LABOUR FORCE STATISTICAL SURVEY QUESTIONNAIRE GU-01 (QUARTERLY)

Household No. ____________________________

Respondent’s name, surname ____________________________

Number of the reference week __________

EMPLOYMENT

1. Did you work during the reference week? (did any work for one hour or more for pay or profit - family workers included).
   1. Yes ............................................. 10
   2. Were temporally not working because of slack work for technical or economic reasons .................................................. 3
   3. No ............................................... 2

2. Did you have a job during the reference week?
   1. Yes ............................................. 6
   2. No .............................................. 60

3. Do you have an assurance of returning to work within a period of 3 months?
   1. Yes ............................................. 7
   2. No .............................................. 4

4. Will you receive 50 per cent or more of a wage or salary or social allowances you are entitled to?
   1. Yes ............................................. 7
   2. No .............................................. 5

5. How long were you absent from work?
   1. 3 months or less ................................... 60
   2. More than 3 months ................................ 8

6. Reason for not working in the reference week:
   1. Slack work for technical or economic reasons ................................................................. 7
   2. Labour dispute ........................................................................
   3. School education or training (seminar, course, conference and etc.) ......................
   4. Parental leave ........................................................................
   5. Holidays (annual) ........................................................................
   6. Bad weather ........................................................................
   7. Weekly holidays within the framework of working time banking ..................
   8. Other reasons (personal, family, etc.) ............
   9. Own illness, injury or temporary disability ................................
   10. Maternity or paternity leave ........................................

7. How long were you absent from work?
   1. 3 months or less ....................................... 10
   2. More than 3 months ............................. 8

8. Will you receive 50 per cent or more of a wage or salary or social allowances you are entitled to?
   1. Yes ............................................ 10
   2. No ............................................. 9

9. Could you return to work within two weeks following the reference week?
   1. Yes ............................................ 10
   2. No ............................................. 9

MAIN JOB. If the respondent has several jobs and can not tell which one is the main, the main job is the one where the respondent worked more hours.

10. What is the full name or economic activity of your workplace?
    ____________________________ (name or economic activity) 11

11. What is the main economic activity of your workplace?
    Code of the economic activity according to the national version of NACE Rev. 2 (hereinafter referred to as “NACE Rev. 2”) 12

12. What is your occupation?
    Code of the occupation 13

13. Give a short description of your work:
    ____________________________ 14
**14. Form of ownership of your workplace:**

1. Public (where >50% of capital is held by the State) 
2. Private (where >50% of capital is held by the private persons)

**15. Country of place of work:**

1. Lithuania
   - (Name of the city, town or village)
   - Code of the territory
2. Another country
   - (Name of the country)
   - Code of the country

**16. Did you work at home during the last four weeks including the reference week?**

1. Yes  
2. Sometimes  
3. No

**17. Did you work in the evenings during the last four weeks including the reference week?**

1. Yes  
2. Sometimes  
3. No

**18. Did you work at nights during the last four weeks including the reference week?**

1. Yes  
2. Sometimes  
3. No

**19. Did you work on Saturdays during the last four weeks including the reference week?**

1. Yes  
2. Sometimes  
3. No

**20. Did you work on Sundays during the last four weeks including the reference week?**

1. Yes  
2. Sometimes  
3. No

**21. During the reference week, you were:**

1. Employee, working under a written employment contract (receiving a wage or salary)  
2. Employee, working under a verbal employment contract (receiving a wage or salary)  
3. Elected (to the parliament, political party leaders, etc.)  
4. Self-employed with employees (had your own business, farm, did not receive a wage or salary but earned a profit, revenue)  
5. Self-employed without employees (had your own business, farm, were working under a business license, farm, did not receive a wage or salary but earned a profit, revenue)  
6. Family worker (did not receive a wage or salary but earned a profit, revenue)

**22. Do you have supervisory responsibilities?**

1. Yes  
2. No

**23. How long have you been working at the present workplace?**

1. More than one year  
2. One year or less

**24. How did you find the present job?**

1. Through a public labour exchange  
2. Through a private employment agency  
3. Other

**25. Who pays you wage or salary?**

1. Workplace  
2. Employment agency

**26. Did you work overtime during reference week?**

1. Yes  
2. No

**27. Was or will your overtime be paid?**

1. Yes  
2. No

**28. How much of your overtime was or will be paid?**

- hours

**29. How much overtime did you do in total (paid and unpaid)?**

- hours
30. What was the net wage or salary from your main job in the last month?  

