### LABOUR FORCE STATISTICAL SURVEY QUESTIONNAIRE GU-01 (QUARTERLY)

#### EMPLOYMENT

1. **Did you work during the reference week?** (did any work for one hour or more for pay or profit - family workers included).
   1. Yes ...............................................  
   2. Were temporarily not working because of slack work for technical or economic reasons ...............  
   3. No ...............................................  

2. **Did you have a job during the reference week?**
   1. Yes ...............................................  
   2. No ...............................................  

3. **Do you have an assurance of returning to work within a period of 3 months?**
   1. Yes ...............................................  
   2. No ...............................................  

4. **Will you receive 50 per cent or more of a wage or salary or social allowances you are entitled to?**
   1. Yes ...............................................  
   2. No ...............................................  

5. **How long were you absent from work?**
   1. 3 months or less ..................................  
   2. More than 3 months ..............................  

**Main Job.** If the respondent has several jobs and cannot tell which one is the main, the main job is the one where the respondent worked more hours.

6. **Reason for not working in the reference week:**
   1. Slack work for technical or economic reasons ..............................................  
   2. Labour dispute ........................................  
   3. School education or training (seminar, course, conference and etc.) ..............  
   4. Parental leave ......................................  
   5. Holidays (annual) ..................................  
   6. Bad weather ......................................  
   7. Compensation leave (within the framework of working time banking or annualized hours contracts) ..........  
   8. Other reasons (personal, family, etc.) ........................................................................  
   9. Own illness, injury or temporary disability ........................................  
   10. Maternity or paternity leave ........................................  

7. **How long were you absent from work?**
   1. 3 months or less ..................................  
   2. More than 3 months ..............................  

8. **Will you receive 50 per cent or more of a wage or salary or social allowances you are entitled to?**
   1. Yes ...............................................  
   2. No ...............................................  

9. **Could you return to work within two weeks following the reference week?**
   1. Yes ...............................................  
   2. No ...............................................  

10. **What is the full name or economic activity of your workplace?**
    
    (name or economic activity)  

11. **What is the main economic activity of your workplace?**
    
    Code of the economic activity according to the national version of NACE Rev. 2
    (hereinafter referred to as “NACE Rev. 2”) 

12. **What is your occupation?**
    
    Code of the occupation  

13. **Give a short description of your work:**
    
    (description of work)
### 14. Form of ownership of your workplace:

1. Public (where >50% of capital is held by the State) ........................................
2. Private (where >50% of capital is held by the private persons) ............................

### 15. Country of place of work:

1. Lithuania
   - (Name of the city, town or village)
   - Code of the territory
2. Another country
   - (Name of the country)
   - Code of the country

### 16. Did you work at home during the last four weeks including the reference week?

1. Yes ........................................
2. Sometimes...................................
3. No ...........................................

### 17. Did you work in the evenings during the last four weeks including the reference week?

1. Yes ........................................
2. Sometimes...................................
3. No ...........................................

### 18. Did you work at nights during the last four weeks including the reference week?

1. Yes ........................................
2. Sometimes...................................
3. No ...........................................

### 19. Did you work on Saturdays during the last four weeks including the reference week?

1. Yes ........................................
2. Sometimes...................................
3. No ...........................................

### 20. Did you work on Sundays during the last four weeks including the reference week?

1. Yes ........................................
2. Sometimes...................................
3. No ...........................................

### 21. During the reference week, you were:

1. Employee, working under a written employment contract (receiving a wage or salary) ........................................
2. Employee, working under a verbal employment contract (receiving a wage or salary) ........................................
3. Elected (to the parliament, political party leaders, etc.) ........................................
4. Self-employed with employees (had your own business, farm, did not receive a wage or salary but earned a profit, revenue) ........................................
5. Self-employed without employees (had your own business, farm, were working under a business license, farm, did not receive a wage or salary but earned a profit, revenue) ........................................
6. Family worker (did not receive a wage or salary but earned a profit, revenue) ........................................

### 22. Do you have supervisory responsibilities?

1. Yes ........................................
2. No ...........................................

### 23. How long have you been working at the present workplace?

1. More than one year ...................................
2. One year or less ...................................

### 24. How did you find the present job?

1. Through a public labour exchange ..... ........................................
2. Through a private employment agency ..... ........................................
3. Other ...........................................

