

2006 Questionnaire for the Labour Force Survey

- * Indicates that the question is asked to respondents in their first or eight interview round, and not to all respondents. (These questions are used for structural variables.) Questions not marked with an asterisk are used for core variables, and are asked in all interview rounds.
- # Indicates that the question is not to be asked by proxy interview, i.e. when other family members answer on behalf of the respondent.

TEXT IN CAPITAL LETTERS SHOULD NOT BE READ TO THE RESPONDENT.

INNL1 Did you have any paid work during the week from 2nd to 8th of January 2006? Please include all kinds of work, even if it was only for a few hours.

- | | | | |
|---|-----|---|--------|
| 1 | YES | → | INNL5a |
| 2 | NO | → | INNL2 |

INNL2 Even though you were not doing paid work, did you have a job or business that you were temporarily away from this week?

- | | | | |
|---|-----|---|--------|
| 1 | YES | → | INNL5b |
| 2 | NO | → | INNL3 |

INNL3 Are you yourself, or is any person in your household, self-employed (e.g. as a farmer, or as owner and operator of a store or a workshop)?

- | | | | |
|---|-----|---|---|
| 1 | YES | → | INNL4 |
| 2 | NO | → | Skip to questions for inactive persons (question ISY61) |

INNL4 Did you do any work without any agreed wage in this business, during the week from 2nd to 8th of January?

- | | | | |
|---|-----|---|---|
| 1 | YES | → | SYS6 |
| 2 | NO | → | Skip to questions for inactive persons (question ISY61) |

INNL5a During the week from 2nd to 8th of January, did you have more than one job or business? We are thinking about e.g. a second job or work in a family business. Please also include any job or business from which you were temporarily away.

- | | | | |
|---|-----|---|---|
| 1 | YES | → | Skip to questions for persons with more than one job (not included in this document.) |
| 2 | NO | → | SYS6 |

INNL5b Did you have more than one job or business from which you were temporarily away?

- | | | | |
|---|-----|---|---|
| 1 | YES | → | Skip to questions for persons with more than one job (not included in this document.) |
| 2 | NO | → | SYS6 |

EMPLOYED PERSONS WITH ONLY ONE JOB

SYS6 Were you working as an employee, as self-employed or as a family worker without any agreed wage?

- | | | | |
|---|----------------------|---|-----------------------|
| 1 | EMPLOYEE/FREE-LANCER | → | SYS7a (employee) |
| 2 | SELF-EMPLOYED | → | SYS7b (self-employed) |
| 2 | UNPAID FAMILY WORKER | → | SYS7b (self-employed) |

Instructions: "Free-lancers" may have contracts with more than one employer at the same time, and receive wages from these employers, but without being a regular employee. For tax purposes they are considered employees, and are to be coded as employees in the LFS.

SYS7a (employee) What is the name of your employer? If your employer has more than one establishment, please give the name of the establishment you are working in. _____

Instructions: If the respondent is employed by a placement agency or a temporary employment agency, it is the name of this establishment that should be reported, not the name of the establishment where the respondent was actually placed during the reference week.

SYS7b (self-empl.) What is the name of your business? _____

SYS8A What is the street address of the establishment?

IF THE RESPONDENT DOES NOT KNOW THE ADDRESS, ASK:

SYS8b Do you have a P.O. Box number for the establishment? _____

SYS8c What is the name of the postal district or municipality where the establishment is located?

SYS9 What is the main activity of the establishment? _____

Separate tick box: PLACEMENT AGENCY OR TEMPORARY EMPLOYMENT AGENCY

Filter: For employees (code 1 in question SYS6):

SYS10 Is this a personally owned business, a private or public limited company, an association, or part of a municipal, county or central government?

- 1 PERSONALLY OWNED
- 2 LIMITED COMPANY, ASSOCIATION, ETC.
- 3 MUNICIPAL
- 4 COUNTY
- 5 CENTRAL

Instructions:

- If the respondent is employed by a placement agency or a temporary employment agency, it is the for of ownership of this agency that is to be reported here.
- If the answer to SYS10 is clear from prior answers, fill in the answer without asking the question.

Filter: For all employees:

SYS11a Have you been working continuously in this establishment for at least one year?

- 1 YES
- 2 NO

SYS11b In which year did you start working in this establishment?

YEAR: _____

If YES in question SYS11a → SYS12 (else SYS11c)

SYS11c Do you also remember which month you started?

MONTH: _____

DO NOT REMEMBER: _

Employees (code 1 in question SYS6) → SYS12
 Self-employed/Unpaid family workers → SYS20a (occupation)

SYS12 Is your employment permanent or temporary?

Instructions: By temporary employment, we understand a time-limited contract.

- 1 PERMANENT, NOT TEMPORARY → SYS20a (OCCUPATION), or SYS16
- 2 TEMPORARY → SYS13
- 3 DON'T KNOW → SYS14a

SYS13 Even though your current employment is temporary, are you on leave from a permanent employment?

- 1 YES
- 2 NO

SYS14a Are you...

- 1 participating in a labour market programme? → SYS14b
- 2 working under contract for a fixed period or for a fixed task? → SYS15a
- 3 extra help? (ON-CALL EMPLOYMENT/SEASONAL WORK) → SYS15a
- 4 replacing a permanent employee currently absent? (VIKARIAT) → SYS15a
- 5 an apprentice or a trainee? (INCLUDING STIPENDIAT FELLOWSHIPS IN UNIVERSITIES AND RESEARCH CENTRES) → SYS15a-b, thereafter SYS20a (occupation)
- 6 on some other type of temporary employment contract? → SYS15a
- 7 in a probationary period for permanent employment? → SYS15a

Instructions: Respondents saying they are called on only when needed, may be classified as 3 or 4 depending on the respondent's answer.

SYS14b What type of labour market programme are you participating in?

- Updated list of labour market programmes inserted here. The interviewer should check the programme the respondent participates in. The programmes are grouped as either training or employment schemes, as a filter for the following questions, cf. skip pattern indicated in SYS14c. (Question SYS14c is only asked to respondents who are uncertain, or who mention a scheme not on the list of labour market programmes.)

- OTHER, SPECIFY _____ → SYS14c
- UNCERTAIN/DON'T KNOW → SYS14c

SYS14c Is it a training scheme or an employment scheme?

- 1 Training scheme → Job search questions (ISY74e)
- 2 Employment scheme → SYS15a-b, thereafter SYS20a (occupation)
- 3 Uncertain/Don't know → SYS15a-b, thereafter SYS20a (occupation)

SYS15a Which year is the temporary employment scheduled to end?

YEAR: _____ (WRITE 0 IF THE END DATE IS NOT DECIDED.)

SYS15b And which month of year xxxx is the temporary employment scheduled to end?

MONTH: _____

***#SYS15c Would you prefer a permanent employment rather than a temporary?**

- 1 YES → SYS15d
- 2 NO → SYS20a (occupation), or SYS16

- *#SYS15d **Have you tried to get a permanent contract?**
- 1 YES
- 2 NO
- 3 NOT RELEVANT

Filter: For respondents that marked the tick box for PLACEMENT AGENCY OR TEMPORARY EMPLOYMENT AGENCY in question SYS9:

SYS16 Were you hired out to another establishment during the week from 2nd to 8th of January 2006?

- 1 YES → SYS17
- 2 NO, WAS NOT HIRED OUT THAT WEEK → SYS20c (occupation)
- 3 NO, WORKS IN THE AGENCY'S ADMINISTRATION → SYS20a (occupation)

Instructions: All respondents employed in placement agencies or temporary employment agencies are asked question SYS16, both those working in the agencies' administration (and are therefore not hired out) and those hired out to other enterprises as temporary workers.

SYS17 What was the name of the establishment you were hired out to? _____
SYS18A What is the street address of the establishment?

IF THE RESPONDENT DOES NOT KNOW THE ADDRESS, ASK:

SYS18b Do you have a P.O. Box number for the establishment? _____
SYS18c What is the name of the postal district or municipality where the establishment is located?

