

Statistical Office of the Slovak Republic

LABOUR FORCE SURVEY

AD HOC MODULE

„RECONCILIATION BETWEEN WORK AND FAMILY LIFE“

THE SECOND QUARTER OF 2010

EXPLANATORY NOTES FOR DATA COLLECTING

Introduction

The Statistical Office of the Slovak Republic regularly realizes the LFS ad-hoc modules in accordance with the Council Regulation (ES) No. 577/98 since 2000. For 2010 the European Community taking into account the Commission Regulation (ES) No. 20/2009 implemented the ad-hoc module "*Reconciliation between work and family life*" which will be organized in all membership countries in 2010.

This year the ad-hoc module is focused on the persons who take the care of the children or other dependant persons in connection with working life, the current situation in the care services for children and dependant persons, flexible arrangements allowing changes in working time patterns due family reasons, career breaks and use of parental leave rights. Information gained by ad-hoc module will be important for the identification of negatives and weaknesses of the current situation and at the same time it will bring database for elaboration of strategies which can enhance quality of life in this field.

The ad hoc module "*Reconciliation between work and family life*" accords with the principles elaborated by Eurostat. It will be carried out within the regular sample survey in all selected dwellings included in the second quarter of 2010. Data collection will be performed between April and June 2010. The data will be elaborated and evaluated during 2010 and 2011.

Target population - the persons aged **15 - 64 years** living in the households of selected dwellings. For the ad-hoc module 2010 we prepared separate questionnaire with explanatory notes. Ad-hoc module questionnaire "C" will be carried out after the regular survey conducted through the questionnaire "B".

Questionnaire „C" of the ad-hoc module is carried out in two versions:

- (a) version for employed persons- is intended for all persons, who in questionnaire B filled out block „employed" (includes the persons on maternal leave), except the persons on parental leave (B3/4)
- (b) version for the non-employed persons is intended for all persons, who in questionnaire B filled out block „non-employed" and for all the persons on parental leave (B3/4)

a) Explanatory notes of the ad-hoc module “C” for employed aged 15 – 64

C1	
Target group	Employed persons aged 15 - 64
Question	Do you have at least one own or spouse’s child aged up to 14 (including) living in the household?
	<ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2

Code 1 – as own or spouse’s child is considered every own, spouse’s or adopted child up to 14 years (including) who lives in the household of the respondent.

Code 2 – own child who does not live in the common household (e.g. the child of divorced man living with the mother in her separate household) is not included; the child who is placed in to foster care.

Introduction text for the questions C2 and C3	The following questions will be devoted to the care for your youngest child, who lives with you in the common household. Does not matter if it is your own or spouse’s child.
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C 2	
Target group	Employed persons aged 15 - 64 who take the care of at least one own or spouse’s child up to 14 years (including).
Question	Do you use childcare services for your youngest child (outside of compulsory school hours, holidays, school holidays, child illness or other particular arrangements in usual week)?
	<ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2

The aim of this question is to know if the person uses a childcare services for own (spouse’s) youngest child who lives with him/her in the common household. If the child attends the school then just time not included in compulsory school schedule is considered. We are interested in a typical week omitting holidays or other particular arrangements (e.g. illness of the child, work absence of the respondent).

Note! To gain consistent information at family level both mother and father living in the common household should give the same answer.

Code 1- Childcare services:

- nursery, kindergarten school, daily child centers, school clubs, organized family care (e.g. family nursery, home childcare secured by a childcare service organization), paid au-pair, paid nurse, governess or nanny. Paid childcare services, childcare services supported by the state or by the employer are considered as well.

Note! Language courses, hobby groups or sport activities as trainings are not considered as the childcare services.

Code 2 is used in case that the respondent does not use childcare services or unpaid childcare and the care is provided

- by spouse who lives in the common household (i.e. husband, partner, fiancé),
- relative (grandparents, mother or father who does not live in the common household, uncle, aunt etc.),
- acquaintance (friend, neighbor etc.)
- brother or sister aged 14 years and more, who takes care of his/her younger sibling.