### 25. Who pays you wage or salary?

1. Workplace ........................................
2. Employment agency ..........................

### 26. Did you work overtime during reference week?

1. Yes ........................................
2. No ...........................................

### 27. Was or will your overtime be paid?

1. Yes ........................................
2. No ...........................................

### 28. How much of your overtime was or will be paid?

- [ ] hours

### 29. How much overtime did you do in total (paid and unpaid)?

- [ ] hours
30. What was the net wage or salary from your main job in the last month?

31. Did you work in shifts during the last four weeks including the reference week?
   1. Yes ......................................
   2. No........................................

32. Your job was:
   1. A permanent job contract of unlimited duration ................................
   2. A temporary job contract of limited duration ......................................

33. You have temporary job contract of limited duration because:
   1. You were an apprentice, a trainee, a research assistant, etc.............
   2. You could not find a permanent job ..............................................
   3. You did not want a permanent job ..............................................
   4. A contract was concluded for a probationary period........................

34. What was the duration of your temporary job/work contract of limited duration?
   1. Less than one month ........................................
   2. 3 years or less ........................................
      Specify the number of months                                  
   3. More than 3 years ................................................................

35. How many persons, including yourself, were working at this workplace or in a family business (on a family farm)?
   1. 10 persons or less ........................................
      Specify the number of persons 
   2. From 11 to 19 persons ........................................
   3. From 20 to 49 persons ........................................
   4. 50 persons and more ........................................
   5. Do not know but less than 11 persons ........................
   6. Do not know but more than 10 persons .............................

36. In which year did you start working at this workplace or in a family business (on a family farm)?
    ___________ year

37. If you have worked for two years or less specify the month when you started working:
    ___________ months

38. Did you work full or part-time?
   1. Full-time ........................................
   2. Part-time ......................................

39. Reason for having part-time job:
   1. Undergoing school education or training ....................................
   2. Own illness or disability ......................................................
   3. Could not find a full-time job ..............................................
   4. Personal or family reasons ...................................................
   5. Other reasons .................................................................
   6. Looking after children or incapacitated adults.........................

40. You were looking after children or incapacitated adults because:
   1. Suitable care services for children are not available or affordable ................................
   2. Suitable care services for ill, disabled, elderly people are not available or affordable ................................
   3. Suitable care services for both children and ill, disabled or elderly people are not available or affordable ................................
   4. Care facilities do not influence the decision about working time ................................

41. How many hours per week do you usually work in the main job?
   1. Number of hours
   2. Usual hours cannot be given because hours worked vary considerably from week to week or from month to month ......................

42. How many hours did you actually work during the reference week?
   1. Number of hours actually worked
   2. Did not work at all ...........................................................

43. You worked:
   1. More hours than usual ......................................................
   2. Less hours than usual ......................................................
   3. Usual hours .................................................................
   4. Hours worked vary considerably from week to week ..................

44. Reasons for working more hours than usual during the reference week?
   1. Accumulation of flexi-time hours ........................................
   2. Overtime ...........................................................................
   3. Other reasons ....................................................................

HOURS WORKED IN THE MAIN JOB
45. Reasons for working less hours than usual during the reference week:
1. Bad weather
2. Slack work for technical or economic reasons
3. Labour dispute
4. Education or training
5. Compensation for overtime or flexi-time hours
6. Own illness, injury or temporary disability
7. Maternity, paternity or parental leave
8. Special leave for personal or family reasons
9. Annual holidays
10. Bank holidays
11. Start of change in job during the reference week
12. End of job without taking up a new one during the reference week
13. Other reasons
14. Hours vary considerably from week to week but you can not specify a reason.

46. Would you like to work more hours than you did?
1. Yes
2. No

47. You prefer working more hours:
1. Through an additional job
2. Through a working more hours in another job than in the present job
3. Through a working more hours in the present job
4. In any of the above ways

48. If you found a job, could you start working within two weeks following the reference week?
1. Yes
2. No

49. Reason for not being able to start working:
1. Must complete education or training
2. Cannot leave present employment within two weeks
3. Personal or family responsibilities
4. Own illness or incapacity
5. Other reasons

50. How many hours (in total) would you like to work per week?

51. Apart from the main job, did you have a second job during the reference week? (any work for one hour or more for pay or profit - family workers are included.)
1. Yes
2. No