31. Did you work in shifts during the last four weeks including the reference week?  
   1. Yes  
   2. No  

32. Your job was:  
   1. A permanent job contract of unlimited duration  
   2. A temporary job contract of limited duration  

33. You have temporary job contract of limited duration because:  
   1. You were an apprentice, a trainee, a research assistant, etc.  
   2. You could not find a permanent job  
   3. You did not want a permanent job  
   4. A contract was concluded for a probationary period  

34. What was the duration of yours temporary job/work contract of limited duration?  
   1. Less than one month  
   2. 3 years or less  
   3. More than 3 years  

35. How many persons, including yourself, were working at this workplace or in a family business (on a family farm)?  
   1. 10 persons or less  
   2. From 11 to 19 persons  
   3. From 20 to 49 persons  
   4. 50 persons and more  
   5. Do not know but less than 11 persons  
   6. Do not know but more than 10 persons  

36. In which year did you start working at this workplace or in family business (on a family farm)?  

37. If you have worked for two years or less specify the month when you started working:  

38. Did you work full or part-time?  
   1. Full-time  
   2. Part-time  

39. Reason for having part-time job:  
   1. Undergoing school education or training  
   2. Own illness or disability  
   3. Could not find a full-time job  
   4. Personal or family reasons  
   5. Other reasons  

40. You were looking after children or incapacitated adults because:  
   1. Suitable care services for children are not available or affordable  
   2. Suitable care services for ill, disabled, elderly people are not available or affordable  
   3. Suitable care services for both children and ill, disabled or elderly people are not available or affordable  
   4. Care facilities do not influence the decision about working time  

41. How many hours per week do you usually work in the main job?  
   1. Number of hours  
   2. Usual hours cannot be given because hours worked vary considerably from week to week or from month to month  

42. How many hours did you actually work during the reference week?  
   1. Number of hours actually worked  
   2. Did not work at all  

43. You worked:  
   1. More hours than usual  
   2. Less hours than usual  
   3. Usual hours  
   4. Hours worked vary considerably from week to week  

44. Reasons for working more hours than usual during the reference week?  
   1. Shift work or flexible hours  
   2. Overtime  
   3. Other reasons
45. Reasons for working less hours than usual during the reference week:

1. Bad weather
2. Slack work for technical or economic reasons
3. Labour dispute
4. Education or training
5. Shift work or flexible hours
6. Own illness, injury or temporary disability
7. Maternity, paternity or parental leave
8. Special leave for personal or family reasons
9. Annual holidays
10. Bank holidays
11. Start of/change in job during the reference week
12. End of job without taking up a new one during the reference week
13. Other reasons
14. Hours vary considerably from week to week but you can not specify a reason

46. Would you like to work more hours than you did?

1. Yes
2. No

47. You prefer working more hours:

1. Through an additional job
2. Through a working more hours in another job than in the present job
3. Through a working more hours in the present job
4. In any of the above ways

48. If you found a job, could you start working within two weeks following the reference week?

1. Yes
2. No

49. Reason for not being able to start working:

1. Must complete education or training
2. Cannot leave present employment within two weeks
3. Personal or family responsibilities
4. Own illness or incapacity
5. Other reasons

50. How many hours (in total) would you like to work per week?

51. Apart from the main job, did you have a second job during the reference week? (any work for one hour or more for pay or profit - family workers are included).

