

Annex to the sample survey of the labour force questionnaire  
"Length and patterns of working time"

All respondents answer who in the reference week temporary absent from work or employed.

A 01. Populated area: \_\_\_\_\_, see codes [ ][ ][ ][ ][ ][ ]

A 02. Household No.: [ ][ ][ ][ ][ ][ ]

B 01. No. of the household members: [ ][ ][ ]

**The data are collected only for the main job.**

**1. You have a work in the reference week in which you actually:**

- |   |  |      |
|---|--|------|
| 1. Worked .....   |  | → 3. |
| 2. Did not work, because you are temporary absent from work ..... |  | → 2. |

**2. Why did you not work during the reference week although you had to a job?**

- |   |  |      |
|---|--|------|
| 1. Bad weather .....  |  | → 3. |
| 2. Slack work for technical or economic reasons .....   |  |      |
| 3. Labour disputes (only for persons directly involved).....  |  |      |
| 4. Education or practical work .....  |  |      |
| 5. Own illness, injury or temporary disability .....  |  |      |
| 6. Pregnancy/maternity or child-care leave .....  |  |      |
| 7. Holidays, vocation, leave (excepting compensation leave – point No.8; pregnancy, maternity or child-care leave – point No.6) ..... |  |      |
| 8. Compensation leave (hours accumulated within framework of working time or exceeded working hours pursuant to for contract) .....   |  |      |
| 9. Other reasons (for ex., family responsibilities) .....   |  |      |

**3. Do you work full-time or part-time job?**

(This question is based on a spontaneous answer, on respondent's opinion).

- |   |  |      |
|---|--|------|
| 1. Full-time .....  |  | → 4. |
| 2. Part-time, because:  |  |      |
| 2.1. School education or practical work .....                   |  |      |
| 2.2. Own illness, injury or temporary disability .....          |  |      |
| 2.3. Could not find full-time job .....                         |  |      |
| 2.4. Did not want full-time job (without specific reason) ..... |  |      |
| 2.5. Looking after your child or incapacitated adult .....      |  |      |
| 2.6. Other reasons. Specify: _____                              |  |      |

**4. Employment status in the main job?**

- |  |  |      |
|--|--|------|
| 1. Employee (paid worker) .....  |  | → 5. |
| 2. Employer<br>(self-employed at least with one paid worker) .....         |  |      |
| 3. Self-employed (without paid workers) .....                              |  |      |
| 4. Unpaid family member/relative working in a family farm/enterprise ..... |  |      |
| 5. Other status .....  |  |      |
| 6. Don't know .....  |  |      |

THE END OF INTERVIEW FOR UNPAID FAMILY MEMBERS, OTHER STATUS EMPLOYED  
AND THOSE WHO DON'T KNOW WHAT STATUS THEY BELONG TO

**THE INTERVIEW IS CONTINUED FOR EMPLOYEES, EMPLOYERS, SELF-EMPLOYED**

5. What methods and schedule do you have in your work?
- 1. The contract only specifies the product or services to be provided but you by yourself determine the work schedule and methods .....  → 6.
  - 2. Subordinate relationship where the contract specifies the working times and the owner, manager or persons authorised by the owner employment can tell you at any time what, when or how to do it .....
6. Have you work for a single firm or customer in the main job?
- 1. Yes, work for one independent firm or customer .....  → 7.
  - 2. No, work for several firms or customers .....
7. Your labour contract is concluded for:
- 1. Definite job / service performance duration .....  → 8.
  - 2. Limited duration .....
  - 3. Unlimited duration .....

THE END OF INTERVIEW FOR EMPLOYERS, SELF-EMPLOYED  
EMPLOYEES CONTINUE THE INTERVIEW

8. Did you work in the reference week overtime hours in your main job (additional hours outside the contractual definite number of hours or additional hours to achieve the output target)?  
**(Without overtime hours, which are compensated with leave, holidays, free working hours and similar types of time forms)**
- 1. Yes.....  → 8a.
  - 2. No .....  → 10.
- 8a. Specify – how many overtime hours you worked in the reference week:  
\_\_\_\_\_ hours in the reference week .....  → 9.
9. Have the overtime hours you worked in the reference week been paid?
- 1. Yes, fully .....  → 9a.
  - 2. Yes, but partly .....
  - 3. No .....  → 10.
- 9a. How many overtime your worked in the reference week have been paid?  
\_\_\_\_\_ hours in the reference week .....  → 10.
10. Do you regularly work shift work in the main job?
- 1. Yes, work shift work .....  → 10a.
  - 2. Yes, usually work shift work, but regular work in exceptional cases .....
  - 3. No, don't work shift work .....  → 12.

**10a. How is your shift work organised?**

- 1. Continuous shift work  
(shift work on a rotating basis in the morning, afternoon, at night and the weekend) .....
  - 2. Semi-continuous shift work  
(shift work on a rotating basis in the morning, afternoon and at night) .....
  - 3. Two shift system  
(shift work on a rotating basis early in the morning and late in the afternoon) .....
  - 4. Shift during the day and during the night. Specify time:
    - 4.1. during the day .....
    - 4.2. during the night .....
  - 5. Fixed assignment to a given shift. Specify time:
    - 5.1. persons are always working in the evening .....
    - 5.2. persons are always working at night .....
    - 5.3. other version. Specify: \_\_\_\_\_
  - 6. Other type of shift. Specify: \_\_\_\_\_
- 11.

**11. Why do you work shift work?**

- 1. Shift work was the type of job person was looking for on one's own initiative .....
  - 2. Shift work was not the type of job person was looking for but no similar job (within this occupation or industry) was available with ordinary working time arrangements ..
  - 3. Can't find job without shift work .....
- 12.

**12. What kind of working time did you have?**

- 1. Fixed start and end of a working day .....
  - 2. Annualized hours contract  
(the contract for fixed hours by year) .....
  - 3. Flexible working time (working time accumulation) .....
  - 4. Working time by mutual (individual) agreement .....
  - 5. You yourself have determined your work schedule (no formal limitations) .....
  - 6. Other. Specify: \_\_\_\_\_
- 14.  
→ 13.  
→ 14.

**13. You can determine your start and end of working day yourself, and:**

- 1. You can control the variations of working hours on a working day and take credit or debit hours of the contractual numbers of hours .....
  - 2. You can accumulate hours and take hours, days or weeks off on credit .....
- 14.

**14. Specify character of your work:**

- 1. A minimum number of hours is set by the contract but the number of hours actually worked may exceed this minimum number and they are paid, but not at overtime rate
  - 2. Coming to work only when called (on-call work)/ called into work only when needed ("zero hours" labour contract) .....
  - 3. Other. ....
- 15.

**15. What were the reasons for the choice of this working time arrangement?**

- 1. This working time arrangement was the type of job you were looking for .....
- 2. You could not find a similar job with other working time arrangement (within this occupation or industry) .....
- 3. You were ready to have any kind of working time .....

**The end of interview**