52. You had additional:
1. One more job or business
2. More than one job or business

53. Yours professional status in the second job:
If you had several jobs, specify the one, where you worked more hours
1. Employee (working under a written or verbal employment contract and receiving a wage or salary, elected to the parliament, political party leaders, etc.)
2. Self-employed with employees (had your own business, farm, did not receive a wage or salary but earned a profit, revenue)
3. Self-employed without employees (had your own business, farm, were working under a business license, did not receive a wage or salary but earned a profit, revenue)
4. Family worker (did not receive a wage or salary but earned a profit, revenue)

54. Full name or economic activity of your secondary workplace:

55. Main economic activity of the secondary workplace:

56. Did you do in second job during the reference week?
1. Yes
2. No

57. Number of hours actually worked during the reference week:

hours
### PREVIOUS WORK EXPERIENCE OF A PERSON NOT IN EMPLOYMENT

**60.** Existence of previous employment:
1. Have already been in employment ........
2. Have never been in employment (purely occasional work, such as vacation work, is not considered as employment) ........

**61.** Main reason for not working:
1. Made redundant ........................................
2. A seasonal or job of limited duration has ended ........
3. Looking after children or incapacitated adults ..................
4. Personal or family responsibilities ..........
5. Own illness or disability ..................
6. Education or training ..........................
7. Early retirement ..................................
8. Normal retirement..................................
9. Compulsory military or community service...
10. Other reasons (did not like the work, left voluntarily, etc.) ..................

**62.** Which year did you work for the last time and received wage or salary or had income?


**63.** How many years have you not been working?
1. Less than 8 years ....................
2. 8 years and more ....................

**64.** Main reason for not working:
1. Made redundant ........................................
2. A seasonal or job of limited duration has ended ........
3. Looking after children or incapacitated adults ..................
4. Personal or family responsibilities ..........
5. Own illness or disability ..................
6. Education or training ..........................
7. Early retirement ..................................
8. Normal retirement..................................
9. Compulsory military or community service...
10. Other reasons (did not like the work, left voluntarily, etc.) ..................

**65.** Professional status in the last job:
1. Employee (working under a written or verbal employment contract and receiving a wage or salary, elected to the parliament, political party leaders, etc.) ..................
2. Self-employed with employees (had your own business, farm, do not receive a wage or salary but earned a profit, revenue) ..................
3. Self-employed without employees you're your own business, farm, were working under a business license, do not receive a wage or salary but earned a profit, revenue) ..................
4. Family worker (did not receive a wage or salary but earned a profit, revenue) ..................

**66.** Main economic activity of the last workplace:


**67.** Occupation in last job:


**68.** Code of the occupation
**SEARCH FOR EMPLOYMENT**

68. Have you sought for a job over the last four weeks, including the reference week? (any work for one hour or more for pay or profit; family workers are included)

1. Yes ............................................
2. No, because have already found a job which will start within a period of at most 3 months.
3. No, because have already found a job which will start in more than 3 months.
4. No ............................................

69. Reason for not seeking for employment:

1. Awaiting recall to work, because were not working due to slack work for technical or economic reasons
2. Own illness or disability
3. Personal or family responsibilities
4. Education or training
5. Retirement
6. Belief that no work is available
7. Other reasons
8. Looking after children or incapacitated adults

70. Your opinion about care facilities:

1. Suitable care services for children are not available or affordable
2. Suitable care services for ill, disabled and elderly people are not available or affordable
3. Suitable care services for both children and ill, disabled and elderly people are not available or affordable
4. Care facilities do not influence the decision about participation in the labour market

71. Did you want to work?

1. Yes ............................................
2. No .............................................

72. If you found a suitable job, could you start working within two weeks following the reference week?

1. Yes ............................................
2. No ............................................

73. Reason for not being able to start working?

1. Must complete education or training
2. Cannot leave the present job within a two week period
3. Personal or family responsibilities
4. Own illness or disability
5. Other reasons

74. How long have you been seeking or sought (if already found) for employment?

1. Search not yet started
2. Less than one month
3. Less than 4 years
4. 4 years or more

75. You have been seeking or sought for employment, where you would be:

1. Self-employed
2. Only full-time employee
3. A full-time employee, but if a full-time job is not available, a part-time job would be accepted
4. A part-time employee, but if part-time job is not available, a full-time job will be accepted
5. Only part-time employee
6. An employee, could not indicate whether full or part-time
76. Which method did you used to seeking for employment during the last four weeks, including the reference week? (to be asked about each method)

