Labour Force Survey

User Guide

Volume 2

2000 Questionnaire

Published May 2000
TABLE OF CONTENTS

HOUSEHOLD AND RESPONDENT CHARACTERISTICS ............................................................................ 6
  HOUSEHOLD BOX (NAME, SEX, AGE, MARITAL STATUS, COHABITATION) .................................................. 6
  RELATIONSHIP MATRIX .......................................................................................................................... 8
  ACCOMMODATION, OWNED, RENTED, TIED, FURNISHED. ................................................................. 9
  NATIONALITY, CITIZENSHIP, ETHNICITY ............................................................................................ 10
  PERIOD AT CURRENT ADDRESS RESIDENCE 3 MONTHS AND 1 YEAR AGO ...................................... 11

GOVERNMENT TRAINING SCHEMES .................................................................................................... 15
  TYPE OF SCHEME, TEC/LEC SPONSORED, AWAY FROM SCHEME, ADDITIONAL PAID WORK ............. 15

MAIN JOB ........................................................................................................................................... 17
  PAID/UNPAID WORK IN REFERENCE WEEK ......................................................................................... 17
  WHEN LEFT LAST JOB ........................................................................................................................... 18
  INDUSTRY ........................................................................................................................................ 18
  PRIVATE/PUBLIC SECTOR ....................................................................................................................... 20
  OCCUPATION .................................................................................................................................... 20
  EMPLOYED/SELF-EMPLOYED ............................................................................................................... 20
  WHETHER MANAGER, NUMBER OF STAFF ............................................................................................ 22
  OWNER-MANAGER ................................................................................................................................ 23
  PERMANENT/TEMPORARY EMPLOYMENT ............................................................................................ 25
  WHEN STARTED CURRENT EMPLOYMENT .......................................................................................... 26
  WHERE CURRENT JOB FOUND, WHETHER EMPLOYED BY AN AGENCY ........................................... 27
  REDUNDANCY ..................................................................................................................................... 27

PAYE SCHEME ...................................................................................................................................... 31

HOME WORKERS (MAIN JOB) .............................................................................................................. 32
  'TELEWORKERS', PROXIMITY OF WORK TO HOME, BUSINESS OWNERSHIP .................................. 32
  WORK LOCATION ................................................................................................................................ 33

TRAVEL TO WORK ................................................................................................................................. 34
  METHOD OF TRAVEL TO WORK, USUAL DURATION OF JOURNEY ....................................................... 34

SICKNESS ............................................................................................................................................ 35
  INCIDENCE, DURATION OF SICKNESS ................................................................................................. 35

HOURS WORKED (MAIN JOB) ............................................................................................................. 36
  INCIDENCE OF PAID/UNPAID OVERTIME, USUAL HOURS WORKED .................................................... 36
  ACTUAL HOURS WORKED ....................................................................................................................... 36
  REASON FOR FEWER/MORE HOURS THAN USUAL, HOURS VARY ......................................................... 38

EMPLOYMENT PATTERN ....................................................................................................................... 40
  SHIFT WORK, SHIFT PATTERN ................................................................................................................ 40
  DAYS WORKED .................................................................................................................................... 42
  HOLIDAY ENTITLEMENT ........................................................................................................................ 46

UNION REPRESENTATION .................................................................................................................... 48
  INCIDENCE OF ORGANISED LABOUR AT WORK PLACE WHETHER A MEMBER ............................. 48

INCOME....................................................................................................................................109
  GROSS INCOME (MAIN JOB)..................................................................................................109
  NET INCOME (MAIN JOB)..................................................................................................110
  GROSS INCOME (2ND JOB)..............................................................................................115
  NET INCOME (2ND JOB).................................................................................................118

RELIGIOUS DENOMINATION .................................................................................................119

HOUSEHOLD REFERENCE PERSON.....................................................................................120

INDEX ......................................................................................................................................121
STRUCTURE OF THE QUESTIONNAIRE SPECIFICATION

All questions in the specification are laid out using the same format.

Example of question layout

11. **LIVTOG**
   May I just check, are you currently living with someone in this household as a couple?
   1. yes
   2. no
   3. SPONTANEOUS ONLY - same sex couple

**APPLIES TO ALL AGED 16+ IN MULTI PERSON HOUSEHOLDS NOT MARRIED AND LIVING WITH SPOUSE**
   i.e. APPLIES IF MARSTT = 1 (single never married), 3 (married and separated), 4 (divorced),
   5 (widowed), question not answered
   AND AGE >= 16 (years)
   AND MORE THAN ONE PERSON IN HOUSEHOLD

Some questions (for instance NDTYPE) have a main group routed to them, but subsets of this group are asked variations of the question. In such cases the main routing is at the foot of the question as usual, and the subsets are listed separately above it, with the individual aspect of the routing indented slightly from the left of the page.

The appearance of brackets in the specification usually denotes a form of text substitution (alternative question wording depending upon the respondent’s earlier answers); carried out either by the BLAISE computer package or else by the interviewer, during the questionnaire. Square brackets are used in instances in which information is automatically inserted into a question by the computer package. Round brackets ( ) are used in instances in which the interviewer may or may not wish to add something in order to assist the flow of the interview.

Over the page is a summary of the terms appearing in this right hand column, and elsewhere in the questionnaire.
**Frequency**

- **SPRING (or other)**: Question asked in the Spring (or other) Quarter ONLY
- **EQ**: Question asked every quarter
- **W1**: Question asked first time a respondent or household is found
- **W5**: Question asked in 5th wave ONLY
- **W1F**: Wave 1 or first contact with individual at the address

**Region**

- **UK**: Question asked in Great Britain and Northern Ireland
- **GB**: Question asked in Great Britain ONLY
- **NI**: Question asked in Northern Ireland ONLY

**Interviewer Instructions**

- **ASK OR RECORD**: Ask question unless answer already known
- **PROMPT AS NECESSARY**: Allow respondent time to answer, then prompt with responses if required
- **INDIVIDUAL PROMPT**: Pause after each coding option to give respondent a chance to answer
- **CODE 1ST THAT APPLIES**: Instruction to interviewer as to which / how many coding options are wanted from the respondent
- **CODE ONE ONLY**:
- **CODE ALL THAT APPLY**:
- **PERSONAL**: Personal response required
- **PXY**: Proxy
- **FORCED**: Interview cannot continue without an answer to this question

**Government schemes**

- **ACE**: Action for Community Employment
- **TIW**: Training for Work
- **YT**: Youth Training (GB)
- **YTP**: Youth Training Programme (NI)

**Other**

- **CSYS**: Certificate of Sixth Year Studies
- **FT/PT**: Full time/part time
- **HOH**: Head of Household
- **PGCE**: Post Graduate Certificate in Education
- **Ref wk**: Reference week
- **NALS**: NALS questions are asked of Wave 1 and Wave5 respondents for the main LFS and for the annual boost (which applies to England). Respondents aged 70 and over who are economically inactive or who are ILO unemployed are not asked NALS questions in Wave5 of the main LFS or Waves2-4 of the enhanced boost. The questions are also being asked in Northern Ireland.

**Enquiries about this document should be addressed to:**

Office for National Statistics
Socio Economic Division
B2 / 08
1 Drummond Gate
London SW1V 2QQ

Telephone: (020) 7533 5263  (GTN 3042 5263)
Fax: (020) 7533 6154  (GTN 3042 6154)
# HOUSEHOLD AND RESPONDENT CHARACTERISTICS

1. **NURSE**
   - 1 in NHS accommodation
   - 9 not in NHS accommodation
   - **GB**
   - **EQ**
   - **W1**
   - **EUROSTAT**
   
   **APPLIES TO ALL**

2. **NEWNHS**
   - Interviewer instruction - DOES THIS ADDRESS LIST INDICATE THAT THIS ADDRESS IS NHS ACCOMMODATION?
   - 1 yes
   - 2 no
   - **GB**
   - **W1**
   - **EQ**
   
   **APPLIES TO ALL (FACE-TO-FACE INTERVIEWERS ONLY)**

3. **NUMPER**
   - Interviewer instruction - ENTER THE NUMBER OF PERSONS IN HOUSEHOLD
   - **UK**
   - **EQ**
   - **W1**

4. **CHKST**
   - Interviewer instruction - HAVE YOU CHECKED FOR STUDENTS ATTACHED TO THIS HOUSEHOLD BUT CURRENTLY LIVING IN A HALL OF RESIDENCE?
   - (student nurses living in NHS accommodation in GB should not be included in household)
   - 1 yes
   - 2 no
   - **UK**
   - **EQ**
   - **W1**

   **APPLIES TO ALL**

   household box (name, sex, age, marital status, cohabitation)

5. **RELTXT**
   - Interviewer instruction - ENTER RELATIONSHIP TO PERSON PERSON NUMBER IN LETTERS
   - **UK**
   - **EQ**
   - **W1**

   **APPLIES TO ALL**

6. **NAME**
   - Interviewer instruction - ENTER NAME OF RESPONDENT
   - **UK**
   - **EQ**
   - **W1**

   **APPLIES TO ALL**

7. **SEX**
   - 1 male
   - 2 female
   - **UK**
   - **EQ**
   - **W1**
   - **EUROSTAT**

   **APPLIES TO ALL**

8. **DOBD**
   - DATE OF BIRTH - DAY
   - **UK**
   - **EQ**
   - **W1**

   **APPLIES TO ALL**

9. **DOBm**
   - DATE OF BIRTH - MONTH
   - **UK**
   - **EQ**
   - **W1**

   **APPLIES TO ALL**

10. **DOBY**
    - DATE OF BIRTH - YEAR (LAST 2 DIGITS)
    - **UK**
    - **EQ**
11. **AGE**
   Interviewer instruction - AGE IS CALCULATED BY SYSTEM AND INTERVIEWER CHECKS WITH RESPONDENT AND ENTERS AGREED AGE. IF DOB NOT KNOWN RECORD RESPONDENT’S (OR YOUR) ESTIMATE OF AGE
   
   **APPLIES TO ALL**

12. **MARTTT**
   Are you...
   1. single, that is never married
   2. married and living with husband/wife
   3. married and separated from husband/wife
   4. divorced
   5. widowed?
   
   **APPLIES TO ALL**

13. **MARCHK**
   Is [Name's] husband/wife a member of the household?
   1. yes
   2. no
   
   **APPLIES IF MARTTT= 2 (married and living with husband/wife)**

14. **LIVTOG**
   May I just check, are you currently living with someone in this household as a couple?
   1. yes
   2. no
   3. SPONTANEOUS ONLY - same sex couple
   
   **APPLIES TO ALL AGED 16+ IN MULTI PERSON HOUSEHOLDS NOT MARRIED AND LIVING WITH SPOUSE**
   i.e. 
   APPLIES IF MARTTT = 1 (single never married), 3 (married and separated), 4 (divorced), 5 (widowed), question not answered
   AND AGE> = 16 (years)
   AND MORE THAN ONE PERSON IN HOUSEHOLD

15. **HRPID**
   Interviewer instruction - RECORD IF NAME IS PERSON IN WHOSE NAME THIS ACCOMMODATION IS OWNED OR RENTED
   1. yes
   2. no
   
   **APPLIES IF AGE= 16 (years)**

relationship matrix

16. **HH1**
   Interviewer instruction - READ OUT
   There are a lot of changes taking place in the make-up of households/families and this section is to help find out what these changes are.
   
   **APPLIES IF MORE THAN ONE PERSON IN HOUSEHOLD**
17. **HHA**

I would now like to ask how the people in your household are related to each other.

Interviewer instruction – CODE RELATIONSHIP OF [NAME] [RELTXTT] [TO NAME]

1. spouse
2. cohabiting partner
3. son/daughter (natural)
4. step son/daughter
5. foster child
6. son-in-law/daughter-in-law
7. parent
8. step parent
9. guardian
10. foster parent
11. parent-in-law
12. brother or sister
13. step brother/sister
14. foster brother/sister
15. brother-in-law/sister-in-law
16. grandchild
17. grandparent
18. other relation
19. other non-relative

**APPLIES IF MORE THAN ONE PERSON IN THE HOUSEHOLD**

accommodation, owned, rented, tied, furnished

18. **TEN96**

In which of these ways do you occupy this accommodation?

1. own it outright
2. buying it with the help of a mortgage or loan
3. pay part rent and part mortgage (shared ownership)
4. rent it
5. live here rent-free (including rent free in relative’s/friend’s property excluding squatting)
6. squatting

**APPLIES TO ALL**

19. **RENT96**

Does the accommodation go with the job of anyone in the household?

1. yes
2. no

**APPLIES TO RESPONDENTS OCCUPYING PROPERTY BY RENTING OR RENT FREE**
i.e.

APPLIES IF TEN96 = 4 (rent), 5 (rent free)

20. **LAND96**

Who is your landlord?

1. the local authority or council/new town development/Scottish Homes
2. housing association or co-operative or charitable trust
3. employer (organisation) of a household member
4. another organisation
5. relative/friend (before you lived here) of a household member
6. employer (individual) of household member
7. another individual private landlord

**APPLIES TO RESPONDENTS OCCUPYING PROPERTY BY RENTING OR RENT FREE**
i.e.

APPLIES IF TEN96 = 4 (rent), 5 (rent free)
21. **FURN**  
Is the accommodation provided...  
1 furnished  
2 partly furnished  
3 or unfurnished?  

**APPLIES TO RESPONDENTS OCCUPYING PROPERTY BY RENTING OR RENT FREE**  
i.e.  
APPLIES IF TEN96 = 4 (rent), 5 (rent free)  

**nationality, citizenship, ethnicity**

22. **NATION**  
What is [your / Name's] nationality?  
1 UK, British  
6 Irish Republic  
36 Hong Kong  
58 China  
59 Other  

**APPLIES TO ALL**

23. **NATSPEC**  
Interviewer Instruction – TYPE IN (MAIN) NATIONALITY  

**APPLIES IF NATION= 59 (other nationality: not UK, Irish Rep, Hong Kong, China)**

24. **NATO**  
Uses Coding Frame  

**APPLIES IF NATION= 59 (other nationality: not UK, Irish Rep, Hong Kong, China)**

25. **CRY**  
In which country were you born?  
1 UK, Britain  
6 Irish Republic  
36 Hong Kong  
58 China  
59 other  

**APPLIES TO ALL**

26. **CrysSpec**  
Interviewer Instruction – TYPE IN COUNTRY  

**APPLIES IF CRY = 59 (other country of birth: not born in UK, Irish Rep, Hong Kong, China)**

27. **CRYO**  
Uses Coding Frame  

**APPLIES IF CRY = 59 (other country of birth: not born in UK, Irish Rep, Hong Kong, China)**

28. **CAMEYR**  
Which year did you arrive in this country?  
IF ARRIVED IN THIS COUNTRY BEFORE 1900, ENTER 1900  

**APPLIES IF CRY NE 1 (not born in UK, Britain)**
29. **BRTCIT**

Are you...

