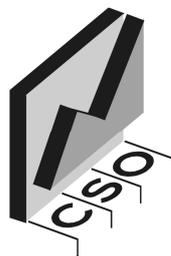




EUROPEAN COMMISSION
EUROSTAT



Central Statistics Office
An Phríomh-Oifig Staidrimh

Entry of Young People into the Labour Market

Eurostat Module



Q2 2009
April, May, June

Interviewer's Manual

Questionnaire ad hoc module on the entry of young people into the labour market - Q2 2009

GENERAL BACKGROUND

The aim is to study the links between education received and entry into employment. The information gathered related to work experience during studies will be useful for the analysis of the impact of all previous employment spells on the transition of young people from school to work as well as for the identification of interruptions of studies (causing longer periods in education).

The date of leaving formal education for the last time is considered as the reference point for the transition from school to work. The core questionnaire already includes questions related to Education i.e. the highest level of education completed: EDUCAT, the year when the highest level was completed and HATFIELD field of highest level of education completed. The education questions will not be asked again in the module but others related to work experience, breaks in education etc. will be. This module should provide a link between the education received by young people (aged 15 – 34) and their entry into the Labour force.

TARGET POPULATION

Those aged between 15 and 34, all waves and both direct and proxy

Note for the respondent will appear on the screen to be read by the interviewer

Now are some questions about your own education, training and work experience between leaving formal education and your first job

Q1 STOP_YR

If 15<=age=>34 and EDUCAT >2

What year did you finish formal education or training for the last time?

Code 9999 to be used if not finished education [NOTE ON SCREEN]

- - - -

Q2 STOP_MNTH

If 15<=age=>34 and EDUCAT >2 and STOP_YR ne 9999

What month was that?

01. January
02. February
03. March
04. April
05. May
06. June
07. July
08. August
09. September
10. October
11. November
12. December
13. Don't know

INTERVIEWER NOTE

- "Leaving" means leaving formal education for the last time before the interview, regardless of whether the programme was successfully completed or not and even though the interviewee can have the intention to return to education in the future ("interruption").
- As the point of leaving education serves as a reference point it is very important to obtain this information and to reduce non-answers to minimum.
- **Formal education** is defined as per EDUCAT in the core:

Q5 WORKEDUC

If *WRKED* = 1 or *WRKSTUD* = 1

Was this work carried out . . .

Code all that apply [NOTE ON SCREEN]

NOTE Multiple responses to be recorded, where applicable

Note Option 4 implies no other option is selected

1. as part of educational or training programmes? (e.g. compulsory internships, co-op, apprenticeship, placements etc.)
2. while studying but outside educational or training programmes, or
3. during an interruption of studies? (Interruption means at least one academic year)
4. none of these

INTERVIEWER NOTE

- Code 1: "Work as part of educational programme" means that a workplace based element is a compulsory part of the curriculum, such as in apprenticeship or dual system programmes or compulsory internships, can include placements as part of transition year as long as it was for the equivalent of one month in duration
- Working during school holidays should be coded 2.
- Interruptions of studies should be those of at least one school/academic year.

FIRST JOB (of more than 3 months) after leaving formal education for the last time

The following questions relate to the first job (of more than 3 months). The data from these questions i.e. duration, occupation, type of contract, method used to find job, will provide very important information which will be used to create policy to help the entry of the young people into the labour market.

We ask for the 1st job experienced after leaving formal education for the last time (this job could however have started before finishing formal education).

- ⇒ First job of more than 3 months can be:
 - as self-employed
 - as family worker
 - as employee: the duration should be counted as the duration with the same employer, even if there were any change to the responsibilities i.e. entered company as a credit controller now a chartered accountant.

Q6 JOBYR

If 15<=age=>34 and STOP_YR ne 9999

After leaving formal education and training for the last time, in which year did you start your first job (of more than three months)?

Code 9997 if already in a job when finished education or training [On screen]

Code 9998 if not yet had a job of more than three months [ON screen]

Q7 JOBMTH

If 15<=age=>34 and (STOP_YR ne 9999 and JOBYR not in 9997 or 9998)

.... and which month was that ?

01. January
02. February
03. March
04. April
05. May
06. June
07. July
08. August
09. September
10. October
11. November
12. December
13. Don't know/can't remember

INTERVIEWER NOTE

- Only jobs for pay or profit of more than 3 months should be taken into account.
- If respondent started their first job before leaving education code 9997 should be used.
- If the current job is a first job but of the duration of less than 3 months (counted in the reference week), code 9998 should be used.
- It is important to distinguish between already in a job when finished education and not yet had a job of more than 3 months
- Apprenticeship/unpaid traineeship, compulsory military or community service and summer jobs **are excluded**.

