

EXISTENCE OF A SECOND JOB

Bi 1 **Did you have more than one job? Include work from which you were absent and unpaid work in family businesses.**

If person is on leave of absence from regular job, do not include that job as a second job

1 Yes → Hu1aa

2 No → Hu1a

pb → Hu1aa

Bi 2

Absence according to Ak2

Did you have more than one job that you were absent from?

If person is on leave of absence from regular job, do not include that job as a second job

1 Yes → Hu1aa

2 No → Hu1a

pb → Hu1aa

Hu 1 a *Person does not have a second job (Bi 1=2 or Bi 2=2)*
Who do you work for? (or: What is the name of the company?)
Person has a second job (Bi 1=1 or Bi 2= 1)
Hu 1aa **Where is your main place of work?** (or: What is the name of the company where you have your main job?)

Name:..... pb → Hu 1b

Hu 1b **What is the street address of your workplace?**

Street address:..... pb → Hu 1c
Adress abroad has it's own code, skip to Hu 1e

Hu 1c **Does your workplace have a particular name?**

Name of workplace:..... pb → Hu 1d
If the question is irrelevant, mark code 7

Hu 1 d **Postcode area:** pb → Hu 1e
Use the list of postcode areas. If the area is not found in the list, press 1 and enter and write the name of the area in plain text

Hu 1e **Country:** pb → Hu 2
Default value = "Sweden"

Hu 2 **What is the main activity at your workplace?**

..... pb → Hu 3
Try to describe the main activity as precise as possible.

EXAMPLES of information that is useful:

If health and social care:

- *Who is taken care of* (elderly, children, disabled, etc.)
- *Type of institution* (nursing home, home help service, sheltered housing, day care etc.)

If manufacturing:

- *What is produced* (lamps, breakfast cereals, wrapping material, curtains, kitchen furniture etc.)
- *In what material* (wood, metal, plastic etc.)

If retail trade:

- *What is sold* (clothes, newspaper subscriptions, ice cream, cars etc.)
- *To whom is it sold* (to private persons, companies etc.)
- *How do you sell it* (telephone, shop, marketplace, stand, commission etc.)

Hu 3 **How many people are employed at <</Name of employer, address according to Hu1b/Hu1c<</YOUR WORKPLACE?**

- 1 1-10, write the number
- 11 11-19
- 12 20-49
- 13 50-99
- 14 100-499
- 15 500 or more
- 16 do not know, but 10 or less
- 17 do not know, but more than 10

pb → Hu 4

Hu 4a **Are you employed, self-employed or an unpaid family worker?**

- 1 Employed → Hu 7
- 2 Self-employed → Hu 5
- 3 Unpaid family worker → Hu 11 if Ak 5=1, otherwise Hu 4b

not pb, gives FÖ,MH

Hu 4b Is the company/farm run by someone in your household?

- 1 Yes → Hu 11a
- 2 No → This main job is not included as work.

If Hu 4b = 2: If person only had this job, put Ak 1-4 = "No". If person gave second job, then make it the main job.

Hu 5 Do you have any employees?

not pb, gives FÖ, MH

- 1 Yes
- 2 No

pb → Hu 6

Hu 6 Is your company/enterprise a limited company, trading partnership, limited partnership?

- 1 Yes → Hu 11aa
- 2 No → Hu 11aa

pb → Hu 11aa

Hu 7 Is your employment temporary or permanent?

- 1 Temporary
- 2 Permanent → Hu 11a

not pb, gives FF, FT, TA

Hu 8 What type of temporary employment is it?

- 1 Work as substitute
- 2 Probationary employment
- 3 Training, apprenticeship
- 4 Work during holidays and summer
- 5 Seasonal work
→ *If person is absent (Ak 2=1) and it is during low season, go back, set Ak 2=No*
- 6 Project-linked employment
- 7 Elected representative
- 8 School staff employed only during school terms
- 9 Called when needed/call themselves when they want to work, no set agreement on working hours → *If person is absent (Ak 2=1) go back, set Ak 5 = No*
- 10 Employed by the hour with an agreed schedule for a certain period of time
- 11 Temporary employment during the reference week
→ *If person is absent (Ak 2=1) go back, set Ak 2 = No*
- 12 General temporary employment (AVA)
- 13 Employed soldier: Temporary employment as officer, soldier or seaman (Försvarsmakten)

- 22 Anställningsstöd/ Instegsjobb/ Nystartsjobb/ Särskilt nystartsjobb
(Special Recruitment Incentive/ Entry Recruitment Incentive/ New start job/
Special new start job)
- 23 Start av näringsverksamhet (receiving Start up grants)

- 31 Arbetsmarknadsutbildning (Employment training)
- 32 Förberedande utbildning (Preparatory training courses)

- 34 Jobbgarantin för ungdomar (Youth job programme)
- 35 Arbetslivsinriktad rehabilitering
(Employability rehabilitation programme)
- 36 Aktiviteter inom vägledning och platsförmedling
(Activities within counselling guidance and placement service)
- 37 Projekt med arbetsmarknadspolitisk inriktning
(Projects with employment policy orientation)
- 38 Arbetspraktik/ Arbetsträning/ Förstärkt arbetsträning
(Work experience/ Job training)
- 39 Jobb- och utvecklingsgarantin (Job and development programme)
- 40 Lyftet
- 41 Arbetslivsintroduktion (Work life introduction)

Code 31-41
is counted as
studies
→ Hu8check

- 87 Other labour market policy programme or activity → Hu8Bes
- 88 Do not know → Hu10
- 98 Other → Hu8Bes
- 99 Do not want to answer → EHus10e

Hu8Bes Describe

Hu8check Not read aloud: Code 31-41 is counted as studies, go back to Ak1 → mark Ak1-2 = No

Hu 9 Is your employment on a permanent basis?

- 1 Yes
- 2 No not pb, gives FF,FT,TA

Hu 10 Which do you prefer: employment of a limited duration or permanent employment?

- 1 Temporary
 - 2 Permanent pb → Hu11a
- Hu 8 = 9,11 → Hu 13

Hu11a *Employees and family workers*
Which year did you begin working at ...?

Hu11aa *Self-employed persons*
Which year did you start...?
pb and FÖ, MH → Hu 14a
pb and FF, FT → Hu 14a
pb and TA → Hu 12

Refers to most recent time person began working for employer

Year with 4 digits:

If respondent started present job for no more than five years ago (Hu 11a/aa ≥ xx)

Hu11b Which month?

- 1 January
- 2 February
- 3 March
- 4 April
- 5 May
- 6 June
- 7 July
- 8 August
- 9 September
- 10 October pb and FÖ, MH → Hu 14a
- 11 November pb and FF, FT → Hu 14a
- 12 December pb and TA → Hu 12

--- FÖ and MH → Hu 14a

Hu12 *TA (i.e. Hu 7=1 and Hu 9=2), excluding Hu 8 = 9, 11*
When does your employment end?

Probationary employment, i.e. Hu 8 = 2
When does your probationary employment end?

Year with 4 digits:

Hu12a

Month:

- 1 January
- 2 February
- 3 March
- 4 April
- 5 May
- 6 June
- 7 July
- 8 August
- 9 September
- 10 October
- 11 November
- 12 December

pb → Hu 13

Hu13

Employees who began current job within the past year (Hu 11a/aa≥xx and Hu11b≥xx)
Did you use the services of the Swedish Public Employment Service in any way in connection with obtaining your current job, i.e. their services on the Internet?

Using the Public Employment Services can include having contact with the office's personnel, reading employment vacancy newspapers or bulletin boards, or using their Internet services, e.g. the employment vacancy bank or job applicant bank.

- 1 Yes
- 2 No

pb → Hu 14a

Hu14a

In what occupation would you classify your work?

.....

pb → Hu 14b

Mark the correct occupation in the list and press enter → Hu 15

If the occupation is not on the list, press 1 and enter and write the occupation in plain text

Hu 14b

What are your main tasks?

.....

pb and FF, FT, TA → Hu 15

pb and FÖ, MH → Hu 16

FF, FT and TA

Hu 15

Do your tasks include managing and supervising the work of other employees?

- 1 Yes
- 2 No

pb → Hu 16

--- Called when needed, i.e. Hu 8 = 9 → Hu 23a

--- Temporary empl. during the ref. week, i.e. Hu 8 = 11 → Hu 25aa

WORKING HOURS IN MAIN JOB - ALL EMPLOYEES

Person has a second job: **Now I have some questions on your working hours at.....**

..... (according to Hu 1aa)

Other: **Now I have some questions about your working hours**

Hu 16 Do you work full-time or part-time?

- 1 Full-time → Hu 23a pb → Hu 23a
- 2 Part-time → Hu 19 (FÖ,MH)/Hu 17(others)

Hu 17 What percentage of full-time is your part-time job?

If the person cannot respond spontaneously, press F8.

..... per cent pb → Hu 18

Hu 18 Are you employed on a full-time basis?

- 1 Yes
- 2 No pb → Hu 19

Hu 19 What is the main reason that you work part-time?