Code is applied in case that

- children up to 14 take care of themselves,
- respondent works at home or takes care of the child at the work place or
- respondent is not forced to use a childcare services (e.g. school time corresponds with the work time of the parents).

C3	
Target group	C2 = 1
Question	<p>How many hours per week do you use childcare services for the youngest child? (The general situation should be considered.)</p> <ul style="list-style-type: none"> ➤ up to 10 hours (including) 1 ➤ more than 10 hours and up to 20 hours (including) 2 ➤ more than 20 hours and up to 30 hours (including) 3 ➤ more than 30 hours and up to 40 hours (including) 4 ➤ more than 40 hours 5

The aim of the question is to measure the extent of childcare services for the youngest child usage. If the youngest child attends a school only childcare services not included within the compulsory school hours should be considered.

We are interested in a typical week omitting holidays or other particular arrangements (e.g. illness of the child, working incapacity of the respondent). We are interested in total number of hours per week.

The reference period is a typical week omitting holidays or other particular arrangements (e.g. illness of the child, work absence of the respondent and so).

We are interested in total number of hours for all childcare services which the respondent uses for the youngest child during a typical week. In case that time of use is different between the weeks the average number of hours is applied.

Note! To gain consistent information at family level both mother and father living in the common household should give the same answer.

C4	
Target group	Employed persons aged 15 - 64
Question	Do you regularly take unpaid care of other than own or spouse's child/children up to 14 years old (including)?
	<ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2

Financial contribution within family care is considered as form of unpaid care.

Care is defined as help for children on a **regular basis** (every day, every week and so) for their youthfulness, long-term illness or disability.

Examples of caring tasks for other child/children up to 14 are considered:

- personal care; help with homework; babysitting in evening hours when parents are at theatre or cinema; walks; regular nursing and caring due to long-term illness or disability; physical help in walking etc.

Note! Amongst the care is not included:

- care for children up to 14 (including) during an acute short illness (e.g. flu, broken leg etc.) whereas the condition of regularity is not fulfilled and after end of the illness this care will finish,
- occasional irregular situation,
- care as a job (e.g. work of a paid nurse, an educator, an au-pair, a preceptress and so),
- care for children older than 15 years,
- form of the financial support
- volunteer work for a charity or other organization.

Code 1 - As other children up to 14 (including) is considered:

- own, spouse's or adopted child/children who does/do not live with the respondent in the common household,
- other children - does not matter if they live in the common household with the respondent or not (e.g. grandchild, nephew, niece, younger sibling, child in foster care, friend's or acquaintance's child).

Example:

- ⇒ *Grandmother takes care of her ill grandchild in case that the child gets flu. Due to fact that we are not able to predict if the child will be or will be not ill, the condition of regularity is not fulfilled and that is why we are going to use code 2.*
- ⇒ *Older (20 years old) brother takes care of his younger (12 years old) sister regularly. Code 1.*
- ⇒ *Interviewer is allowed to mark code 2 automatically if the respondent is obviously dependant person who is not able to take care of himself/herself.*

C5	
Target group	C4 = 2
FILTER	<p><i>FILTER</i></p> <ul style="list-style-type: none"> ➤ person has at least one own or spouse's child up to 14 (including) living in the household, C1 = 1 1 ➤ person has not any own or spouse's child up to 14 (including living in the household, C1 = 2) 2

C6	
Target group	C4 = 1 or C5 = 1
Question	<p>Is one of the reasons you work part-time that suitable childcare services in your surroundings are not available or affordable (e.g. for distance, capacity, opening hours, cost, quality)?</p> <ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2 ➤ Person works full-time 3

The aim of the question is to find out if the lack of an adequate childcare service is one of the reasons why the respondent does not work more. We are interested in a current situation of the respondent.

Note! Text of the question is similar to the questions B/20 and B/21 but in the ad-hoc module we ask for one of more reasons not for the main one! That means in B/20 can be stated any code, not just code 4.

Code 1 is used in case that one of the reasons why the person works part-time is that the suitable childcare services are not available due to distance, capacity, running hours, price, quality etc.

