	1	☐
One Sunday, for at least one hour	2	☐
Never	3	☐

WO6 (Y)

Do you usually do <u>shift work</u>? [IF MJ1, 2, 3] The questions here still refer to your main job only.

Yes	1	☐
No	2	☐

WO7 (Y)

Can you decide for yourself on the start and end of your working day?

Yes, you can fully decide	1	☐
Yes, with certain restrictions, e.g. within flexible hours	2	☐
No, the employer or the organisation decides	3	☐

WO8 (Y)

Can you decide for yourself on the start and end of your working day?

Yes	1	☐
No, this is determined by clients or other persons involved (e.g. suppliers)	2	☐
No, this is determined by other elements (e.g. weather conditions, legal regulations)	3	☐

WO9 (Y)

For how many clients did you work <u>in the last 12 months</u>?

1 client	1	☐
2 to 9 clients	2	☐
10 or more	3	☐
No client	4	☐
Don't know	8	☐

WO10 (Y)

In the last 12 months, did at least 75 % of your self-employment income come from one client?

Yes	1	☐
No	2	☐
Don't know	8	☐

Module 5 Characteristics of the second job

The following questions focus on the characteristics of your second job.

(INT. This refers to the additional job for which the most hours per week are usually worked (excluding the main job). If this is the same in all additional jobs, it is the additional job with the highest salary.)

SJ1

Which of the following categories describes best your professional status in your second job during the reference week?

Private sector - manual ("blue-collar")	1 ☐
Private sector - non-manual ("white-collar")	2 ☐
Public sector - permanent position	3 ☐
Public sector - temporary position	4 ☐
Self-employed without employees	5 ☐
Self-employed with employees	6 ☐
Unpaid family helper	7 ☐

SJ2a (Y)

You are self-employed without employees. Is it:

under own name	1 ☐
as director of a company	2 ☐

SJ2b (Y)

You are self-employed with employees. Is it:

under own name	1 ☐
as director of a company	2 ☐

SJ3

What is the name and city of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the self-employed person* where you carry out your second job ?

SJ3a   Name of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the self-employed perso

SJ3b   What is the municipality of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the se

SJ4

What is the main activity of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the self-employed person* where you carry out your second job ?
(INT. Write the name and the description of the main activity)

SJ4a   Name of the main activity:
SJ4b   Description of this activity:

Submodule   Working time second job

SJ5

How many hours per week do you usually work in this second job?
(INT. The hours are expressed in hours and half hours. Half an hour is indicated as 0.5.)

1,0 – 95,0	Number or hour and half hours
96	Your hours vary from week to week.
98	**[IF PROXY]** Don't know

SJ6

Based on the last four working weeks, can you estimate the number of hours that you usually work per week in this second job?

(INT. The hours are expressed in hours and half hours. Half an hour is indicated as 0.5.)

1,0 – 95,0	Number or hour and half hours
96	Impossible to estimate
98	**[IF PROXY]** Don't know

SJ7

How many hours did you actually work for your second job during the week that started on Monday ^F_PREFILL.DT_REF_WEEK_STRT and ended on ^F_PREFILL.DT_REF_WEEK_STOP? Take into account any absences or overtime. ^TX_MS_2ND_JOB_HRS_ACTL_NB

(INT. The hours are expressed in hours and half hours. Half an hour is indicated as 0.5.)

0,0 – 95,0	Number or hour and half hours
98	**[IF PROXY]** Don't know

Module 6   Job wish

WS1a

Would you like to work <u>more</u> hours per week than usual if your salary or income increased proportionally? **[IF MJ1=2,3 All jobs together.]**

No	1 ☐
Yes: as part of the current job	2 ☐
Yes: by finding an additional job	3 ☐
Yes: by finding another job with more working hours	4 ☐
Yes: no matter how	5 ☐

WS1b

Would you like to work <u>fewer</u> hours per week than usual if your salary or income decreased proportionally? **[IF MJ1=2,3 All jobs together.]**

No	1 ☐
Yes: as part of the current job	2 ☐
Yes: by finding another job with fewer working hours	3 ☐
Yes: no matter how	4 ☐

WS2 (Y)

How many hours per week would you like to work?