SYS19 What is the main activity of the establishment? _____ → SYS20b

Filter: For all employed persons excluding respondents in placement agencies or temporary employment agencies with answer 1 or 2 to SYS16:

SYS20a What is your occupation in this establishment? → SYS21a

Filter: For respondents in placement agencies or temporary employment agencies who were hired out during the reference week, i.e. with answer 1 to SYS16:

SYS20b What was your occupation in the establishment you were hired out to? → SYS 21b

Filter: For respondents in placement agencies or temporary employment agencies who were not hired out during the reference week, i.e. with answer 2 to SYS16:

SYS20a What was your occupation in the last establishment you were hired out to? → SYS 21b

Filter: For all employed persons excluding respondents in placement agencies or temporary employment agencies with answer 1 or 2 to SYS16:

SYS21a What are your main tasks? → SYS22a

Filter: For respondents with answer 1 to SYS16:
SYS21b What were your main tasks? → SYS22b

Filter: For respondents with answer 2 to SYS16:
SYS21c What were your main tasks in the last establishment you were hired out to? → SYS22b

Filter: For all employed persons excluding respondents with answer 1, 3 or 5 to SYS14a, and excluding respondents in placement agencies or temporary employment agencies with answer 1 or 2 to SYS16:

SYS22a **Is it part of your responsibility to supervise or manage other employees?**
1 YES
2 NO

Filter: For respondents in placement agencies or temporary employment agencies with answer 1 or 2 to SYS16:

SYS22b **Was it part of your responsibility to supervise or manage other employees?**
1 YES
2 NO

Filter: For self-employed (answer 2 to SYS6):

SYS23 **Did you have any employees, apart from any help from family members?**
1 YES, HAD EMPLOYEES → SYS24a
2 NO → SYS30

Filter: For self-employed with employees (answer 1 to SYS23) and for all employees (answer 1 to SYS6):

SYS24a **How many persons work in the establishment you work in?**
1 1-10 → **SYS24b** **Could you tell me exactly how many?**
2 11-19
3 20-49
4 50-99
5 100-199
6 200 OR MORE
DON'T KNOW → **SYS24c** **Is it more than 10 persons?**
1 YES
2 NO

Filter: For employees (answer 1 to SYS6) who started the current job during the past 12 months (cf. questions 11a-c) excluding respondents currently participating in a labour market programme (answer 1 to question SYS14a) and employees hired out from placement agencies or temporary employment agencies (answer 1 to SYS16):

***SYS25** **Did you in any way use the services provided by the Public Employment Service**
1 YES
2 NO

Instructions: Using services provided by the Public Employment Service includes direct contact with the Public Employment Service personnel and use of the Public Employment Service webpages when searching for a job. Participation in training schemes should not be included.

Filter: For all employees, i.e. answer 1 to SYS6 (others to question SYS30):

Now we come to some questions about your contractual working hours. Later, we will also ask how many hours you actually worked.

SYS26a **What type of working time arrangements have you got in this job? I will give you three alternatives. Do you have...**

1 **an arrangement to work the same number of hours every week, including flexitime, or**
→ SYS27
2 **an arrangement to work a varying number of hours from week to week, or**
→ SYS28
3 **no working time arrangement?**
→ SYS30

- 4 ONLY CASUALLY EMPLOYED DURING THE REFERENCE WEEK
→ SEE APPENDIX
- 5 ON-CALL LABOUR
→ SEE APPENDIX

Question formulation used for respondents in placement agencies or temporary employment agencies:

Filter: For respondents in placement agencies or temporary employment agencies with answer 1 to SYS16:

SYS26b What type of working time arrangements did you have in the establishment you were rented out to? etc.

Filter: For respondents in placement agencies or temporary employment agencies with answer 2 to SYS16:

SYS26c What type of working time arrangements did you have in the establishment you were last rented out to? etc.

SYS27 How long are your contractual working hours?

HOURS MINUTES → SYS31

SYS28 How long were your scheduled working hours during the week from 2nd to 8th of January?

HOURS MINUTES → SYS29

SYS29 On average, how long are your scheduled working hours?

HOURS MINUTES → SYS31

SYS30 On average, how long are your working hours?

HOURS MINUTES → SYS31

Instructions: For respondents who were hired out to more than one establishment during the reference week, we want to know the total working hours.

SYS31 AUTOMATIC CLASSIFICATION OF WORKING HOURS FROM SYS27, SYS 29 OR SYS30:

- | | | | |
|---|------------------|---|--------|
| 1 | 1-29 HOURS | → | SYS33A |
| 2 | 30-36 HOURS | → | SYS32 |
| 3 | 37 HOURS OR MORE | → | SYS34a |

IF ZERO HOURS IN SYS27, SYS 29 OR SYS30 → See Appendix on casual work

SYS32 Is this full-time or part-time work?

- | | | | |
|---|-----------------------|---|--------|
| 1 | FULL TIME | → | SYS34a |
| 2 | PART-TIME | → | SYS33a |
| 3 | UNCERTAIN/ DON'T KNOW | → | SYS34a |

Filter: For all part-time workers (answer 1 to question SYS31 or 2 to question SYS32):

***#SYS33a What is the main reason that you work part-time and not full-time?**

- | | |
|---|--|
| 1 | EDUCATION/STUDIES |
| 2 | SICKNESS OR DISABILITY |
| 3 | CARE FOR OWN CHILDREN |
| 4 | CARE FOR OTHER PERSONS IN NEED OF CARE (ADULT RELATIVES) |
| 5 | CARE BOTH FOR OWN CHILDREN AND OTHER PERSONS IN NEED OF CARE |
| 6 | OTHER PERSONAL OR FAMILY REASONS |
| 7 | DID NOT OBTAIN FULL-TIME WORK |
| 8 | WORK IS TOO DEMANDING/ STRENUOUS |
| 9 | OTHER REASONS |

Filter: For all respondents with answer 3 to question SYS33a
***#SYS33b** **Would you work full-time if you found adequate childcare?**
 1 YES
 2 NO

Filter: For all respondents with answer 4 to question SYS33a
***#SYS33c** **Would you work full-time if you found adequate care or nursing arrangements?**
 1 YES
 2 NO

Filter: For all respondents with answer 5 to question SYS33a
***#SYS33d** **Would you work full-time if you found adequate care or nursing arrangements?**
 1 YES
 2 NO

Filter: For all employed persons:
#SYS34a **Would you prefer your contractual/average working hours to be different from xx hours per week, assuming your income changes accordingly?**
 1 YES → SYS34b
 2 NO → FaR1

The number of hours inserted in SYS34a is taken from SYS27 (if the number of scheduled hours does not vary from one week to the next), or SYS29 (if the number of scheduled hours does vary from one week to the next), or SYS30 (if no working time agreement, including self-employed and family workers). The term "scheduled" is used if the number of hours is taken from SYS27 or SYS29, and the term "average" if the number of hours is taken from SYS30.

Filter: For all respondents with answer 1 to question SYS34a
#SYS34b **What would be your preferred number of scheduled/average working hours?**
 _____ HOURS PER WEEK

AUTOMATIC CALCULATION OF WHETHER THE RESPONDENT WISHES TO WORK SHORTER OR LONGER HOURS.

WISHES TO WORK LONGER HOURS → SYS34c (SYS35A FOR 2ND-7TH ROUND RESPONDENTS)
 WISHES TO WORK SHORTER HOURS → QUESTIONS ABOUT ACTUAL WORKING HOURS (fAr1)

***#SYS34c** **How would you like to increase your working hours?**
 1 BY WORKING LONGER HOURS IN CURRENT JOB
 2 BY CHANGING JOB
 3 BY FINDING AN ADDITIONAL JOB

Instructions: More than one answer allowed.
 Answer 2 "By changing job" includes changing job but remaining with the same employer.

