

### **Shift work – extraction from General Instruction to LFS core module**

Shift work is a regular working arrangement. For this work it's typical that different groups of workers are replacing each other on the same workplace and execute the same acts (e.g. it doesn't include cleaning carried out every day). The important feature is takeover and handover of work. At the beginning of shift the work is taken over from the previous group and at the end the work is handed over to the following group of workers. The changing (rotation) of different groups is the necessary condition of work to be classified as shift-work. According to Eurostat it usually involves such a working arrangement where the company or institution works out of time period 8a.m.-6p.m. However, in case of CZ we have to take into account the long-term habit to start work earlier, e.g. at 6a.m. whereas it shouldn't be considered as shift-work.

It doesn't include the position and job, which has no nature of shift-work (e.g. economic-administrative workers) despite the fact that other units of the company may permanently work in double or triple shift work system.

Classification of shift-work is thus considered only in relation to a respondent exclusively but not to a work system of company or institution as a whole!

Shift work usually includes also the work in early morning, during the night, at weekends. The day-offs are not necessarily the same as normal day-offs.

The cases of persons working especially in small companies who don't change with anybody else during the day (e.g. small restaurants, tobacco shops, particular small service providers) are not considered as shift-work. These respondents may work even in the system of so-called short and long weeks, e.g. worker works for 3 days from opening to closing time consecutively and takes 4 day-offs and next week s/he works for 4 whole days and takes 3 day-offs. The system of short and long weeks may indeed have a variety of modifications. Regarding the fact that there is no takeover or handover during the day (opening hours), this work is not considered as shift-work.

The cases of restaurants where person starts and closes the place of business alone (or simultaneously with other colleagues) are not considered as shift-work.

Similarly the case where the job is ensured by two workers working for part-time cannot be considered as shift-work.