1. Yes
2. No

52. You had additional:

1. One more job or business
2. More than one job or business

53. Yours professional status in the second job:
(If you had several jobs, specify the one, where you worked more hours)

1. Employee (working under a written or verbal employment contract and receiving a wage or salary, elected to the parliament, political party leaders, etc.)
2. Self-employed with employees (had your own business, farm, did not receive a wage or salary but earned a profit, revenue)
3. Self-employed without employees (had your own business, farm, were working under a business license, did not receive a wage or salary but earned a profit, revenue)
4. Family worker (did not receive a wage or salary but earned a profit, revenue)

54. Full name or economic activity of your secondary workplace:

55. Main economic activity of the secondary workplace:

56. Did you do in second job during the reference week?

1. Yes
2. No

57. Number of hours actually worked during the reference week:
SEARCH FOR ANOTHER EMPLOYMENT

58. Did you seek for another job during the last four weeks including the reference week?

1. Yes .............................................  59
2. No ..............................................  78

59. Reason for seeking for another job:

1. Due to a risk or certainty of loss of the present job.................................
2. The current job is temporal ..............................................................
3. Seeking for an additional job to add more hours to those worked in the present job...
4. Seeking for a job with more hours, worked than in the present job....................
5. Seeking for a job with fewer hours worked, than in the present job.................
6. Wish to have better working conditions...
7. Other reasons .................................................................

PREVIOUS WORK EXPERIENCE OF A PERSON NOT IN EMPLOYMENT

60. Existence of previous employment:

1. Have already been in employment ..........  61
2. Have never been in employment (purely occasional work, such as vacation work, is not considered as employment).............................................................

61. Which year did you work for the last time and received wage or salary or had income?


62. If you have not worked for two years or less, specify the month when you worked last time:


63. How many years have you not been working?

1. Less than 8 years .........................  64
2. 8 years and more .........................  68

64. Main reason for not working:

1. Made redundant........................................
2. A seasonal or job of limited duration has ended.................................
3. Looking after children or incapacitated adults........................................
4. Personal or family responsibilities ..............................................
5. Own illness or disability ............................................................
6. Education or training ..............................................................
7. Early retirement .................................................................
8. Normal retirement..............................................................
9. Compulsory military or community service ......................................
10. Other reasons (did not like the work, left voluntarily, etc.).....................

65. Professional status in the last job:

1. Employee (working under a written or verbal employment contract and receiving a wage or salary, elected to the parliament, political party leaders, etc.).................................
2. Self-employed with employees (had your own business, farm, do not receive a wage or salary but earned a profit, revenue) ........................................
3. Self-employed without employees you're your own business, farm, were working under a business license, do not receive a wage or salary but earned a profit, revenue) ........................................
4. Family worker (did not receive a wage or salary but earned a profit, revenue) ........................................

66. Main economic activity of the last workplace:


NACE Rev. 2

67. Occupation in last job:


Code of the occupation

68
SEARCH FOR EMPLOYMENT

68. Have you sought for a job over the last four weeks, including the reference week? (any work for one hour or more for pay or profit; family workers are included)

1. Yes ............................................ ...............
2. No, because have already found a job which will start within a period of at most 3 months……………………………………...
3. No, because have already found a job which will start in more than 3 months……..
4. No ............................................ ................

69. Reason for not seeking for employment:

1. Awaiting recall to work, because were not working due to slack work for technical or economic reasons ..................................
2. Own illness or disability ...................... .....
3. Personal or family responsibilities ............
4. Education or training ........................... ..... 
5. Retirement ..................................... ...........
6. Belief that no work is available ................ .
7. Other reasons .................................. .........
8. Looking after children or incapacitated adults............................................................... 

70. Your opinion about care facilities:

1. Suitable care services for children are not available or affordable..........................
2. Suitable care services for ill, disabled and elderly people are not available or affordable .............................................
3. Suitable care services for both children and ill, disabled and elderly people are not available or affordable .....................................
4. Care facilities do not influence the decision about participation in the labour market.....

71. Did you want to work?

1. Yes ............................................ ...............  
2. No ............................................. ................ 

