



2009 HOUSEHOLD LABOUR FORCE SURVEY QUESTIONNAIRE

CAUTION:This survey is conducted according to TURKSTAT Law with 5429 number and dated November 11,2005. The main objective of the HLFS is to obtain information on the structure of the labour force in the country. This includes information on the economic activity, occupation, status in employment and hours worked for employed persons; and information on the duration of unemployment and occupation sought by the unemployed. Data collected here is only for statistical purposes. It is completely **CONFIDENTIAL** and can not be used for imposition or investigation purposes. Those who don't comply with this rule information will be punished in accordance with decree no 53 and 54 with law no 5429 as referred by this decree and who give false.

The non-nationals and residents of schools, dormitories, kindergartens, rest home for elderly persons, special hospitals, military barracks and recreation quarters for officers are excluded in the Household Labour Force Survey. The survey is only being applied to the private households in the coverage of non-institutional population.

SECTION I- ADDRESS AND SAMPLING INFORMATION

FORM NO	_____	REFERENCE WEEK	__
KEY NO	_____	APPLICATION WEEK	__
		YEAR	____
		MONTH	__
ADRESS CODES		SAMPLING CODES	
NUTS 1	__	STREET OR SUB-STREET	
NUTS 2	__	Any changes in street or sub-street name? <input type="checkbox"/> 1. Yes <input type="checkbox"/> 2. No	
POPULATION GROUP	__	Please enter the new street or sub-streer name	
PROVINCE	____	NO OF DWELLING AND FLAT	
DISTRICT	____	Any changes in dwelling and flat no <input type="checkbox"/> 1.Yes <input type="checkbox"/> 2. No	
SUB-DISTRICT	____	Please enter the new number	
VILLAGE	____	BLOCK NO	____
QUARTER	____	SUB SAMPLE NO	__
Any changes in quarter name? <input type="checkbox"/> 1. Yes <input type="checkbox"/> 2. No		HOUSEHOLD SEQUENCE NO.....	____
Please enter the new quarter name		NO OF INTERVIEWS	__

1.1- Name of respondent

1.2- Have you received the explanatory letter sent to you by the TURSTAT?

1. Yes 2. No 3. Not respondent

1.3- Realisation of the survey;

1. The survey to be applied → Q 1.4
2. Non response form to be filled → FORM C

1.4- Did the LFS applied to your family in this address before?

(Is this the household that was conducted a survey in the previous visit?)
(To be asked second and latter interviews)

1. Yes → FORM 1A 2. No → SECTION II

BU BİLGİLER ANKET BİTİMİNDE DOLDURULACAKTIR.

Dou you have a phone number?	1. Yes <input type="checkbox"/> 2. No <input type="checkbox"/>	Tel no	_____
Would you like to take survey results through the internet?.....	1. Yes <input type="checkbox"/> 2. No <input type="checkbox"/>		
What is your e-mail adress for sending survey results ?	@.....		
Name and surname of interviewer.....	_____	Name and surname of supervisor	_____
Interviewer's T.C. ID No	_____	Supervisor's T.C. ID. No	_____

SECTION III- EMPLOYMENT (Continued)