1. a British National (Overseas)
2. a Full British Citizen - citizenship granted in the UK
3. or a Full British Citizen - citizenship granted in Hong Kong?
4. other/don’t know

**APPLIES: RESPONDENT IS A BRITISH NATIONAL WHO WAS BORN IN HONG KONG OR CHINA**

IF NATION=1 AND (CRY= 36 or 58)

British National born in Hong Kong or China

30. **ETHNIC**

To which of these groups do [you / Name] consider you belong?

1. White
2. Black - Caribbean
3. Black - African
4. Black - Other Black groups
5. Indian
6. Pakistani
7. Bangladeshi
8. Chinese
9. none of these

**APPLIES TO ALL**

31. **ETHNO**

To which group (or groups) do [you / Name] consider you belong?

Uses Coding Frame

**APPLIES IF ETHNIC= 4 (Black - Other Black groups), 9 (other)**

period at current address, residence 3 months and 1 year ago

32. **RESTME**

How long have [you / Name] lived at this address?

1. less than 12 months
2. 12 months but less than 2 years
3. 2 years but less than 3 years
4. 3 years but less than 5 years
5. 5 years but less than 10 years
6. 10 years or longer

**APPLIES TO ALL**

33. **RESMTH**

How many months have [you / Name] lived here?

**APPLIES IF RESTME= 1 (lived at address < 12 mths)**

34. **RESBBY**

Is [Name] a baby born in the last 3 months?

1. yes
2. no

**APPLIES IF RESMTH < 3 (lived at address < 3 mths)**
35. **M3CRY**  
Three months ago, were [you / Name] living in...  
1. the UK  
2. or somewhere else?  

**APPLIES: RESPONDENT LIVED ELSEWHERE 3 MONTHS AGO**

IF RESMTH<3  
AND RESBBY=2  
has lived at address less than three months  
and is not a baby born within last 3 months

36. **M3CRYSPEC**  
Which country was that? - TYPE IN COUNTRY  

**APPLIES IF M3CRY=2 (living outside UK 3 months ago)**

**APPLIES: RESPONDENT LIVED ELSEWHERE (OUTSIDE U.K.) 3 MONTHS AGO**

IF RESMTH<3  
AND RESBBY=2  
AND M3CRY=2  
has lived at address less than three months  
and is not a baby born within last 3 months  
and was living outside UK 3 months ago

37. **M3CRYO**  
Uses Coding Frame  

**APPLIES: RESPONDENT LIVED ELSEWHERE (OUTSIDE U.K.) 3 MONTHS AGO**

IF RESMTH<3  
AND RESBBY=2  
AND M3CRY=2  
has lived at address less than three months  
and is not a baby born within last 3 months  
and was living outside UK 3 months ago

38. **M3AREA**  
Which town or village were you living in then?  
TAKE NEAREST - [ENTER TEXT]  

**APPLIES: RESPONDENT LIVED ELSEWHERE (IN U.K.) 3 MONTHS AGO**

IF RESMTH<3  
AND RESBBY=2  
AND M3CRY NE 2  
has lived at address less than three months  
and is not a baby born within last 3 months  
and was not living outside UK 3 months ago

39. **M3CTY**  
Which county or borough is that in?  

**APPLIES: RESPONDENT LIVED ELSEWHERE (IN U.K.) 3 MONTHS AGO**

IF RESMTH<3  
AND RESBBY=2  
AND M3CRY NE 2  
has lived at address less than three months  
and is not a baby born within last 3 months  
and was not living outside UK 3 months ago
40. **M3RESC**

> Uses Coding Frame

**APPLIES: RESPONDENT LIVED ELSEWHERE (IN U.K.) 3 MONTHS AGO**

- IF RESMTH<3
- AND RESBBY=2
- AND M3CRY NE 2

41. **OYEQM3**

> May I just check, were you also living at that address 12 months ago, that is in [date] last year?

1. yes, same place
2. no
3. baby under 1 year

**EUROSTAT**

**APPLIES: RESPONDENT HAS LIVED AT ADDRESS LESS THAN 3 MONTHS BUT NOT BORN WITHIN THAT TIME**

- IF RESMTH<3
- AND RESBBY=2

42. **OYCry**

> Twelve months ago were you living in...

1. the UK
2. or somewhere else
3. baby under 1 year

**EUROSTAT**

**APPLIES: RESPONDENT WAS NOT LIVING AT ADDRESS 12 MONTHS AGO**

- IF RESMTH=3-11
- OR OYEQM3 = 2

43. **OYCryspec**

> Which country was that? [enter text]

**APPLIES IF OYCRY = 2 (lived outside UK 12 months ago)**

44. **OYCRYO**

> Uses Coding Frame

**APPLIES IF OYCRY = 2 (lived outside UK 12 months ago)**
45. **OYAREA**
   Which town or village were you living in then?
   TAKE NEAREST [enter text]

   **APPLIES IF OYCRY = 1 (lived in UK 12 months ago), question not answered**

46. **OYCTY**
   Which county or borough is that in?

   **APPLIES IF OYCRY = 1 (lived in UK 12 months ago), question not answered**

47. **OYRESC**
   Uses Coding Frame

   **APPLIES IF OYCRY = 1 (lived in UK 12 months ago), question not answered**
GOVERNMENT TRAINING SCHEMES

The remainder of the questionnaire is addressed to all persons 16 and over.

type of scheme, TEC/LEC sponsored, away from scheme, additional paid work

48. SCHM99
(Last week, that is) in the seven days ending Sunday the [date] were you [RelTxt]
[Name] on any of the following schemes...

1 Youth Training (YT) [UK 16-25 ONLY, NI 16-21 ONLY]
2 New Deal (including on the Gateway) [18+ ONLY]
3 Training for Work
8 Action for Community Employment (ACE) [NI ONLY]
10 Job Skills [NI ONLY]
14 National Traineeship
50 any other kind of scheme (excludes Enterprise Allowance Scheme)
66 or none of these?
97 JUST 16 AND NON-RESPONSE THIS TIME

APPLIES TO MEN 16-64, WOMEN 16-62

49. NDTYP
(May I just ask), Are you on ...
1 the New Deal for the Disabled
7 or neither of the above
9 don’t know

FOR ALL OTHERS IN MAIN ROUTING
(May I just ask), Are you on (the) New Deal for the Disabled ?
1 yes
2 no
9 don’t know

MAIN ROUTING : APPLIES IF SCHM99=2 (New Deal – including ‘on the Gateway’)

50. NEWDE
Can I ask which of the following New Deal options you were on :
1 (still) on the Gateway [blanked for those not 18-24]
 (still) having advisory interviews [blanked for those not 25+]
3 Working for an employer in the Public or Private Sector
4 Working for the voluntary sector [blanked for those not 18-25]
5 Working for an environmental task force [blanked for those not 18-25]
6 In full time study on an approved course
7 Receiving help setting up as self-employed
19 On the follow through scheme
97 Don’t know?

APPLIES TO OVER 18s ON NEWDEAL (NOT AS LONE PARENTS / DISABLED)
i.e.

IF SCHM99=2
AND AGE>=17
AND (NDTYPE NE 1 or 3)
‘New deal’ - including on the Gateway
Aged 18 and over
Not on ND for Lone Parents or the Disabled
51. TELEC
   May I just check, was that...
   1 a scheme in England and Wales run by a Training and Enterprise Council (TEC)
   2 a scheme in Scotland run by a Local Enterprise Company (LEC)
   3 or was it some other scheme?

   APPLIES IF GB AND SCHM99=50 (other kind of GB government training scheme)

52. YTETMP
   In the week ending Sunday the [date], on that government scheme were you...
   1 with an employer providing work experience or practical training?
   2 on a project providing work experience or practical training? {GB ONLY}
   3 at a college or training centre?
   4 temporarily away from an employer or project?
   5 temporarily away from a college or training centre?

   APPLIES TO RESPONDENTS ON CERTAIN GOVT. TRAINING SCHEMES
   i.e.
   IF (SCHM99=1 or 3 or 8 or 10 or 14) YT, TNW, ACE, Job Skills, NTr
   OR (NI AND SCHM99=50) Northern Ireland and other government training scheme
   OR (NEWDEAL=97) ND option not known
   OR (TECLEC=1 or 2) TEC scheme, LEC scheme

53. YTETJB
   In the week ending Sunday the [date] did you do any paid work or have any other
   paid job or business in addition to the government scheme you have just told me
   about?
   1 yes
   2 no

   APPLIES TO YTETMP=3, 5 (at or temporarily away from college/ training centre)
   OR NEWDEAL=1 (Gateway), 6 (FT Training), 19 (Follow Through)
MAIN JOB

paid/unpaid work in reference week

54. **WRKING**
   Did you [RefTxt] [Name] do any paid work in the 7 days ending Sunday the [date], either as an employee or as self-employed?
   1 yes
   2 no

**APPLIES TO THOSE 16+ NOT ON A TRAINING SCHEME, THOSE ON NEW DEAL FOR LONE PARENTS / DISABLED, AND TO ALL MEN AGED 65+ AND WOMEN AGED 63+**

i.e.

IF MEN AGED 65+, WOMEN AGED 63+
   OR (SCHM99=66) Not on government training scheme in GB
   OR (TECLEC=3) Not on TEC/LEC training scheme
   OR (NDTYPE=1 or 3) On ND for Lone Parents or Disabled

55. **JBAWAY**
   Even though you were not doing paid work, did you have a job or business that you were away from in the week ending Sunday the [date] (and that you expect to return to)?
   1 yes
   2 no
   3 waiting to take up a new job/ business already obtained

**APPLIES TO WRKING=2 (did not do any paid work in ref wk)**

56. **OWNBUS**
   Did you do any unpaid work that week (ending Sunday the [date]) for any business that you own?
   1 yes
   2 no

**APPLIES TO JBAWAY=2 (not away from paid work in ref wk), 3 (waiting to start work in ref wk)**

57. **RELBUS**
   ...or (any unpaid work for a business) that a relative owns?
   1 yes
   2 no

**APPLIES TO OWNBUS=2 (did not do unpaid work for own business in ref wk)**

58. **EVERWK**
   Have you ever (in your life,) had paid work, apart from casual or holiday work (or the job you are waiting to begin)? Please include self-employment or a government scheme.
   1 yes
   2 no

**APPLIES IF NOT IN WORK IN REFERENCE WEEK**

i.e.

IF (RELBUS=2) Unpaid work not done for relative's business
   OR (YTETJB=2) No paid work done in addition to govt. scheme
when left last job

59. LEFTYR
Which year did you leave your last PAID job?

APPLIES IF EVERWK=1 (not in work in ref wk but has had a paid job in the past)

EUROSTAT

60. LEFTM
Which month in that year did you leave?

APPLIES IF LEFTYR<=8 (not in work in ref wk-left last job within 8 yrs of ref wk)

EUROSTAT

61. LEFTW
Did you actually leave during the week ending Sunday the [date]?

1 yes
2 no

APPLIES IF LEFTYR & LEFTM IMPLY LEFT LAST JOB LAST MONTH

industry

62. ISTATE
IF LEFTYR<=8 (not currently in work, last job within last 8 years) THEN THE
FOLLOWING QUESTIONS ABOUT EMPLOYMENT DETAILS APPLY TO THE RESPONDENTS
LAST PAID JOB, EXCLUDING CASUAL OR HOLIDAY WORK

IF LEFTYR NOT <=8 THEN:
Interviewer instructions - READ OUT
I am going to be asking some questions in which the terms 'work', 'job', or 'employed'
are used. In your case could you please regard these questions as referring to your time spent...

IF YTETJB=1 AND NEWDEAL=1, 6, 19 (work done in addition to that done on New Deal Scheme)
doing the additional paid job or work which you have just told me about)

IF NEWDEAL=7
[setting up in self employment]

IN ALL OTHER CASES IN MAIN ROUTING
[on you government scheme]

MAIN ROUTING : APPLIES IF RESPONDENT IS OR HAS BEEN INVOLVED WITH TRAINING
i.e.

IF (NEWDEAL=4 or 5 or 7)
Voluntary task force, environmental task force, assisted self employment

OR (YTETMP=1 or 2 or 4)
Employer based work training, project based work training, temporarily away from employer/project based work training

OR (YTETJB=1 AND NEWDEAL=1 or 6 or 19)
Work done in addition to that done on New Deal Scheme

OR (LEFTYR <=8)
Unemployed in ref wk-left last job within 8 yrs of ref wk
63. **INDD**

**What did the firm/organisation you worked for mainly make or do (at the place where you worked)?**

Interviewer Instruction - DESCRIBE FULLY PROBE MANUFACTURING or PROCESSING, or DISTRIBUTING ETC. AND MAIN GOODS PRODUCED, MATERIALS USED, WHOLESALE or RETAIL ETC.

**APPLIES TO RESPONDENTS CURRENTLY IN WORK OR WHO HAVE WORKED IN THE LAST EIGHT YEARS**

i.e.

<table>
<thead>
<tr>
<th>Condition</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>WRKING=1</td>
<td>Paid work in ref wk</td>
</tr>
<tr>
<td>OR JBAWAY=1</td>
<td>Away from paid job in ref wk</td>
</tr>
<tr>
<td>OR OWNBUS=1</td>
<td>Unpaid work for own business in ref wk</td>
</tr>
<tr>
<td>OR RELBUS=1</td>
<td>Unpaid work for relative's business in ref wk</td>
</tr>
<tr>
<td>IF (NEWDEAL=3 or 4 or 5 or 7)</td>
<td>Working in public/private sector, voluntary task force, environmental task force, assisted self employment</td>
</tr>
<tr>
<td>OR (YTETMP=1 or 2 or 4)</td>
<td>Employer based work training, project based work training, temporarily away from employer/project based work training</td>
</tr>
<tr>
<td>OR (LEFTYR &lt;=8)</td>
<td>Unemployed in ref wk-left last job within 8 yrs of ref wk</td>
</tr>
</tbody>
</table>

64. **INDT**

**Interviewer Instruction - ENTER A TITLE FOR THE INDUSTRY**

**APPLIES TO RESPONDENTS CURRENTLY IN WORK OR WHO HAVE WORKED IN THE LAST EIGHT YEARS**

i.e.

<table>
<thead>
<tr>
<th>Condition</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>WRKING=1</td>
<td>Paid work in ref wk</td>
</tr>
<tr>
<td>OR JBAWAY=1</td>
<td>Away from paid job in ref wk</td>
</tr>
<tr>
<td>OR OWNBUS=1</td>
<td>Unpaid work for own business in ref wk</td>
</tr>
<tr>
<td>OR RELBUS=1</td>
<td>Unpaid work for relative's business in ref wk</td>
</tr>
<tr>
<td>IF (NEWDEAL=3 or 4 or 5 or 7)</td>
<td>Working in public/private sector, voluntary task force, environmental task force, assisted self employment</td>
</tr>
<tr>
<td>OR (YTETMP=1 or 2 or 4)</td>
<td>Employer based work training, project based work training, temporarily away from employer/project based work training</td>
</tr>
<tr>
<td>OR (LEFTYR &lt;=8)</td>
<td>Unemployed in ref wk-left last job within 8 yrs of ref wk</td>
</tr>
</tbody>
</table>
**private/public sector**

65. **SECTOR**

And was that...