Q8 JOBDUR

If 15<=age=>34 and (STOP_YR ne 9999 and JOBYR = 9998)

For how long were you in this job?

Please enter in months [note on screen]
Code 98 current job is my first job [On screen]

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Q9 FINDMENTH

If 15<=age=>34 and (STOP_YR ne 9999 and JOBYR ne 9998)

What was the main successful method which helped you to find your first job; was it

1. through an education or training institution,
2. through a Government employment service e.g. FAS,
3. through advertisements in the media,
4. by direct application to the employer,
5. through family, friends and relatives
6. after previous experience in the same company,
7. by launching your own private business or
8. another method?

INTERVIEWER NOTE

- We are asking about the main successful method which allowed the respondent find the first job.
- Code 2 means that the person was informed of the existence of this first job by FAS. The information can come directly or via the FAS internet site.

Q10 JOBOCCUP (SAME AS CORE OCCUP QUESTION)

If 15<=age=>34 and (STOP_YR ne 9999 or JOBYR not in 9998 or JOBDUR not in 9998)

What is/was your occupation in your first job (what do (did) you mainly do in the business / organisation)?

Please enter as full a description as possible [ON SCREEN]

OCCUPATION of first job [ON SCREEN]

Q11 JOBOCC2 (SAME AS CORE OCC2 QUESTION)

If 15<=age=>34 and (STOP_YR ne 9999 or JOBYR not in 9998 or JOBDUR not in 9998)

(!) Press the backspace key to code the occupation of first job [ON SCREEN]

(!) You must enter a complete description of the respondent's first job occupation [ON SCREEN]

INTERVIEWER NOTE

- Relates to the occupation when the first job started i.e. at the entry level

Q12 1STJOBSTAT

If 15<=age=>34 and (STOP_YR ne 9999 or JOBYR not in 9998 or JOBDUR not in 9998)

For that job, were you self employed or an employee?

RELATES TO FIRST JOB AFTER LEAVING EDUCATION [ON SCREEN]

1. Self employed,
2. An employee
3. A family worker/ assisting relative

INTERVIEWER NOTE

- Same definition as for the core

Q13 JOBEMP1

If 1STJOBSTAT = 2

For that job were you on a permanent or temporary contract?

1. Permanent contract,
2. Temporary contract for a probationary period,
3. Temporary contract (not for a probationary period)

INTERVIEWER NOTE

- Employees with a temporary contract are employees whose main job will terminate either after a period fixed in advance, or after a period not known in advance, but nevertheless defined by objective criteria, such as the completion of an assignment or the period of absence of an employee temporarily replaced.
- In cases where there was a probationary period when starting the job followed by a contract of unlimited duration, the job should be reported as a permanent job.
- This variable is about the type of the 1st contract, even it has changed after, but excluding probationary periods (see previous bullet).

Q14 JOBEMP2

If 1STJOBSTAT = 2

Thinking about the hours you worked in that job would you describe it as full-time or part-time?

1. Full-time
2. Part-time

INTERVIEWER NOTE

- The distinction between full-time and part-time work should be made on the basis of a spontaneous answer given by the respondent as per the core question relating to working fulltime or part-time

TRANSITION *between education and the first job*

The following questions will provide information on the period between school and first job, if this transitional period is longer than 3 months. Some of these answers will give an indication of reasons of delaying the entry to the labour market (difficulties in finding job, family responsibilities, compulsory military service, health problems..).

Q15 TRANSEMP

If 15<=age=>34 and (STOP_YR ne 9999 and JOBYR not in 9997 or 9998)

Between leaving formal education and training and starting your first job of more than three months, were you

1. Employed in a job or jobs of less than three months,
2. Not employed but actively looking for a job or
3. Not employed and not looking for a job?

INTERVIEWER NOTE

- We are interested in the main activity. In the case of various activities, respondent should choose the activity with the longest duration.
- Holidays after stopping education **are excluded** (the question asks about the period after stopping formal education and after holidays if the person took them).
- "Work" means a job for pay or profit.
- Unpaid apprenticeship should be coded as TRANSEMP 3. "not employed and not looking for a job" and then in TRANSOTH 5. "other reasons".

Q16 TRANSOTH
IF TRANSEMP = 3

You mentioned that you were not actively looking for a job before you started your first job of more than three months. Was this because of

1. family responsibilities,
2. health problems,
3. being involved in non-formal education or training,
4. being involved in voluntary activities or
5. other reasons?

SOCIAL BACKGROUND

Information on social background of young people (educational level and nationality of parents) will allow more in-depth-analysis of the impact of the familial social position on the educational attainment of young people and on their transition to work. It will also provide information for current students (influence of the social background on participation in education).