Code 2 is used if the availability of the childcare service is not a reason why the respondent works part-time. This code will be used for all other reasons why the respondent does not work more and which are not related to the lack of a childcare services (e.g. the lack of full-time jobs; the respondent wants to take the care of the child by himself/herself or wants to take care of the child by his/her relatives but none of them is able to carry out this care respectively the respondent is not satisfied with their care.

C7	
Target group	C6 = 1
Question	<p>What is the main reason why you are not satisfied with childcare services? (State main current reason.)</p> <ul style="list-style-type: none"> ➤ No care services available (unsatisfactory distance, insufficient capacity or inconvenient opening hours) 1 ➤ Available care services are too expensive 2 ➤ Available care services are not of sufficient quality 3 ➤ Other reasons linked with the lack of suitable care services 4

In this question we are interested in only one main reason of dissatisfaction with the childcare services why the respondent works part-time. Only the main current reason is coded! If the respondent presents more reasons, reason considered by the respondent as the most important will be chosen. If the respondent is not able to choose one main reason then reason first in the order of the list will be chosen.

Code 1 is used when the respondent is not satisfied with availability of the childcare services for the lack of these services in accessible distance, during working time, during early morning or late evening hours, during weekends, holidays, vacations or 24 hours per day. Absence of the childcare services in the area, situation when the services are not in the sufficient quantity or are not available due to not sufficient capacity are included as well.

Code 2 includes respondents whose reason is the price of the childcare services e.g. the price of the care is high; expected future salary for working more hours is not high enough in comparison with the price of the childcare service etc.

Code 3 is for the respondents whose reason is not sufficient quality of services e.g. quality of the care is not sufficient, not sufficient amount of carers in comparison with the number of children, distrust, unreliability etc.

Code 4 is used for other reasons connected with the lack of sufficient and suitable childcare services which cannot be categorized under codes 1 - 3.

Example:

⇒ *Two years ago the person changed job from the full-time to the part-time due to the lack of the childcare services. At present he/she considers the cost of these services as too high in comparison with the salary which he/she can expect in full-time job. Because the current main reason of the respondent is surveyed we will use code 2.*

C8	
Target group	Employed person aged 15 - 64
Question	Do you regularly take unpaid care of dependant persons aged 15 or more?
	<ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2

Caring is help for dependant persons on regular basis (every day, every week and so). We are interested in the current situation of the respondent.

Financial contribution within the family care is considered as form of unpaid care.

Dependant person is every person older than 15 years who needs regular care due to old age, incapacity, long-term unfavorable health condition or disability.

Forms of caring for dependant person aged 15 and more:

- personal care (dressing, the personal hygiene), nursing for long-term illness (e.g. injecting of insulin for diabetic) or disability, physical help (e.g. walking), help in house (e.g. cleaning, cooking, shopping, housework), talking, making company, visiting, help with bills and paying for bills etc.

Note! The care that should be excluded:

- care for a person aged 15 and more just during acute and short illness (e.g. flu, broken leg and so),
- care as a job (paid nurse, educator, au-pair, governess),
- form of financial support,
- volunteer work for a charity or other organization.

Code 1 includes all who regularly and without payment take care of at least one dependant person aged 15 or more:

- relative or acquaintance (partner, parent, father in law, grandparent, aunt, uncle, neighbor, friend) and it is not important if they live in the same household or no,
- child aged 15 or more who lives in or outside the common household and who needs a special care due to long-term illness (e.g. diabetes, asthma or so), disability or incapacity.

Code 2 - the persons who regularly did not take care for a dependant person during the reference period as well as the care for dependant person:

- as a job (e.g. paid nurse, the carer etc),
- for the children aged 15 and more, who are not ill or disabled,
- for the persons aged 15 and more during the short acute period of illness (flu, broken leg),
- as financial support,
- or as voluntary work for a charity or other organization.

C9	
Target group	C8 = 1
Question	<p>Is one of the reasons you work part-time that suitable care services for dependant persons in your surroundings are not available or affordable (e.g. for distance, capacity, opening hours, cost, quality)?</p> <ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2 ➤ Person works full-time 3

The aim of the question is to find out if the lack of care services for dependant persons is one of the reasons for working part-time when the respondent taking care for dependant persons. We are interested in the current situation of the respondent.