<p>43. a) Which year did you start to work in this job/workplace?</p> <p style="text-align: center;"> _ _ _ _ </p> <p style="text-align: center;">To be asked Q43 b for persons who have begun his/her activity within last 2 years</p> <p>b) Which month did you start to work in this job/workplace?</p> <p style="text-align: center;"> _ _ </p> <p>Ask Q44 If Q39= "1" and persons who have begun his/her activity within last 2 years</p>		<p>53. a) What is the main activity of this additional job? (NACE Rev 2)</p> <p style="text-align: center;"> _ _ _ _ </p> <p>b) <u>Related with the main activity</u> of this workplace, give one or two examples of the product or service produced by your workplace?</p> <p>.....</p> <p>54. What is your employment status in this other workplace (firm/organisation)?</p> <p>1. Regular or casual employee <input type="checkbox"/></p> <p>2. Employer <input type="checkbox"/></p> <p>3. Self employed <input type="checkbox"/></p> <p>4. Unpaid family worker <input type="checkbox"/></p> <p>55. a) How many hours do you usually work per week in your MAIN JOB?</p> <p style="text-align: right;"> _ _ hour</p> <p>b) How many hours do you usually work per week in your ADDITIONAL JOB?</p> <p style="text-align: right;"> _ _ hour</p> <p>56. How many hours did you actually work in your <u>main and additional job</u> during the reference week?</p> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:70%;"></th> <th style="width:10%; text-align: center;">a) Main job</th> <th style="width:10%; text-align: center;">b) Add. job</th> </tr> </thead> <tbody> <tr><td style="text-align: right;">Monday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td style="text-align: right;">Tuesday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td style="text-align: right;">Wednesday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td style="text-align: right;">Thursday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td style="text-align: right;">Friday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td style="text-align: right;">Saturday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td style="text-align: right;">Sunday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td style="text-align: right;">TOTAL</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> </tbody> </table>		a) Main job	b) Add. job	Monday	_	_	Tuesday	_	_	Wednesday	_	_	Thursday	_	_	Friday	_	_	Saturday	_	_	Sunday	_	_	TOTAL	_	_
	a) Main job	b) Add. job																											
Monday	_	_																											
Tuesday	_	_																											
Wednesday	_	_																											
Thursday	_	_																											
Friday	_	_																											
Saturday	_	_																											
Sunday	_	_																											
TOTAL	_	_																											
<p>44. How did you find your job?</p> <p>1. By myself <input type="checkbox"/></p> <p>2. Through the Turkish Employment Organisation <input type="checkbox"/></p> <p>3. Through the Private Employment Office <input type="checkbox"/></p> <p>4. Through relatives, friends etc. <input type="checkbox"/></p> <p>5. Other (Please explain) <input type="checkbox"/></p> <p>45. What is your employment type in this workplace?</p> <p>1. Full time → Q 48 2. Part time <input type="checkbox"/></p> <p>46. Why are you working in a part time job?</p> <p>1. Looking after children in the family <input type="checkbox"/></p> <p>2. Looking after incapacitated adults <input type="checkbox"/></p> <p>3. Looking after children or incapacitated adults in the family <input type="checkbox"/></p> <p>4. Training/education <input type="checkbox"/></p> <p>5. Own illness or disability <input type="checkbox"/></p> <p>6. Other personal or family reasons <input type="checkbox"/></p> <p>7. Could not find a full time job <input type="checkbox"/></p> <p>8. Nature of work <input type="checkbox"/></p> <p>9. Other (Please explain) <input type="checkbox"/></p> <p style="text-align: right;">} Q 48</p> <p>47. Why are you looking after children or incapacitated adults in the family by yourself?</p> <p>1. Because these kind of services are too expensive <input type="checkbox"/></p> <p>2. Because of distrust to the quality of that kind services <input type="checkbox"/></p> <p>3. There is no place which gives that kind of services near home <input type="checkbox"/></p> <p>4. Individual preference <input type="checkbox"/></p> <p>5. Others (Please explain...) <input type="checkbox"/></p>		<p style="text-align: center;">IF Q28=1, do not ask Q57 and Q58</p> <p style="text-align: center;"><i>Ask If the total hours of Q56a is higher than Q55a. (If actual work hours in main job is higher than normal (usual) work hours in main job)</i></p> <p>57. why did you work in your main job more than your usual hours during the reference week ?</p> <p>1. Variable working hours (flexible working hours) <input type="checkbox"/></p> <p>2. Overtime <input type="checkbox"/></p> <p>3. Other (Please explain) <input type="checkbox"/></p>																											
<p style="text-align: center;">Ask Q48, 49 and 50, If Q39="1"</p> <p>48. What is the permanency of this job?</p> <p>1. Unlimited → Q 51</p> <p>2. Temporary or fixed term contract <input type="checkbox"/></p> <p>3. Seasonal <input type="checkbox"/></p> <p>4. For the day <input type="checkbox"/></p> <p>5. Job based (it depends on finishing job) <input type="checkbox"/></p> <p>49. Why are you not working in a permanent job?</p> <p>1. Could not find an unlimited job <input type="checkbox"/></p> <p>2. Did not want an unlimited job <input type="checkbox"/></p> <p>3. As the contract covers training period (trainee or apprentice etc.) <input type="checkbox"/></p> <p>4. As he/she is on probation <input type="checkbox"/></p> <p>5. Other (Please explain) <input type="checkbox"/></p> <p>50. What is the total duration of this temporary job?</p> <table style="width:100%;"> <tr> <td>1. Less than 1 month <input type="checkbox"/></td> <td>5. 13 to 18 months <input type="checkbox"/></td> </tr> <tr> <td>2. 1 to 3 months <input type="checkbox"/></td> <td>6. 19 to 24 months <input type="checkbox"/></td> </tr> <tr> <td>3. 4 to 6 months <input type="checkbox"/></td> <td>7. 25 to 36 months <input type="checkbox"/></td> </tr> <tr> <td>4. 7 to 12 <input type="checkbox"/></td> <td>8. more than 3 years <input type="checkbox"/></td> </tr> </table> <p>51. Dou you usually/sometimes do the whole or part of your job at home?</p> <p>1. Usually <input type="checkbox"/> 2. Sometimes <input type="checkbox"/> 3. Never <input type="checkbox"/></p> <p>52. In addition to your main job, <u>during the reference week</u>, did you have any other job or business in which you were temporarily absent in which you engaged to earn income in cash or in kind?</p> <p>1. Yes <input type="checkbox"/> 2. No → Q 55</p>	1. Less than 1 month <input type="checkbox"/>	5. 13 to 18 months <input type="checkbox"/>	2. 1 to 3 months <input type="checkbox"/>	6. 19 to 24 months <input type="checkbox"/>	3. 4 to 6 months <input type="checkbox"/>	7. 25 to 36 months <input type="checkbox"/>	4. 7 to 12 <input type="checkbox"/>	8. more than 3 years <input type="checkbox"/>		<p style="text-align: center;"><i>Ask if the total hours of Q56-a is less than Q55-a. (If actual work hours in main job is less than normal (usually) work hours in main job)</i></p> <p>58. why did you work in your main job less than your usual hours during the reference week ?</p> <p>1. Nature of work <input type="checkbox"/></p> <p>2. Annual leave etc. <input type="checkbox"/></p> <p>3. Public holidays <input type="checkbox"/></p> <p>4. There was no work <input type="checkbox"/></p> <p>5. Personal or family reasons <input type="checkbox"/></p> <p>6. Bad weather <input type="checkbox"/></p> <p>7. Own illness, injury or temporary disability <input type="checkbox"/></p> <p>8. Slack work for technical and economic reasons <input type="checkbox"/></p> <p>9. Labour dispute <input type="checkbox"/></p> <p>10. Education and training <input type="checkbox"/></p> <p>11. Variable working hours <input type="checkbox"/></p> <p>12. Maternity leave <input type="checkbox"/></p> <p>13. Start of/change in job during the reference week <input type="checkbox"/></p> <p>14. Work finished in the reference week <input type="checkbox"/></p> <p>15. Other (Explain) <input type="checkbox"/></p>																			
1. Less than 1 month <input type="checkbox"/>	5. 13 to 18 months <input type="checkbox"/>																												
2. 1 to 3 months <input type="checkbox"/>	6. 19 to 24 months <input type="checkbox"/>																												
3. 4 to 6 months <input type="checkbox"/>	7. 25 to 36 months <input type="checkbox"/>																												
4. 7 to 12 <input type="checkbox"/>	8. more than 3 years <input type="checkbox"/>																												
<p>51. a) <u>Related to your main job</u>, did you do any work for pay or not, out of your normal working time during the reference week? (i.e paid or unpaid overtime)</p> <p>1. Yes <input type="checkbox"/> 2. No → Q 60</p> <p>b) Like that, how many hours did you work for pay or not at your workplace as overtime?</p> <p style="text-align: right;"> _ _ hour</p>																													