(INT. Note the number of hours)

WS3 (Y)

Did you look for another or an additional job during the reference month?

Yes	1 ☐
No	2 ☐

WS4

If you were offered more hours per week today, either in your current job or in a new job, would you be able to start working more hours within two weeks?

Yes	1 ☐
No	2 ☐

WS5

What is <u>the main reason</u> why you would not be able to start working more hours within 2 weeks?

(INT. Read one answer after the other – only 1 answer possible)

You are in education or training	1 ☐
You can no longer work because of an illness or incapacity for work	2 ☐
You look after your own children or other dependent relatives	3 ☐
Other family reasons	4 ☐
Other personal reasons	5 ☐
Other reason (INT. Describe)	6 ☐

WS6 (Y)

Why do you look after your own children or other dependent relatives?

(INT. Read one answer after the other – only 1 answer possible. If there are several reasons, please indicate the main reason)

Because the appropriate service is too expensive	1 ☐
Because the appropriate service is not available	2 ☐
Because you want to do it yourself	3 ☐
Other reason (INT. Describe)	4 ☐

Module 7   Register

RG1

Are you registered as a job seeker in VDAB, Actiris, Forem or ADG?

Yes	1 ☐
No	2 ☐

RG2

Do you currently receive benefits from the National Employment Office in the context of unemployment (including temporary unemployment) or as a person enjoying a bridging pension (i.e. unemployment regime with company supplement)?

Yes	1 ☐
No	2 ☐

Module 8 | Previous job

INTRO We will now ask you a few questions about a possible previous job.

PR1 | **Have you <u>ever</u> had paid work or worked as unpaid helper?**

Yes	1	☐
No	2	☐

PR2 | **Was it a job (or at least one job) that you have done for 3 months or longer?**

Yes	1	☐
No	2	☐

INTRO The following questions refer to the last job that you did, irrespective of the duration of this job.

PR3a | **In which year did this job end?**

PR3b | **If you don't remember the exact year, do you remember if it was more than 8 years ago, i.e. did this job end before [REFYEAR-7]?**

Yes, job ended before [REFYEAR-7]	1	☐
No, job ended after [REFYEAR-7]	2	☐

PR3c | **In which month did this job end?**

MONTH (2 digits)

PR4 | **What is the main reason why this job ended?**
(INT. Read one answer after the other – only 1 answer possible)

Dismissal or business closure for economic reasonsunemployment with company allowance ('brugpensioen'/'prépension')	1	☐
Expiration of a limited duration contract	2	☐
To look after own children or other dependent relatives	3	☐
Other family reasons	4	☐
Attending education or training	5	☐
Illness or partial or permanent incapacity for work	6	☐
Retirement (or early retirement)	7	☐
Other personal reasons	8	☐
Other reason (INT. Describe)	9	☐

PR5 (Y) | **What was your professional status in your last job?**
(INT. Read one answer after the other – only 1 answer possible)

Salaried worker (worker, employee, civil servant)	1	☐
Self-employed without employees	2	☐
Self-employed with employees	3	☐
Unpaid family helper	4	☐

PR6 (Y) | **What was the name of your occupation or position in your latest job?**
(INT. Write the name and the description of the occupation or position)

PR6a (Y) | Name of the occupation or position:………………………………………
PR6b (Y) | Description of the occupation or position: ………………………………………………………

PR7 (Y) | **What were the name and municipality of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the self-employed person* where you worked?**
(INT. If the respondent worked abroad, the name and the country are enough).

