## Part 1. Household members

### A. PRESENT

**ABSENT** who meet one of the following criteria:
- the duration of actual absence is 3 months or less,
- the duration of actual absence is longer than 3 months, and
- the total period of absence (actual and planned) is shorter than 1 year

### 1. Information about household members and connections inside the household

<table>
<thead>
<tr>
<th>Person number</th>
<th>Last and first name (with respondent’s permission)</th>
<th>Number of person who is</th>
<th>Marital status code (formal)</th>
<th>Level of attained education</th>
<th>Sex 1-M 2-F</th>
<th>Citizenship</th>
<th>Country of birth</th>
<th>Relationship to the household head</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

**Marital status code:**
- 1 – single
- 2 – married
- 3 – widow, widower
- 4 – divorced or legally separated

**Level of the highest attained education:**
- 00 – tertiary with academic degree (at least doctorate)
- 10 – tertiary, Master degree or equivalent
- 11 – tertiary Licenciate, Engineer
- 12 – College diploma/certificate
- 20 – post-secondary school certificate
- 30 – vocational secondary
- 40 – general secondary
- 50 – basic vocational
- 60 – lower secondary (gimnazjum)
- 70 – primary
- 80 – incomplete primary
- 90 – without school education

**Relationship code:**
- 01 – head of household
- 02 – spouse
- 03 – cohabiting partner
- 04 – son, daughter
- 05 – son-in-law, daughter-in-law
- 06 – father, mother, father-in-law, mother-in-law
- 07 – grandfather, grandmother, grandson, granddaughter, great grandson, great granddaughter
- 08 – brother, sister
- 09 – uncle, aunt, other relative
- 10 – unrelated household member
### 2. Additional information about household members

<table>
<thead>
<tr>
<th>Person number</th>
<th>Survey round</th>
<th>Year of birth</th>
<th>Have you already had your birthday this year?</th>
<th>Level of disability</th>
<th>Planned duration in Poland</th>
<th>Actual duration</th>
<th>Place of stay of person absent</th>
<th>Planning in the survey</th>
<th>ZD questionnaire number</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>I</td>
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**Notice:**
- Code 12 may be entered only when actual duration of absence is no longer than 3 months. If the period of actual absence is longer than 3 months and the person plans to stay outside the household (actual and planned absence) for 1 year or longer, the interviewer should enter this person into part B or C or of the ZG File.
- **Participation in the survey code:**
  - 1 – there is ZD questionnaire;
  - 2 – temporarily absent – no ZD questionnaire;
  - 3 – refused interview – no ZD questionnaire;
  - 4 – arrived – there is ZD questionnaire;
  - 5 – arrived, but temporarily absent – no ZD questionnaire;
  - 6 – arrived, but refused interview – no ZD questionnaire;
  - 7 – left the household – no ZD questionnaire.

**Levels of Disability:**
- 1 – certificate of severe level of disability or equivalent;
- 2 – certificate of moderate level of disability or equivalent;
- 3 – certificate of minor level of disability or equivalent;
- 9 – lack of certificate of disability level or equivalent; child below 15 years of age.

**Actual Duration of Stay in Poland:**
- 3 months or shorter – code 98; 1 year or longer – exact number of years (within the range -1-96); 00 – born in Poland.

**Planned Duration of Stay in Poland:**
- shorter than 12 months – exact number of months; 1 year or longer – code 12.

**Planned Duration of Absence:**
- shorter than 12 months – exact number of months; 1 year or longer – code 12.

**Reason for Person's Absence Code:**
- 01 – performing work is staying in an employee lodging house;
- 02 – education is staying in a boarding school, dormitory, student hostel;
- 03 – other reasons (staying in social welfare home, pensioners' home, orphanage, reformatory school, nursing home for chronically ill, etc.)
- 04 – employment;
- 05 – other reasons (e.g. stay in hospital);
- 06 – employment; 07 – job search; 08 – education; 9 – other reasons.

**Place of Stay of Person Absent:**
- staying in Poland – voivodship and place name and territorial code of the place;
- staying abroad – name and code of the country.

**Planned Duration of Absence:**
- shorter than 12 months – exact number of months; 1 year or longer – code 12.

**Duration of Absence from the Household:**
- planned (total including actual).

**Duration of Residence in Poland:**
- planned (total including actual).

**Where did you live a year ago?:**
- 1 - in the same gmina;
- 2 - not in the same gmina, but in the same voivodship;
- 3 - in the other voivodship (name/code);
- 4 - in the other country (name/code).