Care services for dependant persons include all types of services for this group of people in household, in special institutions for this purpose, paid carers, charity organizations providing this type of service and so.

Code 1 is used in case that one of the main reasons why person is not working full-time is that suitable care services for dependant persons are not available due to distance, capacity, working hours, price, quality etc.

Code 2 is used when the availability of care services for dependant persons is not reason why the respondent works part-time. This code will be used for all other reasons why the respondent does not work more and which are not related to the lack of services for dependant persons (e.g. the lack of full-time jobs, the respondent wants to take care of the dependant person by himself/herself or wants to take care of the dependant person by her/his relatives but none of them is able to carry out this care resp. the respondent is not satisfied with that care etc).

C10	
Target group	C9 = 1
Question	<p>What is the main reason why you are not satisfied with care services for dependant persons? (State main current reason.)</p> <ul style="list-style-type: none"> ➤ No care services available (unsatisfactory distance, insufficient capacity or inconvenient opening hours) 1 ➤ Available care services are too expensive 2 ➤ Available care services are not of sufficient quality 3 ➤ Other reasons linked with the lack of suitable care services 4

Only the main current reason for working part-time is coded! If the respondent will state more reasons so the most important one will be chosen. If the respondent is not able to choose one main reason than reason first in the order of the list will be chosen.

Code 1 is used when the respondent is not satisfied with an availability of the care service for dependant persons for the lack of these services in accessible area, during working time, early morning or late evening hours, weekends, holidays, vacations or 24 hours per day. Absence of services for dependant persons in the area, situation when services are not in sufficient quantity or are not available due not sufficient capacity are considered as well.

Code 2 includes the respondents whose reason is the price of the care services for dependant persons, the price for the care is high; expected future salary for working more hours is not high enough in comparison with the price of the care service.

Code 3 is for the respondents whose reason is not sufficient quality of services e.g. quality of the care is not sufficient, not sufficient amount of carers in comparison with number of dependant persons, distrust, unreliability etc.

Code 4 is used for another reasons connected with the lack of sufficient suitable the care services for dependant persons which cannot be coded 1 - 3.

Example:

Two years ago the person changed job from full-time to part-time due to the lack of the care services for dependant persons. At present he/she considers the cost of these services as too high in comparison with the salary which he/she can expect in full-time job. In this case the respondent will use code 2.

C11 to 13

The aim of the questions C11 - C13 is to evaluate degree of respondent's work time flexibility in connection with reconciliation of the family and work life. Sometimes there are situations in a family life which effect respondent's participation in a work life and force a person to absent in work. Following questions are aimed on gaining information about the time which can be varied for family reasons (e.g. illness or injury of family member, funeral in family, compulsory vaccination of a child, illness of carer, closing of kindergarten for flu epidemic, technical accident in a household) by the respondent.

C11

Target group	Employed person aged 15 - 64
Question	State what are the working time arrangements in your main job.
	<ul style="list-style-type: none"> ➤ Fixed start and end of a working day 1 ➤ Working time arrangements as decided by the employer 2 ➤ Daily number of hours fixed, but some flexibility within the day 3 ➤ Flexitime / Working time banking 4 ➤ Determines own work schedule (no formal boundaries at all) 5 ➤ Other 6 ➤ Person is not employee 7

! In case that the respondent does not work at present (e.g. for maternity leave, illness or accident) we are interested in his/her usual situation at job.

Code 1 - the employee has no opportunity to start work earlier or to finish later as is assigned start and end of working time. Includes shift work.

Examples:

- ⇒ working time of the administrative staff is from 8:00 to 16:00
- ⇒ worker in a construction company (machine operator) works in the morning shift from 6:00 to 14:00 and in afternoon shift from 14:00 to 22:00
- ⇒ porter works in a day shift from 6:00 to 18:00 and in a night shift from 18:00 to 6:00

Code 2 includes all schedules of the working time arrangements allowed by the employer e.g. to change working time of the employee by the employer needs and demands (the employee does not have this possibility!).