72. If you found a suitable job, could you start working within two weeks following the reference week?

1. Yes ............................................ ..............  
2. No .............................................. ............... 

73. Reason for not being able to start working?

1. Must complete education or training.............. 
2. Cannot leave the present job within a two week period ..........................................
3. Personal or family responsibilities ...............
4. Own illness or disability ............................
5. Other reasons ..................................... ........

74. How long have you been seeking or sought (if already found) for a employment?

1. Search not yet started ....................... 
2. Less than one month ............................. 
3. Less than 4 years ............................... 
4. 4 years or more ................................ 

75. You have been seeking or sought for employment, where you would be:

1. Self-employed................................. 
2. Only full-time employee ............................
3. A full-time employee, but if a full-time job is not available, a part-time job would be accepted..........................
4. A part-time employee, but if part-time job is not available, a full-time job will be accepted..........................
5. Only part-time employee............... 
6. An employee, could not indicate whether full or part-time........
76. Which method did you use to seeking for employment during the last four weeks, including the reference week? (to be asked about each method)

| 76.1. | Contacted a public employment office | Yes ☐ | No ☐ | 76.2 |
| 76.2. | Contacted a private employment agency | Yes ☐ | No ☐ | 76.3 |
| 76.3. | Applied to employers directly | Yes ☐ | No ☐ | 76.4 |
| 76.4. | Asked friends, relatives, etc. | Yes ☐ | No ☐ | 76.5 |
| 76.5. | Inserted or answered advertisement in newspaper or journals | Yes ☐ | No ☐ | 76.6 |
| 76.6. | Studied advertisement in newspaper or journals | Yes ☐ | No ☐ | 76.7 |
| 76.7. | Had a job interview, took a test, or exam | Yes ☐ | No ☐ | 76.8 |
| 76.8. | Looked for land, premises or equipment | Yes ☐ | No ☐ | 76.9 |
| 76.9. | Looked for permits, licenses, financial resources | Yes ☐ | No ☐ | 76.10 |
| 76.10. | Waiting for the results of an application for a job | Yes ☐ | No ☐ | 76.11 |
| 76.11. | Waiting for the results from a public employment office | Yes ☐ | No ☐ | 76.12 |
| 76.12. | Waiting for the results of a competition for recruitment to the public sector | Yes ☐ | No ☐ | 76.13 |
| 76.13. | Used other methods | Yes ☐ | No ☐ | 77 |

77. Before the search for employment, you:

1. Were working (including a working student, pupil) _________________________________
2. Were in full-time education (excluding a working student, pupil) __________________
3. Were doing conscript on compulsory military or community service_______________
4. Had domestic/family responsibilities________
5. Other reasons (retirement etc.)____________

78. During the reference week, were you registered at a public labour exchange? (to be asked posed to person aged 15–74)

1. Yes, and received a benefit or assistance ...........................................
2. No, but received a benefit or assistance..............................................
3. Yes, but did not received a benefit or assistance.....................................
4. No, but did not received a benefit or assistance......................................

79. In your opinion what is yours main activity status?

1. Employed persons (including family worker, student, pupil in paid traineeship)...........
2. Students, pupils (including student, pupil in unpaid traineeship)...........................
3. Retirees.................................................................
4. Disabled.................................................................
5. Fulfilling domestic tasks ..................................................
6. Other inactive persons ....................................................
7. Unemployed (persons who are not working, but want to and are seeking for work)........

EDUCATION AND TRAINING

80. Did you study during the last four weeks including the reference week?

1. Yes........................................................................
2. Yes, but was on holiday ..............................................
3. No ........................................................................

81. Where did you study?

1. Primary education at general school (1-4 grades)............................................
2. At general school (5-10 grades), gymnasium (1-2 grades) or according to an adult basic education programme........
3. At general school (11-12 grades), gymnasium (3-4 grades) or according to an adult secondary education programme.....
4. At vocational school, without completion of basic school * ...................................
5. At vocational school, with completion of basic school * ........................................
6. At vocational school, with completion of secondary school ................................
7. At college .................................................................
8. At university, academy, institute, seminary, etc .................................................
9. In doctoral studies ......................................................