- 1 Studies
- 2 Sick leave/reduced work capacity
- 3 Looking after CHILDREN (e.g. parental leave, foster parent) → Hu 20
- 4 Looking after incapacitated ADULTS (e.g. unpaid dependent care) → Hu 21
- 5 Looking after both CHILDREN and incapacitated ADULTS → Hu 22
- 6 Cannot find suitable full-time work/looking for full-time work
- 7 Have several jobs
- 8 Work is too physically and/or mentally demanding/do not "have the strength"
- 9 Do not want to work full-time, but no reason is given why → *Investigate if no other answer alternatives are suitable*
- 98 Other → Hu 19 Bes

Hu 19 Bes Describe pb → Hu 23a

--- *Reasons 1,2,6,7,8,9 → Hu 23a*

Hu 19 = 3

Hu 20 Would you like to work full-time if suitable childcare services were available?

- 1 Yes → Hu 23a
- 2 No → Hu 23a pb → Hu 23a

Hu 19 = 4

Hu 21 Would you like to work full-time if there were other suitable care services?

- 1 Yes → Hu 23a
- 2 No → Hu 23a pb → Hu 23a

Hu 19 = 5

Hu 22 Would you like to work full-time if there were suitable childcare services and other care services?

- 1 Yes
- 2 No pb → Hu 23a

Hu 23a Do you only work during daytime?

Daytime refers to 6am-6pm

- 1 Yes
- 2 No → Hu 24 (FF,FT,TA excl. Hu8=9)/Hu 25a (FÖ, MH or Hu8=9)
pb → Hu 24(FF,FT,TA excl. Hu8=9)/Hu 25a (FÖ, MH or Hu8=9))

Hu 23b Is it only on weekdays?

Weekdays refer to Monday-Friday except for public holidays

- 1 Yes → Hu 29a
- 2 No → Hu 27a/aa pb → Hu 27a

Hu 24 Do you work in shifts or some other type of schedule where working time is during different times of the day?

FF, FT and TA excl. Hu 8 = 9, (11)

- 1 Yes
- 2 No pb → Hu 25a/aa

Hu 25a Do you work evenings?

Hu 8 = 9,11

Hu 25aa Did you work evenings some time during the last four weeks, i.e. during the period

By evenings, we mean 6pm-10pm

- 1 Yes
- 2 No → Hu 26a/aa pb → Hu 26aa/aa

Hu 25b Do you work evenings at least half of your working days?

Hu 8 = 9,11

Hu 25bb Did you work evenings at least half of your working days during that period?

- 1 Yes
- 2 No pb → Hu 26a/aa

Hu 26a Do you work nights?

Hu 8 = 9,11

Hu 26aa Did you work nights some time during the last four weeks?

By nights, we mean 10pm-6am

- 1 Yes
- 2 No → Hu 27a/aa pb → Hu 27a/aa

Hu 26b Do you work evenings at least half of your working days?

Hu 8 = 9,11

Hu 26bb Did you work nights at least half of your working days during that period?

- 1 Yes
- 2 No pb → Hu 27a/aa

Hu 27a Do you work on Saturdays?

Hu 8 = 9,11

Hu 27aa Did you work any Saturday during the last four weeks?

- 1 Yes
- 2 No → Hu 28a/aa pb → Hu 28a/aa

Hu 27b Do you work at least 50 per cent of the Saturdays?

Hu 8 = 9,11

Hu 27bb Do you work at least 50 per cent of the Saturdays during that period?

1 Yes

2 No

pb → Hu 28a/aa

Hu 28a Do you work on Sundays?

Hu 8 = 9,11

Hu 28aa Did you work any Sunday during the last four weeks?

1 Yes

2 No → Hu 29a

pb → Hu 29a

Hu 28b Do you work at least 50 per cent of the Sundays?

Hu 8 = 9,11

Hu 28bb Did you work at least 50 per cent of the Sundays during that period?

1 Yes

2 No

pb → Hu 29a

FF, FT, TA, FÖ, MH

Hu 29a Do you do some of your work from your home?

*FÖ and MH: If work is done at premises that are adjacent to one's own home and those premises have a separate entrance, this work **shall not** be counted as working from one's own home.*

1 Yes

2 No → Hu 30 (FF,FT,TA)/Hu 31(FÖ,MH)

pb → see after Hu 29b/bb

Hu 29b Do you work from your home at least 50 per cent of your working days?

Hu 8 = 9,11

Hu 29bb Did you work from your home at least 50 per cent of your working days during the last four weeks?

1 Yes

2 No

pb → see below

--- *Hu 8 = 9, 11 → At 11*

--- *Others FF, FT, TA → Hu 30*

--- *FÖ, MH → Hu 31*

FF, FT and TA, excluding Hu 8 = 9, 11

Hu 30 How many hours per week are you supposed to work according to your agreement with your employer?

Hu 18 =1: For persons working part-time but who are actually employed on a full-time basis, the agreed part-time work done at present applies here.

Hu 24 =1: Calculate an average of a working cycle/schedule period

..... number of hours → Introduction + At 1 or At 2

777 Have no agreement on working hours → Hu 31

pb → Hu 31

Hu 31

FÖ, MH or FF, FT, TA who do not have any agreement according to Hu 30
How many hours do you on average work per week?

If hours vary considerably, calculate the average over the last 4 weeks

.....hours

pb, see below

--- FÖ, MH and Ak 1 or (Ak 3 and Ak 5) = 1 → FAt 1

--- FÖ, MH and Ak 2 or (Ak 4 and Ak 5) = 1 → FAt 6a

ABSENCE, OVERTIME AND HOURS WORKED IN MAIN JOB - FF, FT, TA

At 1a At work during the reference week (AK1=1)
Were you absent or off work at all during the week of (dates)?

During weeks with holidays/days before holidays

At 1aa **Were you absent at all during the week of “dates”? Include if you were absent from work due to the given “holidays/days before a holidays”.**

1 Yes → At 2aaa

2 No → At 6

3 Work only in second job during the reference week → At 2aa

pb → At 6

At 2a Absent during the entire reference week (AK2=1)
What was the reason that you didn't work at all during the week of “dates”?

At work only in second job during the reference week

At 2aa **What was the reason that you didn't work at all in your main job during the week of “dates”?**

At work during the reference week (At1=1)

At 2aaa **What was the reason for your absence?**

Mark no more than two reasons

Personal reasons:

1 Illness/went to see a doctor/dentist

2 Holiday/holidays for school staff

3 Compulsory military or community service, in Sweden or abroad

4 Refresher course (in compulsory military or community service)

5 Paid parental leave in conjunction with birth of child/adoption (parental benefit days, paternity leave)

6 Other paid parental leave

7 Unpaid leave for care of children

8 Absent for studies WITHOUT salary

9 Absent for studies WITH salary →

10 Other leave of absence

Studies with salary= work

- Absent the entire week (Ak 2=1) → set Ak 1=1

- Absent part of the week (At 1=1) and studies with pay is the only reason for absence → put At 1= 2

Labour market reasons:

21 Laid off

22 Lack of work

23 Labour dispute

24 Unsuitable weather

25 Career break (new Sw. benefit called “friår”)

26 Laid off with compensation without duty to work → Error, go back. Set Ak 2 = No

Other:

31 Flexible working hours

32 Compensatory leave

33 Distribution of working hours

34 Public holiday/day before public holiday or other free day from work¹⁾

1) The alternative is only available during the weeks in question

98 Other → At 2 Bes

pb → → (If AK2=1 or (AK4=1 and AK5=1) or At1a=3) At4a, else At3

At 2 Bes Describe

All reasons (if not two reasons) → (If AK2=1, (AK4=1 and AK5=1), At1a=3)At4a, else At3

**At 2b Two reasons according to At 2a
What was the main reason?**

Personal reasons:

- 1 Illness/went to see a doctor/dentist
- 2 Holiday/holidays for school staff
- 3 Compulsory military/community service, in Sweden or abroad
- 4 Refresher course (in compulsory military or community service)
- 5 Paid parental leave in conjunction with birth of child/adoption (parental benefit days, paternity leave)
- 6 Other paid parental leave
- 7 Unpaid leave for care of children
- 8 Absent for studies WITHOUT salary
- 9 Absent for studies WITH salary
- 10 Other leave of absence

Labour market reasons:

- 21 Laid off
- 22 Lack of work
- 23 Labour dispute
- 24 Unsuitable weather
- 25 Career break ("Friår")
- 26 Laid off with compensation without duty to work

Other:

- 31 Flexible working hours
- 32 Compensatory leave
- 33 Distribution of working hours
- 34 Public holiday/day before public holiday or other free day from work¹⁾

1) The alternative is only available during the weeks in question

pb → (If AK2=1 or (AK4=1 and AK5=1) or At1a=3)At4a, else At3

--- At 1a/aa = 3 → At 4a

**At 3 At work during the reference week, excluding answer alternative 3 in At 1a/aa
How many hours were you absent?**

..... hours → At 6a/aa

pb → At 6a/aa

**At4a Absent during the entire reference week (in main job)
How many weeks in a row have you been completely absent from work? (Up to and including WEEK XX)**

..... number of weeks → At5

pb → see after At 5

**At4b Partly absent during the entire reference week (in main job)
How many weeks in a row have you been partly absent from work? (Up to and including WEEK XX)**

..... number of weeks

pb → see after At6a/At6aa

**At 5 Employees absent more than 12 weeks, but not absent due to paid parental leave (At 2=5, 6), sickness absence (At 2=1) and career break (At 2=25)
During the entire period, have you received salary or other payment that corresponds to at least half of your usual salary?**

- 1 Yes

2 No

pb → see below

--- Absent the entire reference week and have a second job → Bi 3a

--- Absent entire week and no second job → Omb 1

Questions At 6-10 are for employed persons at work during the reference week

Full-time (Hu 16=1), excluding Hu 30 = 777

At 6a During <<week number>>, that is <<dates>>, did you work any overtime for which you are entitled compensation in time or money?