Flexible working time - under this arrangement the employee by himself/herself defines the start or/and end of the working time in particular days within time periods by the assignment of an employer. Between two periods of flexible time is inserted period of the time when the employee has to be on the workplace (basic working time). Flexible working time will be applied as follows:

a) flexible working day (code 3) the employee decides when to start the working time but he/she has to work obligatory amount of hours per day according to the agreement or the time schedule given by the employer (he/she cannot work less as it was specified in contract),

Example:

In the company, daily working time is 8 hours and this time is scheduled from 8:00 to 16:00:

- 1) If the employee started earlier e.g. 7:30, he/she can finish at 15:30 (has to work 8 hours).*
- 2) If the employee started earlier e.g. 7:30, he/she can work more as the daily working time of 8 hours e.g. till 16:00 - but 30 minutes he/she worked over the 8 hours working time he/she cannot use for working less in following days.*
- 3) If the employee starts to work later as is given start of the working time e.g. 8:30, than he/she has to work longer than given end of the working time (in our case till 16:30).*

b) flexible working week (code 4) in context of evenly distributed working time the employee can vary the start and end of the working time but number of hours worked over the period of one week has to be equal to the number of hours given by the employer. The number of hours for one working day cannot be more than 12,

Example:

Employee with flexible working week has the contract with the employer for 40 hours per one week. The employer set the basic working time between 9:00 and 14:00 for the employee at work. The employer gave the time schedule which can be varied from 6:00 to 9:00 and from 14:00 to 18:00. Within the time schedule the employee can decide when to come/leave from the work under conditions that sum of hours worked per week has to be equal to 40 hours. That means that the employee can work e.g. on Monday 6 hours, Tuesday 10 hours, Wednesday 9 hours, Thursday 10 hours a Friday 5 hours.

c) flexible four weeks working period (code 4) allows the employee vary the start and the end of working day by his/her own decision. In the period of four consecutive weeks he/she has to work equal number of hours as was stated by the employer for this period in the contract.

Note! Flexible working time cannot be interpreted as an absolute independence of the employee to vary the start and end of the working time.

Code 5 - only the employee decides when to start/end work and how to organize his/her working day as well

Code 6 includes e.g. cases when the employee has fixed start of working day but the end of it depends on fulfilling given work task.

Code 7 includes self-employed persons and contributing family members.

C12	
Target group	C11 = 1, 2, 3, 6
Question	<p>Do you have a possibility in your main job to vary start or end of your working day for family reasons at least one hour? (The general situation should be considered.)</p> <ul style="list-style-type: none"> ➤ Yes, it is generally possible 1 ➤ Yes, it is rarely possible 2 ➤ No, it is not possible 3

For family reasons include:

- care for children and dependant persons, to accompany the family member to medical treatment, health examination due to injury, illness (even in case of short-time illness e.g. flu, cold etc.) or other acute reason e.g. illness of a carer, closing of crèches for flu epidemic, technical accident in the household, birth of a child, funeral, unexpected situation like surgery of family member, compulsory vaccination etc.

Note! Change of start or end of working time for reason of injury, accident or illness of the respondent is not taken into account. In case that the respondent does not work at present (e.g. maternity leave, illness or injury) we are interested in the usual situation at work.

Codes 1 and 2 relate to the respondents who have a possibility to change start and end of the working time for family reasons (e.g. change of working shifts within a day) and that without using holidays and special leave provided by the employer

Code 1 includes all persons who can start their working time later or end the working time earlier regularly for family reasons. It is also used in case that the respondent has not possibility to change start or end of the working time for family reasons at present but the employer allows it usually.

If the respondent can come or to leave the work outside the schedule for family reasons and compensation of hours worked is not necessary due to possibility that he/she will meet the deadline - this case is included in code 1.

Code 2 includes all persons who can start working time earlier or end the working time later for family reasons rarely.