* Basic school – a ten-year (previously – a nine-, eight- or seven-year) school.
82. Field of education or training:
(specify the code of the field of education or training)

<table>
<thead>
<tr>
<th>Code</th>
<th>Fields of education or training:</th>
</tr>
</thead>
<tbody>
<tr>
<td>000</td>
<td>General programmes</td>
</tr>
<tr>
<td>010</td>
<td>Teacher training and education science</td>
</tr>
<tr>
<td>200</td>
<td>Humanities, languages and arts</td>
</tr>
<tr>
<td>222</td>
<td>Foreign languages</td>
</tr>
<tr>
<td>300</td>
<td>Social sciences, business and law</td>
</tr>
<tr>
<td>400</td>
<td>Life science (including biology, biochemistry and environmental science)</td>
</tr>
<tr>
<td>420</td>
<td>Physical science (including physics, chemistry and earth science)</td>
</tr>
<tr>
<td>440</td>
<td>Mathematics and statistics</td>
</tr>
<tr>
<td>481</td>
<td>Informatics</td>
</tr>
<tr>
<td>482</td>
<td>Computer use</td>
</tr>
<tr>
<td>500</td>
<td>Engineering, manufacturing and construction</td>
</tr>
<tr>
<td>600</td>
<td>Agriculture and veterinary</td>
</tr>
<tr>
<td>660</td>
<td>Health and welfare</td>
</tr>
<tr>
<td>800</td>
<td>Services</td>
</tr>
<tr>
<td>900</td>
<td>Unknown</td>
</tr>
</tbody>
</table>

83. Did you attend any courses, private lessons, a sports club, seminars, conferences, a choir; take musical instruments, singing lessons, etc. during the last four weeks including the reference week?

1. Yes
2. No

84. Number of hours spent on learning activities during the last four weeks including the reference week:

<table>
<thead>
<tr>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

85. Purpose of the most recent learning activity:

1. Mostly job related (professional)
2. Mostly personal/social

86. Field of the most recent learning activity:
(specify the code of field of education or training)

<table>
<thead>
<tr>
<th>Code</th>
<th>Field of the most recent learning activity:</th>
</tr>
</thead>
</table>

87. The learning activity took place:

1. Only during paid working hours
2. Mostly during paid working hours
3. Mostly outside paid working hours
4. Only outside paid working hours
5. No job at that time

88. The highest level of education or training successfully completed:

1. Doctorate
2. University, academy, institute, seminary, etc.
3. College
4. Post-secondary school
5. Special secondary school (technical schools)
6. Vocational school after secondary school
7. Secondary school, gymnasium
8. Vocational school, after completion of basic school where, together with a profession received secondary education
9. Vocational school, after completion of basic school where only obtained a profession
10. Vocational (trade) school, without completion of basic school where, together with a profession received basic education
11. Vocational (trade) school, without completion of basic school where only obtained a profession
12. Basic school
13. Primary school
14. No formal education

* Basic school – a ten-year (previously – a nine-, eight- or seven-year) school.

89. Field of the highest level of education successfully completed:

(specify the code of the field of education)

<table>
<thead>
<tr>
<th>Code</th>
<th>Field of the highest level of education successfully completed:</th>
</tr>
</thead>
</table>

90. The year of completion of the highest level of education?
(followed by receiving a diploma, certificate)

<table>
<thead>
<tr>
<th>Years</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

91. Situation one year before the survey:

1. Were employed (including a family worker, student, pupil in paid traineeship)
2. Student, pupil (including a student, pupil in unpaid traineeship)
3. Retiree
4. Disabled
5. Doing compulsory military service
6. Fulfilling domestic task
7. Unemployed (did not work, but wanted to and were seeking for work)
8. Other inactive person
92. Professional status one year before the survey:

1. Employee (working under written or verbal employment contract and receiving a wage or salary, elected to the parliament, political party leaders, etc.)
2. Self-employed with employees (had your own business, farm, did not receive a wage or salary but earned a profit, revenue)
3. Self-employed without employees (you're your own business, farm, did not receive a wage or salary but earned a profit, revenue)
4. Family worker (did not receive a wage or salary but earned a profit, revenue)

93. Main economic activity of your workplace one year before the survey:

NACE Rev. 2

94. Country of residence one year before the survey:

1. Lithuania
2. Another country

95. Your citizenship:

1. Lithuanian
2. Polish
3. Russian
4. Belarussian
5. Ukrainian
6. Stateless
7. Other

96. Your country of birth:

1. Lithuania
2. Russia
3. Belarus
4. Ukraine
5. Other

97. The number of years of residence in Lithuania:

98. Method of interview:

1. Face-to-face
2. Telephone

99. Participation in the survey:

1. Direct participation
2. Participation via another household member

Please indicate how much time you have spent on filling out the statistical survey questionnaire (travel time is not included): min.

Name, surname of interviewer: 

Date of the interview: _______ 20___

(day) (month)

Contacts:
Statistics Lithuania: 29 Gedimino Ave, 01500 Vilnius; tel.: (8 5) 236 1406, (8 5) 236 4756, (8 5) 236 4796; email: julija.vazneviciute@stat.gov.lt, vanda.grybauskaite@stat.gov.lt, jadvyga.myliene@stat.gov.lt.
# QUESTIONNAIRE FOR HOUSEHOLD

<table>
<thead>
<tr>
<th>Household No.</th>
<th>Address</th>
<th>To be interviewed: all persons of household</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Data confidentiality guaranteed.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The questionnaire is available on the website, at: <a href="http://www.stat.gov.lt">www.stat.gov.lt</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of the reference week</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Respondent’s name, surname</th>
<th>Date of birth</th>
<th>Sex: 1 – male 2 – female</th>
<th>Respondent code (1, 2, 3)</th>
<th>Relation to the reference person of the household</th>
<th>Sequence number of respondent in the household</th>
<th>Sequence number in household</th>
<th>Juridical marital status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>111</td>
<td>112</td>
<td>113</td>
<td>114</td>
<td>115</td>
<td>116</td>
<td>117</td>
<td>118</td>
</tr>
<tr>
<td>Respondent's name, surname</td>
<td>Date of birth</td>
<td>Sex: 1 – male 2 – female</td>
<td>Respondent code (1, 2, 3)</td>
<td>Relation to the reference person of the household</td>
<td>Sequence number of respondent in the household</td>
<td>Sequence number in household</td>
<td>Juridical marital status</td>
</tr>
<tr>
<td>---------------------------</td>
<td>--------------</td>
<td>------------------------</td>
<td>-------------------------</td>
<td>-----------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>---------------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

113 column “Sex” – write corresponding codes: 1 – male; 2 – female.

114 column “Respondent’s code” – write one of corresponding codes: 1 or 2 according to the sampling list, 3 – for a person, who is not in the sampling list.

115 column write a corresponding code, which shows the corresponding relations between the reference person in the household and other members.
1 – reference person of the household (only one the first person in the household); 2 – spouse or cohabiting partner (only one person in the household); 3 – son, daughter, stepson, stepdaughter, adopted son, adopted daughter; 4 – father, mother, father of spouse or cohabiting partner, mother of spouse or cohabiting partner, stepfather, stepmother, adoptive father, adoptive mother; 5 – other relative: brother, sister, son-in-law, daughter-in-law, grandchild and etc.; 6 – not relative: tenant, foster-child and etc..

120 column write juridical marital status code.
1 – single; 2 – married; 3 – widowed; 4 – divorced or legally separated.

Please indicate how much time you have spent on filling out the Annex 2 of Labour Force Statistical Survey questionnaire GU-01 (travel time is not included): __________ min.

Name, surname of interviewer ...........................................................................................................................................................

Date of the interview: _______ ___________________ 20___ (day) (month)