Part-time (Hu 16=2), excluding Hu 30 = 777

At 6aa During <<week number>>, that is <<dates>>, did you work any overtime or additional time for which you are entitled compensation in time or money?

Hu 30 = 777

At 6aaa You have no agreed working hours, but did you still have some overtime during <<week number>>, that is <<dates>> for which you are entitled compensation?

Standard compensation that is not calculated by the hour should be included here. Hours within a flexitime system should not be included

1 Yes

2 No → At 9

pb → At 11

At 7 How many hours?

..... hours

pb → At 8

At 8 What type of compensation do you receive for overtime/extra time (for the majority of the hours)?

1 Only in time (compensation in free time)

2 Only in money (for the usual or a higher hourly rate)

3 Combination of time and money

4 Standard rate that is added to salary and/or longer holiday (has in principle been negotiated so that overtime compensation by the hour no longer applies)

5 Receive compensation, but do not know if it will be in time or money

98 Other → At 8 Bes

pb → At 9

At 8 Bes Describe ...

Full-time (Hu 16=1)

At 9a During the week, did you have any overtime that you *did not* receive any compensation for?

Part-time (Hu 16=2)

At 9aa During the week, did you have any additional time or overtime that you *did not* receive any compensation for?

If the person has standard compensation for overtime work, e.g. executive compensation, it should not be included. Hours within a flexitime system should not be included either.

1 Yes

2 No → At 11

At 10 How many hours?

..... hours

pb → At 11

At 11 At work during the reference week:
Did you take part in any learning activity led by a teacher during working hours during the reference week?

Independent studies should not be included

- 1 Yes
- 2 No → At 13a pb → At 13

At 12 **How many hours?**

..... hours → At 13aa pb → At 13

At 13a **How many hours did you work during that particular week?**
At 13aa **How many hours did you work during that particular week? Hours for training should also be included.**

..... hours not pb, very important variable

At 14 *At the turn of the month*
That week is at the turn of the month. Did any of your working hours take place on “days of week and date”?

- 1 Yes
- 2 No → Bi 3a/Omb 1 pb → Bi 3a/Omb 1

At 15 **How many hours did you work on that day/those days (in your main job)?**

..... hours pb → Bi 3a/Omb 1

ABSENCE, OVERTIME AND HOURS WORKED IN MAIN JOB - FÖ, MH

At work during the reference week
FAt 1 **Did you take part in any learning activity led by a teacher during working hours during the reference week “date”?**

- 1 Yes pb → FAt 3a
- 2 No → FAt 3a
- 3 Worked only at extra job during the reference week → FAt 6aa

Fat 2 **How many hours?**

..... hours → FAt 3aa pb → FAt 3a

FAt 3a **How many hours did you work during that particular week?**
FAt 3aa **How many hours did you work during that particular week? Hours for training should also be included.**

..... hours not pb, very important variable

At the turn of the month
FAt 4 **That week is at the turn of the month. Did any of your working hours take place on “days of week and date”?**

- 1 Yes
- 2 No → FAt 6/Bi 3a pb → FAt 6/Bi 3a

FAt 5 **How many hours did you work on that day/those days (in your main job)?**

..... hours pb → FAt 6/Bi 3a

Absent during the entire reference week (AK2=1 or (AK4=1 and AK5=1))
FAt 6a **What was the reason that you didn’t work at all during the week of “dates”?**
At work only in second job during the reference week (Fat1=3)

FAt 6aa **What was the reason that you didn’t work at all in your main job during the week of “dates”?**
At work during the reference week, hours worked < average (AK1=1 + Fat3a<Hu31 and Hu31<>888 and Hu31<>999)

FAt 6aaa **What was the reason that you worked “xx” hours less than you usually do during that particular week?**

Mark no more than two reasons

Personal reasons:

- 1 Illness/went to see a doctor/dentist
- 2 Holiday
- 3 Compulsory military or community service, in Sweden or abroad
- 4 Refresher course (in compulsory military or community service)
- 5 Paid parental leave in conjunction with birth of child/adoption (parental benefit days, paternity leave)
- 6 Other paid parental leave
- 7 Unpaid leave for care of children
- 8 Studies

Labour market reasons:

- 22 Lack of work
- 24 Unsuitable weather

Other:

- 31 Absence due to flexible working hours
- 32 Compensatory leave
- 33 Distribution of working hours
- 34 Public holiday/day before public holiday or other free day from work
- 35 Work in second job

98 Other → FAt Bes pb → (if (AK2=1 or (AK4=1 and AK5=1)) or (Fat1=3)) Fat7a, (If Bi1=1 or Bi2=1) Bi3a, else Omb1a

FAt 6 Bes **Describe**

Two reasons according to FAt 6a

FAt 6b **What was the main reason?**

- 1 Illness/went to see a doctor/dentist
- 2 Holiday
- 3 Compulsory military or community service, in Sweden or abroad
- 4 Refresher course (in compulsory military or community service)
- 5 Paid parental leave in conjunction with birth of child/adoption (parental benefit days, paternity leave)
- 6 Other paid parental leave
- 7 Unpaid leave for care of children
- 8 Studies

Labour market reasons:

- 22 Lack of work
- 24 Unsuitable weather

Other:

- 31 Absence due to flexible working hours
- 32 Compensatory leave
- 33 Distribution of working hours
- 34 Public holiday/day before public holiday or other free day from work
- 35 Work in second job

→ (if (AK2=1 or (AK4=1 and AK5=1)) or (Fat1=3)) Fat7a
(if (AK1=1 + Fat3a<Hu31 and Hu31<>888 and Hu31<>999) and (FAt6aaa=1 (only) or (FAt6aaa have 2 answers and FAt6b=1)) Fat7b
(if Bi1=1 or Bi2=1) Bi3a, else Omb1a

Fat 7a *Absent during the entire reference week (in main job)*
How many weeks in a row have you been completely absent from work? (Up to and including Week XX)

..... number of weeks pb → Bi 3a/Omb 1a

Fat7b **How many weeks in a row have you been partly absent from work? (Up to and including Week XX)**

..... number of weeks pb → Bi 3a/Omb 1a

SECOND JOB

Bi 1 = 1 or Bi 2 = 1

Introduction: Now I have some questions about your second job

Bi 3a **Who do you work for? (or: What is the name of the company?)**

Name:pb → Bi 3b

Bi 3b **What is the street address of your workplace?**

Address pb → Bi 3c

Foreign address has another code, go to Bi 3e

Bi 3c **Does your workplace have a particular name?**

Name of workplace:..... pb → Bi 3d

If the question is irrelevant, mark code 7

Bi 3d **Postcode area:..... pb → Bi 3**

Use the list of postal areas. If the area is not found in the list, press 1 and enter and write the name of the area in plain text

Bi 3e **Country: pb → Bi 4**

Default value = "Sweden"

Bi 4 **What is the main activity at your workplace?**

.....

pb → Bi 5

Try to describe the main activity as precise as possible.

EXAMPLES of information that is useful:

If health and social care:

- *Who is taken care of* (elderly, children, disabled, etc.)
- *Type of institution* (nursing home, home help service, sheltered housing, day care etc.)

If manufacturing:

- *What is produced* (lamps, breakfast cereals, wrapping material, curtains, kitchen furniture etc.)
- *In what material* (wood, metal, plastic etc.)

If retail trade:

- *What is sold* (clothes, newspaper subscriptions, ice cream, cars etc.)
- *To whom is it sold* (to private persons, companies etc.)
- *How do you sell it* (telephone, shop, marketplace, stand, commission etc.)

Bi 5 **Are you employed, self-employed (entrepreneur) or an unpaid family worker?**

1 Employed → Bi 9

2 Self-employed → Bi 7

3 Unpaid family worker → Bi 6

pb → Bi 9a

Now I'm going to ask if you would like to change your working hours and if you are looking for a another job

Hu 8 = 9,11 or have listed hours in Hu 30 or Hu 31
Omb 1a You work “xx” ((if Hu8=9,11: At13 + Bi10/11) or (if Hu30: Hu30 + Bi10/11) or (if Hu31: Hu31 + Bi10/11)) hours per week. Would you like to change *the number* of hours you work provided that your salary (FF,FT,TA)/income (FÖ,MH) is adjusted correspondingly?

Others
Omb 1aa Would you like to change *the number* of hours you work provided that your salary (FF,FT,TA)/income (FÖ,MH) is adjusted correspondingly?

With second job: Number of hours refers to total time in main and second job

When Called when needed or Temporary job during the reference week: The question refers to change compared to hours worked during the reference week

- 1 Yes
- 2 No → Omb 4 pb → Omb 4

Omb 1b Would you like to increase or decrease your working hours?

With second job: Number of hours refers to total time in main and second job

- Increase
- 1 Decrease → Omb 4 pb → Omb 4

No secondary job
Omb 2a How many hours per week would you like to work?

Second job
Omb 2aa How many hours per week would you like to work altogether?
 hours pb → Omb 4

Wants to work more hours, Omb 1b = 1
Omb 3 How would you like to increase your working hours?