#SYS35a **Have you tried to get longer working hours?**
 1 YES → SYS35b
 2 NO → SYS36a

- *#SYS35b In which ways did you try to get longer working hours during the past four weeks?**
- 1 TRIED IN CURRENT JOB
 - 2 CONTACTED THE PUBLIC EMPLOYMENT SERVICE TO GET A JOB
 - 3 CONTACTED TEMPORARY EMPLOYMENT AGENCY/PLACEMENT AGENCY
 - 4 CONTACTED POTENTIAL EMPLOYER
 - 5 CONTACTED FRIENDS, RELATIVES, TRADE UNIONS, ETC.
 - 6 ANSWERED ADVERTISEMENTS, ADVERTISE
 - 7 STUDIED SITUATIONS VACANT COLUMNS
 - 8 HAVE TAKEN A TEST, BEEN INTERVIEWED, ETC.
 - 9 WAITING FOR THE RESULTS OF AN APPLICATION
 - 10 WAITING FOR AN OFFER FROM THE PUBLIC EMPLOYMENT SERVICE
 - 11 HAVE SEARCHED FOR PREMISES OR EQUIPMENT TO START UP A BUSINESS
 - 12 HAVE APPLIED FOR PERMITS, LICENCE, LOAN
 - 13 OTHER WAYS
 - 14 HAVE NOT BEEN TRYING (PAST FOUR WEEKS)
- Instructions: More than one answer allowed.

- #SYS36a Could you have started to work longer hours during the week from 2nd to 8th of January or during the next two weeks?**
- 1 YES → fAr1
 - 2 NO → SYS36b (SYS35c FOR 2ND-7TH ROUND RESPONDENTS)
- Instructions: The question refers to the reference week and the two weeks immediately after the reference week.

- *#SYS36b Why are you unable to start working longer hours during the next two weeks?**
- 1 MUST COMPLETE EDUCATION OR TRAINING
 - 2 MUST COMPLETE MILITARY OR COMMUNITY SERVICE
 - 3 PERSONAL OR FAMILY REASONS (INCLUDING PREGNANCY)
 - 4 OWN SICKNESS OR INJURY
 - 5 DUE TO NOTICE PERIOD IN CURRENT JOB
 - 6 OTHER REASONS

- #SYS36c When could you start working longer hours?**
- 1 IN 3-4 WEEKS
 - 2 IN 5-8 WEEKS/1-2 MONTHS
 - 3 IN 3-4 MONTHS
 - 4 IN 5 MONTHS OR LATER
 - 5 DON'T KNOW

Absence

Before asking questions about absence from work, the scheduled/contractual number of working hours is repeated for the respondent. Four alternative statements are used, based on the answer to question SYS26:

For respondents with an agreement to work the same number of hours every week (answer 1 to question SYS26 and contractual number of hours from question SYS27):

You told us that you have an agreement to work xx hours and yy minutes every week. Now we would like to ask you some questions about time away from work during the week from 2nd to 8th of January.

For respondents with an agreement to work a varying number of hours every week (answer 2 to question SYS26) and scheduled number of hours during the reference week greater than zero in question SYS28. (Respondents with zero hours in question SYS28 go to question fAr3_1a about the duration of absence.):

You told us that you had scheduled to work xx hours and yy minutes during the week from 2nd to 8th of January. Now we would like to ask you some questions about time away from work during this week.

For respondents without a working time agreement (answer 3 to question SYS26 and number of hours from question SYS30):

You told us that on average, you work xx hours and yy minutes a week. Now we would like to ask you some questions about time away from work during the week from 2nd to 8th of January.

For respondents who only had casual labour: Go to fAr11 (actual working hours), cf. appendix.

(Question INNL2 is used as a filter: Respondents with answer YES to question INNL2 go directly to fAr3_1a.)

fAr1 **Were you away from work because of vacation, sickness, or other reasons during this week?**

1	YES	→	fAr2
2	NO	→	IF SYS6=1 AND SYS26=1,2 GO TO fAr7, ELSE GO TO fAr11

fAr2 **Were you away the whole week, or only part of the week?**

1	YES THE WHOLE WEEK	→	fAr3_1a
2	YES PART OF THE WEEK	→	fAr3_2a

Filter: For respondents who were away the whole week (temporarily away):

fAr3_1a **For how many weeks have you been continuously away from work up to and including the week from 2nd to 8th of January?**
_____ WEEKS

fAr3_1b **Why were you away from work during the week from 2nd to 8th of January?**
(SEVERAL ANSWERS ALLOWED)

01	VACATION
02	OWN SICKNESS OR INJURY
03	OTHER HOUSEHOLD MEMBER SICK
04	PATERNITY/MATERNITY LEAVE, PREGNANCY LEAVE
05	CHILD CARE LEAVE (PARENTAL LEAVE)
06	LEAVE BECAUSE OF OTHER PERSONAL REASONS
07	TIME OFF DUE TO FLEXITIME ARRANGEMENT

- 08 WORK SCHEDULE
- 09 EDUCATION OR TRAINING
- 10 BANK HOLIDAY
- 11 LABOUR DISPUTE
- 12 BAD WEATHER
- 13 WORK INTERRUPTED FOR TECHNICAL REASONS
- 14 LAID OFF
- 15 DUE TO START NEW JOB LATER
- 16 ENDED JOB AND DID NOT START IN NEW JOB
- 17 HAD NO ORDERS (FROM CLIENTS)
- 18 OTHER REASONS

Instructions: Answer 04 "MATERNITY LEAVE/ PREGNANCY LEAVE" refers to the legal entitlement of 43 weeks with full compensation or 53 weeks with 80% compensation. Answer 05 refers to leave extending beyond this.

- Filter: If more than one answer (max 4) to question fAr3_1b:
- fAr3ba** For how many hours were you away because of x?
__ HOURS
- fAr3bb** For how many hours were you away because of y?
__ HOURS
- fAr3bc** For how many hours were you away because of z?
__ HOURS
- fAr3bd** For how many hours were you away because of æ?
__ HOURS

- IF fAr3_1b=02,04,14 AND fAr3_1A>52 WEEKS → fAr5 (WAGES)
- IF fAr3_1b=02,04,14 AND fAr3_1A<53 WEEKS → fAr10 (FLEXITIME)
- IF fAr3_1b OTHER THAN 02,04,14 AND fAr3_1A>13 WEEKS → fAr5 (WAGES)
- IF fAr3_1b OTHER THAN 02,04,14 AND fAr3_1A>14 WEEKS → fAr10 (FLEXITIME)

Filter: For respondents who were away part of the week and work full-time and (i) have an agreement to work the same number of hours every week (answer 1 to question SYS26) or (ii) have no working time agreement (answer 3 to question SYS26) and for respondents with average number of hours from question SYS30 greater than zero.

fAr3_2a For how many hours were you away from work?
__ HOURS AND __ MINUTES

Instructions: If the respondent gives the answers in days, the number of hours and minutes should be calculated, with the assistance of the respondent.

Filter: For respondents who were away part of the week and work full-time and have an agreement to work a varying number of hours every week (answer 2 to question SYS26), and for respondents who were away part of the week and work part-time.

fAr3_2a For how many hours were you away from work? Do not include days and hours you were not scheduled to work.
__ HOURS AND __ MINUTES

fAr3_2b Why were you away from work during part of the week from 2nd to 8th of January?