1. a private firm or business or a limited company
2. or some other kind of organisation?

**APPLIES IF RESPONDENT CURRENTLY IN WORK OR ON WORK TRAINING**

i.e.

- IF WRKING=1
- OR J BAWAY=1
- IF (NEWDEAL= 3 or 4 or 5 or 7)
- OR (YTETMP=1 or 2 or 4)
- OR (YTET] B=1 AND NEWDEAL=1 or 6 or 19)

- Paid work in ref wk
- Away from paid job in ref wk
- Working in public/private sector, voluntary task force, environmental task force, assisted self employment
- Employer based work training, project based work training, temporarily away from employer/project based work training
- Work done in addition to that done on New Deal Scheme

66. **SECTRO**

What kind of non-private organisation was it?

1. a public limited company/plc? (CHECK IT IS NOT SECTOR CODE 1)
2. a nationalised industry/state corporation?
3. central government, civil service or armed forces?
4. local government or council (including police, fire services and local authority controlled schools/colleges)?
5. a university or other grant funded education establishment (include 'opted-out' schools)?
6. a health authority or NHS Trust?
7. a charity, voluntary organisation or trust?
8. or was it some other kind of organisation?

**APPLIES IF SECTOR=2 (or some other kind of organisation / not private firm)**

**occupation**

67. **OCCT**

What was your (main) job (in the week ending Sunday [date])?

Interviewer Instruction - ENTER JOB TITLE

**APPLIES TO RESPONDENTS CURRENTLY IN WORK OR WHO HAVE WORKED IN THE LAST EIGHT YEARS**

i.e.

- IF WRKING=1
- OR J BAWAY=1
- OR OWNBUS=1
- OR RELBUS=1
- IF (NEWDEAL= 3 or 4 or 5 or 7)
- OR (YTET] B=1 AND NEWDEAL=1 or 6 or 19)
- OR (YTETMP=1 or 2 or 4)
- OR (LEFTYR <=8)

- Paid work in ref wk
- Away from paid job in ref wk
- Unpaid work for own business in ref wk
- Unpaid work for relative's business in ref wk
- Working in public/private sector, voluntary task force, environmental task force, assisted self employment
- Work done in addition to that done on New Deal Scheme
- Employer based work training, project based work training, temporarily away from employer/project based work training
- Unemployed in ref wk-left last job within 8 yrs of ref wk

68. **OCCD**

What did you mainly do in your job?

**APPLIES TO RESPONDENTS CURRENTLY IN WORK OR WHO HAVE WORKED IN THE LAST EIGHT YEARS**

i.e.

- IF WRKING=1
- OR J BAWAY=1
- OR OWNBUS=1
- OR RELBUS=1
- IF (NEWDEAL= 3 or 4 or 5 or 7)
- OR (YTET] B=1 AND NEWDEAL=1 or 6 or 19)
- OR (YTETMP=1 or 2 or 4)
- OR (LEFTYR <=8)

- Paid work in ref wk
- Away from paid job in ref wk
- Unpaid work for own business in ref wk
- Unpaid work for relative's business in ref wk
- Working in public/private sector, voluntary task force, environmental task force, assisted self employment
- Work done in addition to that done on New Deal Scheme
- Employer based work training, project based work training, temporarily away from employer/project based work training
- Unemployed in ref wk-left last job within 8 yrs of ref wk

**employed/self-employed**

69. **STAT**

Were you working as an employee or were you self-employed?

1. employee
2. self-employed
3. government scheme
4. unpaid family worker
EUROSTAT

APPLIES TO RESPONDENTS CURRENTLY IN WORK OR WHO HAVE WORKED IN THE LAST EIGHT YEARS
i.e.

IF WRKING=1
OR J BAWAY=1
OR OWNBUS=1
OR RELBUS=1
IF (NEWDEAL= 3 or 4 or 5 or 7)
OR (YTETJ B=1 AND NEWDEAL=1 or 6 or 19)
OR (YTETMP=1 or 2 or 4)
OR (LEFTYR <=8)

70. PDWAGE
(May I just check.) Are / Were you paid either a salary or a wage by an employer?
1 Yes
2 No

APPLIES IF STAT=1 (employee)
71. **SELF UK**
(May I just check,) Are you / Were you...
1. Paid a salary or a wage by an agency?
2. A sole director of your own limited business?
3. Running a business or a professional practice?
4. A partner in a business or a professional practice?
5. Working for yourself?
6. A sub-contractor?
7. Or doing free-lance work?
8. None of the above.

**APPLIES TO SELF EMPLOYED OR THOSE NOT PAID DIRECTLY BY THEIR EMPLOYERS**
i.e.
APPLIES IF STAT=2 (self-employed)
OR PDWAGE=2 (Employees who are not paid a salary or wage by an employer)

whether manager, number of staff

72. **MANAGE UK**
Did you have any managerial duties, or were you supervising any other employees?
1. manager
2. foreman/supervisor
3. not manager/supervisor

**APPLIES IF STAT= 1 (employee)**

73. **MPO UK**
How many employees were there at the place where you worked?
1. 1-10
2. 11-19
3. 20-24
4. don’t know but under 25
5. 25-49
6. don’t know but over 24
7. 50 or more

**APPLIES TO THOSE CURRENTLY WORKING, BUT NOT AS SELF EMPLOYED**
i.e.
APPLIES IF STAT= 1 (employee), 3 (government scheme), 4 (unpaid worker in a family business)

74. **SOLO UK**
Were you working on your own or did you have employees?
1. on own/with partner(s) but no employees
2. with employees

**APPLIES IF STAT= 2 (self-employed)**

75. **MPN UK**
How many people did you employ at the place where you worked?
1. 1-10
2. 11-19
3. 20-24
4. don’t know but under 25
5. 25-49
6. don’t know but over 24
7. 50 or more

**APPLIES IF SOLO= 2 (self-employed: with employees)**
76. **ONETEN**
   May I just check what the exact number was?

   **APPLIES TO THOSE WORKING WITH 10 OR LESS OTHERS**

   APPLIES IF MPNO=1 (employee: works with between 1 and 10 other employees)
   OR MPN=1 (self-employed: with between 1 and 10 employees)

77. **OTHWP**
   Does your employer have any other workplaces in the UK (apart from the one where you actually work)?
   1. yes
   2. no

   **APPLIES IF STAT=1 (employed), 3 (government scheme), 4 (unpaid family worker)**

78. **OTHWPNO**
   Can you tell me how many employees in total work for your employer in the UK? Is it...
   1. Less than 100
   2. 100 but less than 500
   3. 500 or more?

   **APPLIES IF OTHWP=1 (employer has other workplaces in the UK)**

owner-manager

79. **OMCONT**
   Do you own your business or have a controlling interest in the business / company you work for?
   1. yes
   2. no

   **APPLIES TO PRIVATE SECTOR MANAGERS AND THE SELF EMPLOYED**

   i.e.

   IF SECTOR = 1
   SECTRO = 1
   AND MANAGE = 1
   OR STAT = 2

80. **OMROLE**
   Do you have the authority to hire or dismiss full-time employees?
   1. yes
   2. no

   **APPLIES IF OMCONT=1 (has controlling interest in company)**

81. **NOCUST**
   Do you / Did you have one or more than one client / customer?
   1. One
   2. More than one
   3. Don’t know

   **APPLIES IF STAT=2 (self employed)**
82. **PREMPA**  
Interviewer Instruction - FOR SHOPKEEPERS ETC WITH NO MAIN CUSTOMER / CLIENT - CODE 2 (NO)  
Did your main customer / client employ you before you became self-employed?  
1. Yes  
2. No  
3. Don’t know  
**APPLIES IF STAT = 2 (self employed)**

83. **WHYSE**  
Interviewer Instructions - DO NOT READ OUT CODING OPTION  
May I just check, why did you become self-employed?  
1. wanted independence / a change  
2. wanted more money  
3. better conditions of work  
4. family commitments / wanted to work at home  
5. opportunity arose - capital, space, equipment available  
6. saw the demand / market  
7. joined the family business  
8. nature of the occupation  
9. no jobs available (locally)  
10. made redundant  
11. other  
12. no reason given  
**APPLIES IF STAT = 2 (self employed)**

84. **FTPTWK**  
In your (main) job were you working...  
1. full-time  
2. or part-time?  
**APPLIES TO RESPONDENTS CURRENTLY IN WORK OR WHO HAVE WORKED IN THE LAST EIGHT YEARS**  
APPLIES IF ((STAT = 1 or 2 or 4) AND (EVERWK = -9))  
OR ((STAT = 1 or 2) AND (YRLESS <= 8))  
OR (YTETEMP = 1 or 2 or 4)  
OR (NEWDEAL = 3 or 4 or 5 or 7)  
OR ((YTETJB = 1) AND (NEWDEAL = 1 or 6 or 19))  
Employee, self-employed, or unpaid worker in a family business  
Not asked  
Employee or self-employed  
Left last job < 8 years of ref wk  
At or temporarily away from employer or project based work training  
Employee in public / private sector, voluntary sector, environmental task force or assisted self employment  
Work done in addition to that done on New Deal Scheme
85. **YPTJOB UK**
I would like to ask you why you took a part-time rather than a full-time job.
Was it because...
1. you were a student/you were at school?
2. you were ill or disabled?
3. you could not find a full-time job?
4. you did not want a full-time job?

**APPLIES TO PART TIME WORKERS**
i.e.
APPLIES IF FTPTWK=2 (main job is part time) FOR CURRENT J OBS

86. **YNOTFT UK**
Why didn't you want a full-time job?
1. you are financially secure, but work because you want to
2. you earn enough working part time
3. you want to spend more time with your family
4. you have domestic commitments which prevent you working full-time
5. you feel that there are insufficient childcare facilities available
6. you have another reason

**APPLIES TO WORKERS WHO DO NOT WANT A FULL TIME JOB**
i.e.
APPLIES IF YPTJOB=4 (works PT because respondent didn't want FT job)

**permanent/temporary employment**

87. **JOBTP UK**
Leaving aside your own personal intentions and circumstances, was your job...
1. a permanent job
2. or was there some way that it was NOT permanent?

**APPLIES TO RESPONDENTS IN WORK**
i.e.

IF ((STAT=1) AND (EVERWK= -9))
AND (NEWDEAL=3)
OR ((YTETJB=1) AND NEWDEAL=1or 6 or 19))
Employee with current job
Question not asked
Subsidised employment
Work done in addition to that done on New Deal Scheme

88. **JOBTMP**
Interviewer instruction – note that if respondent says retired you should go back to **JOBTP** and stress first clause
In what way was the job NOT permanent - was it...
1. seasonal work
2. done under contract for a fixed period or for a fixed task
3. agency temping
4. casual type of work
5. or was there some other way that it was not permanent?

**APPLIES IF JOB IS NOT PERMANENT**
i.e.
APPLIES TO JOBTP=2 (job not permanent in some way)
89. **WHYTMP**
Did you take that type of job rather than a permanent job because...
1. you had a contract which included a period of training?
2. you could not find a permanent job?
3. you did not want a permanent job?
4. or was there some other reason?

APPLIES TO J OBTYP=2 (job not permanent in some way)

90. **TEMLEN**
How long in all, from start to finish, was your job for?
1. less than 1 month
2. 1 month but less than 3 months
3. 3 months but less than 6 months
4. 6 months but less than 12 months
5. 12 months but less than 18 months
6. 18 months but less than 2 years
7. 2 years but less than 3 years
8. 3 years but less than 4 years
9. 4 years but less than 5 years
10. 5 years or more
11. time not fixed yet

APPLIES IF RESPONDENTS JOB IS NOT PERMANENT
i.e.
APPLIES TO J OBTYP=2 (job not permanent in some way)
when started current employment

91. **CONMPY**
In which year did you start working continuously for your current employer?

APPLIES IF CURRENTLY WORKING AS EMPLOYEE, GOVERNMENT SCHEME
OR UNPAID FAMILY WORKER
i.e.

APPLIES IF((STAT=1 or 3)
OR (RELBUS=1))
AND (EVERWK= -9)
Employee or on government scheme
Unpaid work for relative's business in ref wk
Not asked

92. **CONSEY**
In which year did you start working continuously as a self-employed person?

APPLIES IF SELF-EMPLOYED OR DID UNPAID WORK FOR OWN BUSINESS
i.e.

APPLIES IF((STAT=2)
OR (OWNBUS=1))
AND (EVERWK= -9)
Self employed
Unpaid work for own business in ref wk
Not asked
93. **CONMON**
And which month was that?

**APPLIES TO THOSE WORKING FOR 8 YEARS OR LESS**

i.e.

APPLIES IF CONMPY<=8 OR CONSEY<=8

where current job found, whether employed by an agency

94. **HOWGET**
Did you get the work that you were doing/ were away from in the week ending Sunday [date] through...

1 replying to a job advertisement?
2 a JobCentre/Jobmarket or Training and Employment Agency Office?
3 a Careers Office?
4 a Jobclub?
5 a private employment agency or business?
6 hearing from someone who worked there?
7 a direct application?
8 or in some other way?

APPLIES IF (STAT=1 or 3)

APPLIES IF (CONMLES<4)

95. **TMPPAY**
Were you being paid for that work...

1 by the people you actually did it for
2 or by the private employment agency or business?

APPLIES IF OBTAINED WORK FROM PRIVATE EMPLOYMENT AGENCY

i.e.

APPLIES IF HOWGET=5 (found employment in ref wk through agency)

redundancy

96. **REDPAID**
Have you left any paid job in the last three months?

1 yes
2 no

APPLIES IF STARTED PRESENT JOB 3 MONTHS BEFORE REF WEEK
97. **REDYLFT**

Could you tell me the reason you left your last job?

1. you were dismissed
2. you were made redundant or took voluntary redundancy
3. it was a temporary job which came to an end
4. you resigned
5. you gave up work for health reasons
6. you took early retirement
7. you retired (at or after statutory retirement age)
8. you gave up work for family or personal reasons
9. you left for some other reason

APPLIES IF (REDPAID=1)

Working and left paid job in last 3 months

OR (YRLESS<=8)

Not working and left job in the 8 years before ref wk

---

98. **REDANY**

Have you been made redundant from any other job in the last 3 months?

1. yes
2. no

APPLIES IF LEFT LAST JOB IN LAST 3 MONTHS (NOT SPECIFYING THROUGH REDUNDANCY)

i.e.

APPLIES IF ((REDYLFT=1 or 3 or 4 or 5 or 6 or 7 or 8 or 9)

AND ((MLESS<4))

OR (REDPAID=1)))

Respondent, dismissed, temporary job ended, resigned, health reasons, early retirement, statutory retirement, family or personal reasons, or other

Not working and left job in 3 months before ref wk

Working and left paid job in last 3 months

---

99. **REDSTAT**

In that job were you...

1. working as an employee?
2. self-employed?