Several alternatives may be marked

- 1 Have a different job at present employer
- 2 Change employers
- 3 Work more hours in present job
- 4 Get extra job/second job pb → Omb 4

Omb 4 Have you looked for a different job or an extra job during the last 4 weeks, i.e. during the period ...? Include other work with your current employer.

Both of the Yes alternatives may be marked

- 1 Yes, different job at current employer or new employer
- 2 Yes, extra job/second job
- 3 No → If more hours are wanted, go to Omb 10
 → If less hours are wanted or no change go to FackAnst 1

pb → FackAnst 1

Omb 5 What is the main reason you are looking for a different job (or extra job)?

- 1 Want to increase working hours
- 2 Want to decrease working hours
- 3 Risk of losing current job/current job is temporary
- 4 Current job is work that person considers temporary, while that person is looking for other work
- 5 Current work is too physically or mentally demanding
- 6 Would like better pay

- 7 Better working hours
- 8 Would like to try something new
- 9 Would like a job that better corresponds to training/education
- 10 Other reasons concerning work conditions (i.e. work content, travels)

98 Other → Omb 5 Bes

Omb 5 Bes Describe ... pb → Omb 6

Omb 4= 1-2

Omb 6 How many weeks have you been looking for a different job (or extra work)?

..... weeks

pb → Omb 7

Omb 7 Did you mainly look for a job as an employee or do you want to be self-employed?

- 1 Employment } --- Omb 1b =1 → Omb 8
 --- Omb 1b = 2 → Omb 9
 --- Omb 1a = 2 → Omb 12

- 2 Self-employed(entrepreneur)/assisting household member --- Omb 1b =1 → Omb 10
} --- Omb 1b = 2 → Omb 12
 --- Omb 1a = 2 → Omb 12

pb → Omb 10 (Omb 1b=1)/ Omb 12 (Omb 4=1,2 och Omb 1b≠1)/ Utb1 (Others)

--- **Omb 4 = 2¹ → Omb 10**

1) Only alternative "2" answer should be **Marked**

Looking for a different job as an employee and wants to work more hours, i.e. Omb 4=1-2 and Omb 7 = 1 and Omb 1b = 1

Omb 8 Would you accept shorter working hours than..... (as stated in Omb 2) at a new job?

- 1 Yes → Omb 10
 2 No → Omb 10

pb → Omb 10

Looking for a different job as an employee and wants to work more hours, i.e. Omb 4=1-2 and Omb 7 = 1 Omb 1b = 2

Omb 9 Would you accept longer working hours than.....(as stated in Omb 2) at a new job?

- 1 Yes → Omb 12
 2 No → Omb 12

pb → Omb 12

Wants to work more hours, Omb 1b = 1

Omb10a Could you have worked more hours during week..... or could you begin to do so within 14 days?

- 1 Yes → Omb 10b

- 2 No → omb11 pb → (If omb4=1,2) Omb12, (If omb4=3 and FF,FT,TA) FackAnst1 (if omb4=3 and FÖ,MH) Utb1a

Omb10b *If omb1b=1 and Omb10a=1*
You said you are willing and able to increase your working time. How many weeks in a row has this been so?

Count number of weeks up to and including referenceweek

..... weeks

888 dont know

999 dont want to answer

→ (If omb4=1,2) Omb12, (if omb4=3 and FF,FT,TA) FackAnst1,
(if omb4=3 and FÖ,MH) Utb1a

Exper 1 *Part-time worker (main job) looking for a different job as an employee and both can and wants to work more hours, i.e. Omb1a=1 and Omb1b=1 and Omb10a=1 and (Hu16=2 or Hu8=9,11 and At13a/aa<35).*

Even if you did not seek work or an extra job during the last four weeks, did you have an agreement that you would soon start a job with more hours or an extra/second job (at current or new employer)?

1 Yes → Exper2

2 No → (If Omb4=1,2) Omb12,
(if Omb4=3 and FF,FT,TA) FackAnst1,
(if Omb4=3, pb and FÖ,MH) Utb1a

pb → (If Omb4=1,2) Omb12,
(om omb4=3 och FF,FT,TA) FackAnst1,
(om omb4=3, pb och FÖ,MH) Utb1a

Exper 2 **When will you start?**

1 Within 3 months

2 After at least three months

All → (If Omb4=1,2) Omb12,
(if Omb4=3 and FF,FT,TA) FackAnst1,
(if Omb4=3, pb and FÖ,MH) Utb1a

Omb 11 **What was the main reason why you could not do so?**

1 Studies

2 Compulsory military or community service, in Sweden or abroad

3 Could not leave current job so quickly, due to notice period

4 Own illness or handicap

5 Personal reasons or family reasons

98 Other → Omb 11 Bes pb → (If omb4=1,2) Omb12, (if
omb4=3 and FF,FT,TA) FackAnst1, (if omb4=3 and FÖ,MH) Utb1a

Omb 11 Bes Describe

→ (If omb4=1,2) Omb12, (if omb4=3 and FF,FT,TA) FackAnst1, (if omb4=3 and FÖ,MH)
Utb1a

Omb 12 **In what ways did you look for a different job or an extra job during the last 4 weeks, i.e. during the period “dates”?**

Several alternatives may be marked. If the answer is “abroad” ask how the respondent looked for work abroad and mark the appropriate code

1 AF CONTACT. Was in contact with Arbetsförmedlingen’s staff or job coaches
(Arbetsförmedlingen: the Swedish Employment Office)

2 AF LOOKED SELF. Looked for jobs at Arbetsförmedlingen on one’s own –
through Platsbanken, Platsjournalen etc. – or inserted personal data on their homepage

- 3 OTHER DATABASES. Used other job databases than Arbetsförmedlingen's
- 4 PRIVATE AF. Was in contact with or registered at a private employment agency
- 5 CONTACT EMPLOYERS. Applied to employers directly
- 6 AD ANSWERED/INSERTED. Answered advertisements, or inserted an advertisement or CV (on a website, in newspapers, at bulletin boards etc.)
- 7 AD READ. Studied advertisements (on a website, in newspapers, on bulletin boards etc.)
- 8 FRIENDS/FAMILY. Asked among friends, family, relatives
- 9 SCHOOL/MUNICIPALITY ETC. Searched through schools, the municipality, trade unions etc.
- 10 INTERVIEW/TEST. Took an interview or a test/examination
- 11 STARTED A BUSINESS and looked for land, premises or equipment
- 12 STARTED A BUSINESS and looked for permits, licenses or financial resources
- 13 AWAITED – APPLICATION. Awaiting the results of job applications
- 14 AWAITED – AF. Waited to hear from Arbetsförmedlingen or a job coach
- 15 AWAITED – COMPETITION. Awaiting the results of a competition for recruitment to public sector
- 16 AWAITED – AF-PROGRAMME. Waited to begin a labour market policy programme
- 17 ONLY REGISTERED AT AF. Was registered at Arbetsförmedlingen, but without actively looking for a job

98 Other → Omb 12 Bes

pb → Omb 14

Omb 12 Bes Describe

Omb 13 Have you looked in any other ways?

- 1 Yes → *Return to Omb 12*
- 2 No

pb → Omb 14

Omb 14 Are you registered as a jobseeker at the Swedish Public Employment Service?

- 1 Yes
- 2 No → FackAnst 1

pb → Omb 15

Omb 15 Do you receive compensation from any unemployment benefit office (A-kassa)?

- 1 Yes
 - 2 No
- FackAnst 1

pb → FackAnst 1

TRADE UNION QUESTIONS OF FF, FT, TA

FackAnst 1 Are you a member of a trade union?

Registration with the unemployment benefit office only does not count as being a member of a union

- 1 Yes
- 2 No → Utb 1a

pb → Utb 1a

FackAnst 2 Which trade union do you belong to?

If person's answer is on the list, mark and press enter! → Utb 1a

If the name is not on the list - press 1 enter → FackAnst 2 Bes

Do not know – press F8 → FackAnst 3

pb → FackAnst 3

FackAnst 2 Bes Describe

Trade union in plain text, put code 98

FackAnst 3 Do you know which central organisation you belong to?

- 1 LO
- 2 TCO
- 3 SACO
- 4 Other

pb → Utb 1a

--- All → Utb 1a

NOT IN EMPLOYMENT - PREVIOUS WORK EXPERIENCE

Tarb 1a Have you ever worked previously?

Persons under 25 years old

Tarb 1aa Have you ever worked previously, aside from work during school holidays?

- 1 Yes
- 2 No → Utb1

not pb, gives SÅ, UA

Tarb2a What year did you quit your latest job/that job?

If the person is called on when needed: count from the last time the person worked

Year with 4 digits:

6666 Do not know, but 3-8 years ago → Tarb 3

7777 Do not know, but more than 8 years ago → Utb 1

not pb, gives SÅ, UA

Tarb2b Which month?

If during the last two years:

Months with digits:

not pb, gives SÅ, UA

Persons who have had some work during the last eight years

Tarb 3 What was the main reason that you stopped working at your last job/that job?

- 1 Given notice (laid off) or discharged
- 2 Closed down or sold his or her company
- 3 The employment was temporary
- 4 Looking after children or incapacitated adults (e.g. parental leave or dependent care)
- 5 Other personal or family reasons
- 6 Health reasons (illness or reduced work capacity)
- 7 Studies
- 8 Early retirement
- 9 Retirement
- 10 Dissatisfied with working conditions
- 11 Compulsory military or community service
- 12 Long distances/bad transport facilities
- 13 Wanted to quit

98 Other → Tarb 3 Bes

pb → Tarb 4

Tarb 3 Bes Describe.....