(SEVERAL ANSWERS ALLOWED)

- 01 VACATION
- 02 OWN SICKNESS OR INJURY
- 03 OTHER HOUSEHOLD MEMBER SICK
- 04 PATERNITY/MATERNITY LEAVE, PREGNANCY LEAVE
- 05 CHILD CARE LEAVE (PARENTAL LEAVE)

- 06 LEAVE BECAUSE OF OTHER PERSONAL REASONS
- 07 TIME OFF DUE TO FLEXTIME ARRANGEMENT
- 08 WORK SCHEDULE
- 09 EDUCATION OR TRAINING
- 10 BANK HOLIDAY
- 11 LABOUR DISPUTE
- 12 BAD WEATHER
- 13 WORK INTERRUPTED FOR TECHNICAL REASONS
- 14 LAID OFF
- 15 DUE TO START NEW JOB LATER
- 16 ENDED JOB AND DID NOT START NEW
- 17 HAD NO ORDERS (FROM CLIENTS)
- 18 OTHER REASONS

IF ONLY ONE REASON FOR ABSENCE → fAr7

Filter: If more than one answer (max 4) to question fAr3_2b:

- fAr4ba** For how many hours were you away because of x?
__ HOURS
- fAr4bb** For how many hours were you away because of y?
__ HOURS
- fAr4bc** For how many hours were you away because of z?
__ HOURS
- fAr4bd** For how many hours were you away because of æ?
__ HOURS

Filter: For respondents who were continuously away for more than 13 weeks and with answer to fAr3_1b different from 02 (OWN SICKNESS) 04 (PATERNITY/MATERNITY LEAVE) and 14 (LAID OFF) and are employees (answer 1 to question SYS6), and for respondents who were continuously away for more than 52 weeks and with answer 02 (OWN SICKNESS) 04 (PATERNITY/MATERNITY LEAVE) and 14 (LAID OFF) to fAr3_1b and are employees (answer 1 to question SYS6):

- fAr5** Are you paid for the time you are away?
- 1 YES → fAr6
- 2 NO → fAr10 (If away for more than 52 weeks, see below)

Instructions: Sickness benefits, maternity/paternity benefits, and daily allowances received when laid off, count as pay. The question refers to the reference week.

- fAr6** Do the payments you receive amount to at least half of your past wages?
- 1 YES
- 2 NO

Respondents who were continuously away for more than 52 weeks and receive less than half their past wages go to question ISY74d (sequence for job search).

Overtime/ Extra hours

This sequence is only asked to employees, excluding respondents with casual employment and on-call workers (answer 1 to question SYS6 and answer 1, 2, or 3 to question SYS26).

Alternative statements, based on the answer to question SYS26:

Alternative 1: For respondents with an agreement to work the same number of hours every week and for respondents with an agreement to work a varying number of hours every week and scheduled number of hours during the reference week greater than zero:

fAr7 **Did you work more hours than scheduled any of the days during the week from 2nd to 8th of January?**

- | | | | |
|---|-----|---|-------|
| 1 | YES | → | fAr8 |
| 2 | NO | → | fAr10 |

Alternative 2: For respondents with an agreement to work a varying number of hours every week and zero scheduled hours during the reference week:

fAr7 **Even if you were not scheduled to work, did you actually work some hours during the week from 2nd to 8th of January?**

- | | | | |
|---|-----|---|-------|
| 1 | YES | → | fAr8 |
| 2 | NO | → | fAr10 |

Alternative 3: For respondents without a working time agreement (answer 1 to question SYS6 and answer 3 to question SYS26):

fAr7 **Did you work overtime any of the days during the week from 2nd to 8th of January? By overtime, we mean both paid and unpaid overtime.**

- | | | | |
|---|-----|---|-------------------|
| 1 | YES | → | fAr9a, then fAr9d |
| 2 | NO | → | fAr11 |

fAr8 **Was this overtime, extra hours as part of a flexitime arrangement, or another type of extra hours?**

(SEVERAL ANSWERS ALLOWED)

- | | |
|---|-------------------|
| 1 | OVERTIME |
| 2 | FLEXITIME |
| 3 | EXTRA HOURS/OTHER |

IF ONLY ONE ANSWER AND OVERTIME:

fAr9a **How many hours was it?**
__ HOURS

IF ONLY ONE ANSWER AND FLEXITIME:

fAr9b **How many hours was it?**
__ HOURS

IF ONLY ONE ANSWER AND OTHER:

fAr9c **How many hours was it?**
__ HOURS

IF MORE THAN ONE ANSWER:

fAr9a **How many hours were overtime?**
__ HOURS

fAr9b **How many hours were flexitime?**
__ HOURS

Actual working hours

Even after this detailed review of absence and overtime/extra hours, respondents with flexitime may have omitted to report hours worked above or below the level called for in the work agreement. In order to avoid errors when summing up, a separate question about flexitime is asked before the question on actual hours worked during the reference week.

Filter: For employees who have a working time arrangement (answer 1 to SYS6 and answer 1 or 2 to question SYS26):

fAr10 Do you have a flexitime arrangement?

1 YES → fAr11
2 NO → fAr11

Filter: For respondents away the whole week (answer 1 to question fAr2), and for respondents with an agreement to work a varying number of hours, and zero scheduled working hours during the reference week, and with no overtime/extra hours, fAr11 is automatically 0.

For all other respondents:

fAr11 How many hours did you work during the week from 2nd to 8th of January?

__ HOURS __ MINUTES

Instructions: Including overtime and excluding absence.

IF SYS31 = 0 (ANSWER 0 TO QUESTION SYS27, SYS29, OR SYS30) AND fAr11=0 (I.E. ZERO SCHEDULED AND ACTUAL HOURS) GO TO JOB SEARCH SEQUENCE (APPENDIX)

IF fAr10=NO → fAr12 (NO FLEXITIME ARRANGEMENT)

IF fAr10=YES → fAr12 (FLEXITIME ARRANGEMENT)

Discrepancies

The next sequence goes only to respondents with a working time agreement (answer 1 to SYS6 and answer 1 or 2 to question SYS26). The interviewer's screen will show the number of hours scheduled, hours away, overtime/extra hours, and actually worked.

A discrepancy of up to ten hours is allowed for respondents with a flexitime arrangement, and up to five hours for other respondents.

fAr12a When we compare what you have said about scheduled working hours, hours away from work, overtime and hours actually worked, there is a discrepancy of x hours and x minutes. We will now go through these figures one more time, and try to rectify.

1 RECTIFIES THE NUMBERS
2 NOT POSSIBLE TO RECTIFY THE NUMBERS

*** Now we will ask you some questions about your working hours, as specified in your agreement or contract.**

Filter: For employees (answer 1 to question SYS6):

*** AT52 Do you do shift work?**

1 YES
2 NO
3 UNCERTAIN/DON'T KNOW

- *AT53a** **Must part of your work be done during the evenings, that is, between 6 pm and 10 pm?**
- 1 YES → AT53b
- 2 NO, NEVER → AT54a
- *AT53b** **How often must you work during the evenings during a four-week period? Would you say it is more or less than half of all workdays?**
- 1 HALF OR MORE
- 2 LESS THAN HALF
- *AT54** **Must part of your work be done at night, that is, between 10 pm and 6 am?**
- 1 YES → AT54b
- 2 NO, NEVER → AT55a
- *AT54b** **How often must you work at night during a four-week period? Would you say it is more or less than half of all workdays?**
- 1 HALF OR MORE
- 2 LESS THAN HALF
- *AT55a** **Do you have a work arrangement that requires you to sometimes work on a Saturday?**
- 1 YES → AT55b
- 2 NO, NEVER → AT56a
- *AT55b** **How many Saturdays must you work during a four-week period?**
- 1 ONE OR FEWER THAN ONE
- 2 2-4
- *AT56a** **Do you have a work arrangement that requires you to sometimes work on a Sunday?**
- 1 YES → AT56b
- 2 NO, NEVER → AT57a
- *AT56b** **How many Sundays must you work during a four-week period?**
- 1 ONE OR FEWER THAN ONE
- 2 2-4
- *AT57a** **Do you have a work arrangement that requires you to do some of your work in your home?**
- 1 YES → AT57b
- 2 NO → NJ58
- *AT57b** **How often do you do this, regularly or from time to time?**
- 1 REGULARLY
- 2 FROM TIME TO TIME

* Questions AT53a-AT57b: Alternative phrasing for self-employed and family workers:
The introduction ("Now we will ask you some questions about...") is not used for this group of respondents.