APPLIES IF MADE REDUNDANT FROM LAST JOB

APPLIES IF ((REDYLFT=2)

AND (MLESS<4))

Made redundant

Left job in 3 months before ref wk

OR ((REDYLFT=2)

AND REDPAID=1)

Made redundant

Left paid job in last 3 months

OR (REDANY=1))

Made redundant
100. **REDCLOS UK**
Did you leave because your employer was...
1. closing down?
2. or cutting back on staff?
3. or for some other reason?

**APPLIES IF MADE REDUNDENT FROM LAST JOB**
i.e.

APPLIES IF ((REDYLFT=2)
AND (MLESS<4)) Made redundant
OR ((REDYLFT=2)
AND REDPAID=1) left paid job in last 3 months
OR (REDANY=1))

101. **REDP UK**
Did you receive...
1. redundancy pay?
2. pay in lieu of notice?
3. or some other kind of payment?
4. no payment

**APPLIES IF RESPONDENT WAS MADE REDUNDENT FROM LAST JOB**
i.e.

APPLIES IF ((REDYLFT=2)
AND (MLESS<4)) Made redundant
OR ((REDYLFT=2)
AND REDPAID=1) left paid job in last 3 months
OR (REDANY=1))

102. **REDIND UK**
Was the job you were made redundant from in the [IndT] industry?
1. yes
2. no

**APPLIES IF MADE REDUNDENT FROM LAST JOB**
i.e.

APPLIES IF (REDPAID=1)
AND ((REDYLFT=2))
OR (REDANY=1))

103. **REDOCC UK**
And was your occupation in that job (a) [OccT]?
1. yes
2. no

**APPLIES IF RESPONDENT WAS MADE REDUNDENT FROM LAST JOB**
i.e.

APPLIES IF (REDPAID=1)
AND ((REDYLFT=2))
OR (REDANY=1))

-29-
104. **RDINDD**

What did the firm/organisation you worked for mainly make or do at the place where you were made redundant?

Introducer Instructions - DESCRIBE FULLY PROBE MANUFACTURING or PROCESSING, or DISTRIBUTING ETC. AND MAIN GOODS PRODUCED, MATERIALS USED, WHOLESAL OR RETAIL ETC.

APPLIES IF REDIND=2 (present industry different from job where made redundant)

105. **RDINDT**

Interviewer Instructions - ENTER A TITLE FOR THE INDUSTRY

APPLIES IF REDIND=2 (present industry different from job where made redundant)

106. **RDOCCT**

What was your main job at that time?

Interviewer Instructions - ENTER JOB TITLE

APPLIES IF REDOCC=2 (present occupation different from job where made redundant)

107. **RDOCOD**

What did you mainly do in that job?

Interviewer Instructions - CHECK SPECIAL QUALIFICATIONS/TRAINING NEEDED TO DO THE JOB

APPLIES IF REDOCC=2 (present occupation different from job where made redundant)
PAYE SCHEME

108. EMPAYE
Is income tax deducted from your pay by your employer?
1 yes
2 no

APPLIES IF IN WORK (NOT SELF-EMPLOYED)
i.e.

APPLIES IF ((WRKING=1)
OR (JBAWAY=1)
OR (YTETMP=1 or 2 or 4)
OR (NEWDEAL=3)
OR (YTETJB=1 AND NEWDEAL=1 or 6 or 19))
AND (STAT=1 or 3)

109. COPAYE
Does your employer deduct income tax from the pay of any other employee?
1 yes
2 no
3 DO NOT USE

APPLIES IF EMPAYE=2 (income tax not deducted by employer)
HOME WORKERS (MAIN JOB)

’teleworkers’, proximity of work to home, business ownership

110. HOME
(In your main job) do you work mainly...
1 in your own home
2 in the same grounds or buildings as your home
3 in different places using home as a base
4 or somewhere quite separate from home?

APPLIES IF IN WORK IN REFERENCE WEEK, BUT NOT THROUGH A GOVERNMENT SCHEME
i.e.

IF (IWRKING=1) Paid work in ref wk
OR (JBAWAY=1) Has a job/business but away from it in ref wk
OR (OWNBUS=1) Has a job/business but away from it in ref wk
OR (RELBUS=1) Unpaid work for relative’s business in ref wk

111. EVHM98
Do you ever do any paid or unpaid work at home for your (main) job?
1 yes
2 no

APPLIES IF RESPONDENT WORKS MAINLY AWAY FROM HOME

i.e.

IF (HOME=2 or 3 or 4) Works in buildings/grounds of home, works in different places but uses home as base, works at a location separate from home

112. HOMED
(In your main job), have you spent at least one FULL day in the seven days ending Sunday the [date] working...
1 in your own home - ONLY APPLIES IF HOME=1 OR EVHM98=1
2 in the same grounds or buildings as your home
3 in different places using home as a base?
4 not worked at home during reference week

APPLIES IF RESPONDENT WORKED IN REF WEEK (NOT ON GOV'T SCHEME)

i.e.

APPLIES IF (IWRKING=1) Paid work in ref wk
OR (OWNBUS=1) Unpaid work for own business in ref wk
OR (RELBUS=1) Unpaid work for relative's business in ref wk

113. TELEQA
Do you use both a telephone and a computer to carry out your work at home?
1 yes
2 no

APPLIES IF RESPONDENT WORKS AT HOME OR USES IT AS A WORK BASE

i.e.

APPLIES IF (HOME=1 or 3) Works mainly at home, works mainly in different places using home as a base
OR (HOMED=1or 3) Worked at home during ref wk, worked in different places using home as a base during ref wk
114. **TELEQB**  
Would it be possible to work at home (or use home as a base) without using both a **SPRING** telephone and a computer?  
1 yes  
2 no  

**APPLIES IF TELEQA=1** (uses a telephone and computer for work at home)  

115. **ATFROM**  
Do you work...  
1 for your family business  
2 for an outside firm or organisation  
3 or on your own account?  

**APPLIES IF RESPONDENT WORKS AT HOME OR USES IT AS A WORK BASE**  
i.e.  
APPLIES IF (HOME=1 or 3)  
OR (HOMED=1 or 3)  

116. **SMESIT**  
Do you...  
1 own or rent a business  
2 have a live-in job  
3 or have accommodation provided by your employer?  

**APPLIES IF RESPONDENT MAINLY WORKS AT HOME**  
i.e.  
APPLIES IF (HOME=2)  
(OR (HOMED=2)  

117. **WKCTY**  
Which city, town or village is your place of work in?  

**APPLIES IF HOME=4** (works at a location separate from home)  

118. **WKABRC**  
Interviewer instruction - ENTER A NUMERIC VALUE BETWEEN 1 AND 135  

**APPLIES IF WKPL99=997** (works abroad)  

119. **WKPL99**  
Interviewer instruction – ENTER A NUMERIC VALUE BETWEEN 1 and 997 AND LIST FIRST CODE  

**APPLIES IF HOME=4** (works at a location separate from home)  

120. **WKCTY**  
And which county/ city is that in?  

**APPLIES IF HOME=4** (works at a location separate from home)  

120. **WKABRC**  
Interviewer instruction - ENTER A NUMERIC VALUE BETWEEN 1 AND 135  

**APPLIES IF WKPL99=997** (works abroad)
method of travel to work, usual duration of journey

121. TRVTME
How long in total does it usually take you to travel from home to work?

*UK
AUTUMN
MAIN

APPLIES TO THOSE NOT WORKING AT HOME, AND THOSE WORKING THROUGH A GOVERNMENT SCHEME

i.e.

IF ((HOME=4)
OR (NEWDEAL=3 or 4 or 5 or 7))

OR (YTETJ B= 1 AND NEWDEAL= 1 or 6 or 19))

122. TRVMTH
How do you usually travel to work?

*UK
SPRING
AUTUMN
CODE MAIN
METHOD ONLY
MAIN

1 car/van/ minibus/ works van
2 motorbike/ moped/ scooter
3 bicycle
4 bus/ coach/ private bus
5 taxi
6 railway train
7 underground train/ ‘light’ railway/ tram {GB ONLY}
8 walk
9 other way of travelling

APPLIES IF RESPONDENT DOES NOT WORK FROM HOME OR USE HOME AS WORK BASE

i.e.

APPLIES IF ((HOME=3 or 4)
OR (NEWDEAL=3 or 4 or 5 or 7))

OR (YTETJ B= 1 AND NEWDEAL= 1 or 6 or 19))

123. TRVDRV
Do you travel...

*UK
SPRING
AUTUMN
MAIN

1 as a driver
2 as a passenger
3 sometimes as a passenger, sometimes as a driver?

APPLIES IF TRVMTH=1 (uses car/ van/ minibus/ works van to travel to work)
SICKNESS

incidence, duration of sickness

124. **ACTWKDAY**
In the week ending Sunday the refDay, on which days were you scheduled to work? **EQ**
(i.e. on which days did you intend to work) / (i.e. on which days did your employer ask/expect you to work)?
1 Monday
2 Tuesday
3 Wednesday
4 Thursday
5 Friday
6 Saturday
7 Sunday
8 Not working at all
9 Scheduled working days not relevant

**APPLIES IF WORKING DURING REF WEEK OR ON GOVERNMENT SCHEME**
IF ((WRKING=1)
   OR (JBAWAY=1)
   OR (OWNBUS=1)
   OR (RELBUS=1)
   OR (YTETMP=1 or 2 or 4)
   OR (NEWDEAL=3 or 4 or 5 or 7)
   OR (YTETJ B=1 AND NEWDEAL=1 or 6 or 19))
   Paid work in ref wk
   Has a job/business but away from it in ref wk
   Unpaid work for own business
   Unpaid work for relatives business
   Employer based work training, project based work training, temporarily away from employer/project based work training
   Subsidised employment, voluntary sector, environmental task force, assisted self employment
   Work done in addition to that done on New Deal Scheme

125. **ILLWK**
In that week, did you have any days off work because you were sick or injured? **EQ**
1 yes
2 no

**APPLIES IF ACTWKDAY NE 8 or 9** (not working, working days not relevant)

126. **ILLDAYS**
Which days were they?
1 Monday
2 Tuesday
3 Wednesday
4 Thursday
5 Friday
6 Saturday
7 Sunday

**APPLIES IF ILLWK =1** (days off work due to sickness or injury)
incidence of paid/unpaid overtime, usual hours worked

127. **EVEROT**  
Do you ever do any work which you would regard as paid or unpaid overtime?  
1 yes  
2 no  

**APPLIES IF IN WORK**  
I.e.

- IF (WRKING=1)  
- OR (J BAWAY=1)  
- OR (NEWDEAL=3 or 4 or 5 or 7)  
- OR (YTETMP=1 or 2 or 4)  
- OR (YTETJB=1 AND NEWDEAL=1, 6, 19)

128. **TOTUS1**  
How many hours per week do you [RelTxt] [Name] usually work in your (main) job/ business - please exclude meal breaks?  
97 = 97 OR MORE  
99 = DON'T KNOW OR REFUSAL  

**APPLIES IF NEVER DO OVERTIME OR DID UNPAID WORK IN REF WEEK**  
I.e.

- OR (OWNBUS=1)  
- OR (RELBUS=1)

129. **USUHR**  
Thinking of your (main) job/ business, how many hours per week do you [Name] usually work - please exclude meal breaks and overtime?  
97 = 97 OR MORE  
99 = DON'T KNOW OR REFUSAL  

**APPLIES IF EVEROT=1 (does paid/ unpaid overtime)**

130. **POTHR**  
How many hours paid overtime do you usually work per week?  
97 = 97 OR MORE  
99 = DON'T KNOW OR REFUSAL  

**APPLIES IF EVEROT=1 (does paid/ unpaid overtime)**

131. **UOTHR**  
How many hours unpaid overtime do you usually work per week?  
97 = 97 OR MORE  
99 = DON'T KNOW OR REFUSAL  

**APPLIES IF EVEROT=1 (does paid/ unpaid overtime)**

132. **TOTUS2**  
If total is not [sum] check that...  
Usual basic hrs = [UsuHr]  
Usual paid o/t = [PotHr]  
Usual unpaid o/t = [UotHr]  
97 = 97 OR MORE  
99 = DON'T KNOW OR REFUSAL  

Interviewer instructions - CHECK TOTAL USUAL HOURS = [sum] WITH RESPONDENT AND ENTER AGREED TOTAL  

**APPLIES IF EVEROT=1 (does paid/ unpaid overtime)**

actual hours worked

133. **TOTAC1**  
Thinking now about the seven days ending Sunday the [date], how many hours did you actually work in your (main) job/ business - please exclude meal breaks?  
97 = 97 OR MORE  
99 = DON'T KNOW OR REFUSAL  

**APPLIES IF RESPONDENT WORKED DURING REF WEEK AND NEVER DOES OVERTIME**  
I.e.

- OR (ILLDAYS=1-6 DAYS)  
- OR (ILLWK=2))  

Less than 7 days off due to sickness  
Not sick or injured in ref wk
THEN IF ((EVEROT=2)
AND (WRKING=1)
OR (YTETMP = 1 or 2)
OR (NEWDEAL=3 or 4 or 5 or 7)
OR (YTETJ B=1 AND NEWDEAL=1 or 6 or 19))
OR (OWNBUS=1)
OR (RELBUS=1))

134. ACTHR UK
Thinking now about the seven days ending Sunday the [date], how many hours did you actually work in your (main) job/ business - please exclude meal breaks and overtime?

97 = 97 OR MORE
99 = DON'T KNOW OR REFUSAL

APPLIES IF RESPONDENT WORKED DURING REF WEEK AND DOES OVERTIME
i.e.

APPLIES IF ((ILLDAYS= 1-6 DAYS)
OR (ILLWK=2))
THEN IF ((EVEROT=1)
AND (WRKING=1)
OR (YTETMP = 1 or 2)
OR (NEWDEAL=3 or 4 or 5 or 7)
OR (YTETJ B=1 AND NEWDEAL=1 or 6 or 19))

135. ACTPOT UK
How many hours paid overtime did you actually work in the week ending Sunday the [date]?

97 = 97 OR MORE
99 = DON'T KNOW OR REFUSAL

APPLIES IF RESPONDENT WORKED DURING REF WEEK AND DOES OVERTIME
i.e.

APPLIES IF ((ILLDAYS= 1-6 DAYS)
OR (ILLWK=2))
THEN IF ((EVEROT=1)
AND (WRKING=1)
OR (YTETMP = 1 or 2)
OR (NEWDEAL=3 or 4 or 5 or 7)
OR (YTETJ B=1 AND NEWDEAL=1 or 6 or 19))

136. ACTUOT UK
How many hours unpaid overtime did you actually work in the week ending Sunday the [date]?

97 = 97 OR MORE
99 = DON'T KNOW OR REFUSAL

APPLIES IF RESPONDENT WORKED DURING REF WEEK AND DOES OVERTIME
i.e.