SECTION III- EMPLOYMENT (Continued)

60. a) Would you have liked to work more hours than you actually worked in the reference week and get the extra hours paid?

1. Yes 2. No → **Q 62**

b) In which way you would like to work more ?

1. In present job(s) 3. In additional job(s)
2. In another job(s) 4. Any of the above ways

c) How many hours could you work more?

61. If you had an opportunity to work more hours, could/can you start to work by this new working plan within the reference week or the following 2 WEEKS?

1. Yes 2. No

62. Were you looking for another job to replace your present job or as an additional job WITHIN LAST 4 WEEKS ENDING WITH THE REFERENCE WEEK?

1. Yes 2. No → **Q 68**

63. Why were you seeking another job?

1. To earn more money without working more
2. Wish to work an additional job to add more hours to those worked in present job
3. Wish to work a job with more hours worked than in present job
4. Wish to work a job with less hours worked than in present job
5. Not pleased with working conditions
(workplace's occupational safety and health, relations with working people)
6. Not working in his/her usual profession
7. Risk or certainty of loss or termination of present job
8. His/her job was temporary or seasonal
9. Other (Please explain)

64. a) Were you seeking a job as regular employee or want to set up your own business?

1. Want to set up his/her own business? → **Q 65**
2. Seeking a job as regular employee

b) Were you seeking a full time or part time job?