***AT53a** **Do you do part of your work during the evenings, that is, between 6 pm and 10 pm?**

- 1 YES → AT53b
- 2 NO, NEVER → AT54a

***AT53b** **How often do you work during the evenings during a four-week period? Would you say it is more or less than half of all workdays?**

- 1 HALF OR MORE
- 2 LESS THAN HALF

***AT54** **Do you do part of your work at night, that is, between 10 pm and 6 am?**

- 1 YES → AT54b
- 2 NO, NEVER → AT55a

***AT54b** **How often do you work at night during a four-week period? Would you say it is more or less than half of all workdays?**

- 1 HALF OR MORE
- 2 LESS THAN HALF

***AT55a** **Do you sometimes work on a Saturday?**

- 1 YES → AT55b
- 2 NO, NEVER → AT56a

***AT55b** **How many Saturdays do you work during a four-week period?**

- 1 ONE OR FEWER THAN ONE
- 2 2-4

***AT56a** **Do you sometimes work on a Sunday?**

- 1 YES → AT56b
- 2 NO, NEVER → AT57a

***AT56b** **How many Sundays do you work during a four-week period?**

- 1 ONE OR FEWER THAN ONE
- 2 2-4

***AT57a** **Do you do some of your work in your home?**

- 1 YES → AT57b
- 2 NO → NJ58

***AT57b** **How often do you do this, regularly or from time to time?**

- 1 REGULARLY
- 2 FROM TIME TO TIME

Filter: For all employed respondents:
#NJ58 **Are you looking for a different or additional job?**
1 YES → NJ59a
2 NO → SYS60 OR eAr93 OR UtD99a/100

***#NJ59a Why are you looking for a different or additional job?**

(SEVERAL ANSWERS ALLOWED)

- 1 RISK OF LOSING PRESENT JOB
- 2 PRESENT JOB IS TEMPORARY
- 3 LOOKING FOR AN ADDITIONAL JOB
- 4 LOOKING FOR A JOB WITH LONGER WORKING HOURS THAN PRESENT JOB
- 5 LOOKING FOR A JOB WITH SHORTER WORKING HOURS THAN PRESENT JOB
- 6 WANTS BETTER WORKING CONDITIONS (PAY, WORKING HOURS, TRAVEL TIME TO WORK, JOB CONTENT)
- 7 HAS RECENTLY COMPLETED EDUCATION
- 8 IS MOVING
- 9 OTHER REASONS

#NJ59b In which ways did you try to get a different or additional job during the past four weeks?

- 01
- 02 CONTACTED THE PUBLIC EMPLOYMENT SERVICE TO GET A JOB
- 03 CONTACTED TEMPORARY EMPLOYMENT AGENCY/PLACEMENT AGENCY
- 04 CONTACTED POTENTIAL EMPLOYER
- 05 CONTACTED FRIENDS, RELATIVES, TRADE UNIONS, ETC.
- 06 ANSWERED ADVERTISEMENTS, ADVERTISE
- 07 STUDIED SITUATIONS VACANT COLUMNS
- 08 HAVE TAKEN A TEST, BEEN INTERVIEWED, ETC.
- 09 WAITING FOR THE RESULTS OF AN APPLICATION
- 10 WAITING FOR AN OFFER FROM THE PUBLIC EMPLOYMENT SERVICE
- 11 HAVE SEARCHED FOR PREMISES OR EQUIPMENT TO START UP A BUSINESS
- 12 HAVE APPLIED FOR PERMITS, LICENCE, LOAN
- 13 OTHER WAYS
- 14 HAVE NOT BEEN TRYING (PAST FOUR WEEKS)

**#NJ59c For how many weeks have you been looking for other work?
__ WEEKS**

#NJ59d Do you wish to be employed or to be self-employed?

- 1 EMPLOYEE → NJ59e
- 2 SELF-EMPLOYED → SYS60 OR eAr93 OR UtD99a/100
- 3 UNCERTAIN/DON'T KNOW → NJ59e

Instructions: Other answers should be entered as 1 (EMPLOYEE).

Filter: Not for respondents with answer to question SYS34b (preferred number of hours):

#NJ59e Are you looking for a full-time or part-time job?

- 1 FULL-TIME JOB → NJ59f
- 2 PART-TIME JOB → NJ59g
- 3 UNCERTAIN → SYS60 OR eAr93 OR UtD99a/100

Filter: Not for respondents with answer to question SYS34b (preferred number of hours):

#NJ59f Would you accept an offer for a part-time job, if you could not find a full-time job?

- 1 YES
- 2 NO

Filter: #NJ59g **Not** for respondents with answer to question SYS34b (preferred number of hours):
Would you accept an offer for a full-time job, if you could not find a part-time job?
1 YES
2 NO

Filter: For all part-time employed (answer 1 to question SYS31 or answer 2 to question SYS32):

SYS60 Do you primarily consider yourself as...
1 employed
2 a student or pupil
3 an old age pensioner
4 in early retirement
5 disabled
6 a homemaker, i.e. looking after the family or home
7 unemployed
8 a conscript
9 other

Filter: For all non-employed:
ISY61 Have you ever had any income-generating work, apart from summer jobs and other holiday jobs?
1 YES → ISY62a
2 NO → ISY74a

ISY62a What year did this work end?
1 YEAR _____
DON'T REMEMBER → **ISY62b Do you remember if it was...**
1 3-8 YEARS AGO
2 MORE THAN 8 YEARS AGO
3 0-2 YEARS AGO

Filter: For respondents who stopped working less than two years ago (the difference between the year of the interview and the answer to ISY62a is less than two, or answer 3 to ISY62b):

ISY62c Can you also remember which month it was?
MONTH _____
DON'T REMEMBER

Filter: For respondents who stopped working less than eight years ago:
***ISY63 What was the main reason you ended this job or business?**
0 CONTRACT WAS TERMINATED/ WAS LAID OFF, BUSINESS CLOSED, LACK OF ORDERS
1 THE WORK WAS TEMPORARY
2 CARE FOR CHILDREN OR FOR OTHER PERSONS
3 OTHER PERSONAL OR FAMILY REASONS
4 OWN SICKNESS OR DISABILITY
5 EDUCATION OR TRAINING
6 EARLY RETIREMENT
7 OLD AGE RETIREMENT
8 MILITARY OR COMMUNITY SERVICE
9 OTHER

Questions ISY64-ISY60 go to all respondents who were working less than 8 years ago. However, these questions form core variables only for respondents who have been working sometime during the past 12 months, while they form structural variables for other respondents. Hence, the asterisk preceding the question is placed in parenthesis.

Filter: For questions ISY64-70: All respondents who have been working some time during the past eight years, i.e. year of the survey minus the end year from ISY62a <8 or answer 1 to ISY62b.
 a) For all respondents who have been working some time during the past 12 months, cf. question ISY62a and ISY62c. (If data on moth is unavailable, the respondent is considered not to have been working during the past 12 months.)
 b) For respondents who have been working some time during the past eight years, but not during the past 12 months, only first-round and eight-round respondents.

(*)ISY64 Were you then working as an employee, a self-employed, or as an unpaid family worker?

- 1 EMPLOYEE
- 2 SELF-EMPLOYED
- 3 UNPAID FAMILY WORKER

(*)ISY65a Where were you working? Please give the name of the establishment.

(*)ISY65b In which municipality was the establishment located?

(*)ISY66 What was the main activity of the establishment?
 ACTIVITY: _____

EMPLOYEE/FAMILY WORKER (ANSWER 1 OR 3 TO QUESTION ISY64) → ISY69
 SELF-EMPLOYED (ANSWER 2 TO QUESTION ISY64) → ISY67

(*)ISY67 Did you have any employees, apart from members of your family?

- 1 YES, HAD EMPLOYEES → ISY68
- 2 NO → ISY69

(*)ISY68 Were there fewer than 10 employees in the establishment?

- 1 YES, FEWER THAN 10
- 2 NO, TEN OR MORE

(*)ISY69 In this establishment, what was your occupation?

(*)ISY70 What were your main tasks?

Job search

ISY74a Have you tried to find work the past year? Please include all kinds of work, even if only for a few hours.