C13	
Target group	C11 = 4, 5
Question	<p>Do you have a possibility in your main job to organize your working time in order to take whole day off for family reasons (without holidays and time off provided by the law)? (The general situation should be considered.)</p> <ul style="list-style-type: none"> ➤ Yes, it is generally possible 1 ➤ Yes, it is rarely possible 2 ➤ No, it is not possible 3

To organize the working time in order to take whole day off for family reasons -

means adjusting or planning of own working time in order to gain possibility to take whole day off (e.g. to work the hours advance or after the day off) and without need to use holidays or special leave. This includes work within flexible working time with possibility to take whole day off and such as scheduling of working time by person him/herself. Consequently he/she can absent from the work without any special arrangement.

For family reasons include:

- care for children and dependant persons, to accompany the family member to medical treatment, health examination due to injury, illness (even in case of short-time illness e.g. flu, cold etc.) or other acute reason e.g. illness of a carer, closing of crèches for flu epidemic, technical accident in the household, birth of a child, funeral, unexpected situation like surgery of the family member, compulsory vaccination etc.

Note! Change of start or end of working time for reason of injury, accident or illness of the respondent is not taken into account. In case that the respondent does not work at present (e.g. maternity leave, illness or injury) we are interested in the usual situation at work.

Code 1 includes all persons who can take whole day off for family reasons regularly. It is also used in case that the respondent has not possibility to take whole day off for family reasons at present but the employer allows it usually as well. If the respondent can take whole day off and compensation of hours worked is not necessary due to possibility that he/she will meet the deadline - this case is included in code 1.

Code 2 includes all persons who can take whole day off for family reasons rarely.

Examples:

In some jobs (e.g. shop assistants in shop, nurses) the employees have a possibility to change particular shifts e.g. the morning shift to the evening one for family reasons.

⇒ *If the employee can change working shift just within one day we do not considered it as taking whole day off.*

⇒ *If the employee can change working shift within more days (i.e. from one day to another) than we consider it as taking whole day off and we will use code 1 or 2.*

C14

Target group	Employed persons aged 15 - 64
FILTER	<p><i>FILTER</i></p> <ul style="list-style-type: none"> ➤ Person on maternity leave, A13 = 5 or B3 = 3 1 ➤ Person has not any own or spouse's the child up to 14 (including) living in the household, C1 = 2 2 ➤ Person has at least one own or spouse's the child up to 14 (including) living in the household, C1 = 1 3

C15

Target group	C1 = 1
Question	<p>Do you have at least one own or spouse's child up to 8 (including living in the household?)</p> <ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2

Introduction text for the questions C16 - C20	The following part will be devoted to care for your youngest child living in the household. The information on own or spouse's child should be given.
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C16

Target group	C15 = 1
Reference period	Period of time after the birth of the youngest child.
Question	<p>Did you regularly reduce your working hours after the birth of your youngest child for at least one month in order to take care of this child (outside of maternity leave, standard holidays or flexible systems ?</p> <ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2

The aim of the question is to provide the number of the persons who worked at least one whole month less than was the regular working hours after the birth of their youngest child. Month is defined as four consequent weeks.

Code 1 includes all cases when the respondent for taking care of own or spouse's youngest child worked less then stated in the contract for at least one whole month regularly. In case of multiple jobs it does not matter if the reduction of working hours was in one job or in all of them e.g.:

- respondent with one job worked less;
- respondent with multiple jobs worked less in his/her additional job due to caring for youngest child;
- respondent with multiple jobs quit his/her additional job and did not changed amount of hours in the main job due to caring for the youngest child;

Note! Code 1 will not be used in the case that the person has just one job and the reduction was actually by interruption or stopping of the job (code 2 will be used in this case). If the person had more than just one job code 1 will not be used if it was total interruption or stopping of all respondent's working activities.

Code 2 includes the cases when the person due to caring for own or spouse's youngest child reduced working time in the main job at the level that he/she did not work at all i.e. total interruption of all working activities of the respondent. If the person worked less due to maternity leave, holidays or flexible working time code 2 will be used. The code 2 is applied for the person with part-time job as the usual working time as well.