Tarb 4 Were you an employee in your last job or were you self-employed or an unpaid family worker?

- 1 Employed → Tarb 7a
- 2 Self-employed → Tarb 6
- 3 Unpaid family worker

pb → Tarb 7

Tarb 5 Is the company run by someone in your household?

- 1 Yes → Tarb 7
- 2 No → This does not count as work in LFS. Investigate, go back to Tarb 1: Has the person had another job previously?

Tarb 6 Did you have any employees?

- 1 Yes
- 2 No

pb → Tarb 7aa

Employees

Tarb 7a Who did you work for most recently?

Employers and unpaid family workers

Tarb 7aa What was the name of the company?

Name.....
Code 3 = the same employer as last time, skip to Utb 1

pb → Tarb 7b

Tarb 7b What was the street address of your workplace?

Address
Address abroad has it's own code, skip to Tarb 7e

pb → Tarb 7c

Tarb 7c Did your workplace have a particular name?

Name of workplace:.....
If question is irrelevant, mark code 7

pb → Tarb 7d

Tarb 7d Postcode area: pb → Tarb 7e

Use the list of postal areas. If the area is not found in the list, press 1 and enter and write the name of the area in plain text

Tarb 7e Country:

pb → Tarb 8

Default value = "Sweden"

Tarb 8 **What was the main activity at your workplace?**
..... pb → Tarb 9a
Try to describe the main activity as precise as possible.

EXAMPLES of information that is useful:

If health and social care:

- *Who is taken care of* (elderly, children, disabled, etc.)
- *Type of institution* (nursing home, home help service, sheltered housing, day care etc.)

If manufacturing:

- *What is produced* (lamps, breakfast cereals, wrapping material, curtains, kitchen furniture etc.)
- *In what material* (wood, metal, plastic etc.)

If retail trade:

- *What is sold* (clothes, newspaper subscriptions, ice cream, cars etc.)
- *To whom is it sold* (to private persons, companies etc.)
- *How do you sell it* (telephone, shop, marketplace, stand, commission etc.)

Tarb 9a **In what occupation would you classify that work?**
..... pb → Tarb 9b
Mark the correct occupation in the list and press enter → Utb1a

If the occupation is not on the list, press 1 and enter and write the occupation in plain text

Tarb 9b **What were your main tasks?**
..... pb → Utb 1

STUDIES - EDUCATION ALL

Now I have some questions concerning studies.

Utb 1a **Were you during the week of “dates” registered as actively studying at any school?**

During shorter school leaves, such as sport leave, winter leave, Christmas leave, Easter leave, are to be coded as “Yes”. Summer leave is code as answer alternative 3. In the event of a longer absence from studies, summer leave can be coded as “No”.

- 1 Yes → Utb 2
- 2 No
- 3 Summer leave pb → Utb 9

Utb1a/aa = 2,3

Utb 1b **Were you studying at any time during the weeks of “dates” ¹?**

- 1 Yes
- 2 No → Utb 9
- 3 Summer leave pb → Utb 9

¹ The time refers to the three weeks before the reference week

Utb 2 What type of education was it?

- | | | |
|----|--|-------------|
| 1 | 9-year compulsory school (ISCED 2) | → Utb5a |
| 2 | Swedish tuition for immigrants (SFI) (ISCED 2) | → Utb5a |
| 3 | Upper secondary school (ISCED 3) | → UtbYrke1 |
| 4 | Municipal adult education (Komvux) | → Utb3a |
| 5 | Folk high school | → Utb3b |
| 6 | University/college | → Utb3c |
| 7 | Foreign education | → Utb3c |
| 8 | Other education (e.g., <i>Yrkeshögskola, KY-utbildning, Advanced vocational education, Beckman's School, International Business School, RMI School of Communication, Pålman's Business Institute, seminary</i>) | → Utb3e |
| 9 | Arbetsmarknadsutbildning (Employment training) | → Utb2Check |
| 10 | Förberedande utbildning (Preparatory training courses) | → Utb2Check |
| 12 | Jobbgarantin för ungdomar (Youth job programme) | → Utb2Check |
| 14 | Aktiviteter inom vägledning och platsförmedling (Activities within counselling guidance and placement service) | → Utb2Check |
| 15 | Projekt med arbetsmarknadspolitisk inriktning (Projects with employment policy orientation) | → Utb2Check |
| 16 | Arbetspraktik/ Arbetsträning/ Förstärkt arbetsträning (Work experience/ Job training) | → Utb2Check |
| 17 | Jobb- och utvecklingsgarantin (Job and development programme) | → Utb2Check |
| 18 | Lyftet | → Utb2Check |
| 19 | Arbetslivsintroduktion (Work life introduction) | → Utb2Check |
| 87 | Other labour market policy programme or activity | → Utb2Bes |
| 88 | Do not know | → Utb9 |
| 98 | Other | → Utb2Bes |
| 99 | Do not want to answer | → Utb9 |

Utb2Bes Describe → Utb2Check

Utb2check This is an activity organised by the Swedish Public Employment Service, thus we will return to this subject later in the interview

Go on to → Utb9

Utb 3a Was it adult education at compulsory school level or upper secondary school level?

- | | | |
|---|--|------------|
| 1 | Compulsory school level (ISCED 2) | → Utb5a |
| 2 | Upper secondary school level (ISCED 3) | → UtbYrke2 |
| | pb → Utb 9 | |

Utb 3b Was it at compulsory school level, upper secondary school level or post-upper-secondary school level?

- | | | |
|---|--|------------|
| 1 | Compulsory school level (ISCED 2) | → Utb 5a |
| 2 | Upper secondary school level (ISCED 3) | → UtbYrke2 |
| 3 | Post-upper-secondary school level (ISCED 4 or 5) | → Utb 4 |
| | pb → Utb 9 | |

Utb 3c What level was the education?

- | | | |
|---|---|------------|
| 1 | Compulsory school level (ISCED 2) | → Utb5a |
| 2 | Upper secondary school level (ISCED 3) | → UtbYrke2 |
| 3 | Post upper secondary school level, not university | → Utb4 |
| 4 | University or college | → Utb3d |
| | pb → Utb9 | |

Utb3d Was it a foundation year programme, a two year long program, undergraduate level, masters level or PhD studies?

- | | | |
|---|-------------------------------------|---------|
| 1 | Foundation year programme (ISCED 4) | → Utb5a |
|---|-------------------------------------|---------|

- | | | |
|----|------------------------------|---------|
| 2 | 2-year programme (ISCED 5) | → Utb5a |
| 3 | Undergraduate level (ISCED6) | → Utb5a |
| 4 | Masters level (ISCED7) | → Utb5a |
| 5 | PhD level (ISCED 8) | → Utb5a |
| pb | | → Utb9 |

Utb 3e Was it education on upper secondary or post-upper-secondary level?

If the person is studying at a level with features of tertiary education → mark tertiary level

- | | | |
|---|---|------------|
| 1 | Upper secondary level (ISCED 3) | → UtbYrke2 |
| 2 | Post-upper secondary school level (ISCED 4 or 5a) | → Utb 4 |
| | pb | → Utb 9 |

Utb 4 How long is the education in total?

Give the total length of education. It has nothing to do with how long the person needs to complete the studies.

- | | | |
|---|-------------------------------|-------------|
| 1 | Less than two years (ISCED 4) | → Utb Yrke2 |
| 2 | Two years or more (ISCED 5) | → Utb 5a |
| | pb | → Utb 5a |

UtbYrke1 What program was it?

Vocational

- | | | |
|----|--|---------|
| 1 | Child care and recreation programme | → Utb5a |
| 2 | Construction and installation programme | → Utb5a |
| 3 | Electrical and Energy Programme | → Utb5a |
| 4 | Vehicle and Transport Programme | → Utb5a |
| 5 | Business and Administration Programme | → Utb5a |
| 6 | Handicraft Programme | → Utb5a |
| 7 | Hotel and Tourism Programme | → Utb5a |
| 8 | Industry Engineering Programme | → Utb5a |
| 9 | Natural Resource Programme | → Utb5a |
| 10 | Restaurant and Food Programme | → Utb5a |
| 11 | Sanitary, Heating and Property Maintenance Programme | → Utb5a |
| 12 | Care and Treatment Programme | → Utb5a |

General education

- | | | |
|----|--------------------------------|------------|
| 13 | Business Studies Programme | → Utb5a |
| 14 | Art, Music and Drama Programme | → Utb5a |
| 15 | Humanities Programme | → Utb5a |
| 16 | Natural Science Programme | → Utb5a |
| 17 | Social Science Programme | → Utb5a |
| 18 | Technology Programme | → Utb5a |
| 19 | Other | → UtbYrke2 |

pb → Utb5a

UtbYrke2 Was it a general education or a vocational one?

- | | | |
|---|-------------------|---------|
| 1 | General education | Utb5a2 |
| 2 | Vocational | Utb5a |
| | PB | → Utb5a |

Utb1a/aa=1 and Utb2 = 1-8,98

Utb 5a Did you study full-time or part-time?