APPLIES IF ((ILLDAYS= 1-6 DAYS)
OR (ILLWK=2))
THEN IF ((EVEROT=1)
AND (WRKING=1)
OR (YTETMP = 1 or 2)
OR (NEWDEAL=3 or 4 or 5 or 7)
OR (YTETJ B=1 AND NEWDEAL=1 or 6 or 19))
137. **TOTAC2**

If total is not \(\text{[sum]}\) check that...
- Actual basic hrs = \([\text{ActHr}]\)
- Actual paid o/t = \([\text{ActPot}]\)
- Actual unpaid o/t = \([\text{ActUot}]\)

97 = 97 OR MORE
99 = DON'T KNOW OR REFUSAL

Interviewer Instructions - CHECK TOTAL ACTUAL HOURS = \([\text{sum}]\) WITH RESPONDENT
AND ENTER AGREED TOTAL

**APPLIES IF RESPONDENT WORKED DURING REF WEEK AND DOES OVERTIME**

i.e.

- \([\text{ILLDAYS}=1-6\ \text{DAYS}]\)
- \([\text{ILLWK}=2]\)
- \([\text{EVEROT}=1]\)
- \([\text{IWRKING}=1]\)
- \([\text{YTETMP}=1\text{ OR }2]\)
- \([\text{NEWDEAL}=3\text{ OR }4\text{ OR }5\text{ OR }7]\)
- \([\text{YTETJB}=1\ AND\ \text{NEWDEAL}=1\ OR\ 6\ OR\ 19]\)

**reason for fewer/more hours than usual, hours vary**

138. **YLESS**

What was the main reason that you did fewer hours than usual/ were away from work in the week ending Sunday the \([\text{date}]\)?

1. number of hours worked/ overtime varies
2. bank holiday
3. maternity or paternity leave
4. other leave/ holiday
5. sick or injured
6. attending a training course away from own workplace
7. started new job/ changed jobs
8. ended job and did not start new one that week
9. laid off/ short time/ work interrupted by bad weather
10. laid off/ short time/ work interrupted by labour dispute at own workplace
11. laid off/ short time/ work interrupted by economic and other causes
12. other personal/ family reasons
13. other reasons

**APPLIES IF WORKED FEWER HOURS THAN USUAL DURING REF WEEK**

i.e.

- \([\text{JBAYAW}=1]\)
- \([\text{YTETMP}=4]\)
- \([\text{ILLWK}=2]\)
- \([\text{ILLDAYS}=1-6\ \text{DAYS}]\)
- \([\text{TOTUS1}<=97\ AND\ \text{TOTAC1}<=97\ AND\ \text{TOTUS1}>\text{TOTAC1}]\)
- \([\text{TOTUS2}<=97\ AND\ \text{TOTAC2}<=97\ AND\ \text{TOTUS2}>\text{TOTAC2}]\)

**UK**

**EQ**

**EUROSTAT**

Less than 7 days off due to sickness
Not sick or injured in ref wk
Does paid/ unpaid overtime
Paid work in ref wk
Employer providing work experience or practical training, on a project providing work experience or practical training Subsidised employment, voluntary sector, environmental task force, assisted self employment
Work done in addition to that done on New Deal Scheme

Has a job/ business but away from it in ref wk
Temporarily away from employer/ project based work training
Not sick or injured in ref wk
Less than 7 days off in due to sickness
139. **MATLVE**
...and was your maternity leave (in week ending Sunday the [date])...
1 a legal entitlement (statutory maternity leave/absence)
2 or leave your employer has allowed (contractual maternity leave)?
3 don't know

**APPLIES IF ON MATERNITY LEAVE**

i.e.

APPLIES IF (YLESS=3 and SEX=2) Maternity leave/paternity leave

140. **YMORE**
What was the main reason you worked more hours than usual in the week ending Sunday the [date]?
1 variable hours worked
2 overtime
3 other reasons

**APPLIES IF RESPONDENT WORKED MORE HOURS THAN USUAL IN REF WEEK**

i.e.

IF (WRKING=1 paid work in ref. week
OR YTETMP=1 or 2 Employer based work training, Project based work training
OR NEWDEAL=3 or 4 or 5 or 7 Subsidised employment, voluntary sector, environmental
OR YTET) B=1 and NEWDEAL=1 or 6 or 19 Work done in addition to that done on New Deal Scheme
AND (TOTUS1<=97 and TOTAC1<=97 and TOTUS1<TOTAC1)
OR (TOTUS2<=97 and TOTAC2<=97 and TOTUS2<TOTAC2))

141. **VARYHR**
Does the total number of hours you work tend to vary from week to week?
1 yes
2 no

**APPLIES IF IN WORK, USUAL HOURS NOT WORKED IN REF WEEK BUT VARIABLE HOURS NOT PREVIOUSLY STATED**

i.e.

APPLIES IF (YLESS NE 1) Number of hours worked/overtime does not vary
AND (YMORE NE 1) Variable hours not worked
AND (SCHM99 NE 97) Not just 16 and non response this time
AND ((YTETMP=1 or 2 or 4) Employer based work training, project based work training, temporarily away from employer/project based work training
OR (NEWDEAL=3 or 4 or 5 or 7) Subsidised employment, voluntary sector, environmental
task force, assisted self employment
OR (YTET) B=1 and NEWDEAL=1 or 6 or 19 Work done in addition to that done on New Deal Scheme
OR (WRKING=1) Paid work in ref wk
OR (JBAWAY=1) Away from paid job in ref wk
OR (OWNBUS=1) Unpaid work for own business in ref wk
OR (RELBUS=1)) Unpaid work for relative's business in ref wk
shift work, shift pattern

142. **SHFTWK99**

Interviewer Instruction – FOR ‘ALWAYS’, USE CODE 1

Do you do shiftwork in your (main) job...

1. most of the time
2. occasionally
3. or never?

**APPLIES IF RESPONDENT WAS IN WORK DURING REF WEEK**

i.e.

IF ((WRKING=1)) Paid work in ref wk

OR (JBAWAY=1) Has a job/business but away from it in ref wk

OR (OWNBUS=1) Unpaid work for own business in ref wk

OR (RELBUS=1) Unpaid work for relative’s business in ref wk

OR (YTETMP=1 or 2 or 4) At or temporarily away from employer or project based work training

OR (NEWDEAL = 3 or 4 or 5 or 7) Employee in public / private sector, voluntary sector, environmental task force or assisted self employment

OR (YTETJB=1) AND (NEWDEAL=1 or 6 or 19)) Work done in addition to that done on New Deal Scheme

143. **SHFTYP**

What type of shift pattern do you work?

1. three-shift working
2. continental shifts
3. two-shift system with ‘earlies’ and ‘lates’/double day shifts
4. sometimes night and sometimes day shifts
5. split shifts
6. morning shifts
7. evening or twilight shifts
8. night shifts
9. weekend shifts
10. other type of shiftwork

**APPLIES IF SHFTWK99=1 (mostly does shiftwork), 2 (occasionally does shiftwork)**
144. **FLEX9D**

Some people have special working hours arrangements that vary daily or weekly. In your (main) job is your agreed working arrangement any of the following...

1. flextime (flexible working hours)?
2. annualised hours contract?
3. term time working?
4. job sharing?
5. a nine-day fortnight?
6. a four-and-a-half day week?
7. zero hours contract?
8. none of these?
9. don't know

**APPLIES IF RESPONDENT IN EMPLOYMENT DURING REF WEEK**

i.e.

IF ((WRKING=1))

OR (JBAWAY=1)

OR (OWNBUS=1)

OR (RELBUS=1)

OR (YTETMP=1or 2 or 4)

OR (NEWDEAL = 3 or 4 or 5 or 7)

OR (YTETJB=1) AND (NEWDEAL=1 or 6 or 19))

Paid work in ref wk

Has a job/business but away from it in ref wk

Unpaid work for own business in ref wk

Unpaid work for relative's business in ref wk

At or temporarily away from employer or project based work training

Employee in public/private sector, voluntary sector, environmental task force or assisted self employment

Work done in addition to that done on New Deal Scheme

145. **DAYSPZ**

On how many (different) days per week do you usually work?

**APPLIES IF RESPONDENT WORKS CERTAIN SPECIAL HOURS ARRANGEMENT**

i.e.

**APPLIES IF (FLEX9D=1 or 2 or 3 or 4 or 7 or 8 or 9)**

Flextime, annualised hours, term time working, job-share, zero hours contract, none of these, don't know

**AND (FLEX9D NE 5 or 6)**

Not 9-day fortnight or a 4½ day week
Days worked

146. **USUWRK**

Within your regular or normal pattern of work, is it usual for you to work....

1. during the day? Auto coded if SHFTYP=4 (sometimes night, sometimes day shift AND SHFTWK99=1 (does shiftwork most of the time))
2. during the evening? Auto coded if SHFTYP=7 (evening or twilight shifts) AND SHFTWK99=1 (does shiftwork most of the time)
3. at night? Auto coded if SHFTYP=4, 8 (day / night, night shifts) AND SHFTWK99=1 (does shiftwork most of the time)

**APPLIES TO RESPONDENTS IN WORK**

i.e.

IF ((WRKING=1) Paid work in ref wk
OR (JBAWAY=1) Has a job/business but away from it in ref wk
OR (OWNBUS=1) Unpaid work for own business in ref wk
OR (RELBUS=1) Unpaid work for relative's business in ref wk
OR (YTETMP=1 or 2 or 4) At or temporarily away from employer or project based work training
OR (NEWDEAL = 3 or 4 or 5 or 7) Employee in public/private sector, voluntary sector, environmental task force or assisted self employment
OR (YTETJB=1) AND (NEWDEAL=1 or 6 or 19)) Work done in addition to that done on New Deal Scheme

147. **EVDAY**

Do you ever work during the daytime?

1. yes
2. no

**APPLIES TO RESPONDENTS IN WORK, WHO DO NOT USUALLY WORK DURING THE DAY**

i.e.

IF ((WRKING=1) Paid work in ref wk
OR (JBAWAY=1) Has a job/business but away from it in ref wk
OR (OWNBUS=1) Unpaid work for own business in ref wk
OR (RELBUS=1) Unpaid work for relative's business in ref wk
OR (YTETMP=1 or 2 or 4) At or temporarily away from employer or project based work training
OR (NEWDEAL = 3 or 4 or 5 or 7) Employee in public/private sector, voluntary sector, environmental task force or assisted self employment
OR (YTETJB=1) AND (NEWDEAL=1 or 6 or 19)) Work done in addition to that done on New Deal Scheme
AND (USUWRK NE 1) Normal work pattern does not usually involve working during the day
148. EVEVE
(Do you ever work) during the evening?

1 yes
2 no

APPLIES TO RESPONDENTS IN WORK, WHO DO NOT USUALLY WORK DURING THE EVENING

i.e.

IF ((WRKING=1)
OR (JBAWAY=1)
OR (OWNBUS=1)
OR (RELBUS=1)
OR (YTETMP=1 or 2 or 4)
OR (NEWDEAL = 3 or 4 or 5 or 7)
OR (YTETJB=1) AND (NEWDEAL=1 or 6 or 19))
AND (USUWRK NE 2)

EUROSTAT

149. EVNGHT
(Do you ever) work at night?

1 yes
2 no

APPLIES TO RESPONDENTS IN WORK, WHO DO NOT USUALLY WORK DURING THE NIGHT

i.e.

IF ((WRKING=1)
OR (JBAWAY=1)
OR (OWNBUS=1)
OR (RELBUS=1)
OR (YTETMP=1 or 2 or 4)
OR (NEWDEAL = 3 or 4 or 5 or 7)
OR (YTETJB=1) AND (NEWDEAL=1 or 6 or 19))
AND (USUWRK NE 3)

EUROSTAT
150. **WCHDAY**

(May I just check) On which days do you usually work...

1. Monday
2. Tuesday
3. Wednesday
4. Thursday
5. Friday
6. Saturday
7. Sunday

**APPLIES TO THOSE IN WORK, NOT USUALLY WORKING 7 DIFFERENT DAYS DURING THE WEEK**

i.e.

IF ((WRKING=1)

OR (JBAWAY=1)

OR (OWNBUS=1)

OR (RELBUS=1)

OR (YTETMP=1 or 2 or 4)

OR (NEWDEAL = 3 or 4 or 5 or 7)

OR (YTETJB=1) AND (NEWDEAL=1 or 6 or 19))

AND (DAYSzpz NE 7)

151. **EVSAT**

Do you ever work on Saturdays?

1. yes
2. no

**APPLIES TO THOSE IN WORK, WHO DO NOT USUALLY WORK ON A SATURDAY**

i.e.

IF ((WRKING=1)

OR (JBAWAY=1)

OR (OWNBUS=1)

OR (RELBUS=1)

OR (YTETMP=1 or 2 or 4)

OR (NEWDEAL = 3 or 4 or 5 or 7)

OR (YTETJB=1) AND (NEWDEAL=1 or 6 or 19))

AND (WCHDAY NE 6)

AND (DAYSzpz NE 7)
152. **EVSUN**
Do you ever work on Sundays?

1. Yes
2. No

**APPLIES TO THOSE IN WORK, WHO DO NOT USUALLY WORK ON A SUNDAY**

i.e.

IF ((WRKING=1))

OR (JBAWAY=1)

OR (OWNBUS=1)

OR (RELBUS=1)

OR (YTETMP=1 or 2 or 4)

OR (NEWDEAL = 3 or 4 or 5 or 7)

OR (YTETJB=1) AND (NEWDEAL=1 or 6 or 19))

AND (WCHDAY NE 7 )

AND (DAYSPOZ NE 7 )

Paid work in ref wk

Has a job/business but away from it in ref wk

Unpaid work for own business in ref wk

Unpaid work for relative's business in ref wk

At or temporarily away from employer or project based work training

Employee in public/private sector, voluntary sector, environmental task force or assisted self employment

Work done in addition to that done on New Deal Scheme

Usually does not work on Sundays

Does not usually work on 7 different days
holiday entitlement

153. **HOLS**

How many days of paid holiday are you entitled to per year?
(Please exclude public holidays.)

**APPLIES TO EMPLOYEES**

i.e.

IF (WRKING=1)

OR J BAYAW=1

OR NEWDEAL=3

OR (YTETJB=1 AND NEWDEAL=1 or 6 or 19))

AND (STAT=1)

Paid work in ref w

Has a job/ business but away from it in ref wk

Subsidised employment

Work done in addition to that done on New Deal Scheme

Employee

154. **BANK**

Thinking about your main job, did you work on any Bank or Public holidays during the period 1st December 1999 – 31 August 2000 (inclusive)?

1 Yes

2 No

**APPLIES TO EMPLOYEES**

i.e.

IF (WRKING=1)

OR J BAYAW=1

OR NEWDEAL=3

OR (YTETJB=1 AND NEWDEAL=1 or 6 or 19))

AND (STAT=1)

Paid work in ref wk

Has a job/ business but away from it in ref wk

Subsidised employment

Work done in addition to that done on New Deal Scheme

Employee

155. **BNKHOL**

On which of the following days did you work...