PR7a (Y) | Name of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the self-employed person*: ………………………………………

PR7b (Y) | What is the name and city of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the self-employed person* where you carry out your second job ?…………………………

PR8 (Y)	What was the main activity of *[if CH1 in (1, 2, 3, 4, 6):] the local unit of the enterprise; [if CH1=5:] the business or practice; [if CH1=7:] the business of the self-employed person* where you worked?
	(INT. Write the name and the description of the main activity)
PR8a (Y)	Name of the main activity:…………………………………………
PR8b (Y)	Description of this activity:………………………………………………………………..

Module 9 — Current education

We would also like to ask you a number of questions about possible participation in education and training. First there are a number of questions about formal education, followed by a number of questions about non-formal education. By "formal" education we mean that one receives a diploma or certificate that is recognized by the government.

In one of the previous questions your referred to education or training as reason for [if S5=2: not looking for a job; if S6=1 or V2=1: not wanting a job] during the reference month.

FE0 — During *the reference month* , were you a student in <u>formal</u> education (including dual learning, apprenticeship or adult education)?

Yes	1 ☐
Yes, but in school holidays during the whole reference month	2 ☐
No	3 ☐

FE0Y (Y) — And during *the last 12 months* ?

yes	1 ☐
no	2 ☐

FE1 — What is the level of the education that you attended [IF FE0=1,2: during the reference month or just before the school holidays; IF FE0Y=1: during the last 12 months]?
(INT. The obtained diploma is not intended here, but the level of the education followed during the reference month or just before the school holidays.)
(INT. Special education can be either primary or secondary education, when in doubt, choose 'other').
(INT. There is only one possible answer)

Primary education	1 ☐
Secondary education or post-secondary education	2 ☐
Higher education	3 ☐
Other or do not know	4 ☐

FE1a — Is it one of the following specific forms?

Special education	1 ☐
Adult education	2 ☐
Another form (INT. Describe)	3 ☐

FE1b — Which level of special education is it?

Special primary education	1 ☐
Special secondary education, type 1, 2 or 3	2 ☐
Special secondary education, type 4	3 ☐

FE1c — Can you describe as precisely as possible this training in adult education? If possible, mention the diploma or certificate you can obtain with it.

_____

FE1d

In which degree of secondary education are you or were you [IF FE0=1,2: during the reference month or just before the school holidays; IF FE0Y=1: during the last 12 months]?

1st degree (i.e. 1st or 2nd year; also called A stream or B stream)	1 ☐
2nd degree, 3rd degree or post-secondary	2 ☐

FE2

In which type of secondary education was it?

General education	1 ☐
Arts education	2 ☐
Technical education	3 ☐
Vocational education	4 ☐

FE3

Which level of general secondary education is it?

Secondary education of the 2nd or 3rd degree (i.e. the 3rd, 4th, 5th or 6th year)	1 ☐
Post-secondary education: 7th year of general secondary education, Preparatory Division to Royal Military Academy (RMA)	2 ☐

FE4

Which level of arts secondary education is it?

Secondary education of the 2nd or 3rd degree (i.e. the 3rd, 4th, 5th or 6th year)	1 ☐
(only in French-speaking education) Enseignement secondaire artistique de qualification du 2e ou 3e degré (second or third cycle of arts	2 ☐
Post-secondary education: Se-n-Se or secondary-after-secondary education (i.e. the respondent attends the 3rd year of the 3rd cycle of arts secondary education)	3 ☐

FE5

Which level of technical secondary education is it?

Secondary education of the 2nd or 3rd degree (i.e. the 3rd, 4th, 5th or 6th year)	1 ☐
(only in French-speaking education) Enseignement secondaire technique de transition du 2e ou 3e degré (second or third cycle of	2 ☐
Post-secondary education: Se-n-Se or secondary-after-secondary education (i.e. the respondent attends the third year of the third cycle of technical secondary education) (only in French-speaking education) 7e année de l'enseignement secondaire technique de qualification	3 ☐

FE6

Which level of vocational secondary education is it?