1. Full time job was sought
2. Full time job was sought, but if not available part time job would be accepted
3. Part time job was sought
4. Part time job was sought, but if not available full time job would be accepted
5. Full time or part time job would be accepted

65. How many months have you been looking for another job to replace your present job or as an additional job?

(For less than one month, give code "00")
Months

66. WITHIN LAST 4 WEEKS ENDING WITH THE REFERENCE WEEK, in order to seek a job; (1. Yes 2. No)

1. Did you apply to employer directly?
2. Did you ask friends, relatives etc.?
3. Did you contact with Turkish Employment Office or private employment agencies?
4. Did you insert, answer or study advertisements in newspapers or journals?
5. Did you take a test, interview or examination?
6. Did you look for land, premises, equipment, permits, licences or financial resources to establish your own business?
7. Did you wait the results of an application for a job?
8. Did you use any other methods to find a job?

67. If you had found a job, would you have been able to start working within the reference week or the following 2 WEEKS?

1. Yes 2. No

SECTION IV- INCOME

Ask Q 68 and Q 69; for those who take codes 1, 2, 3 in Q 39 and who start job before survey's month.

68. How many days did you work in your main job during the last one month?

69. How much did you earn from your main job activity during the last month? (TL)

Ask Q 70 and Q 71 for those who take codes "1" in Q 39 and who start job before survey's month

70. In relation with your main job, do you have any irregular payment like bonus pay, premiums etc. on addition to your salary wage or daily wage?

1. Yes 2. No

71. What is the share of that amount for the last month? (TL)

Ask Q 72 for those who take code "1" in Q 39 and who has started his/her job within the survey month

72. How much do you expect to receive in your main job as monthly? (TL)

Ask Q 73 and Q 74 for those who take codes "2" or "3" in Q 39 and Q 69=0

73. How many days in total did you work in your main job during the last one year?

74. How much net cash income did you earn during the last one year in your main job? (TL)

GO TO Q 97

SECTION V- UNEMPLOYMENT AND INACTIVITY

75. WITHIN LAST 4 WEEKS ENDING WITH THE REFERENCE WEEK, Have you sought a job or made an effort to establish your own business?

(In this period, in any time, every effort for seeking a job as temporary or not should take into consideration.)

1. Yes → **Q 77** 2. No

76. You specified that you did not make any effort for seeking a job WITHIN LAST 4 WEEKS ENDING WITH THE REFERENCE WEEK. All right, have you sought a job or made an effort to establish your own business WITHIN LAST 3 MONTHS ENDING WITH THE REFERENCE WEEK?

1. Yes 2. No → **Q 82**

77. What was your situation when you started to look for a job?

1. Temporary job was ended
2. Dismissed
3. Left his/her job by own initiative
4. Closed his/her job or bankrupted
5. Was working as unpaid family worker
6. Retired
7. Was in regular education or just graduated
8. Was in course or any education programme
9. Just completed his military service
10. Busied with household chores
11. Other (Please explain)

78. WITHIN LAST 3 MONTHS ENDING WITH THE REFERENCE WEEK, in order to find a job; (1. Yes 2. No)

1. Did you apply to employer directly?
2. Did you ask friends, relatives etc.?
3. Did you contact with Turkish Employment Office?
4. Did you contact with private employment agencies?
5. Did you study advertisements in newspapers or journals?
6. Did you insert or answer advertisements in newspapers
7. Did you take a test, interview or examination?
8. Did you look for land, premises or equipment to establish your own business?
9. Did you look for permits, licences or financial resources to establish your own business?
10. Did you wait a call from Turkish Employment Office?
11. Did you wait the results of an application for a job?
12. Did you wait the results of a competition for recruitment to the public sector? (If you attended this exam)
13. Did you use any other methods to find a job? (Please explain)

Skip Q 82 for those who take code "2" in all choices of Q 78

79. What type of occupation are you seeking?
(Including to establish his/her own business) (ISCO-88)

80. a) Are you seeking a job as regular employee or want to set up your own business?

1. Want to set up his/her own business → **Q 81**
2. Seeking a job as regular employee

b) Are you seeking a full time or part time job?

1. Full time job is sought
2. Full time job is sought, but if not available part time job will be accepted
3. Part time job is sought
4. Part time job is sought, but if not available full time job will be accepted
5. Full time or part time job will be accepted. It doesn't matter.

81. How many months have you been seeking a job without work ? *(After leaving the most recent job, the time that passed beginning from the moment that the person actually started seeking a job will be taken into consideration for those who previously had worked .*

(For less than one month, give code "00")
↓
Months

GO TO Q 85

82. WITHIN LAST 3 MONTHS ENDING WITH THE REFERENCE WEEK, Although you did not make any effort for seeking a job, if you had opportunity to work exists, would you want to start working?