- 1 YES → ISY74b
- 2 NO → ISY75a

ISY74b Have you tried during the past four weeks up to January 8th?

- 1 YES → ISY80a
- 2 NO → ISY75a

ISY75a By the week from 2nd to 8th of January, had you found a job that you will take up later?

- 1 YES → ISY75b
- 2 NO → ISY76

ISY75b Will you start in this job within 3 months?

- 1 YES → ISY81
- 2 NO → ISY88

Filter: For respondent who are not employed, and have not searched for work during the past four weeks, and have not found a job (answer 2 to question SYS74a or ISY74b and answer 2 to ISY75a).

ISY76 Even though you have not been searching for paid work during the past four weeks, would you still want to have paid work?

- 1 YES → ISY77 IF ANSWER 2 TO QUESTION ISY74b AND QUESTION ISY75a
→ ISY78a IF ANSWER 2 TO QUESTION ISY74a AND QUESTION ISY75a
- 2 NO → ISY78b

Questions ISY74d and ISY74e below are for respondents who have answered as if they were employed, but who are directed to the sequence on job search because of our criteria for being classified as employed.

Filter: For respondents who have been temporarily away for more than 12 months on less than half of their normal pay, and for respondents with zero scheduled/average working hours (questions SYS27, SYS 29, or SYS30) and zero hours actually worked. (On respondents with only casual employment who cannot be classified as employed, see the appendix.)

ISY74d Have you tried to find other paid work during the past four weeks? Please include all kinds of work, even if only for a few hours.

- 1 YES ISY80a
- 2 NO ISY91

Filter: For respondents participating on in government training schemes (answer to question SYS14b or answer 1 question SYS14c):

ISY74e Have you tried to find regular paid work during the past four weeks? Please include all kinds of work, even if only for a few hours.

- 1 YES ISY80a
- 2 NO ISY91

Filter: For respondents who have searched for work, but not during the past four weeks, and have not found a job (answer 2 to question ISY74b and answer 2 to ISY75a):

ISY77 When did you last try to find paid work?

- 1 5-8 WEEKS/1-2 MONTHS
- 2 3-5 MONTHS
- 3 6-11 MONTHS
- 4 1 YEAR

Filter: For respondents who did not search for work during the past four weeks, and have not found a job (answer 2 to question ISY74b and answer 2 to ISY75a), but would want to have paid work (answer 1 to question ISY76):

***#ISY78a** **What is the main reason that you did not try to find work during the past four weeks?**

- 01 WAITING FOR ANSWER FROM AN EMPLOYER
- 02 WAITING TO BE CALLED BACK AFTER BEING LAID OFF
- 03 OWN SICKNESS OR DISABILITY
- 04 CARE FOR OWN CHILDREN
- 05 CARE FOR OTHER PERSONS (ADULT RELATIVES)
- 06 CARE BOTH FOR OWN CHILDREN AND FOR OTHER PERSONS
- 07 OTHER PERSONAL OR FAMILY REASONS
- 08 EDUCATION OR TRAINING
- 09 IS IN EARLY/OLD AGE RETIREMENT OR ON DISABILITY PENSION
- 10 CANNOT FIND SUITABLE WORK
- 11 OTHER REASONS

Filter: For respondents who do not want work (answer 2 to question ISY76):

***#ISY78b** **What is the main reason that you do not want to have paid work?**

- 01 WAITING FOR ANSWER FROM AN EMPLOYER
- 02 WAITING TO BE CALLED BACK AFTER BEING LAID OFF
- 03 OWN SICKNESS OR DISABILITY
- 04 CARE FOR OWN CHILDREN
- 05 CARE FOR OTHER PERSONS (ADULT RELATIVES)
- 06 CARE BOTH FOR OWN CHILDREN AND FOR OTHER PERSONS
- 07 OTHER PERSONAL OR FAMILY REASONS
- 08 EDUCATION OR TRAINING
- 09 IS IN EARLY/OLD AGE RETIREMENT OR ON DISABILITY PENSION
- 10 CANNOT FIND SUITABLE WORK
- 11 OTHER REASONS

Filter: Fore respondents with answer 4 to question ISY78:

***#ISY79a** **Would you try to find paid work if you were certain you could get adequate childcare?**

- 1 YES
- 2 NO

Filter: Fore respondents with answer 5 to question ISY78:

***#ISY79b** **Would you try to find paid work if you were certain you could get adequate care arrangements?**

- 1 YES
- 2 NO

Filter: Fore respondents with answer 6 to question ISY78:

***#ISY79c** **Would you try to find paid work if you were certain you could get adequate care arrangements?**

- 1 YES
- 2 NO

Filter: For respondents who have been trying to find paid work during the past four weeks (answer 1 to question ISY74b, ISY74d, or ISY74e):

ISY80a **How did you try to find paid work during the past four weeks?**
(SEVERAL ANSWERS ALLOWED)

- 01
- 02 CONTACTED THE PUBLIC EMPLOYMENT SERVICE TO GET A JOB
- 03 CONTACTED TEMPORARY EMPLOYMENT AGENCY/PLACEMENT AGENCY
- 04 CONTACTED POTENTIAL EMPLOYER
- 05 CONTACTED FRIENDS, RELATIVES, TRADE UNIONS, ETC.
- 06 ANSWERED ADVERTISEMENTS, ADVERTISE
- 07 STUDIED SITUATIONS VACANT COLUMNS
- 08 HAVE TAKEN A TEST, BEEN INTERVIEWED, ETC.
- 09 WAITING FOR THE RESULTS OF AN APPLICATION
- 10 WAITING FOR AN OFFER FROM THE PUBLIC EMPLOYMENT SERVICE
- 11 HAVE SEARCHED FOR PREMISES OR EQUIPMENT TO START UP A BUSINESS
- 12 HAVE APPLIED FOR PERMITS, LICENCE, LOAN
- 13 OTHER WAYS

Filter: For respondents who confirmed using only one or two of the alternatives in question SYS80a:

ISY80b **Did you try in any other way?**

- 01
- 02 CONTACTED THE PUBLIC EMPLOYMENT SERVICE TO GET A JOB
- 03 CONTACTED TEMPORARY EMPLOYMENT AGENCY/PLACEMENT AGENCY
- 04 CONTACTED POTENTIAL EMPLOYER
- 05 CONTACTED FRIENDS, RELATIVES, TRADE UNIONS, ETC.
- 06 ANSWERED ADVERTISEMENTS, ADVERTISE
- 07 STUDIED SITUATIONS VACANT COLUMNS
- 08 HAVE TAKEN A TEST, BEEN INTERVIEWED, ETC.
- 09 WAITING FOR THE RESULTS OF AN APPLICATION
- 10 WAITING FOR AN OFFER FROM THE PUBLIC EMPLOYMENT SERVICE
- 11 HAVE SEARCHED FOR PREMISES OR EQUIPMENT TO START UP A BUSINESS
- 12 HAVE APPLIED FOR PERMITS, LICENCE, LOAN
- 13 OTHER WAYS
- 14 DID NOT TRY ANYTHING ELSE

Filter: For respondents who have been trying to find paid work during the past four weeks, and for respondents who have found work they will take up within three months (answer 1 to question ISY74b, ISY74d, or ISY74e, or answer 1 to question ISY75b):

ISY81 **For how many weeks have you been trying to find paid work?**
__ WEEKS

Instructions: The respondent must have been available for work during these weeks.

ISY82 **Do you want to work as an employee or as self-employed?**

- 1 EMPLOYEE → ISY83
- 2 SELF-EMPLOYED → ISY88
- 3 UNCERTAIN/DON'T KNOW → ISY83

Instructions: Other answers different from self-employed should be recorded as EMPLOYEE.
Special phrasing for respondents who are due to take up work within three months:
Will you be working as an employee or as self-employed?

ISY83 **How many hours would you prefer to work each week?**

__ HOURS

Special phrasing for respondents who are due to take up work within three months:

How many hours will you work each week in the job you are due to take up?