Secondary education of the 2nd or 3rd degree (i.e. the 3rd, 4th, 5th or 6th year)	1 ☐
7th year of vocational secondary education; apprenticeship (vocational training for the middle classes)	2 ☐
part-time vocational secondary education	3 ☐
Post-secondary education: 4th degree vocational secondary education; Entrepreneurial training	4 ☐

FE7

Which type of higher education do you or did you attend [IF FE0=1,2: during the reference month or just before the school holidays; IF FE0Y=1: during the last 12 months]?

Higher vocational education HBO5 (only in Dutch-speaking education) or a training programme for the ''brevet d'enseignement supérieur'' (BES) (only in French-speaking education)	1 ☐
Professional bachelor	2 ☐
Academic bachelor	3 ☐
Advanced or additional training after graduate or bachelor's degree (specialisation, bachelor after bachelor)	4 ☐
Pre-master programme to bridge the gap between professional bachelor and master programmes	5 ☐
Master	6 ☐
Continuing or additional education after master (specialisation, post-master, etc.)	7 ☐
Doctor's degree with doctor's thesis	8 ☐

FE8

Is this education combined with a work experience gained at a company or organisation, for example through an internship or a dual learning system?

Yes	1 ☐
No	2 ☐

FE9

Do you receive compensation or wages?

(INT. Allowances for expenses are also included)

Yes	1 ☐
No	2 ☐

NFE1

Did you attend any courses, seminars, conferences, etc. <u>outside the formal education system</u> during *the reference month* ?

This concerns, for example, courses at the VDAB/Forem/Actiris, or language courses at private institutions, etc.

yes	1 ☐
no	2 ☐

NFE1Y (Y)

And during *the last 12 months* ?

yes	1 ☐
no	2 ☐

NFE2

Was this course, seminar or conference work-related? If you have participated in more than one activity, it is sufficient that one of those activities was work-related.

Yes, work-related	1 ☐
No, no work-related training activity	2 ☐

E1 (Y)

Was at least one of those education or training activities that you followed fully or partially funded by your current or previous employer?

yes	1 ☐
no	2 ☐
[IF PROXY] Do not know	8 ☐

E2 (Y)

Was at least one of the education or training activities that you followed [IF (FE0=1 or FE0Y=1) OR NFE2=1: within or outside regular education] organised entirely or partly digitally?

By digitally we mean that the training took place remotely using a computer, tablet or smartphone (e.g. online course, webinar,...).

yes, at least one training was partly or entirely digital	1 ☐
no, no training was organised digitally	2 ☐
[IF PROXY] Do not know	8 ☐

E3 (Y)

You followed at least one education or training activity. Would you have liked to follow more?

yes	1 ☐
no	2 ☐
[IF PROXY] Do not know	8 ☐

E4 (Y)

You did not follow any education or training activity in the last 12 months. Would you have liked to follow one?

yes	1 ☐
no	2 ☐
[IF PROXY] Do not know	8 ☐

E5 (Y)

In the last 12 months, did you participate to an on-the-job-training (learning in the workplace)?

By learning in the workplace, we mean individual, planned training under the supervision of a mentor or an instructor, organised by the employer.

yes	1 ☐
no	2 ☐
[IF PROXY] Do not know	8 ☐

E6 (Y)

Did you deliberately gain knowledge through self-study during *the last 12 months* ?

yes	1 ☐
no	2 ☐

E7 (Y)

Over the past 12 months, have you deliberately and systematically tried to learn something yourself through a family member, friend or colleague?

It concerns an activity that one does with the intention of learning and in which another person acts as a coach.

	1 ☐
	2 ☐

Module 10	Highest level of education

[IF age 15-74: The previous questions were about the education or training that you are currently following]. Next, we would like to ask you a few questions about the education that you have completed successfully.

*ASK IF 15 <= AGE <= 89

HE1

What is the <u>highest</u> level of education you have successfully completed?