1 August Bank Holiday Mon 28 Aug 2000 (IF NOT WORKING IN SCOTLAND)

2 Early August Bank Holiday Mon 7 Aug 2000 (IF WORKING IN SCOTLAND)

3 July 12th holiday? (ONLY IF WORKING IN NORTHERN IRELAND)

4 Spring Bank Holiday Mon 29 May 2000?

5 May Bank holiday Mon 1 May 2000?

6 Easter Monday Mon 24 Apr 2000?

7 Good Friday Fri 21 Apr 2000?

8 St Patrick’s Day Fri 17 Mar 2000? (ONLY IF WORKING IN SCOTLAND)

9 Hogmanay Tue 4 Jan 2000? (ONLY IF WORKING IN NORTHERN IRELAND)

10 New Years Day Mon 3rd Jan 2000?

11 Boxing Day Tue 28th Dec 1999?

12 Christmas Day Mon 27th Dec 1999?

13 New Year’s Eve Fri 31st Dec 1999?

**APPLIES IF BANK=1 (worked on at least one bank / public holiday in previous 12 months)**

**APPLIES IF COUNTRY OF WORK IS UK**

156. **BNKHOLF**

On how many of these (statutory / public) holidays did you work during the period 1st December 1999 to 31st August 2000 (inclusive)?

99 = DON’T KNOW

**APPLIES IF BANK = 1 (worked on at least one bank / public holiday in previous 12 months)**

**APPLIES IF COUNTRY OF WORK IS NOT UK OR IF BANK HOLIDAY PATTERN COULD NOT BE ASSIGNED**
157. **BHPAID UK**

Were you paid for working on this / these day(s)?

1. **yes**
2. **no**
3. some of them – SPONTANEOUS ONLY {ONLY IF holidays worked > 1}

**APPLIES IF BANK=1** (worked on at least one bank / public holiday in previous 12 months)

158. **BHNOTA UK**

IF BANK=1 (worked on at least one bank / public holiday in previous 12 months)

On the bank and public holidays you did not work, were you paid at least your basic rate for … [Display relevant dates]

1. all of them?
2. some of them?
3. or none of them?

If BANK=2 (did not work on any one bank / public holiday in previous 12 months)

Although you did not work on any Bank or Public holidays, were you paid at least your basic rate for… [Display relevant dates]

1. all of them?
2. some of them?
3. or none of them?

**MAIN ROUTING : APPLIES TO RESPONDENTS ASKED BANK (i.e. EMPLOYEES)**

i.e. APPLIES IF BANK = 2
OR BANK=1 AND AT LEAST 2 AVAILABLE OPTIONS NOT CODED AT BNKHOL

159. **BHNOTB UK**

On the Bank / Public holiday that you did not work holidays not worked, were you paid at least your basic rate?

1. yes
2. no

**APPLIES IF BANK=1 AND ONLY 1 AVAILABLE OPTION NOT CODED AT BNKHOL**

160. **BHNOTC UK**

IF BHNOTA=3 OR BHNOTB=2

(May I just check,) Why were you not paid?

1. Only receive pay for actual days worked
2. Do not usually work on those days
3. Had not started current job
4. Other reason

**APPLIES IF BHNOTA=2,3 (not paid / not paid basic for all bank holidays not worked)**

OR BHNOTB=2
incidence of organised labour at work place, whether a member

161. **UNION**  
Are you a member of a trade union or staff association?  
1 yes  
2 no  

**APPLIES IF RESPONDENT IN WORK DURING REF WEEK**  

IF (WRKING=1)  
OR (JBAWAY=1)  
OR (YTETMP=1 or 2 or 4)  
OR (NEWDEAL=3 or 4 or 5 or 7)  
OR (YTETJB=1 AND NEWDEAL=1, 6, 19)  

162. **TUPRES**  
Are any of the people at your place of work members of a trade union or staff association?  
1 yes  
2 no  

**APPLIES IF RESPONDENT IN WORK DURING REF WEEK AND IF UNION=2 (not a member of a union or staff association) AND STAT=1 or 3 (employee or on government scheme)**  

163. **TUCOV**  
Are YOUR pay and conditions of employment directly affected by agreements between your employer and any trade union(s) or staff association?  
1 yes  
2 no  

**APPLIES IF RESPONDENT IN WORK DURING REF WEEK AND IF STAT=1 OR 3 (EMPLOYEE OR ON GOVERNMENT SCHEME)**  

IF (WRKING=1)  
OR (JBAWAY=1)  
OR (NEWDEAL=3 or 4 or 5 or 7)  
OR (YTETJB=1 or 2 or 4)  
OR (YTETJB=1 AND NEWDEAL=1 or 6 or 19))  
AND (STAT=1 or 3)  

Paid work in ref wk  
Has a job/ business but away from it in ref wk  
Employee based work training, project based work training, temporarily away from employer/ project based work training  
Employee in public / private sector, voluntary sector, environmental task force, assisted self employment  
Work done in addition to that done on New Deal Scheme  

Paid work in ref w  
Has a job/ business but away from it in ref wk  
Employee in public / private sector, voluntary sector, environmental task force, assisted self employment  
Employee based work training, project based work training, temporarily away from employer/ project based work training  
Work done in addition to that done on New Deal Scheme  

Employee or on government scheme
SECOND JOB

164. **SECJOB**  
In the week ending Sunday the [date] did you [RelTxt] [Name] do any other paid work or have any other paid job or business in addition to the one you have just told me about?  
1 yes  
2 no  

APPLIES IF RESPONDENT IS AN EMPLOYEE, SELF EMPLOYED OR ON A GOVERNMENT SCHEME (BUT NOT THOSE WHO ARE DOING PAID WORK IN ADDITION TO THAT DONE ON A NEWDEAL SCHEME).  
i.e.  
IF (STAT =1 OR 2 OR 3) AND (YTET) B = 1 AND NEWDEAL NE 1 or 6, or 19) Employee, self employed, government scheme.  
Not doing work in addition to that done on New Deal Scheme

165. **Y2JOB**  
Was that because you changed jobs in the week ending Sunday the [date]?  
1 yes, changed jobs during week  
2 no  

APPLIES IF RESPONDENT HAS A 2ND PAID JOB I.E. SECJOB=1  
regular/casual job

166. **SECCAS**  
Was the second job/business that you had in the week ending Sunday the [date]...  
1 regular  
2 occasional  
3 or seasonal?  

APPLIES IF RESPONDENTS 2ND JOB IS NOT DUE TO A CHANGE IN JOBS DURING THE REF WK AND IS NOT DOING PAID WORK IN ADDITION TO THAT DONE ON A NEWDEAL SCHEME.  
i.e.  
IF (Y2JOB=2) AND (YTET) B = 1 AND NEWDEAL NE 1 or 6, or 19) Reason for 2nd paid job not changed job in ref wk.  
Not doing work in addition to that done on New Deal Scheme

industry, occupation

167. **INDD2**  
What did the firm/organisation you worked for in that second job mainly make or do (at the place where you worked)?  
Interviewer Instruction - DESCRIBE FULLY - PROBE MANUFACTURING or PROCESSING or DISTRIBUTION ETC. AND MAIN GOODS PRODUCED, MATERIALS USED, WHOLESALE or RETAIL ETC.  
APPLIES IF RESPONDENTS 2ND JOB IS NOT DUE TO A CHANGE IN JOBS DURING THE REF WK AND IS NOT DOING PAID WORK IN ADDITION TO THAT DONE ON A NEWDEAL SCHEME.  
i.e.  
IF (Y2JOB=2) AND (YTET) B = 1 AND NEWDEAL NE 1 or 6, or 19) Reason for 2nd paid job not changed job in ref wk.  
Not doing work in addition to that done on New Deal Scheme

168. **INDT2**  
Interviewer Instruction - ENTER A TITLE FOR INDUSTRY OF SECOND JOB  
APPLIES IF RESPONDENTS 2ND JOB IS NOT DUE TO A CHANGE IN JOBS DURING THE REF WK AND IS NOT DOING PAID WORK IN ADDITION TO THAT DONE ON A NEWDEAL SCHEME.  
i.e.  
IF (Y2JOB=2) AND (YTET) B = 1 AND NEWDEAL NE 1 or 6, or 19) Reason for 2nd paid job not changed job in ref wk.  
Not doing work in addition to that done on New Deal Scheme

169. **OCCT2**  
What was your second job (in the week ending Sunday the [date])?  
Interviewer Instruction - ENTER JOB TITLE  
APPLIES IF RESPONDENTS 2ND JOB IS NOT DUE TO A CHANGE IN JOBS DURING THE REF WK AND IS NOT DOING PAID WORK IN ADDITION TO THAT DONE ON A NEWDEAL SCHEME.  
i.e.  
IF (Y2JOB=2) AND (YTET) B = 1 AND NEWDEAL NE 1 or 6, or 19) Reason for 2nd paid job not changed job in ref wk.  
Not doing work in addition to that done on New Deal Scheme

170. **OCCD2**  
What did you mainly do in your second job?  
Interviewer Instruction - CHECK SPECIAL QUALIFICATIONS/TRAINING NEEDED  
**Labour Force Survey – United Kingdom**


---

**TO DO THE JOB**

**APPLIES IF RESPONDENTS 2<sup>nd</sup> JOB IS NOT DUE TO A CHANGE IN JOBS DURING THE REF WK AND IS NOT DOING PAID WORK IN ADDITION TO THAT DONE ON A NEWDEAL SCHEME.**

i.e.

IF (Y2JOB=2)
AND (YTETJB = 1 AND NEWDEAL NE 1 or 6, or 19)

Reason for 2nd paid job not changed job in ref wk
Not doing work in addition to that done on New Deal Scheme

---

**employed/self-employed**

171. **STAT2**

In your second job were you...
1. working as an employee
2. or were you self-employed

**APPLIES IF RESPONDENTS 2<sup>nd</sup> JOB IS NOT DUE TO A CHANGE IN JOBS DURING THE REF WK AND IS NOT DOING PAID WORK IN ADDITION TO THAT DONE ON A NEWDEAL SCHEME.**

i.e.

IF (Y2JOB=2)
AND (YTETJB = 1 AND NEWDEAL NE 1 or 6, or 19)

Reason for 2nd paid job not changed job in ref wk
Not doing work in addition to that done on New Deal Scheme

---

**whether manager, number of staff**

172. **MANAG2**

Did you have any managerial duties, or were you supervising any other employees?
1. manager
2. foreman/supervisor
3. not manager/supervisor

**APPLIES IF RESPONDENT IS AN EMPLOYEE IN 2<sup>nd</sup> JOB I.E. STAT2=1**

173. **MPNO2**

How many employees were there at the place where you worked?
1. 1-10
2. 11-19
3. 20-24
4. don't know but under 25
5. 25-49
6. don't know but over 24
7. 50 or more

**APPLIES IF RESPONDENT IS AN EMPLOYEE IN 2<sup>nd</sup> JOB I.E. STAT2=1**

174. **SOLO2**

Were you working on your own or did you have employees?
1. on own/with partner(s) but no employees
2. with employees

**APPLIES IF RESPONDENT IS SELF EMPLOYED IN 2<sup>nd</sup> JOB I.E. STAT2=2**

175. **MPN2**

How many people did you employ at the place where you worked?
1. 1-10
2. 11-19
3. 20-24
4. don't know but under 25
5. 25-49
6. don't know but over 24
7. 50 or more

**APPLIES IF RESPONDENT IS SELF EMPLOYED WITH EMPLOYEES I.E. SOLO=2**

---

**actual hours worked**

176. **ACTHR2**

How many hours did you actually work in the week ending Sunday the [date] in your second job in total including any paid or unpaid overtime - please exclude meal breaks?
97 = 97 OR MORE
99 = DON'T KNOW OR REFUSAL

**APPLIES IF RESPONDENTS 2<sup>nd</sup> JOB IS NOT DUE TO A CHANGE IN JOBS DURING THE REF WK AND IS NOT DOING PAID WORK IN ADDITION TO THAT DONE ON A NEWDEAL SCHEME.**

i.e.

IF (Y2JOB=2)
AND (YTETJB = 1 AND NEWDEAL NE 1 or 6, or 19)

Reason for 2nd paid job not changed job in ref wk
Not doing work in addition to that done on New Deal Scheme

---
### HOME WORKERS (2ND JOB)

'teleworkers', proximity of work to home, business ownership

#### 177. HOME2

<table>
<thead>
<tr>
<th>Question</th>
<th>UK</th>
<th>EQ</th>
<th>ASK OR</th>
<th>RECORD</th>
<th>MAIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>(In your second job) Do you work mainly...</td>
<td><strong>1</strong> in your own home</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
<td><strong>R</strong></td>
<td><strong>M</strong></td>
</tr>
<tr>
<td></td>
<td><strong>2</strong> in the same grounds or buildings as your home</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
<td><strong>R</strong></td>
<td><strong>M</strong></td>
</tr>
<tr>
<td></td>
<td><strong>3</strong> in different places using home as a base</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
<td><strong>R</strong></td>
<td><strong>M</strong></td>
</tr>
<tr>
<td></td>
<td><strong>4</strong> or somewhere quite separate from home?</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
<td><strong>R</strong></td>
<td><strong>M</strong></td>
</tr>
</tbody>
</table>

**APPLIES IF RESPONDENTS 2ND JOB IS NOT DUE TO A CHANGE IN JOBS DURING THE REF WK AND IS NOT DOING PAID WORK IN ADDITION TO THAT DONE ON A NEWDEAL SCHEME.**

i.e.

```sql
IF (Y2JOB=2)
AND (YTETJB = 1 AND NEWDEAL NE 1 or 6, or 19)
Reason for 2nd paid job not changed job in ref wk
AND (YTETJB = 1 AND NEWDEAL NE 1 or 6, or 19)
Not doing work in addition to that done on New Deal Scheme
```

#### 178. HOMED2

<table>
<thead>
<tr>
<th>Question</th>
<th>UK</th>
<th>SPRING</th>
<th>MAIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>(In your second job) (Although you do not work mainly at home), have you spent at least one <strong>FULL</strong> day in the seven days ending Sunday the [date] working...</td>
<td><strong>1</strong> in your own home</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
</tr>
<tr>
<td></td>
<td><strong>2</strong> in the same grounds or buildings as your home</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
</tr>
<tr>
<td></td>
<td><strong>3</strong> in different places using home as a base?</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
</tr>
<tr>
<td></td>
<td><strong>4</strong> not worked at home during reference week</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
</tr>
</tbody>
</table>

**APPLIES IF RESPONDENTS 2ND JOB IS NOT DUE TO A CHANGE IN JOBS DURING THE REF WK AND IS NOT DOING PAID WORK IN ADDITION TO THAT DONE ON A NEWDEAL SCHEME.**

i.e.

```sql
IF (Y2JOB=2)
AND (YTETJB = 1 AND NEWDEAL NE 1 or 6, or 19)
Reason for 2nd paid job not changed job in ref wk
AND (YTETJB = 1 AND NEWDEAL NE 1 or 6, or 19)
Not doing work in addition to that done on New Deal Scheme
```

#### 179. TELQA2

<table>
<thead>
<tr>
<th>Question</th>
<th>UK</th>
<th>SPRING</th>
<th>MAIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you use both a telephone and a computer to carry out your work at home?</td>
<td><strong>1</strong> yes</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
</tr>
<tr>
<td></td>
<td><strong>2</strong> no</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
</tr>
</tbody>
</table>

**APPLIES IF RESPONDENT WORKS MAINLY AT HOME IN 2ND JOB OR DID SO DURING REF WEEK**

i.e.

```sql
IF (HOME2=1 or 3 )
Works mainly at home, works in different places using home as a base
OR (HOMED2=1 or 3)
Worked at home during ref wk, worked in different places using home as a base during ref wk
```

#### 180. TELQB2

<table>
<thead>
<tr>
<th>Question</th>
<th>UK</th>
<th>SPRING</th>
<th>MAIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Would it be possible to work at home (or use home as a base) without using both a telephone and a computer?</td>
<td><strong>1</strong> yes</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
</tr>
<tr>
<td></td>
<td><strong>2</strong> no</td>
<td><strong>1</strong></td>
<td><strong>Q</strong></td>
</tr>
</tbody>
</table>

**APPLIES IF RESPONDENT USES A TELEPHONE AND COMPUTER FOR WORK AT HOME I.E. TELQA2=1**
181. **ATFRM2**
Do you work...
1. for your family business
2. for an outside firm or organisation
3. or on your own account?