Examples:

- ⇒ *Woman had two jobs before the childbirth. After the childbirth she left one of her jobs but continued working in the second one because she wished to spend more time with her child. The code 1 will be used.*
- ⇒ *After the childbirth the person interrupted the main job due to parental leave for two years - code 2.*
- ⇒ *The person had two jobs before the childbirth. After the childbirth he/she left the second job and interrupted the main one due to parental leave for two years - code 2.*
- ⇒ *Woman had a full-time job before the childbirth and then she left it for maternity leave and parental leave, later she came back to her previous job and worked part-time due to taking care of her child for 3 months - code 1.*

C17					
Target group	C16 = 1, 2				
Question	Did you interrupt or stop for at least one month in order to take care of this child (outside of maternity leave and holidays)?				
	<table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">➤ Yes</td> <td style="text-align: right; padding-right: 20px;">1</td> </tr> <tr> <td style="padding-left: 20px;">➤ No</td> <td style="text-align: right; padding-right: 20px;">2</td> </tr> </table>	➤ Yes	1	➤ No	2
➤ Yes	1				
➤ No	2				

The aim of the question is to identify all persons who due to caring for own or spouse's youngest child interrupted their work or stopped working by their own decision for at least one month. Month is defined as the four consecutive weeks. The contract terminated by the employer belongs to the code 2.

Code 1 covers cases when the person interrupted work for the parental leave. The persons with the multiple jobs are covered by code 1 only in case when they due to caring for own or spouse's child interrupted or stopped working in all jobs i.e. in all working activities and they did not work at all for at least one month.

Code 2 covers all cases when caring for own or spouse's youngest child was not the reason for interruption or end of the work for at least one month. If the person interrupted work only due to maternity leave the code 2 will be used. Similarly in the case when the person due to caring for the child used only holidays.

Examples:

- ⇒ *The person had two jobs before the childbirth. After the childbirth he/she left his/her additional job and had only one full-time job. Code 2 will be used due to fact that he/she wished to care more for the child.*
- ⇒ *After the birth of the child the person interrupted his/her main job due to parental leave for two years - code 1.*
- ⇒ *The person had two jobs before the childbirth. After the birth of the child he/she left his/her additional job and interrupted the main one due to parental leave for two years - code 1.*
- ⇒ *The person interrupted work for the period of 6 weeks in order to take care of the child because e.g. it was necessary to arrange kindergarten due to fact that grandmother got sick and could not take care of the child anymore - code 1*

C18	
Target group	C15 = 1, except C17 = 2
Question	What was the length of the longest period when you stopped working in order to take care of this child (outside of maternity leave)?
	<ul style="list-style-type: none"> ➤ Up to 3 month (including) 1 ➤ More than 3 month and up to 6 months (including) 2 ➤ More than 6 months and up to 1 year (including) 3 ➤ More than 1 year 4 ➤ Person has not returned to work yet in order to take care of this child 5

We are interested only in one of the longest period and not in sum of all periods when the person took care of own or spouse's youngest child in the household and he/she did not work.

Note! We are interested only in the period when the person did not work due to caring for the child. The time (days, weeks, months) when the respondent did not work for other reasons (e.g. illness of the respondent, holidays) we do not consider as the period we asked for.

In case that the longest period was a period of parental leave we use code which correspond with the length of parental leave.

In case that the person did not work several times with the length at least one month to caring for the child and one time that was the maternity leave we do not consider the maternity leave even if it was the longest period for not working.

Code 5 covers e.g. the persons who used possibility of "Care of family member" (allowance of the health care insurance) or unpaid leave.

C19	
Target group	C15 = 1
Question	Did you take paternal leave for at least one month to look after this child?
	<ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2

A month is defined as the four consecutive weeks.

Parental leave is defined as personal and appropriate care for own child aged up to 3 or on rare occasions up to 6 if it is the child with long-term serious health condition living in the common household. The parents have the insurance claim to parental leave for the improvement of childcare. It can start after the end of maternity leave which takes 28 or 37 (under special conditions) weeks.

The person who takes care of the child up to 3 (eventually up to 6 years) but did not have the job contract to any organization we do not consider as person on the parental leave. The fact that the person receives a parental allowance does not mean automatically that he/she is on the parental leave.

Code 1 covers every person who was on the parental leave with the youngest child for at least one month continuously. It includes cases when the person is on the parental leave in time of survey.