(INT. The person who successfully completes a level of education receives a diploma or certificate recognised by the government)

(INT. Acknowledged certificates obtained through 'promotion sociale'/'sociale promotie' can also be included provided they are no short, single courses or trainings. These can occur in primary, secondary and higher education.)

(INT. Only 1 answer possible)

Primary education <u>not</u> completed successfully or <u>no education</u>	1 ☐
<u>Primary</u> education	2 ☐
Lower or higher secondary education or post-secondary not higher education	3 ☐
Higher education (higher college, university or HBO5/BES)	4 ☐
Other	5 ☐

*ASK IF HE1=2

HE1a

After primary school, did you attend secondary education for a number of years ?

Yes	1 ☐
No	2 ☐

*ASK IF HE1a=1

HE1b

In secondary education, people can have a certificate of <u>lower</u> secondary education after two years. It was after three years in the old system.

Did you obtain this certificate?

Yes	1 ☐
No	2 ☐

*ASK IF HE1=5

HE1c

Is it...?

Special education	1 ☐
Diploma obtained abroad	2 ☐
Other (INT. Describe)	3 ☐

*ASK IF HE1c=1

HE1d

Which level of special education did you complete?

Primary education not completed or no education	1 ☐
Primary education	2 ☐
Secondary education, type 1, 2 or 3	3 ☐
Secondary education, type 4	4 ☐

*ASK IF HE1c=2

HE1e

To which level of education do you think your diploma corresponds in Belgium?

I do not have any diploma	1 ☐
A diploma of primary education	2 ☐
A diploma of lower or higher secondary or post-secondary education	3 ☐
A diploma of higher education	4 ☐
Don't know (INT. Describe the diploma)	5 ☐

Creatie van variabele HE1new:
IF HE1 in (1, 3, 4) then HE1new=HE1;
ELSE IF HE1=2 and HE1b=1 then HE1new=3;
ELSE IF HE1=2 and (HE1a=2 or HE1b=2) then HE1new=2;
ELSE IF HE1c=1 and HE1d in (1 2) then HE1new=HE1d;
ELSE IF HE1c=1 and HE1d=3 then HE1new=2;
ELSE IF HE1c=1 and HE1d=4 then HE1new=3;
ELSE IF HE1c=2 then HE1new=HE1e;
ELSE IF HE1c=3 or HE1e=5 then HE1new=5;

*ASK IF HE1new=3;

HE2

In which <u>type of education</u> did you complete your secondary education successfully?

(INT. Only 1 answer possible)

General education	1 ☐
Arts education	2 ☐
Technical education	3 ☐
Vocational education	4 ☐

HE3

What <u>completed</u> level of <u>general secondary education</u> was this?
(INT. Only 1 answer possible)

<u>Lower secondary education:</u> i.e. 1st or 2nd degree of secondary education (= the 2nd or 3rd or 4th or 5th year was completed successfully) OR in the old system the 3rd or 4th or 5th year was completed successfully	1 ☐
<u>Higher secondary education:</u> the 3rd degree of general secondary education (= the 6th year or the 2nd year of the 3rd degree was completed successfully) OR in the old system the 6th year was completed successfully	2 ☐

HE4

What <u>completed</u> level of <u>secondary arts education</u> was this?
(INT. Only 1 answer possible)

<u>Lower secondary education:</u> i.e. 1st or 2nd degree of secondary education (= the 2nd or 3rd or 4th or 5th year was completed successfully) OR in the old system the 3rd or 4th or 5th year was completed successfully	1 ☐
<u>Higher secondary arts education:</u> i.e. the 3rd degree of secondary arts education (= the 6th year or the 2nd year of the 3rd degree was completed successfully) OR in the old system the 6th year was completed successfully (only in French-speaking education) Enseignement	2 ☐
(only in French-speaking education) Enseignement secondaire artistique de <u>qualification</u> du 3e degré (3rd degree of arts-oriented secondary education)	3 ☐
<u>Post-secondary education:</u> 7th year of arts education or Se-n-Se (= the 3rd year of the 3rd degree of secondary arts education was completed successfully)	4 ☐