**APPLIES IF RESPONDENT WORKS MAINLY AT HOME IN 2ND JOB OR DID SO DURING REF WEEK**
i.e.
IF (HOME2=1 or 3 ) Works mainly at home, works in different places using home as a base
OR (HOMED2=1 or 3) Worked at home during ref wk, worked in different places using home as a base during ref wk

182. **SMEST2**
Do you...
1. own or rent a business
2. have a live-in job
3. or have accommodation provided by your employer?

**APPLIES IF RESPONDENT WORKS MAINLY IN BUILDING/GROUNDS OF HOME IN 2ND JOB OR DID SO DURING REF WEEK**
i.e.
IF (HOME2=2) Works in buildings/grounds of home in 2nd paid job
OR (HOMED2=2) Works in grounds or buildings of home during ref wk

**work location**

183. **WKTON2**
(In your second job) In which city, town or village is your place of work?

**APPLIES IF THE RESPONDENT WORKS AT A LOCATION SEPARATE FROM HOME IN 2ND PAID JOB**
i.e. HOME2=4

Interviewer Instructions - TAKE NEAREST - IN LONDON TRY TO GET NAME OF AREA (e.g. PLACE WITHIN BOROUGH)

184. **WKCTY2**
And which county/city is that in?

**APPLIES IF THE RESPONDENT WORKS AT A LOCATION SEPARATE FROM HOME IN 2ND PAID JOB**
i.e. HOME2=4
LOOKING FOR WORK

reason for seeking a replacement/additional paid job (currently employed)

185. **DIFFJOB**

  Were you looking for a different or additional paid job or business in the
  week ending Sunday the [date]?
  1. yes
  2. no

  **APPLIES IF RESPONDENT IN WORK DURING REF WEEK**
  i.e.
  
  IF (WRKING=1)
  OR (J BAWAY=1)
  OR (YTETMP=1 or 2 or 4)
  OR (NEWDEAL= 3 or 4 or 5 or 7)
  OR (YTETJB=1)
  Paid work in ref wk
  Has a job/ business but away from it in ref wk
  Employer based work training, project based work training,
  temporarily away from employer/ project based work training
  Employee in public / private sector, voluntary sector,
  environmental task force, assisted self employment
  Work done in addition to government training scheme

186. **ADDJOB**

  Were you looking...
  1. for a new job to replace your present (main) job
  2. or for an additional job?

  **APPLIES IF DIFFJOB=1 (seeking different/ additional job in ref wk)**

187. **LOOKM**

  Why were you looking for another job?
  1. present job may come to an end
  2. present job is to fill in time before finding another job
  3. pay unsatisfactory in present job
  4. journey to work unsatisfactory in present job
  5. respondent wants to work longer hours than in present job
  6. respondent wants to work shorter hours than in present job
  7. other aspects of present job unsatisfactory
  8. other reasons

  **APPLIES IF ADDJOB=1 (looking a replacement for main job in ref wk)**

188. **PREFHR**

  In the job that you were looking for, would you rather work longer hours than
  in your present job, or would you rather work shorter hours?
  1. longer
  2. shorter
  3. the same
  4. don't know, no preference

  **APPLIES IF LOOKM NE 5 (reason for seeking new job: does not want longer hours),
  AND NE 6 (reason for seeking new job: does not want shorter hours)**
189. **LESPAY UK**
Would you rather work shorter hours than at present, even if it meant less pay?
1 yes would still prefer shorter hours
2 no would not prefer shorter hours
3 don’t know

**APPLIES IF RESPONDENT WOULD PREFER SHORTER HOURS**
i.e.

IF ((LOOKM = 6)) Wants shorter hours
OR (PREFHR = 2)) Prefers shorter hours

under-employment

190. **UNDEMP UK**
Would you prefer to work longer hours at your current basic rates - that is, not overtime or enhanced pay rates - if you were given the opportunity?
1 yes
2 no

**APPLIES IF RESPONDENT IS NOT LOOKING FOR A DIFFERENT OR ADDITIONAL JOB I.E. DIFJOB=2 OR DK**

191. **UNDHRS UK**
How many extra hours, in addition to those you usually work, would you like to work each week?
97 = 97 OR MORE
99 = DON’T KNOW OR REFUSAL

**APPLIES IF RESPONDENT WOULD PREFER TO WORK LONGER HOURS**
i.e.

IF (UNDEMP1) Would prefer to work longer hours
OR (LOOKM=5) Reason for seeking new job: wants longer hours
OR (PREFHR=1) Wants longer hours in new job
OR (ADDJOB=2) Looking for additional job

192. **UNDY98 UK**
May I just check, why are you not looking for a job with longer hours or for an additional job?
1 would like to work longer hours but in your existing job
2 feel there is no work available given your qualifications and/or experience
3 believe that no work is available nearby
4 are waiting for results of examinations you have already taken
5 are waiting for the results of an application for a job
6 are waiting for the outcome of measures to start up a business
7 have health problems
8 do not want to look for work immediately
9 other reason?

**APPLIES IF UNDEMP=1 (not seeking another job but wants longer hours)**

193. **UNWYMN UK**
CODE MAIN METHOD FROM THOSE CODED AT PREVIOUS QUESTION
1 would like to work longer hours but in your existing job
2 feel there is no work available given your qualifications and/or experience
3 believe that no work is available nearby
4 are waiting for results of examinations you have already taken
5 are waiting for the results of an application for a job
6 are waiting for the outcome of measures to start up a business
7 have health problems
8 do not want to look for work immediately
9 other reason

194. **UNDST UK**
IF UNDEMP = 1 AND STAT = 1 (would prefer longer hours and employee)
If you were offered longer hours (by your current employer) could you start working them within two weeks?
1 yes
2 no

**ALL OTHER CASES IN MAIN ROUTING**

If you found a job or work to provide these extra hours could you start within 2 weeks?
1 yes
2 no

**MAIN ROUTING: APPLIES IF RESPONDENT WOULD LIKE MORE HOURS**
i.e.

IF ((DIF) OB=1) Looking for a different or additional job
AND (((ADD) OB=1) AND (PREFHR = 1)) New job to replace main job with longer hours but this is not the prime/sole reason
OR (((ADD) OB=1) AND (LOOKM=5)) New job to replace main job wants longer hours
OR (ADD) OB=2) Looking for an additional job
OR (UNDEMP =1) Prefer longer hours if given opportunity

195. **UNDNST UK**
Is the main reason you could not start in 2 weeks because you...
1 must complete education or training?
2 cannot leave your current job within 2 weeks? (NOT OFFERED IF UNDEMP=1 AND STAT=1)
3 are looking after your family / home?
4 have health problems?
5 other reason

APPLIES IF UNDST=2 (could not start an additional or replacement job with longer hours in 2 weeks)

196. UNDSKHR
Have you approached your employer about working more hours each week?
1 yes
2 no

APPLIES IF RESPONDENT IS AN EMPLOYEE AND WANTS TO WORK LONGER HOURS
i.e.

IF (UNDEMP == 1)
OR (LOOKM == 4)
OR PREFHR == 1)
AND STAT == 1

197. UNDABL
Is your employer able to increase your hours in this way?
1 yes
2 no

APPLIES IF RESPONDENT IS AN EMPLOYEE AND WANTS TO WORK LONGER HOURS

IF (UNDEMP == 1)
OR (LOOKM == 4)
OR PREFHR == 1)
AND STAT == 1

Prefer longer hours if given opportunity
Wants longer hours
Looking for longer
Employee
Labour Force Survey – United Kingdom

198. **EXTHRS**
(May I just ask,) What is the main reason that you have not taken up extra hours of work (with your current employer)?

1. Must complete education or training
2. Looking after family / home
3. Health problems
4. Other reason
5. Don’t know

**APPLIES IF UNDABL = 1** (employer is able to increase hours)

199. **EXTOTH**
RECORD OTHER REASONS

**APPLIES IF EXTHRS = 4** (other reasons for not taking up extra hours available and wanted)

200. **LESPAY2**
Would you prefer to work shorter hours than at present in your current job?

1. yes
2. no

**APPLIES IF LESPAY2 = 1** (prefer to work shorter hours) OR DK

201. **LESPAY3**
Would that still be true even if it meant less pay?

1. yes
2. no

**APPLIES IF LESPAY2 = 1** (prefer to work shorter hours) OR DK

202. **OVHRS**
How many fewer hours would you like to work in that / your current job?

97 = 97 OR MORE
99 = DON'T KNOW OR REFUSAL

**APPLIES IF LESPAY = 1** (work shorter hours for less pay) OR IF LESPAY3 = 1 (work shorter hours in current job for less pay)

203. **OVST**
If you found a job which let you work fewer hours, could you start in two weeks?

1. yes
2. no

**APPLIES IF RESPONDENT IS SEEKING DIFFERENT/ ADDITIONAL EMPLOYMENT AND PREFERS LESS HOURS**

i.e.

IF ((LESPAY = 1) OR (LESPAY3 = 1)) Prefer less hours even if less pay

204. **OVNST**
What is the main reason why you could not start in two weeks?

1. Must complete education or training
2. Cannot leave your current job within two weeks
3. Are looking after your family/ home
4. Have health problems
5. Other reason

**APPLIES IF OVST = 2** (could not start an additional/replacement job with shorter hours in two weeks) OR DK
205. **OVSKHR**

Have you approached your employer about working fewer hours each week?

1. yes
2. no

**APPLIES TO ALL EMPLOYEES WHO WOULD PREFER TO WORK SHORTER HOURS**

i.e.

IF ((LESPAY =1))
OR (LESPAY3=1))
THEN IF (STAT= 1)

---

206. **OVABL**

Is your employer able to let you work fewer hours?

1. yes
2. no

**APPLIES TO ALL EMPLOYEES WHO WOULD PREFER TO WORK SHORTER HOURS**

i.e.

IF ((LESPAY =1))
OR (LESPAY3=1))
THEN IF (STAT= 1)
paid work/government scheme (unemployed)

207. **LOOK4**
Thinking of the 4 weeks ending Sunday the [Reference Day], were you looking for
any kind of paid work at any time in those 4 weeks?

1 yes
2 no

**APPLIES IF RESPONDENT DID UNPAID WORK IN REF WEEK OR HAVE NO CURRENT JOB**

i.e.

IF ((EVERWK=1 or 2)
OR (RELBUS=1)
OR (OWNBUS=1))

Not in paid work in ref wk but has had a job in the past,
never had a job
Unpaid work for relative's business in ref wk
Unpaid work for own business in ref wk

208. **LKYT4**
...or were you looking in those 4 weeks for a place on a government scheme?

1 yes
2 no

**APPLIES IF LOOK4=2 (not seeking work in 4 weeks before ref wk)**

AND AGE=16-59

reasons for not looking

209. **WAIT**
Were you waiting to take up a job that you had already obtained?

1 Yes
2 No

**APPLIES IF RESPONDENT IS NOT SEEKING WORK OR PLACE ON GOVERNMENT TRAINING**

SCHEME IN THE FOUR PREVIOUS WEEKS OR IS A MALE AGE OVER 59 AND UNDER 70 OR FEMALE AGED OVER 59 AND UNDER 65

i.e.

IF (LKYT4=2)

Not seeking place on gouv training scheme in 4 wks before
ref wk)
Not seeking paid work in 4 weeks before ref wk
Males
Females
210. **LIKEWK**
Even though you were not looking for work in the 4 weeks ending Sunday the [date], would you like to have a regular paid job at the moment, either a full- or part-time job?

1  yes
2  no

**APPLIES IF WAIT=2** (not seeking work or place on govt training scheme and not waiting to take up a job)

211. **NOLOOK**
May I just check, what was the main reason you did not look for work (in the last 4 weeks)?

1  waiting for the results of an application for a job/ being assessed by a training agent
2  student
3  looking after the family/ home
4  temporarily sick or injured
5  long-term sick or disabled
6  believes no jobs available
7  not yet started looking
8  any other reason

**APPLIES IF LIKEWK=1** (not seeking work or place on govt training scheme but would like a regular paid job)

212. **NOLOKF**
(May I just check), was the main reason that you did not look for work because...

1  you were caring for children below school age
2  you were caring for other children
3  you were caring for a dependent relative
4  or some other reason?

**APPLIES IF NOLOOK=3** (reason for not seeking work or place on scheme: looking after family/ home)

213. **NOWANT**
May I just check, what was the main reason that you did not want work (in the last 4 weeks)?

1  waiting for the results of an application for a job/ being assessed by a training agent
2  student
3  looking after the family/ home
4  temporarily sick or injured
5  long-term sick or disabled
6  doesn't need employment
7  retired from paid work
8  any other reason

**APPLIES IF LIKEWK=2** (would not like a regular paid job either FT or PT)

214. **NOWNTF**
(May I just check), was the main reason you did not want work because...

1  you were caring for children below school age
2  you were caring for other children
3  you were caring for a dependent adult relative
4  or some other reason?

**APPLIES IF NOWANT=3** (reason did not want work: looking after family/ home)
employed/self-employed

215. **LKSELA**
   Were you looking for work...
   1 as an employee
   2 or as self-employed?
   3 no preference

   **APPLIES IF RESPONDENT IS LOOKING FOR PAID WORK**
   i.e.

   IF (DIFJOB=1) Seeking a different or additional job in ref wk
   OR ((LOOK4=1) Seeking paid work in 4 wks before ref wk
   AND (JBAWAY NE 3)) Not waiting to start work in ref wk

216. **LKSELC**
   Will you be working ...
   1 as an employee
   2 or as self employed?

   **APPLIES IF WANT1 (waiting to take up job)**
   OR JBAWAY=3 (waiting to start work)

full / part-time

217. **LKFTPA**
   Were you looking for...
   1 full-time
   2 or part-time (work)?
   3 no preference

   **APPLIES IF LKSELA=1 (seeking work as employee),
   3 (no preference over working as employee/self-employed), question not answered**

218. **LKFTPC**
   Will you be working...
   1 full-time
   2 or part-time?