**Duration of Absence from the Household:**
- planned (total including actual).

**Reason for Absence:**
- 1 – certificate of severe level of disability or equivalent;
- 2 – certificate of moderate level of disability or equivalent;
- 3 – certificate of minor level of disability or equivalent.

**Participation in the Survey Code:**
- 1 – there is ZD questionnaire;
- 2 – temporarily absent – no ZD questionnaire;
- 3 – refused interview – no ZD questionnaire.

**ZD Questionnaire Number:**
- 00 – born in Poland.

**Planned Duration of Stay in Poland:**
- shorter than 12 months – exact number of months; 1 year or longer – code 12.

**Actual Duration of Stay in Poland:**
- 3 months or shorter – code 98; longer than 3 months, but shorter than 1 year – code 97; 1 year or longer - exact number of years (within the range -1-96).

**Planned Duration of Absence:**
- shorter than 12 months – exact number of months; 1 year or longer – code 12.

**Actual Duration of Absence:**
- no longer than 3 months. If the period of actual absence is longer than 3 months and the person plans to stay outside the household (actual and planned absence) for 1 year or longer the interviewer should enter this person into part B or C or of the ZG File.

**Reason for Absence Code:**
- 01 – performing work is staying in an employee lodging house;
- 02 – education is staying in a boarding school, dormitory, student hostel;
- 03 – other reasons (staying in social welfare home, pensioners' home, orphanage, reformatory school, nursing home for chronically ill, etc.).
### B. PERSONS STAYING IN POLAND IN INSTITUTIONAL HOUSEHOLDS FOR MORE THAN 3 MONTHS (actual stay) WHOSE DURATION OF ABSENCE FROM THE HOUSEHOLD (total - actual and planned) IS 1 YEAR OR MORE

#### 1. Personal information

<table>
<thead>
<tr>
<th>Person number</th>
<th>Last and first name (with respondent’s permission)</th>
<th>Sex 1-M 2-F</th>
<th>Year of birth</th>
<th>Has the absent person already had his/her birthday this year?</th>
<th>Level of attained education</th>
<th>Relationship to the household head</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<td>2</td>
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<td>IV</td>
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</tbody>
</table>

#### 2. Information about reasons for absence and place of residence

<table>
<thead>
<tr>
<th>Person number</th>
<th>Survey round number</th>
<th>Reason for absence</th>
<th>Voiwodship of residence of person absent during interview</th>
<th>Place of residence of person absent during the interview</th>
<th>Territorial code</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<td>3</td>
<td>4</td>
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</tbody>
</table>

#### C. PERSONS STAYING ABROAD FOR MORE THAN 3 MONTHS (actual stay) WHOSE DURATION OF ABSENCE FROM THE HOUSEHOLD (total - actual and planned) IS 1 YEAR OR MORE

#### 1. Personal information

<table>
<thead>
<tr>
<th>Person number</th>
<th>Last and first name (with respondent’s permission)</th>
<th>Sex 1-M 2-F</th>
<th>Year of birth</th>
<th>Has the absent person already had his/her birthday this year?</th>
<th>Level of attained education</th>
<th>Relationship to the household head</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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</tbody>
</table>

#### 2. Information about reasons for and duration of absence and place of residence

<table>
<thead>
<tr>
<th>Person number</th>
<th>Survey round number</th>
<th>Reason for absence</th>
<th>Duration of absence</th>
<th>Country of residence of person absent during the interview</th>
<th>Territorial code</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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</tr>
</tbody>
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3 Level of attained education: 00 – tertiary with academic degree (at least doctorate), 10 – Master degree or equivalent, 11 – Licentiate, Engineer, 12 – College diploma/certificate, 20 – post-secondary school certificate, 30 – vocational secondary, 40 – general secondary, 50 – basic vocational, 60 – lower secondary (gimnazjum), 70 – primary, 80 – incomplete primary, 90 – without school education 4 Relationship code: 02 – spouse, 03 – cohabiting partner, 04 – son, daughter, 05 – son-in-law, daughter-in-law, 06 – father, mother, father-in-law, mother-in-law, 07 – grandfather, grandmother, grandson, granddaughter, great grandson, great granddaughter, 08 – brother, sister, 09 – uncle, aunt, other relative, 10 – unrelated household member