HE5

What <u>completed</u> level of <u>technical secondary education</u> was this?
(INT. Only 1 answer possible)

<u>Lower secondary education:</u> i.e. 1st or 2nd degree of secondary education (= the 2nd or 3rd or 4th or 5th year was completed successfully) OR in the old system the 3rd or 4th or 5th year was completed successfully	1 ☐
<u>Higher secondary technical education:</u> i.e. the 3rd degree of secondary technical education (= the 6th year or the 2nd year of the 3rd degree was completed successfully) or in the old system the 6th year was completed successfully OR (only in French-speaking education)	2 ☐
(only in French-speaking education) Enseignement secondaire technique de <u>transition</u> du 3e degré (3rd degree of technically-oriented secondary education)	3 ☐
<u>Post-secondary education:</u> 7th year of technical secondary education or Se-n-Se (i.e. the 3rd year of the 3rd degree of technical secondary education was completed successfully)	4 ☐

HE6

What <u>completed</u> level of <u>vocational secondary education</u> was this?
(INT. Only 1 answer possible)

<u>Lower secondary education</u>: i.e. 1st or 2nd degree of secondary education (= the 2nd or 3rd or 4th or 5th year was completed successfully) OR in the old system the 3rd or 4th or 5th year was completed successfully	1 ☐
Higher secondary vocational education (certificate vocational secondary education) : the 3rd degree of vocational secondary education (= the 6th year or the 2nd year of the 3rd degree was completed successfully) OR in the old system the 6th year was completed successfully	2 ☐
7th year of vocational secondary education (Certificate vocational higher secondary education); apprenticeship (entrepreneurship training).	3 ☐
part-time vocational secondary education	4 ☐
<u>Post-secondary education</u>: 4th degree vocational secondary education; Entrepreneurial training	5 ☐

HE7

What type of <u>higher education</u> did you complete successfully? [IF HE1e=4: Try again to indicate the level that best corresponds to a Belgian diploma]
(INT. Only 1 answer possible)

Higher professional education (HBO5 - Hoger Beroepsonderwijs in Dutch-speaking education/BES – Brevet d'enseignement supérieur in French-speaking education)	1 ☐
Candidate degree (no licentiate obtained)	2 ☐
Professional bachelor, graduate (A1), Higher college education short programme (1 cycle)	3 ☐
Academic bachelor	4 ☐
Bachelor after bachelor degree or Advanced or additional training after graduate (specialisation,...)	5 ☐
Master at a college for higher education or Higher college education long programme (2 cycles)	6 ☐
University degree - master, licentiate, engineer, doctor of medicine	7 ☐
Master after Master, Advanced or additional training after licentiate (specialisation,...)	8 ☐
Phd degree with doctor's thesis	9 ☐

HE8 (Y)

What was the field or specialisation for this diploma?
(INT. Ask if necessary. Eg. not engineer, but structural engineer)

_____

HE9 (Y)

When did you obtain this diploma?
 (INT. Write the year YYYY)

_____YYYY_____

HE10 (Y)

As part of this training, have you gained work experience at a company or organisation, for example through an internship or a dual learning system?

(INT. This is still about the training that led to the highest diploma obtained, not the training that one is now possibly following).

Yes	1 ☐
No	2 ☐

HE11 (Y)

What was the total duration of this work experience?

(INT. Convert into full-time months)

Less than 1 month	1 ☐
From 1 to 6 months	2 ☐
7 months or more	3 ☐

HE12 (Y)

Did you receive compensation or wages?

(INT. Allowances for expenses are also included)

Yes	1 ☐
No	2 ☐

Module 11   Socio-economic status

ST1

Which of the situations listed below corresponds best to your socio-economic status?