1. Yes 2. No

SECTION V- UNEMPLOYMENT AND INACTIVITY

83. What is the reason that you have not been seeking a job during the LAST 3 MONTHS ENDING WITH THE REFERENCE WEEK?

- 1. Found a job but waiting to start → **Q 87**
- 2. Awaiting recall from previous job/works seasonally
- 3. Made very much effort seeking before but could not found
- 4. Do not believe in finding a job appropriate for his/her skill/qualification
- 5. Continuing to his/her education or training
- 6. Engaged with household chores (*cleaning, washing dishes or clothes, cooking and ironing etc.*)
- 7. Retired
- 8. Looking after children in the family
- 9. Looking incapacitated adults in the family
- 10. Looking after both children and incapacitated adults in the family
- 11. Other personal or family reasons
- 12. Own illness or disability
- 13. Elderly (65 years of age and over, *not retired, but thinking very old for working*)
- 14. Other (Please explain)

Q 85

Q 85

□□□

84. Why are you looking after children or incapacitated adults in the family by yourself?

- 1. Because these kind of services are too expensive
- 2. Because of distrust to the quality of that kind services
- 3. There is no place which gives that kind of services near home
- 4. Individual preference
- 5. Others (Please explain...)

□□

85. If you had a found a job or established your own business, would you have been able to start working within the reference week or following 2 WEEKS?

- 1. Yes → **Q 91**
- 2. No

□□

86. Why couldn't you start working?

- 1. Undergoing education or training
- 2. Busy with household chores
- 3. Retired
- 4. Own illness or disability
- 5. Personal or family reasons
- 6. Other (Please explain)

Q 91

□□□

If Q83=1, Ask Between Q87 and Q90

87. What kind of job did you find?

- 1. Full time
- 2. Part time

□□

88. How long had you been seeking a job since you found that job? (Months)
*(After leaving the most recent job, the time that passed beginning from the moment that the person actually started seeking a job will be taken into consideration for those who previously had worked .
 (For less than one month, give code "00")*

□□□□
Months

89. In which job or occupation did you find? (including establish his/her own business) (ISCO-88)

□□□□□

90. Will you start a job within 3 MONTHS?

- 1. Yes
- 2. No

□□

SECTION VI- PAST WORK EXPERIENCE

91. Have you ever worked before?

- 1. Yes
- 2. No → **Q 97**

□□

92. a) Which year did you leave from your latest job?

□□□□□

To be asked Q92 b for those leave from job within last 2 years

b) Which month did you leave from your latest job?

□□□

SECTION VI- PAST WORK EXPERIENCE (Continued)

Ask if year of survey - Q 92 a < 8

93. What was the main reason for leaving from this workplace, firm or organisation?

- 1. Job was temporary, came to an end
- 2. Was working seasonally
- 3. Dismissed/Liquidated/Bankrupted
- 4. Not satisfied with job
- 5. Own illness or disability
- 6. Looking after children or incapacitated adults in the family
- 7. Her spouse's request / Due to marriage
- 8. Education or training
- 9. Retirement (including early retirement)
- 10. Need to fulfill his military service
- 11. Other (Please explain)

□□□

94. a) What was the name of the workplace, firm or organisation?

(If not worked for a specific organisation, firm or place specify clearly the name of the place worked even it was home or street)

b) What was the main activity of the workplace, firm or organisation? (NACE Rev 2)

□□□□□

c) Give one or two examples of the product or service produced by your last workplace.

95. a) What was the full title of your job in this workplace?

b) What was your main tasks and duties in this workplace? (ISCO-88)

□□□□□

96. What was your employment status in this workplace (firm/organisation)?

- 1. Regular employee or casual
- 2. Employer
- 3. Self employed
- 4. Unpaid family worker

□□

SECTION VII- LABOUR SITUATION ONE YEAR BEFORE THE SURVEY

97. What was your labour situation in the same month of the previous year?

- 1. Was working
- 2. Was working in present job
- 3. Retired
- 4. Unemployed (Seeking a job)
- 5. Engaged with household chores
- 6. Was on education or training
- 7. Was ill or disabled
- 8. Was in military service
- 9. Elderly (65 years of age and over, not retired, but thinking himself/herself too old to work)
- 9. Other (Please explain)

FINISHED

□□

98. a) What was the main activity of this workplace, firm or organisation in which you worked one year before? (NACE Rev 2)

□□□□□

b) Give one or two examples of the product or service produced by this workplace.

99. What was your employment status in this workplace (firm/organisation) in which you worked one year before?

- 1. Regular employee or casual
- 2. Employer
- 3. Self employed
- 4. Unpaid family worker

□□