<table>
<thead>
<tr>
<th>Method</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>76.1. Contacted a public employment office</td>
<td></td>
<td></td>
</tr>
<tr>
<td>76.2. Contacted a private employment agency</td>
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<td></td>
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<tr>
<td>76.3. Applied to employers directly</td>
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<tr>
<td>76.4. Asked friends, relatives, etc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>76.5. Inserted or answered advertisement in newspaper or journals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>76.6. Studied advertisement in newspaper or journals</td>
<td></td>
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<tr>
<td>76.7. Had a job interview, took a test, or exam</td>
<td></td>
<td></td>
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<tr>
<td>76.8. Looked for land, premises or equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>76.9. Looked for permits, licenses, financial recourses</td>
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<tr>
<td>76.10. Waiting for the results of an application for a job</td>
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<td></td>
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<tr>
<td>76.11. Waiting for the results from a public employment office</td>
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<tr>
<td>76.12. Waiting for the results from a competition for recruitment to the public sector</td>
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<td></td>
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<tr>
<td>76.13. Used other methods</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

77. Before the search for employment, you:

1. Were working (including a working student, pupil) ..............................................
2. Were in full-time education (excluding a working student, pupil) ..........................
3. Were doing conscript on compulsory military or community service ..........................
4. Had domestic/family responsibilities ..............................................................
5. Other reasons (retirement etc.) .................................................................

78. During the reference week, were you registered at a public labour exchange? (to be asked posed to person aged 15–74)

<table>
<thead>
<tr>
<th>Reason</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Yes, and received a benefit or assistance ..................................</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. No, but received a benefit or assistance ....................................</td>
<td></td>
<td></td>
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<tr>
<td>3. Yes, but did not received a benefit or assistance .......................</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. No, but did not received a benefit or assistance ........................</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

79. In your opinion what is yours main activity status?

1. Employed persons (including family worker, student, pupil in paid traineeship) ................................
2. Students, pupils (including student, pupil in unpaid traineeship) ...........................................
3. Retirees ......................................................................................................................
4. Disabled ......................................................................................................................
5. Fulfilling domestic tasks ...........................................................................................
6. Other inactive persons ............................................................................................
7. Unemployed (persons who are not working, but want to and are seeking for work) ..................

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EDUCATION AND TRAINING

80. Did you study during the last four weeks including the reference week?

<table>
<thead>
<tr>
<th>Reason</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>
| 1. Yes ..................................................................................................................
| 2. Yes, but was on holiday ............................................................................
| 3. No ..................................................................................................................

81. Where did you study?

1. Primary education at general school (1-4 grades) .................................
2. At general school (5-10 grades), gymnasium (1-2 grades) or according to an adult basic education programme ..........................
3. At general school (11-12 grades), gymnasium (3-4 grades) or according to an adult secondary education programme ..........................................
4. At vocational school, without completion of basic school * ......................
5. At vocational school, with completion of basic school * ..........................
6. At vocational school, with completion of secondary school ......................
7. At college .............................................................................................................
8. At university, academy, institute, seminary, etc. ........................................
9. In doctoral studies ............................................................................................

* Basic school – a ten-year (previously – a nine-, eight- or seven-year) school.
### 82. Field of education or training:
**(specify the code of the field of education or training)**

<table>
<thead>
<tr>
<th>Code</th>
<th>Field of education or training</th>
</tr>
</thead>
<tbody>
<tr>
<td>000</td>
<td>General programmes</td>
</tr>
<tr>
<td>100</td>
<td>Teacher training and education science</td>
</tr>
<tr>
<td>200</td>
<td>Humanities, languages and arts</td>
</tr>
<tr>
<td>222</td>
<td>Foreign languages</td>
</tr>
<tr>
<td>300</td>
<td>Social sciences, business and law</td>
</tr>
<tr>
<td>400</td>
<td>Science, mathematics and computing</td>
</tr>
<tr>
<td>420</td>
<td>Life science (including biology, biochemistry and environmental science)</td>
</tr>
<tr>
<td>440</td>
<td>Physical science (including physics, chemistry and earth science)</td>
</tr>
<tr>
<td>460</td>
<td>Mathematics and statistics</td>
</tr>
<tr>
<td>481</td>
<td>Informatics</td>
</tr>
<tr>
<td>482</td>
<td>Computer use</td>
</tr>
<tr>
<td>500</td>
<td>Engineering, manufacturing and construction</td>
</tr>
<tr>
<td>600</td>
<td>Agriculture and veterinary</td>
</tr>
<tr>
<td>700</td>
<td>Health and welfare</td>
</tr>
<tr>
<td>800</td>
<td>Services</td>
</tr>
<tr>
<td>900</td>
<td>Unknown</td>
</tr>
</tbody>
</table>