Code 2 covers all the persons who were not on the parental leave with the own youngest child due to any reason (e.g. man whose partner where on the parental leave).

C20	
Target group	C15 = 1, except C19 = 2
Question	State the total duration of this parental leave
	<ul style="list-style-type: none"> ➤ Up to 3 month (including) 1 ➤ More than 3 month and up to 6 months (including) 2 ➤ More than 6 months and up to 1 year (including) 3 ➤ More than 1 year 4 ➤ Parental leave is still ongoing 5

Code 5 covers cases when the person indicates A13 = 6 and B1 = 1, that means that he/she works and at the same time he/she is on the parental leave. If the person indicates A13 = 10, B1 = 1 and B76 = e (means that he/she works as well as receive the parental allowances) that does not mean that the parental leave is still ongoing but it means that the person works and receives the parental allowance at the same time!

b) Explanatory notes of ad-hoc module “C” for non-employed persons and persons on parental leave aged 15 – 64 years

See the notes to the questions C1-C5 for employed persons.

C6	
Target group	C4 = 1 or C5 = 1
Question	Is one of the reasons you do not work that suitable childcare services in your surroundings are not available or affordable (e.g. for distance, capacity, opening hours, cost, quality)?
	<ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2

The aim of the question is to find out if the lack of an adequate childcare service is one of reasons why the respondent does not work.

Code 1 is used if one of reasons why the person does not work is that suitable childcare services are not available due to distance, capacity, running hours, the price, quality etc.

Code 2 is used if the childcare services are not the reason why the respondent does not work. This code will be used for all other reasons why the respondent does not work and which are not related to the lack of the childcare services (e.g. the lack of jobs; the respondent wants to take care of the child by himself/herself or wants to take care of the child by his/her relatives but none of them is able to carry out this care respectively the respondent is not satisfied with their care).

See the notes to the questions C7-C8 for employed persons.

C9	
Target group	C8 = 1
Question	<p>Is one of the reasons you do not work that suitable childcare services in your surroundings are not available or affordable (e.g. for distance, capacity, opening hours, cost, quality)?</p> <p>➤ Yes 1</p> <p>➤ No 2</p>

The aim of the question is to find out if the respondents taking care of dependant person aged 15 and more does not work due to lack of care services for these persons. We are interested in the current situation of the respondent.

Care services for dependant persons include all types of services for this group of people in household, in special institutions for this purpose, paid carers, charity organizations provided this type of service etc.

Code 1 is used in case that one of the main reasons why the person does not work is that suitable care services for dependant persons are not available due to distance, capacity, working hours, price, quality etc.

Code 2 is used if availability of care services for dependant persons is not the reason why the respondent does not work. This code will be used for all other reasons why the respondent does not work at all and which are not related to the lack of services for dependant persons (e.g. the lack of jobs; the respondent wants to take care of the child by himself/herself or wants to take care of the child by his/her relatives but none of them is able to carry out this care respectively the respondent is not satisfied with their care).

See the notes to the question C10 for employed persons.

C11	
Target group	Non-employed persons and persons on parental leave (B3 = 4) aged 15 - 64
FILTER	<p><i>FILTER</i></p> <ul style="list-style-type: none"> ➤ Person on parental leave B3 = 4 1 ➤ Person has not own or spouse's child up to 14 (including), who lives with him/her in the common household, C1 = 2 END ➤ Person had at least one or spouse's child up to 14 years (including) living in the household, C1 = 1 4

C12	
Target group	C11 = 3
Question	<p>Do you have at least one own or spouse's child up to 8 (including), living in the household?</p> <ul style="list-style-type: none"> ➤ Yes 1 ➤ No 2
Introduction text for the questions C13 - C18	The following part will be devoted to care for your youngest child living in the household. The information on own or spouse's child should be given.

C13	
Target group	C12 = 1
Question	<p>When did you finished your last employment (taking up maternity leave is considered as interruption not for stop working)?</p> <ul style="list-style-type: none"> ➤ Before the birth of the child 1 ➤ After the birth of the child 2

See the notes to the questions C14-C18 for employed persons.