__ HOURS

FULL TIME WORK (35 HOURS OR MORE) → ISY84

PART TIME WORK (1-34 HOURS) → ISY85

UNCERTAIN/NO ANSWER → ISY88

#ISY84 **Would you have accepted an offer for a part-time job if you could not find a full-time job?**

1 YES → ISY88

2 NO → ISY88

#ISY85 **Would you have accepted an offer for a full-time job if you could not find a part-time job?**

1 YES → ISY88

2 NO → ISY88

The variable below is computed by using data from the register of the Public Employment Service for all respondents, including those employed:

1 PERSON IS REGISTERED AT A PUBLIC EMPLOYMENT OFFICE AND RECEIVES BENEFIT OR ASSISTANCE

2 PERSON IS REGISTERED AT A PUBLIC EMPLOYMENT OFFICE BUT DOES NOT RECEIVE BENEFIT OR ASSISTANCE

3 PERSON IS NOT REGISTERED AT A PUBLIC EMPLOYMENT OFFICE BUT RECEIVES BENEFIT OR ASSISTANCE

4 PERSON IS NOT REGISTERED AT A PUBLIC EMPLOYMENT OFFICE AND DOES NOT RECEIVE BENEFIT OR ASSISTANCE

Filter: For respondents who have been searching for paid work, or have found work they will take up later (answer 1 to question ISY74a, ISY74d, or ISY74e, or answer 1 to question ISY75a) and for respondents who would want to have paid work, but has not been searching (answer 1 to question ISY76):

ISY88 **Could you have started working in the week from 2nd to 8th of January or the two weeks immediately after?**

1 YES → ISY91

2 NO → ISY89

***ISY89** **Why could you not start working during this period?**

1 MUST COMPLETE TRAINING/EDUCATION

2 MUST COMPLETE LABOUR MARKET PROGRAMME

3 MUST COMPLETE MILITARY/COMMUNITY SERVICE

4 PERSONAL OR FAMILY REASONS (INCLUDING PREGNANCY)

5 OWN SICKNESS OR DISABILITY

6 OTHER REASONS

- #ISY90** **When will you be able to start working?**
- 1 IN 3-4 WEEKS
 - 2 IN 5-8 WEEKS/1-2 MONTHS
 - 3 IN 3-4 MONTHS
 - 4 IN 5 MONTHS OR LATER
 - 5 DON'T KNOW
- Instructions: Count the time from the end of the reference week.

Filter: For all respondents who are not currently employed:

- ISY91** **Do you consider yourself to be primarily...**
- 1
 - 2 **a student or pupil**
 - 3 **an old age pensioner**
 - 4 **in early retirement**
 - 5 **disabled**
 - 6 **a homemaker, i.e. looking after the family or home**
 - 7 **unemployed**
 - 8 **a conscript**
 - 9 **other**

Filter: For respondents who have been searching for work the past four weeks, or have found work they will take up later (answer 1 to question ISY74b, or answer 1 to question ISY75a):

- *#ISY92** **What were you doing before you started to look for paid work, were you working, in education, a homemaker (i.e. looking after the family or home), or something else?**
- 1 WORKING (INCLUDING APPRENTICESHIP)
 - 2 IN FULL-TIME EDUCATION
 - 3 IN EDUCATION BUT HAD A PART-TIME JOB
 - 4 DOING MILITARY/COMMUNITY SERVICE
 - 5 A HOMEMAKER (LOOKING AFTER THE FAMILY OR HOME)
 - 6 IN RETIREMENT/LIVING FROM BENEFITS
 - 7 OTHER

***The situation one year ago**

For all respondents who are not currently employed, and for all respondents who are currently employed, but have been working in the establishment for less than a year (cf. questions SYS11a-SYS11c):

For respondents in the last (eight) wave (minus respondents who have dropped out): Use data collected one year earlier.

- | | | |
|---|---|------------|
| If NO to question ISY61 (previous employment) | → | eAr93b |
| If MORE THAN A YEAR AGO in question ISY62a-ISK62c | → | eAr93b |
| If 11-12 MONTHS AGO to question ISY62a-ISK62c | → | Utd99a/100 |

***Now we would like to ask some questions regarding your situation one year ago.**

- *eAr93a** **Did you have any paid work at that time?**
- 1 YES → eAr94a
 - 2 NO → eAr93b

*eAr93b	Were you then primarily...		
1			
2	a student or pupil	→	Utd99a/100
3	an old age pensioner	→	Utd99a/100
4	in early retirement	→	Utd99a/100
5	disabled	→	Utd99a/100
6	a homemaker, i.e. looking after the family or home	→	Utd99a/100
7	unemployed	→	Utd99a/100
8	a conscript	→	Utd99a/100
9	other	→	Utd99a/100

Filter: Questions eAr94a-eAr96 are dropped for respondents who were working less than a year ago, cf. questions ISY62a-ISY62c (use instead the information from question ISY64-ISY67):

***eAr94a** **Where were you working? Please give the name of the establishment: _____**

Instructions: If more than one job, refer to the main job. If the establishment has been mentioned earlier, mark ..)

***eAr94b** **In what municipality was the establishment located? _____**

***eAr94c** **What was the main activity of the establishment? _____**

***eAr95** **One year ago, were you working as an employee, as self-employed, or as an unpaid family worker?**

1	EMPLOYEE	→	Utd99a/100
2	SELF-EMPLOYED	→	eAr96
3	UNPAID FAMILY WORKER	→	Utd99a/100

***eAr96** **One year ago, did you have any employees, apart from any help from members of your family?**

1	YES, HAD EMPLOYEES
2	NO

Education

Sequence 1: Highest completed education

Respondents are matched with the latest version of Statistics Norway's Register of the Population's Highest Level of Education (BHU).

Filter: For respondents being interviewed for the first time, where there is no record in the BHU, and respondents being interviewed for the 2nd-8th time where we have no education data:

Utd99a **What type of general education have you completed?**

1	7-YEAR ELEMENTARY EDUCATION OR LESS
2	1-YEAR CONTINUATION SCHOOL
3	2-YEAR CONTINUATION SCHOOL
4	9-YEAR ELEMENTARY SCHOOL/10-YEAR ELEMENTARY SCHOOL
5	FOLK HIGH SCHOOL, 1-YEAR COURSE
6	REALSKOLE (JUNIOR HIGH SCHOOL)
7	FOLK HIGH SCHOOL, 2-YEAR COURSE
8	GENERAL THEORETICAL EDUCATION AT THE UPPER SECONDARY LEVEL
9	NO EDUCATION

Utd100a **Have you completed any other education or studies with a full-time duration of at least 4-5 months?**

- | | | | |
|---|-----|---|-------------------------------|
| 1 | YES | → | Utd101e |
| 2 | no | → | Sequence 2 (Question Utd105a) |

Filter: For respondents being interviewed for the first time, with a record in the BHU where the level of education (the seventh digit in the education code) is less than 7 (respondents with education level 7 and above go to Sequence 2):

Utd100b **Have you completed any education with a normal full-time duration of 4-5 months, after October 1st xxxx?**

- | | | | | |
|---|-----|------------------------|---|----------------------|
| 1 | YES | IF EDUCATION LEVEL 1-3 | → | Utd101a |
| | | IF EDUCATION LEVEL 4-7 | → | Utd101e |
| 2 | NO | | → | Sequence 2 (Utd105a) |

Filter: For respondents being interviewed for the second-eight time, for whom we have recorded an education code where the level of education (the seventh digit in the education code) is less than 7 (respondents with education level 7 and above go to Sequence 2):

Utd100c **Have you completed any education with a normal full-time duration of 4-5 months, since the last interview?**

- | | | | | |
|---|-----|------------------------|---|----------------------|
| 1 | YES | IF EDUCATION LEVEL 1-3 | → | Utd101a |
| | | IF EDUCATION LEVEL 4-7 | → | Utd101e |
| 2 | NO | | → | Sequence 2 (Utd105a) |