- | | | | |
|---|-----------|-----|----------------|
| 1 | Full-time | } → | See table 3a |
| 2 | Part-time | | |
| | pb | | → See table 3a |

Table3c

MH and 16-64 år (If Hu4a=3 and Hu4b=1 and Omb14=1)	→ AMPP2aa
If not as above MH and 16-64 years old (If Hu4a=3 and Hu4b=1 and Omb14 ≠ 1)	→ Verks1 (see instructions for Verks1)
FÖ and 16-64 years old (Hu4a=2 and Omb14=1)	→ AMPP2aa
If not as above FÖ and 16-64 years old (Hu4a=2 and Omb14 ≠ 1)	→ Verks1 (see instructions for Verks1)
TA and 16-64 years old ((Hu7=1 and Hu9=2 and (Hu12a Hu12b)- (Hu11a/aa Hu11b) ≤ 12 (months) or unknown) or Hu8=9,11)	→ AMPP1
If not as above TA and 16-64 years old ((Hu7=1 and Hu9=2 and (Hu12a Hu12b)- (Hu11a/aa Hu11b) > 12 (months) or Hu8=9,11)	→ Verks1 (see instructions for Verks1)
Others	→ Verks1 (see instructions for Verks1)

Now I have some questions concerning looking for work

Arbl 1 **During week ..., did you have an agreement that you would soon start to work?**

- 1 Yes
- 2 No → Arbl 3 not pb

Arbl 2 **When will you start?**

- 1 Within 3 months
- 2 In more than 3 months not pb

Arbl 3 **Have you looked for work during the last 4 weeks, i.e. during the period ...? This also applies to work of only a few hours or self-employed work.**

- 1 Yes → Arbl 4aa
- 2 No → Arbl 4a not pb

Have not looked

Arbl 4a **Even if you did not look, would you have liked to work during week ...?**

Looked or waiting for work within 3 months

Arbl 4aa **Would you have liked to work during week ...?**

- 1 Yes
- 2 No → Arbl 6aa (Arbl 3=2 och Arbl 2≠1) / Arbl 5 (Other)
- 3 Person has worked during the reference week → *Error, go back to Ak 1*

pb → see instructions after Arbl 5

Wanted to work during ref. week (Arbl 4 = 1) or did not want to work during ref. week, looked or waiting for work within 3 months [Arbl 4=2 and (Arbl 3=1 or Arbl2=1)]

Arbl 5 How many hours per week would you like to work?

..... hours

--- *Awaiting work ≤ 3 months (Arbl 2 =1 and Arbl 3 = 2) → Arbl 11aa*

--- *Looked (Arbl 3=1) → Arbl 11a*

--- *Have not looked (excluding awaiting ≤ 3 months), but want to (Arbl 3=2 and Arbl 2≠1 and Arbl 4=1,8,9) → Arbl 6a*

--- *Have not looked (excluding awaiting ≤ 3 months), but want to (Arbl 3=2 and Arbl 2≠1 and Arbl 4=2) → Arbl 6aa*

Have not looked (excluding awaiting ≤ 3 months), but want to (Arbl 3=2 and Arbl 2≠1 and Arbl 4=1,8,9)

Arbl 6a What is the main reason why you did not look for work?

Have not looked (excluding awaiting ≤ 3 months), and do not want to (Arbl 3=2 and Arbl 2≠1 and Arbl 4=2)

Arbl 6aa What is the main reason you do not want to work?

1 Will begin a new job **after** 3 months → Arbl 11aa

2 Waiting to be re-employed, called on when needed/
will phone myself when I want to work → Arbl 10

3 Waiting for an answer to application for over 4 weeks

4 Suitable work in the area not available

5 Few chances to get work, e.g. age, language difficulties

6 Studies

7 Retired

8 Health reasons

Arbl 2=2 → Arbl 11aa

Arbl 2≠2 och Arbl 4=1 → Arbl 15

Arbl 2≠2 och Arbl 4=2 → Verks 1

9 Looking after CHILDREN (e.g. parental leave, foster parent) → Arbl 7

10 Looking after incapacitated ADULTS (e.g. unpaid dependent care) → Arbl 8

11 Looking after both CHILDREN and incapacitated ADULTS → Arbl 9

12 Household work

13 Compulsory military or community service,
in Sweden or abroad

14 Waiting for studies/compulsory
military or community service/childbirth/move

15 Economic reasons

16 Did not come about

17 Want to be free

Arbl 2=2 → Arbl 11aa

Arbl 4=1 och Arbl 2≠2 → Arbl 15

Arbl 4=2 och Arbl 2≠2 → Verks 1

98 Other → Arbl 6 Bes

pb → Arbl 11aa/Arbl 15/Verks 1

Arbl 6 Bes Describe

Arbl 7 Would you have looked for work if suitable childcare had been available?

1 Ja ---- Arbl 2=2 → Arbl 11aa

2 Nej ---- Arbl 2≠2 och Arbl 4=1 → Arbl 15

---- Arbl 2≠2 och Arbl 4=2 → Verks 1

pb → Arbl 11aa/Arbl 15/Verks 1

Arbl 8 Would you like to work full-time if there were other suitable care services?

1 Ja ---- Arbl 2=2 → Arbl 11aa

2 Nej ---- Arbl 2≠2 och Arbl 4=1 → Arbl 15

---- Arbl 2≠2 och Arbl 4=2 → Verks 1

pb → Arbl 11aa/Arbl 15/Verks 1

Arbl 9 Would you have looked for work if other suitable childcare had been available ?

- 1 Ja
 - 2 Nej
- Arbl 2=2 → Arbl 11aa
---- Arbl 2≠2 och Arbl 4=1 → Arbl 15
---- Arbl 2≠2 och Arbl 4=2 → Verks 1

pb → Arbl 11aa/Arbl 15/Verks 1

Arbl 10 Have you asked about work at your previous employer(s) during the last 4 weeks?

- 1 Yes → Investigate. Is Arbl 3 incorrect?
 - 2 Nej
- Arbl 2=2 → Arbl 11aa
---- Arbl 2≠2 och Arbl 4=1 → Arbl 15
---- Arbl 2≠2 och Arbl 4=2 → Verks 1

pb → Arbl 11aa/Arbl 15/Verks 1

Looked for work (Arbl 3=1)

Arbl 11a Did you mainly look for employment or do you want to be self-employed?

- 1 Employment → Arbl 12a
 - 2 Self-employed/Family worker → Arbl 15
- pb → Arbl 15

*Awaiting work ≤ 3 months and have not looked for work (Arbl 2=1 and Arbl 3=2) or
awaiting work > 3 months and have not looked for work (Arbl 2=2 and Arbl 3=2)*

Arbl 11aa Did you mainly look for a job or will you start your own business?

- 1 Employment → Arbl 12aa
- 2 Self employed/Family worker --- Awaiting ≤ 3 months not decided (Arbl 2=1 or Arbl 4=1) → Arbl 15,
--- Otherwise → Arbl 23aa

pb → Arbl 15/Arbl 23aa

Arbl 12a Have you looked for full-time or part-time work?

- 1 Full-time → Arbl 13a
- 2 Part-time → Arbl 14a
- 3 Both full-time and part-time → Arbl 15

pb → Arbl 15

Arbl 12aa Did you get full-time or part-time employment?

- 1 Full-time → Arbl 13aa
- 2 Part-time → Arbl 14aa

pb → Arbl 15

**Arbl 13a Could you accept part-time employment?
Arbl 13aa Could you have accepted part-time employment?**

- 1 Yes
 - 2 No
- Arbl 2=2 och Arbl 3=2 och Arbl 4=2 → Arbl 23aa
--- Otherwise → Arbl 15

pb → Arbl 15/Arbl 23 aa

**Arbl 14a Could you accept full-time employment?
Arbl 14aa Could you have accepted full-time employment?**

- 1 Yes
 - 2 No
- Arbl 2=2 och Arbl 3=2 och Arbl 4=2 → Arbl 23aa
--- Otherwise → Arbl 15

pb → Arbl 15/Arbl 23 aa

Arbl 15 *Wanted to or looked or waiting ≤ 3 months (Arbl 4= 1 or Arbl 3=1 or Arbl 2=1)*
Could you have worked week or started within fourteen days?

Within 14 days means within 14 days after the end of the reference week

1 Yes → Arbl 17

2 No not pb

Arbl 16 **What was the main reason why you could not do so?**

1 Studies

2 Compulsory military or community service, in Sweden or abroad

3 Own illness or handicap

4 Personal reasons or family reasons

98 Other → Arbl 16 Bes

pb → Arbl 17

Arbl 16 Bes Describe

Arbl 17 **Are you registered as a jobseeker at the Swedish Public Employment Service?**

1 Yes

2 No → see instructions after Arbl 18 pb → Arbl 18

Arbl 18 **Do you receive compensation from any unemployment benefit office (A-kassa)?**

1 Yes

2 No pb → Arbl 19a

--- If Arbl 3 = 1 → Arbl 19a

--- If Arbl 3 ≠ 1 and Arbl 2 = 1 → Arbl 20aa

--- If Arbl 3 ≠ 1 and Arbl 2 = 2 → Arbl 23aa

--- Other → Verks 1

Arbl 19a **In what ways did you look for work during the period of <<date for four week period>>?**

*Several alternatives may be marked. If the answer is "abroad" ask **how** the respondent looked for work abroad and mark the appropriate code*

1 AF CONTACT. Was in contact with Arbetsförmedlingen's staff or job coaches (Arbetsförmedlingen: the Swedish Employment office)

2 AF LOOKED SELF. Looked for jobs at Arbetsförmedlingen on one's own – through Platsbanken, Platsjournalen etc. – or inserted personal data at their homepage

3 OTHER DATABASES.. Used other job databases than Arbetsförmedlingen's

4 PRIVATE AF Was in contact with or registered at a private employment agency

5 CONTACT EMPLOYERS. Applied to employers directly

6 AD ANSWERED/INSERTED. Answered advertisements, or inserted an advertisement or CV (on a website, in newspapers, at bulletin boards etc.)