Responses to this question should be spontaneous where possible. I.e. let the respondent decide whether to give the social background of his biological parents or step parents. If the respondent asks about which parents (biological or not) should be considered, the person with whom they grew up (e.g. step mother/father, guardian, grand-parents rather than biological one not living in the same household) should be chosen. If there is still doubt the social background of the person(s) whom the respondent was living with at the age of 15 should be given. A respondent who was brought up in an institution should be coded blank.

The "don't know" option should only be used where the respondent does not know a parent or in the case of proxies not knowing.

The current education level of the parent should be noted not the education level when the respondent was 15.

Q18 LIV_PAR
15<=age=>34

Does the respondent live with their parents? i.e. do we have the country of birth and education level of the respondents parents already?

1. Yes both parents
2. Lives with mother but not father
3. Lives with father but not mother
4. No

If LIV_PAR ne 1 then the following should be read.

To allow for a greater understanding in how people enter the labour force after education we would like to ask you a couple of questions about your parents / mother's / father's (as appropriate) and their education [NOTE ON SCREEN]

Q20 PAR_IRL

IF LIV_PAR = 4 and IRISHNAT = 1 and BORN_IRL = 1 and 15<=age=>34

Were either of your parents born outside of Ireland?

1. No
2. Yes, both born outside Ireland
3. Yes, Mother born outside Ireland
4. Yes, Father born outside Ireland

Q21 NAT_MOTH

IF 15<=age=>34

AND (LIV_PAR = 3 or 4 OR (IRISHNAT = 2 OR BORN_IRL = 2 OR PAR_IRL = 2 or 3)

In what country was your mother born?

LOOK UP FILES as per BORNWHERE

The "Don't Know" icon should be available to be used

Q21 NAT_FATHER

IF 15<=age=>34

AND (LIV_PAR = 2 or 4 or IRISHNAT = 2 OR BORN_IRL = 2 OR PAR_IRL = 2 or 4)

In what country was your father born?

LOOK UP FILES as per BORNWHERE

The "Don't Know" icon should be available to be used

INTERVIEWER NOTE

- Current national boundaries should be considered, rather than any applying at the time of the respondent parents' birth.

Q22 ED_MOTH

IF 15<=age=>34 AND LIV_PAR = 3 or 4)

As far as you know, what is the highest qualification your mother gained?

1. No formal education or training, pre-primary education (or new FETAC certificate at NFQ level 1)
2. Primary education (or FETAC Certificate at NFQ level 2)
3. Secondary 1 (Junior/Inter/Group Certificate, NCVA foundation Certificate, FAS IAS Certificate or FETAC Certificate at NFQ level 3)
4. Transition year programme
5. Secondary 2 (Leaving Certificate)
6. Technical or Vocational (e.g. Secretarial courses, Certificate in Hotel Operations, PLCs, FAS National Skills/Specific Skills Certificate or FETAC Certificate at NFQ level 4 & 5)
7. Advanced Certificate (Completed apprenticeships, Teagasc Farming or Horticulture Certificate, National Craft Certificate or FETAC Advanced certificate at NFQ level 6)
8. Higher Certificate (e.g. National Certificate (NCEA/DIT/IOT), Cadetship (army, air corps or naval service), Diploma in Police Studies or HETAC/DIT Higher Certificate at NFQ level 6)
9. Diploma (e.g. National Diploma (HETAC/NCEA), Bachelor Degree (DIT), 3 year Diploma or new Ordinary Bachelor Degree at NFQ level 7)
10. Honours Bachelor Degree, Graduate Diploma (or *Higher Diploma at NFQ level 8*)
11. Professional (Honours Bachelor Degree equivalent or higher)
12. Post-Graduate (e.g. Post Graduate Diploma at NFQ level 9, Masters Degree (taught or researched) at NFQ level 9)
13. Doctorate or higher (e.g. Doctoral Degree/higher Doctorate at NFQ level 10)
14. Other
15. Don't know

Q23 LS_MOTH

If ED_MOTH = 3

If the highest level of education the respondent's mother has attained is lower secondary

Please specify level achieved

1. Junior Certificate
2. Intermediate Certificate
3. Group Certificate
4. NCVA foundation Certificate
5. New FETAC Certificate at NFQ level 3

Q24 US_MOTH*If ED_MOTH = 5**If the highest level of education the respondent's mother has attained is higher secondary***Please specify level achieved**

1. Leaving Certificate (Traditional)
2. Leaving Certificate Vocational Programme (LCVP)
3. Leaving Certificate Applied (LCA)

Q25 TV_MOTH*If ED_MOTH = 6**If the highest level of education the respondent's mother has attained is Post Leaving Certificate***Please specify level achieved**

1. Secretarial
2. Certificate in Hotel Operations
3. PLC (Post Leaving Certificate Course)
4. FAS National Skills Certificate
5. FAS Specific Skills Certificate
6. New FETAC level Certificate at NFQ level 4
7. New FETAC level Certificate at NFQ level 5