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5 Level of attained education: 00 – tertiary with academic degree (at least doctorate), 10 – Master degree or equivalent, 11 – Licentiate, Engineer, 12 – College diploma/certificate, 20 – post-secondary school certificate, 30 – vocational secondary, 40 – general secondary, 50 – basic vocational, 60 – lower secondary (gimnazjum), 70 – primary, 80 – incomplete primary, 90 – without school education 10 Relationship code: 02 – spouse, 03 – cohabiting partner, 04 – son, daughter, 05 – son-in-law, daughter-in-law, 06 – father, mother, father-in-law, mother-in-law, 07 – grandfather, grandmother, grandson, granddaughter, great grandson, great granddaughter, 08 – brother, sister, 09 – uncle, aunt, other relative, 10 – unrelated household member

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6 Level of attained education: 00 – tertiary with academic degree (at least doctorate), 10 – Master degree or equivalent, 11 – Licentiate, Engineer, 12 – College diploma/certificate, 20 – post-secondary school certificate, 30 – vocational secondary, 40 – general secondary, 50 – basic vocational, 60 – lower secondary (gimnazjum), 70 – primary, 80 – incomplete primary, 90 – without school education 11 Relationship code: 02 – spouse, 03 – cohabiting partner, 04 – son, daughter, 05 – son-in-law, daughter-in-law, 06 – father, mother, father-in-law, mother-in-law, 07 – grandfather, grandmother, grandson, granddaughter, great grandson, great granddaughter, 08 – brother, sister, 09 – uncle, aunt, other relative, 10 – unrelated household member

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10 Reason for absence from Poland: 1 – employment, 2 – job search, 3 – education, 4 – other.

11 Duration of actual absence code: 1 – the person stays abroad shorter than 1 year, 2 – the person stays abroad 1 year or more.
### Part 2. Summary characteristics of the household

<table>
<thead>
<tr>
<th>Specification</th>
<th>For every survey round number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<tr>
<td>Number of household members (part 1A)</td>
<td>1</td>
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<tr>
<td>Of which: number of persons aged 15 years or more</td>
<td>2</td>
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<tr>
<td>Number of persons staying in collective households (part 1B)</td>
<td>3</td>
</tr>
<tr>
<td>Number of persons staying abroad (part 1C)</td>
<td>4</td>
</tr>
<tr>
<td>Is any of the household members a holder of a farm or a plot?</td>
<td><strong>YES</strong> – 1, <strong>NO</strong> - 0</td>
</tr>
<tr>
<td>Total arable area of a farm or a plot in physical hectares (with 2 decimal digits)</td>
<td>6</td>
</tr>
<tr>
<td>The purpose of the production of the agricultural holding during the last 12 months (^a)</td>
<td>7</td>
</tr>
<tr>
<td>Code of the household’s main source of maintenance</td>
<td>8</td>
</tr>
<tr>
<td>Code of the household’s additional source of maintenance</td>
<td>9</td>
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</tbody>
</table>

\(^a\) Purpose of production of agricultural holding code:
1 – non-agricultural
2 – producing only for their own needs
3 – producing mostly for their own needs
4 – producing mostly for the market

\(^b\) Code of the household’s main and additional source of maintenance:
1 – paid employment
2 – work on own agricultural holding
3 – work in own business outside private agriculture
4 – self-employment outside private agriculture
5 – retirement pension
6 – disability pension
7 – unemployment benefit
8 – other social benefits
9 – other non-earned source of maintenance

### Part 3. Supplementary information

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<tr>
<th>Specification</th>
<th>For every survey round number</th>
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<tr>
<td></td>
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<tr>
<td>Reasons for lack of ZD questionnaire</td>
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<tr>
<td>Interviewer’s number</td>
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<td>Total time of interview in the households in minutes (ZG and ZD)</td>
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<td>Interviewer’s comments</td>
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<td>Contact information</td>
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<td>At work</td>
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<td>Email address</td>
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<td>b)</td>
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<tr>
<td>The preferred time (hours) of the next visit:</td>
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<td>b)</td>
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\(^a\) Code for lack of possibility to contact the household by phone:
1 – the household does not have contact phone number
2 – the household did not provide the contact phone number

\(^b\) Code for lack of possibility to contact the household via email:
1 – the household does not have email address
2 – the household did not provide the email address