7 AD READ. Studied advertisements (on a website, in newspapers, at bulletin boards etc.)

8 FRIENDS/FAMILY. Asked among friends, family, relatives

9 SCHOOL/MUNICIPALITY ETC Searched through schools, the municipality, trade unions etc.

10 INTERVIEW/TEST. Took an interview or a test/examination

11 STARTED A BUSINESS and looked for land, premises or equipment

12 STARTED A BUSINESS and looked for permits, licenses or financial resources

13 AWAITED – APPLICATION. Awaited the results of job applications

14 AWAITED – AF. Waited to hear from Arbetsförmedlingen or a job coach

15 AWAITED – COMPETITION. Awaited the results of a competition for recruitment to public sector

16 AWAITED – AF-PROGRAMME. Waited to begin a labour market policy programme

17 ONLY REGISTERED AT AF. Was registered at Arbetsförmedlingen, but without actively looking for a job

98 Other → Arbl 19a Bes

pb → Arbl 20

Arbl 19a Bes Describe

Arbl 19b Have you looked for a job in any other ways?

1 Yes → Return to Arbl 19a

2 No

(pb → put 2)

--- Arbl 15 → Arbl 23

Arbl 3 = 1 and Arbl 15 = 1

Arbl 20a How many weeks in a row have you been looking for work without a break?

Arbl 3 ≠ 1 and Arbl 2 = 1 and Arbl 15 = 1

Arbl 20aa How many weeks were you looking for work before you got this job?

a: Include the number of weeks from that week the person began to look for work, up to and including the reference week

aa: Include the number of weeks from that week the person began to look for work, up to and including the week when the person got this job

..... weeks

pb → Arbl 21

Arbl 21 *Arbl 21 and 22 are not asked to full-time students, that is, excluding Utb 1a/aa=1 and Utb 5=1*
At some point during that time, were you a full-time student? Also include studies that are a part of a labour market policy programme.

1 Yes

2 No → Arbl 23

pb → Arbl 23

Arbl 22 How many weeks in a row have you been looking for work after you finished your full-time studies?

..... weeks

pb → Arbl 23

Arbl 3=1

Arbl 23a What did you do before you started looking for work? Did you have a job, did you study or do something else?

Arbl 2=1-2

Arbl 23aa What did you do before you got the job you now have? If you were looking for work before you got the job we mean the period before you started looking.

1 Had a job (including long time sickness absence)

2 Studied full-time

3 Studied part-time (did not work)

4 Compulsory military or community service

5 Cared for children/incapacitated adults, household work

98 Other → Arbl 23 Bes

pb → FackArbl 1

Arbl 23 Bes Describe

TRADE UNION QUESTIONS TO JOBSEEKERS

FackArbl 1 Are you a member of a trade union?

Registration with the unemployment benefit office only does not count as being a member of a trade union

1 Yes

2 No → See instructions under FackArbl 3

pb → Verks 1/Fam 1

FackArbl 2 Which trade union do you belong to?

If person's answer is on the list, mark and press enter → see instr. after FackArbl 3

If the name is not on the list, press 1 enter → FackArbl 2 Bes

Do not know – press F8 → FackArbl 3

pb → FackArbl 3

98 Not on the list → FackAnst 2 Bes

FackArbl 2 Bes Describe

Trade union in plain text, put code 98

FackArbl 3 Do you know which central organisation you belong to?

1 LO

2 TCO

3 SACO

4 Other

pb → Verks 1/Fam 1

--- Only jobseekers (i.e. not in combination with full-time students)

→ Fam 1

--- Others → Verks 1 (see instructions for Verks 1)

AMPP1 Were you registered as a jobseeker at the Swedish Public Employment Service at some point during the last four weeks, that is during the period of <<dates>>?

- 1 Yes → AMPP2a
- 2 No → see directions after AMPP7c
- 8 Do not know → see directions after AMPP7c
- 9 Do not want to answer → see directions after AMPP7c

(Interviewer Instruction: The reference week and three weeks backwards)

AMPP2a Did you take part in any programme, effort, training, or other activity organised by the Swedish Public Employment Service during week <<week number>>, that is <<dates>>?.

If respondent has indicated elsewhere in the questionnaire that they are registered at the Swedish Public Employment Service. (Omb14=1 or Arb17=1)

AMPP2aa You said earlier that you are registered at the Swedish Public Employment Service. Did you take part in any programme, effort, training, or other activity organised by the Swedish Public Employment Service during week <<week number>>, that is <<dates>>?

If respondent has mentioned a programme/activity earlier (Utb2=9-19.87)

AMPP2aaa You said earlier that during <<week number>>, that is <<dates>> you took part in a programme or other activity organised by the Swedish Public Employment Service. Is that correct?

Respondent has indicated << UTBtyp>> in question UTB2

- 1 Yes → (If TA) AMPP2b, (Other (if Utb2=9-19,87) AMPP5aa (otherwise) AMPP5
- 2 No → AMPP3
- 8 Do not know → AMPP4a
- 9 Do not want to answer → AMPP4a

AMPP2b If TA
You said earlier << text 'also' if AMP2AA=1>> that you have temporary employment at << text main employer according to HU1>>. Is this the activity you mean, or do you have both an employment and take part in an activity organised by the Swedish Public Employment Service?

- 1 Same activity (as the temporary employment) → AMPP4a
- 2 Other activity (have both and takes part in an activity through the Employment Office) → AMPP5
- 8 Do not know → AMPP4a
- 9 Do not want to answer → AMPP4a

AMPP3 Did you take part in any of these during weeks <<week numbers>>, i.e., <<dates>>?

- 1 Yes → (If Utb2=9-19.87) AMPP5aa, other AMPP5
- 2 No → see directions after AMPP7c
- 8 Do not know → AMPP4aa
- 9 Do not want to answer → see directions after AMPP7c

AMPP4a What is your source of income? Do you receive salary, or support through the Social Insurance Agency, unemployment compensation or something else?

AMPP4aa What is your source of income? Do you receive salary, or support through the Social Insurance Agency, unemployment compensation or something else?

This question is asked in order to investigate whether it is a labour market policy programme in which the respondent is taking part.

- 1 Salary from employer or withdrawal from one's own business
 → (If AMPP2aaa=1) see directions after AMPP7c,
 (Other) HARD CHECK Compensation from employer counts as work,
 go back to AK1 or AK2 and change to "yes" .
- 2 Through Försäkringskassan (the Social Insurance Agency)
 (for example aktivitetsstöd/sickness benefit)
 → (If Utb2=9- 19.87) AMPP5aa, (Other) AMPP5
- 3 A-kassa (unemployment compensation) försörjningsstöd (social allowance),
 studiestöd/CSN (study allowance), etc. → AMPP7a
- 4 Other or no source of income → AMPP4Bes
- 5 No compensation (If AMPP3=2,8,9) see instructions after AMPP7c, (If Utb2=9-19,87 AMPP5a, (Others)
 AMPP5
- 8 Do not know → see directions after AMPP7c
- 9 Do not want to answer → see directions after AMPP7c

AMPP4Bes Describe → (If Utb2=9-19.87, AMPP5a, (Other) AMPP5

AMPP5a What type of programme or activity was it?
If respondent is uncertain what programme or activity, then read the following:
Jobb- och utvecklingsgarantin, praktik eller Lyftet

Utb2=9-19,87 and AMPP2aaa=1
AMPP5aa You said it was << UTBtyp>>, is this correct?
Confirm the answer, or fill in the indicated alternative

- 1 Arbetsmarknadsutbildning (Employment training) →AMPP6c
- 2 Förberedande utbildning (Preparatory training courses) →AMPP7a
- 3 Jobbgarantin för ungdomar (Youth job programme) →(If AMPP4a/aa=2) AMPP7a ,
 (Other) AMPP5b
- 4 Arbetslivsinriktad rehabilitering
 (Employability rehabilitation programme) →AMPP7a
- 5 Aktiviteter inom vägledning och platsförmedling
 (Activities within counselling guidance and placement service) →AMPP7a
- 6 Projekt med arbetsmarknadspolitisk inriktning
 (Projects with employment policy orientation) →AMPP7a
- 7 Arbetspraktik/ Arbetsträning/ Förstärkt arbetsträning
 (Work experience/ Job training) → (If AMPP4a/aa=2) AMPP7a,
 (Other) AMPP5b
- 8 Jobb- och utvecklingsgarantin
 (Job and development programme) →(If AMPP4a/aa=2) AMPP7a, (Other) AMPP5b
- 9 Lyftet →(If AMPP4a/aa=2) AMPP7a, (Other) AMPP5b
- 10 Arbetslivsintroduktion (Work life introduction) →AMPP7a
- 11 Job coach → Soft check acc. to below,
 see directions after AMPP7c
- 12 Start av näringsverksamhet (receiving Start up grants) → See directions after AMPP7c
- 23 Anställningsstöd/ Instegsjobb/ Nystartsjobb/ Särskilt nystartsjobb
 (Special Recruitment Incentive/ Entry Recruitment Incentive/ New start job/
 Special new start job) → Error, counts as job, set Ak 1 or Ak 2 = 1
- 87 Other labour market policy programme or activity → AMPP7a
- 88 Do not know → (AMPP4a/aa=2) AMPP7a,
 (Other) AMPP5b
- 98 Other → See directions after AMPP7c
- 99 Do not want to answer → See directions after AMPP7c

Soft check, Check to find out if the respondent is taking part in any other activities or programmes, where relevant record the information onto the answer alternatives.