(INT. Read out all answer options and let the respondent choose. Make no suggestions, this is the respondent's spontaneous answer - Only one answer possible)

You are working	1 ☐
You are unemployed	2 ☐
You are retired	3 ☐
You are unable to work because of long-standing health problems	4 ☐
You are a student	5 ☐
You are a housewife/househusband	6 ☐
None of the mentioned categories	7 ☐

ST2

When it is not possible for you to choose one of the categories mentioned, how would you best describe your socio-economic status?

(INT. Describe)

_____

Module 12   Income

We would like to know whether you are currently receiving any of the following forms of replacement income or allowances.

B1 (Y)

Are you currently receiving a pension? This does not include the bridging pension (RCC), but eventually the survivor's pension.

Yes	1 ☐
No	2 ☐
[IF PROXY] Do not know	8 ☐

B2 (Y)

Are you currently receiving an integration income or financial help (equivalent to the integration income)?

Yes	1 ☐
No	2 ☐
[IF PROXY] Do not know	8 ☐

B3 (Y)

Are you currently receiving benefits for sickness, incapacity for work or occupational disease?

Yes	1 ☐
No	2 ☐
[IF PROXY] Do not know	8 ☐

B4 (Y)

Are you currently receiving an income replacement allowance or integration allowance for disabled persons?

Yes	1 ☐
No	2 ☐
[IF PROXY] Do not know	8 ☐

Module 13 | Health

INTRO We will now ask you a few questions about your health.

HLT1 (Y)

How is your health in general?

Very good	1 ☐
Good	2 ☐
Fair	3 ☐
Bad	4 ☐
Very bad	5 ☐

HLT2 (Y)

Do you feel hampered in your daily activities at work or outside work by a disability, a disorder or a disease (whether work-related or not)?

Yes, strongly	1 ☐
Yes, to some extent	2 ☐
No	3 ☐
[IF PROXY] Don't know	8 ☐

HLT3 (Y)

Has this hindrance or limitation lasted more than 6 months?

Yes	1 ☐
No	2 ☐
[IF PROXY] Don't know	8 ☐

HLT4 (Y)

Which of the following kinds of support would be necessary for you to be able to work or do you receive at your current work?

(INT. Read one answer after the other – multiple answers possible)

Adapted kind of work	1 ☐
Adapted quantity of work	2 ☐
Support to commute between home and work	3 ☐
Assistance to move at the working place	4 ☐
Adapted equipment	5 ☐
Colleagues' assistance	6 ☐
You are definitely unable to carry out paid work	7 ☐
You do not need any support	8 ☐

Module 14 | Migration

MR1 (Y)

Were you born in Belgium or abroad?

In Belgium	1 ☐
Abroad	2 ☐

MR2 (Y)

Is it true that you were born abroad?

yes	1 ☐
no	2 ☐

MR3 (Y)

What were the reasons to come and live in Belgium?
(INT. Read one answer after the other – multiple answers possible)
(INT. If the respondent moved to Belgium several times, ask for the last/most recent move)

Work	1 ☐
Family reasons, family reunification or family formation	2 ☐
Education or training	3 ☐
You came to Belgium as a refugee or sought international protection (eg. asylum seeker)	4 ☐
Retirement	5 ☐
Other reasons	6 ☐
[IF PROXY] Do not know	7 ☐

MR4 (Y)

What was the main reason to come and live in Belgium?
(INT. Read one answer after the other – only 1 answer possible)

Work	1 ☐
Family reasons, family reunification or family formation	2 ☐
Education or training	3 ☐
You came to Belgium as a refugee or sought international protection (eg. asylum seeker)	4 ☐
Retirement	5 ☐
Other reasons	6 ☐
[IF PROXY] Do not know	7 ☐

MR5 (Y)

Had you already found a job in Belgium before you came to live there?

Yes	1 ☐
No	2 ☐
[IF PROXY] Do not know	8 ☐