Utd101a **Was this a type of basic education, i.e. primary or secondary school, general theoretical education at the upper secondary level, or folk high school?**

- | | | | |
|---|-----|---|---------|
| 1 | YES | → | Utd101b |
| 2 | NO | → | Utd101e |

Utd101b **What type of basic education was it?**

- | | | | |
|---|--|---|---------|
| 4 | 9-YEAR ELEMENTARY SCHOOL/10-YEAR ELEMENTARY SCHOOL | → | Utd104b |
| 5 | FOLK HIGH SCHOOL, 1-YEAR COURSE | → | Utd104b |
| 7 | FOLK HIGH SCHOOL, 2-YEAR COURSE | → | Utd104b |
| 8 | GENERAL THEORETICAL EDUCATION AT THE UPPER SECONDARY LEVEL | → | Utd104b |
| 9 | OTHER | → | Utd101e |

Utd101e **Was it vocational education at the upper secondary level, tertiary vocational education, studies in a university college, a university, or something else?**

- | | | | |
|---|---|---|----------|
| 1 | VOCATIONAL EDUCATION AT THE UPPER SECONDARY LEVEL | → | Utd101f2 |
| 2 | TERTIARY VOCATIONAL EDUCATION | → | Utd101f2 |
| 3 | UNIVERSITY COLLEGE | → | Utd101f2 |
| 4 | UNIVERSITY | → | Utd101f2 |
| 5 | OTHER | → | Utd101f1 |

Utd101f1 **Could you give me the name of the school or the type of school? _____**

Utd101f2 **Could you give me the name of the specialisation or field of study for this education? _____**

→ IF ANSWER 5 TO QUESTION Utd101e GO TO Utd102
→ ELSE GO TO Utd103

- Utd102** **Is this normally a full-time or part-time education?**
1 FULL-TIME → Utd103
2 PART-TIME → Utd104a

- Utd103** **How long does it normally take to complete this education?**
NUMBER OF WHOLE YEARS: _____
NUMBER OF WHOLE MONTHS: _____ → Utd104b

- Utd104a** **Is the duration of this education normally more than 300 hours?**
1 YES
2 NO

- Utd104b** **Which year did you complete this education?**
YEAR _____

Sequence 2: Ongoing education

For all respondents aged 15-59:

- Utd105a** **During the past four weeks, have you been going to any kind of school, studied in a university or university college, or been an apprentice?**
1 YES → UtdA8
2 NO → Utd105

- UtdA8** **Were you receiving your normal salary, reduced salary, or no salary at all from your employer, in order to follow this education?**
1 FULL SALARY
2 REDUCED SALARY
3 NO SALARY
4 DON'T KNOW

Sequence 3: participation in informal education, past four weeks

For all respondents aged 15-59 who answered YES to question Utd105a:

- Utd105** **During the past four weeks, did you participate in any other type of training, such as courses, seminars, conferences, or similar events?**
1 YES → Utd112
2 NO → Utd120

For respondents aged 60 and above and for respondents who answered NO to question Utd105a:

- Utd105** **During the past four weeks, did you participate in any course, seminar, conference, or similar event, for which the main purpose was training?**
1 YES → Utd112
2 NO → Utd120

- Utd112** **Why did you participate in this? Was it primarily of use for your current or future job, or primarily out of personal interest?**
1 PRIMARILY OF USE FOR JOB
2 PRIMARILY OUT OF PERSONAL INTEREST

Utd114 **Approximately how many hours have you spent on this training during the past four weeks?**
____ HOURS

***Utd114a** **Please state the subject or topic for the training:**

Filter: For employed respondents:

Utd115a1 **Did all of the training take place outside of working hours?**

1 YES → Utd115b
2 NO → Utd120

Utd115b **Were you paid to participate in this training?**

1 YES
2 NO
3 PARTLY

Q120 **Are you single, married, cohabiting, or formerly married?**

1 SINGLE, NEVER MARRIED
2 MARRIED/CIVIL PARTNER IN A LEGALLY RECOGNISED CIVIL PARTNERSHIP
3 UNMARRIED COHABITANT
4 FORMERLY MARRIED

In addition, we take in the following data from the Central Population Register:

- Marital status (legally determined, i.e. not including cohabitees)

- 1 Not married
- 2 Married
- 3 Widow/widower
- 4 Separated or divorced

- Nationality (citizenship)

- Time residing in Norway

- 1 Born in Norway
- 2 1-10 years: State the number of years: ____
- 3 More than 10 years

- Country of birth

***HOUSEHOLD CHARACTERISTICS**

Next, we have some questions about who you are living with. According to the Central Population Register, your family consists of the following persons (list). Do all of them live permanently with you?

(If a two-person family: Is (name) living permanently in the same household as you?)

If all are not permanently living with the respondent:

Who of them do not live with you? (list)

Instructions: The following persons, who are temporarily away from the household, are to be considered permanently living there: Persons in military or community service, commuters, seamen, spouse/partner away for studies or training, inmates and hospitalised persons.

Are any other persons living permanently in the same residence as you? This could for instance be a partner, foster children, an au pair, someone renting a room in your residence, or the family you are renting a room from.

Instructions: Record the name, date and birth and sex, before asking:

What is his/her relation to (name of reference person)?

- 1 (REFERENCE PERSON)
- 2 SPOUSE/CIVIL PARTNER IN A LEGALLY RECOGNISED CIVIL PARTNERSHIP
- 3 UNMARRIED COHABITANT
- 4 CHILD OF REFERENCE PERSON
- 5 COHABITANT'S CHILD
- 6 STEPCHILD OF REFERENCE PERSON
- 7 SPOUSE/CIVIL PARTNER OF ONE OF THE PERSONS IN ANSWER 4-6
- 8 COHABITANT OF ONE OF THE PERSONS IN ANSWER 4-6
- 9 GRANDPARENTS (OR SPOUSE'S/PARTNER'S GRANDPARENTS)
- 10 PARENTS/PARENTS IN LAW (OR SPOUSE'S/PARTNER'S PARENTS)
- 11 SIBLING OR HALF SIBLING
- 12 FOSTER CHILD
- 13 GRANDCHILD
- 14 OTHER RELATIVE (OR SPOUSE'S/PARTNER'S RELATIVE)
- 15 TENANT
- 16 EMPLOYEE (PERSONAL ASSISTANT, AU PAIR)
- 17 OTHER PERSON, NOT A RELATIVE
- 18 SPOUSE/CIVIL PARTNER OF ONE OF THE PERSONS IN ANSWER 9-17
- 19 COHABITANT OF ONE OF THE PERSONS IN ANSWER 9-17

We have now established that the following persons are living with you (list). Do you share your meals?

- 1 YES
- 2 NO

**Which of the persons on the list do you not share your meals with?
(WRITE DOWN NAME AND DATE OF BIRTH)**

Appendix

Questionnaire sequence for persons with casual employment only

After marking ONLY CASUALLY EMPLOYED DURING THE REFERENCE WEEK or ON-CALL LABOUR in question SYS26a, these respondents go directly to the question about actual hours worked, which for these respondents is formulated as follows: **How many hours did you work during the week from 2nd to 8th of January?**

Another group of respondents who are led directly to this question (from the sequence about scheduled working hours) consists of those who report scheduled or average working hours to be zero (question SYS27, SYS29, or SYS30). These are to be considered casually employed, even though they did not report this directly.

By experience, we know that some persons who are casually employed report zero hours actually worked during the reference week. These persons are moved to the questionnaire sequence for persons not currently employed. (ISY74d "Have you tried to find other paid work during the past four weeks? ...")

The regular sequence then moves to questions about working time arrangements (night and evening works, etc.), which begins by: "Now we will ask you some questions about your working hours, as specified in your agreement or contract." However, persons who only had casual employment during the reference week move past these questions, and go directly to NJ58: "Are you looking for a different or additional job?"

Thereafter, these respondents follow the ordinary skip pattern in the questionnaire.