**(specify education or training)**

- [ ] Did you attend any courses, private lessons, a sports club, seminars, conferences, a choir; take musical instruments, singing lessons, etc. during the last four weeks including the reference week?
  1. Yes
  2. No

#### 84. Number of hours spent on learning activities during the last four weeks including the reference week:

- [ ] hours

#### 85. Purpose of the most recent learning activity:

  1. Mostly job related (professional)
  2. Mostly personal/social

#### 86. Field of the most recent learning activity:

**(specify the code of field of education or training)**

- [ ] (specify education or training)

#### 87. The learning activity took place:

  1. Only during paid working hours
  2. Mostly during paid working hours
  3. Mostly outside paid working hours
  4. Only outside paid working hours
  5. No job at that time

### 88. The highest level of education or training successfully completed:

**(specify the code of the field of education)**

1. Doctorate
2. University, academy, institute, seminary, etc.
3. College
4. Post-secondary school
5. Special secondary school (technical schools)
6. Vocational school after secondary school
7. Secondary school, gymnasium
8. Vocational school, after completion of basic school where, together with a profession received secondary education
9. Vocational school, after completion of basic school where only obtained a profession
10. Vocational (trade) school, without completion of basic school, where only obtained a profession
11. Vocational (trade) school, without completion of basic school, where only obtained a profession
12. Basic school
13. Primary school
14. No formal education

* Basic school – a ten-year (previously – a nine-, eight- or seven-year) school.

#### 89. Field of the highest level of education successfully completed:

**(specify)**

#### 90. The year of completion of the highest level of education? (followed by receiving a diploma, certificate)

- [ ] years

### SITUATION ONE YEAR BEFORE THE SURVEY

#### 91. Situation one year before the survey:

  1. Were employed (including a family worker, student, pupil in paid traineeship)
  2. Student, pupil (including a student, pupil in unpaid traineeship)
  3. Retiree
  4. Disabled
  5. Doing compulsory military service
  6. Fulfilling domestic task
  7. Unemployed (did not work, but wanted to and were seeking for work)
  8. Other inactive person
92. Professional status one year before the survey:

1. Employee (working under written or verbal employment contract and receiving a wage or salary, elected to the parliament, political party leaders, etc.) ...........................................
2. Self-employed with employees (had your own business, farm, did not receive a wage or salary but earned a profit, revenue) ........................................
3. Self-employed without employees you’re your own business, farm, were working under a business license, did not receive a wage or salary but earned a profit, revenue) ..............................
4. Family worker (did not receive a wage or salary but earned a profit, revenue) ........................................

93. Main economic activity of your workplace one year before the survey:

__________________________________________________________
__________________________________________________________
NACE Rev. 2 ________________

94. Country of residence one year before the survey:

1. Lithuania

__________________________________________________________
( name of the city, town or village )
Code of the territory ________________

2. Another country

__________________________________________________________
( name of the country )
Code of the country ________________

OTHER INFORMATION ABOUT THE PERSON

95. Your citizenship:

1. Lithuanian ............................................
2. Polish .............................................
3. Russian ............................................
4. Belarussian ........................................
5. Ukrainian ........................................
6. Stateless ...........................................
7. Other ..............................................

(specify)
Code of the citizenship ________________

96. Your country of birth:

1. Lithuania ............................................
2. Russia ..............................................
3. Belarus ............................................
4. Ukraine ...........................................
5. Other ..............................................

(specify)
Code of country ________________

97. The number of years of residence in Lithuania:

________________________

OTHER INFORMATION

98. Method of interview:

1. Face-to-face ........................................
2. Telephone ........................................

99. Participation in the survey:

1. Direct participation ...................................
2. Participation via another household member ...................................

Thank you

Please indicate how much time you have spent on filling out the statistical survey questionnaire (travel time is not included): ________________ min.

Name, surname of interviewer: __________________________________________________________

Date of the interview: __________ 20 __________

(day) (month)

Contacts:
Statistics Lithuania: 29 Gedimino Ave, 01500 Vilnius; tel.: (8 5) 236 1406, (8 5) 236 4756, (8 5) 236 4796; email: julija.vazneviute@stat.gov.lt, vanda.grybauskaite@stat.gov.lt, jadvyga.myliene@stat.gov.lt.