AMPP5b What is your source of income? Do you receive salary, or support through the Social Insurance Agency, unemployment compensation or something else?

- 1 Salary from employer or withdrawal from one's own business
 → (Om AMPP2aaa=1) see directions after AMPP7c,
 (Other) HARD CHECK Compensation from employer is counted as work,
 go back to AK1 or AK2 and change to "yes".
- 2 Through the Social Insurance Agency (e.g. activity support or development compensation) →
 AMPP7a
- 3 Unemployment compensation, Maintenance support (social assistance) → AMPP7a
- 4 Other form of assistance or support → AMPP5bBes
- 5 No compensation → AMPP7a
- 8 Do not know see directions after AMPP7c→
- 9 Do not want to answer → see directions after AMPP7c

AMPP5bBes Describe → AMPP7a

AMPP6b Did you study full-time or part-time?

- 1 Full-time
- 2 Part-time
- 8 Do not know → see directions after AMPP7 c
- 9 Do not want to answer → see directions after AMPP7 c

AMPP6d How many hours altogether did you devote to studies during week <<week number>>? Include both classroom time and other study time

Other time means time for homework, studies etc.

- hours
- 888 Do not know → see directions after AMPP7c
- 999 Do not want to answer → see directions after AMPP7c

AMPP6e How many hours did you devote to studies altogether during weeks <<week numbers>>?

- hours → see directions after AMPP7c
- 888 Do not know → see directions after AMPP7c
- 999 Do not want to answer → see directions after AMPP7c

AMPP7a Was the activity full time or part time?

- 1 Full time → If AMPP3 ≠ 1 AMPP7c, Otherwise AMPP7b
- 2 Part time → If AMPP3 ≠ 1 AMPP7c, Otherwise AMPP7b
- 8 Do not know → see directions after AMPP7 c
- 9 Do not want to answer → see directions after AMPP7 c

If the respondent is seeking work full time then this counted as the full time activity, even though this activity may be only a few hours a day.

If AMPP3 ≠ 1

AMPP7b How many hours did you spend on the activity altogether during week <<week number>>?

This includes both the time taken up by the activity and the time for home assignments and reading, etc.

- hours → see directions after AMPP7c
- 888 Do not know → see directions after AMPP7c
- 999 Do not want to answer → see directions after AMPP7 c

AMPP7c How many hours did you spend on the activity altogether during <<week number>>?

This includes both the time taken up by the activity and the time for home assignments and reading, etc.

- hours → see directions after AMPP7c
- 888 Do not know → see directions after AMPP7c
- 999 Do not want to answer → see directions after AMPP7 c

-- **Only** job seekers (i.e. not in combination with full-time students) → Fam1
-- Other → Verks1(see directions for Verks1)

MAIN ACTIVITY FOR ALL, **EXCEPT** FULL-TIME GAINFULLY EMPLOYED PERSONS AT WORK ONLY, FULL-TIME STUDENTS ONLY OR JOBSEEKERS ONLY

All, except full-time employees (Hu 16 = 1 and At 13, Bi 12 or FAt 3 > 0) full-time students (Utb 1a/aa=1 and Utb 5 = 1) and jobseekers ((Arbl 2=1 and Arbl 15= 1) or (Arbl 3=1 and Arbl 15=1 and Arbl 19a=1-12)). **Exception:** Person who is both full-time student and jobseeker should have Verks 1, as should person who is both full-time employee and full-time student.

Verks 1 What do you mainly consider yourself as? Are you

Read some of the alternatives for the person and finish with "or something else"

- 1 Gainfully employed persons
- 2 Student
- 3 Jobseeker
- 4 Working in the home/Taking care of children or incapacitated adults
- 5 Doing compulsory military/civil service, in Sweden or abroad
- 6 Free from work/studies etc.
- 7 Retired
- 8 Illness less than 1 year ahead
- 9 Long-term illness 1 year or more (e.g. sick leave compensation/early retirement pension for health reasons) → Grad EX if not employed
- 10 Admitted for institutional treatment for less than 1 year ahead
- 11 Admitted for institutional treatment for 1 year or more → Grad EX if not employed

98 Other → Verks 1 Bes

pb → Fam 1

Verks 1 Bes Describe

((Ak1=2 and Ak2=2) and ((Ak3=1 and Ak5=2) or (Ak4=1 and Ak5=2) or (AK3=2 and AK4=2)))
and
not ((Arbl3=1 and Arbl15=1 and Arbl19a=1-12) or (Arbl2=1 och Arbl15=1)) and
(Verks1=8,9)

Verks2 How long has this been consecutively so?

Count number of weeks up to and including reference week. Work, studies and jobsearch does count as a break during the period. It is the most recent period we are asking for.

..... weeks

→ Fam1, (if 1:a intervju i rotationsgr. 2) ArVerks1

pb → Fam1, (if 1:a intervju i rotationsgr. 2) ArVerks1

OBS! This section might not be relevant in the first wave questionnaire, but it can sometimes happen that there respondents participating for the first time in wave two and those persons should have the questions. Besides respondents being reclassified and belonging to wave two should have the questions. There is one exception, see control questionnaire (= used for dependent reinterviewing) for FF, FT, TA, FÖ, MH

ArVerks 1 What did you mainly do one year ago? Were you

Read some of the alternatives for the person and finish with "or something else"

- 1 Gainfully employed → ArVerks 2
 - 2 Student
 - 3 Jobseeker
 - 4 Working in the home/Taking care of children or incapacitated adults
 - 5 Doing compulsory military/civil service
 - 6 Free from work/studies etc.
 - 7 Retired
 - 8 Illness/sick leave compensation/early retirement pension for health reasons)
 - 9 Admitted for institutional care
- Fam 1
- 98 Other → ArVerks 1 Bes

ArVerks 1 Bes Describe..... pb → Fam 1

ArVerks 2 Were you an employee in the job you had one year ago or were you self-employed or an unpaid family worker?

- 1 Employed → ArVerks 5a
- 2 Self-employed, Entrepreneur, freelancer → ArVerks 4
- 3 Unpaid family worker → ArVerks 3 pb → ArVerks 5a

ArVerks 3 Was the company run by someone in your household?

- 1 Yes → ArVerks 5aa
 - 2 No → This does not count as AKU work. Investigate, go back to ArVerks1
- pb → ArVerks 5aa

ArVerks 4 Did you have any employees?

- 1 Yes
- 2 No pb → ArVerks 5aa

Employees

ArVerks 5a Who did you work for one year ago?

Employers and unpaid family workers

ArVerks 5aa What was the name of the company?

Name..... pb → ArVerks 5b

ArVerks 5b What was the street address of your workplace?

Address pb → ArVerks 5c
Adress abroad has it's own code, skip to ArVerks 5e

ArVerks 5c Did your workplace have a particular name?

Name of workplace:..... pb → ArVerks 5d
If question is irrelevant, mark code 7

ArVerks 5d Postcode area: pb → ArVerks 5e

Use the list of postal areas. If the area is not found in the list, press 1 and enter and write the name of the area in plain text

ArVerks 5e Country: pb → ArVerks 6

Default value = "Sweden"

ArVerks 6 What was the main activity at your workplace?

..... pb → Fam 1
Try to describe the main activity as precise as possible.

EXAMPLES of information that is useful:

If health and social care:

- *Who is taken care of* (elderly, children, disabled, etc.)
- *Type of institution* (nursing home, home help service, sheltered housing, day care etc.)

If manufacturing:

- *What is produced* (lamps, breakfast cereals, wrapping material, curtains, kitchen furniture etc.)
- *In what material* (wood, metal, plastic etc.)

If retail trade:

- *What is sold* (clothes, newspaper subscriptions, ice cream, cars etc.)
- *To whom is it sold* (to private persons, companies etc.)
- *How do you sell it* (telephone, shop, marketplace, stand, commission etc.)

FAMILY QUESTIONS

Now here are some questions about you and your family

Fam 1 **Are you married/cohabiting or single?**

- 1 Married
- 2 Cohabitant
- 3 Single
- 5 Registered partner

pb → Fam 2

Fam 1 = 1-2,5
Fam 2a **Do you have any children living at home?**

Fam 1 = 3

Fam 2aa **Do you have any children living at home?**

- 1 Yes
- 2 No → End of interview

pb → End /Hus1

Fam 3 **How many?**

.....

pb → End /Hus1

Fam 4a-j **When <<if Fam3 =1>> was the child/<<if Fam3 >1>> were the children born? Give the year and month.**

Include children less than 25 years old

- Child 1, year month
- Child 2, year month
- Child 3, year month
- Child 4, year month
- Child 5, year month
- Child 6, year month
- etc. Child 10

If SUN2000Inr and SUN2000niva= missing then UtbReb_Intro else END.

END of First wave questionnaire