Q26 AC_MOTH*If ED_MOTH = 7**If the highest level of education the respondent's mother has attained is Advanced Certificate***Please specify level achieved**

1. Completed apprenticeships
2. Teagasc farming or horticulture certificate/diploma,
3. National Craft Certificate
4. New FETAC Advanced Certificate at NFQ level 6

Q27 HC_MOTH

If ED_MOTH = 8

If the highest level of education the respondent's mother has attained is Higher Certificate

Please specify level achieved

1. National Certificate (NCEA/DIT/IOT)
2. Cadetship (army, air corps or naval service)
3. Diploma in Police Studies
4. New HETAC/DIT Higher Certificate at NFQ level 7

Q28 DIP_MOTH

If ED_MOTH = 9

If the highest level of education the respondent's mother has attained is Diploma

Please specify level achieved

1. National Diploma (HETAC/NCEA)
2. Bachelor Degree (DIT)
3. 3 year Diploma
4. New Ordinary Bachelor Degree

Q29 ED_FATH

IF 15<=age=>34 AND LIV_PAR = 2 or 4)

As far as you know, what is the highest qualification your father gained?

1. No formal education or training, pre-primary education (or new FETAC certificate at NFQ level 1)
2. Primary education (or FETAC Certificate at NFQ level 2)
3. Secondary 1 (Junior/Inter/Group Certificate, NCVA foundation Certificate, FAS IAS Certificate or FETAC Certificate at NFQ level 3)
4. Transition year programme
5. Secondary 2 (Leaving Certificate)
6. Technical or Vocational (e.g. Secretarial courses, Certificate in Hotel Operations, PLCs, FAS National Skills/Specific Skills Certificate or FETAC Certificate at NFQ level 4 & 5)
7. Advanced Certificate (Completed apprenticeships, Teagasc Farming or Horticulture Certificate, National Craft Certificate or FETAC Advanced certificate at NFQ level 6)
8. Higher Certificate (e.g. National Certificate (NCEA/DIT/IOT), Cadetship (army, air corps or naval service), Diploma in Police Studies or HETAC/DIT Higher Certificate at NFQ level 6)
9. Diploma (e.g. National Diploma (HETAC/NCEA), Bachelor Degree (DIT), 3 year Diploma or new Ordinary Bachelor Degree at NFQ level 7)
10. Honours Bachelor Degree, Graduate Diploma (*or Higher Diploma at NFQ level 8*)
11. Professional (Honours Bachelor Degree equivalent or higher)
12. Post-Graduate (e.g. Post Graduate Diploma at NFQ level 9, Masters Degree (taught or researched) at NFQ level 9)
13. Doctorate or higher (e.g. Doctoral Degree/higher Doctorate at NFQ level 10)
14. Other
15. Don't know

Q30 LS_FATH

If ED_FATH = 3

If the highest level of education the respondent's father has attained is lower secondary

Please specify level achieved

1. Junior Certificate
2. Intermediate Certificate
3. Group Certificate
4. NCVA foundation Certificate
5. New FETAC Certificate at NFQ level 3

Q31 US_FATH*If ED_FATH = 5**If the highest level of education the respondent's father has attained is higher secondary***Please specify level achieved**

1. Leaving Certificate (Traditional)
2. Leaving Certificate Vocational Programme (LCVP)
3. Leaving Certificate Applied (LCA)

Q32 TV_FATH*If ED_FATH = 6**If the highest level of education the respondent's father has attained is Post Leaving Certificate***Please specify level achieved**

1. Secretarial
2. Certificate in Hotel Operations
3. PLC (Post Leaving Certificate Course)
4. FAS National Skills Certificate
5. FAS Specific Skills Certificate
6. New FETAC level Certificate at NFQ level 4
7. New FETAC level Certificate at NFQ level 5

Q33 AC_FATH*If ED_FATH = 7**If the highest level of education the respondent's father has attained is Advanced Certificate***Please specify level achieved**

1. Completed apprenticeships
2. Teagasc farming or horticulture certificate/diploma,
3. National Craft Certificate
4. New FETAC Advanced Certificate at NFQ level 6

Q34 HC_FATH*If ED_FATH = 8**If the highest level of education the respondent's father has attained is Higher Certificate***Please specify level achieved**

1. National Certificate (NCEA/DIT/IOT)
2. Cadetship (army, air corps or naval service)
3. Diploma in Police Studies
4. New HETAC/DIT Higher Certificate at NFQ level 7

Q35 DIP_FATH*If ED_FATH = 9**If the highest level of education the respondent's father has attained is Diploma***Please specify level achieved**

1. National Diploma (HETAC/NCEA)
2. Bachelor Degree (DIT)
3. 3 year Diploma
4. New Ordinary Bachelor Degree