   **APPLIES IF LKSELC=1 (will be working as an employee), question not answered**

219. **AXPA**
   If you could not find a full-time job, would you accept a part-time job?
   1 yes, would accept a part-time job
   2 no, would not accept a part-time job

   **APPLIES IF LKFTPA=1 (seeking FT work)**

220. **AXPB**
   If you had not found a full-time job, would you have accepted a part-time job?
   1 yes, would accept a part-time job
   2 no, would not accept a part-time job

   **APPLIES IF LKFTPC=1 (will be working FT)**

221. **AXFA**
   If you could not find a part-time job, would you accept a full-time job?
   1 yes, would accept a full-time job
   2 no, would not accept a full-time job

   **APPLIES IF LKFTPA=2 (was seeking PT work)**

222. **AXFB**
   If you had not found a part-time job, would you have accepted a full-time job?
   1 yes, would accept a full-time job
   2 no, would not accept a full-time job

   **APPLIES IF LKFTPC=2 (will be working PT)**

main method(s) of seeking work

223. **METHMP**
   In the FOUR weeks ending Sunday the [date], did you do any of these things...
   1 visit a Jobcentre/Jobmarket or Training and Employment Agency Office?
   2 visit a Careers Office?
   3 visit a job club?
   4 have your name on the books of a private employment agency?
   5 advertise for jobs in newspapers or journals?
   6 answer advertisements in newspapers or journals?
   7 study situations vacant columns in newspapers or journals?
   8 apply directly to employers?
   9 ask friends, relatives, colleagues or trade unions about jobs?
   10 wait for the results of an application for a job?

-60-
14. do anything else to find work?

**APPLIES IF RESPONDENT IS SEEKING WORK**

i.e.

IF ((DIFJOB=1))
OR (LOOK4=1))
AND ((LKSELA=1))
OR (LKSELC=1))
OR (LKYT4=1))

Seeking different or additional paid job in ref wk
Seeking paid work in 4 wks before ref wk
Seeking work as employee
Will be working as employee
Seeking place on government scheme in 4 wks before ref wk

224. METHSE

In the FOUR weeks ending Sunday the [date], did you do any of these things...

5. advertise for jobs in newspapers or journals?
6. answer advertisements in newspapers or journals?
11. look for premises or equipment for a job?
12. seek any kind of permit to be able to do a job?
13. try to get a loan or other financial backing for a job or business?
14. do anything else to find work?

**APPLIES IF RESPONDENT IS SEEKING WORK**

i.e.

IF ((DIFJOB=1))
OR (LOOK4=1))
AND ((LKSELA=2))
OR (LKSELC=2))

Seeking different or additional paid job in ref wk
Seeking paid work in 4 wks before ref wk
Seeking work as self employee
Will be working as self employee
In the FOUR weeks ending Sunday the [date], did you do any of these things...

1. visit a Jobcentre/Jobmarket or Training and Employment Agency Office?
2. visit a Careers Office?
3. visit a Jobclub?
4. have your name on the books of a private employment agency?
5. answer advertisements in newspapers or journals?
6. IF YOU CODE 6 - CODE 7 AS WELL (unless code 6 occupied final space allowed)
   study situations vacant columns in newspapers or journals?
7. apply directly to employers?
8. ask friends, relatives, colleagues or trade unions about jobs?
9. wait for the results of an application for a job?
10. look for premises or equipment for a job?
11. seek any kind of permit to be able to do a job?
12. try to get a loan or other financial backing for a job or business?
13. do anything else to find work?

APPLIES IF RESPONDENT IS SEEKING WORK
i.e.

IF ((DIFJOB=1))
Seeking different or additional paid job in ref wk
OR (LOOK4=1))
Seeking paid work in 4 wks before ref wk
AND ((LKSELA=3)
No preference over employed/ self employee

CODE MAIN METHOD FROM THOSE CODED AT PREVIOUS QUESTION

1. visit a Jobcentre/Jobmarket or Training and Employment Agency Office?
2. visit a Careers Office
3. visit a Jobclub?
4. have your name on the books of a private employment agency?
5. advertise for jobs in newspapers or journals?
6. answer advertisements in newspapers or journals?
7. study situations vacant columns in newspapers or journals?
8. apply directly to employers?
9. ask friends, relatives, colleagues or trade unions about jobs?
10. wait for the results of an application for a job?
11. look for premises or equipment for a job?
12. seek any kind of permit to be able to do a job?
13. try to get a loan or other financial backing for a job or business?
14. do anything else to find work?

APPLIES IF RESPONSE OBTAINED AT METHMP (employee)

CODE MAIN METHOD FROM THOSE CODED AT PREVIOUS QUESTION

1. visit a Jobcentre/Jobmarket or Training and Employment Agency Office?
2. visit a Careers Office
3. visit a Jobclub?
4. have your name on the books of a private employment agency?
5. advertise for jobs in newspapers or journals?
6. answer advertisements in newspapers or journals?
7. study situations vacant columns in newspapers or journals?
8. apply directly to employers?
9. ask friends, relatives, colleagues or trade unions about jobs?
10. wait for the results of an application for a job?
11. look for premises or equipment for a job?
12. seek any kind of permit to be able to do a job?
13. try to get a loan or other financial backing for a job or business?
14. do anything else to find work?

APPLIES IF RESPONSE OBTAINED AT METHAL (no preference over employee/ self-employed)
228. MAINMS
MAIN METHOD FROM THOSE CODED AT PREVIOUS QUESTION
5 advertise for jobs in newspapers or journals?
6 answer advertisements in newspapers or journals?
11 look for premises or equipment for a job?
12 seek any kind of permit to be able to do a job?
13 try to get a loan or other financial backing for a job or business?
14 do anything else to find work?

APPLIES IF RESPONSE OBTAINED FROM METHSE (self-employed)

229. METHM
COMBINES THE ANSWERS OF THESE VARIABLES TO GIVE ONE VARIABLE
FOR MAIN METHOD OF SEEKING WORK
1 visit a jobcentre/jobmarket or Training and Employment Agency Office?
2 visit a Careers Office
3 visit a job club?
4 have your name on the books of a private employment agency?
5 advertise for jobs in newspapers or journals?
6 answer advertisements in newspapers or journals?
7 study situations vacant columns in newspapers or journals?
8 apply directly to employers?
9 ask friends, relatives, colleagues or trade unions about jobs?
10 wait for the results of an application for a job?
11 look for premises or equipment for a job?
12 seek any kind of permit to be able to do a job?
13 try to get a loan or other financial backing for a job or business?
14 do anything else to find work?

APPLIES IF RESPONSE TO MAINME OR MAINMA OR MAINMS

availability to start work

230. START
If a job or a place on a government scheme had been available in the week
ending Sunday the [date], would you have been able to start within 2 weeks?
1 yes
2 no

APPLIES IF RESPONDENT IS LOOKING FOR A JOB, STARTING A NEW JOB OR WANT A NEW JOB
i.e.

IF (LOOK4=1) Seeking paid work in 4 wks before ref wk
OR (LKTY4=1) Seeking place on government scheme in 4 wks before ref wk
OR (LIKEWK=1) Not seeking work but would like a job
OR (JBAWAY=3) Waiting to start work in ref wk
OR (WAIT=1) Waiting to start work
OR (DIFJOB=1) Seeking different or additional paid job in ref wk

231. YSTART
Why would you not have been able to start within 2 weeks?
1 must complete education
2 cannot leave present job within 2 weeks
3 looking after the family/home
4 temporarily sick or injured
5 long-term sick or disabled
6 other reason

APPLIES IF START=2 (not available to start job/government scheme in 2 wks after ref wk)

232. YSTRTTF
(May I just check), was the main reason you could not start work because...
1 you were caring for children below school age
2 you were caring for other children
3 you were caring for a dependent adult relative
4 or some other reason?

APPLIES IF YSTART=3 (not able to start job/scheme due to home/family commitments)

duration of job search

233. LKTIMA
How long have you been looking for paid work/a place on a government
scheme/an additional or replacement job?
1 not yet started
2 less than 1 month
3 1 month but less than 3 months
4 3 months but less than 6 months
5 6 months but less than 12 months
6 12 months but less than 18 months
7 18 months but less than 2 years
8 2 years but less than 3 years
9 3 years but less than 4 years
10 4 years but less than 5 years
11 5 years or more

APPLIES IF RESPONDENT IS LOOKING FOR A JOB OR STARTING A NEW JOB
i.e.

IF (DIFJOB=1)
OR (((LOOK4=1)
OR (LKYT4=1))
AND (JBAWAY NE 3))
Seeking different or additional paid job in ref wk
Seeking paid work in 4 wks before ref wk
Seeking place on government scheme in 4 wks before ref wk
Not waiting to start work/scheme in ref wk

234. LKTIMB
How long were you looking for paid work/an additional or replacement job?

UK
1 not yet started

EUROSTAT
2 less than 1 month
3 1 month but less than 3 months
4 3 months but less than 6 months
5 6 months but less than 12 months
6 12 months but less than 18 months
7 18 months but less than 2 years
8 2 years but less than 3 years
9 3 years but less than 4 years
10 4 years but less than 5 years
11 5 years or more

APPLIES IF WAIT=1 (waiting to start job/scheme)
OR JBAWAY=3 (waiting to start work in ref wk)
activity before seeking work

235. **BEF**

What were you doing before you started to look for paid work, were you...

1. working
2. in full-time education or training or on a government scheme
3. looking after the family or home
4. or were you doing something else?

**APPLIES IF RESPONDENT IS SEEKING WORK**

i.e.

IF LKTIMA = 2 through 11
OR LKTIMB = 2 through 11
AND JBAWAY = 2 or 3

OR YTETMP = 3 or 5)

Period spent seeking work thus far
Time taken to find job
Not away from job/business in ref wk, waiting to start
work/scheme in ref wk
At college/training centre in ref wk, temporarily away from
college/training centre in ref wk

236. **BEF**

(May I just check), was the main reason you were not working because...

1. you were caring for children below school age
2. you were caring for other children
3. you were caring for a dependent adult relative
4. or some other reason?

**APPLIES IF BEF = 3 (family/home commitments before seeking work)**
237. **STTBEN**

I would now like to ask you about state benefits that you may be receiving or claiming.

**UK**

**EQ**

**CODE 1 TO CONTINUE**

**BENEFIT ENTITLEMENT**

**APPLIES IF RESPONDENT DID PAID OR UNPAID WORK AND ARE AGED BETWEEN 16 AND 69**

i.e.

IF ((AGE<70)
OR (WRKING=1)
OR ((JBAWAY= 1)
OR (OWNBUS=1)
OR (RELBUS=1))

238. **CHLDBN**

Are you receiving Child Benefit (Family Allowance)?

1  yes
2  no

**UK**

**EQ**

**APPLIES IF AGE=16-59**

239. **CHDNUM**

How many children do you get Child Benefit (Family Allowance) for?

**UK**

**EQ**

**ENTER A NUMERIC VALUE BETWEEN 1 AND 15**

**APPLIES IF CHLDBN=1 (receiving Child Benefit (Family Allowance)**

240. **LPBEN**

(May I just check) Are you receiving Child Benefit (Family Allowance) as a lone parent?

1  yes
2  no

**UK**

**EQ**

**W1**

**W5**

**ASK OR RECORD**

**APPLIES IF CHLDBN=1 (receiving Child Benefit / Family Allowance)**

241. **BENFTS**

In the week ending Sunday the [date], were you claiming any (other) State Benefits (including State Pension, Allowances or National Insurance Credits)?

1  yes
2  no

**UK**

**EQ**

**EUROSTAT**

**APPLIES IF RESPONDENT DID PAID OR UNPAID WORK AND ARE AGED BETWEEN 16 AND 69**

i.e.

IF ((AGE<70)
OR (WRKING=1)
OR ((JBAWAY= 1)
OR (OWNBUS=1)
OR (RELBUS=1))
242. **TYPBEN**
Which of the following types of benefit or tax credits were you claiming?
1. Unemployment-related benefits, or National Insurance Credits
2. Income Support (not as an unemployed person)
3. Sickness or Disability
4. State Pension
5. Family related benefits/tax credits (excluding Child Benefit)
6. Housing, or Council Tax Benefit (GB only) Rent or rate rebate (NI only)
7. Other?

**APPLIES IF BENFTS=1 (yes)**

243. **UNEMBN**
(In the week ending Sunday the [date]) were you claiming...
1. Job seeker's Allowance
2. or National Insurance Credits?

**APPLIES IF TYPBEN=1 (Unemployment, National Insurance Credits)**

244. **JSATYP**
Was your Job seeker's Allowance...
1. contributory JSA
2. income based JSA
3. or both?
4. don't know

**APPLIES IF UNEMBN=1 (Job seeker's Allowance)**

245. **JSADUR** ...
...and how long have you been claiming Job Seeker's Allowance and/or NI Credits?
1. less than 1 month
2. 1 month but less than 3 months
3. 3 months but less than 6 months
4. 6 months but less than 12 months
5. 12 months but less than 18 months
6. 18 months but less than 2 years
7. 2 years but less than 3 years
8. 3 years but less than 4 years
9. 4 years but less than 5 years
10. 5 years

**APPLIES IF TYPBEN=1 (Unemployment Benefits, or National Insurance Credits)**

246. **INCSUP**
(In the week ending Sunday the [date]) were you claiming Income Support as a...
1. sick person
2. pensioner
3. lone parent
4. or any other form or premium of income support?

**APPLIES IF TYPBEN=2 (Income Support (not as an unemployed person)**
247. **SKDSBN**  
(In the week ending Sunday the [date]) were you claiming...
1. Incapacity Benefit  
2. Severe Disablement Allowance  
3. Mobility Allowance  
4. Statutory Sick Pay  
5. Invalid Care Allowance  
6. Disability Working Allowance / Disabled Person’s Tax Credit (OCT ->)  
7. Disability Living Allowance  
8. Attendance Allowance  
9. Industrial Injury Disablement Benefit?  

**APPLIES IF TYPBEN=3 (Sickness or Disability)**

248. **PENBEN**  
(In the week ending Sunday the [date]) were you claiming...
1. Retirement or Old Person’s Pension  
2. Widow’s Pension or Widowed Mother’s Allowance  
3. War Disablement Pension or War Widow’s Pension (including any related allowances)?  

**APPLIES IF TYPBEN=4 (State Pension)**

249. **FAMILY**  
(In the week ending Sunday the [date]) were you claiming...
1. Guardian’s Allowance  
2. Family Credit / Working Family’s Tax Credit (OCT ->)  
3. Maternity Allowance  
4. Statutory Maternity Pay?  

**APPLIES IF TYPBEN=5 (Family)**

250. **HSNGGB**  
(In the week ending Sunday the [date]) were you claiming...
1. Housing Benefit?  
2. Council Tax Benefit?  

**APPLIES IF TYPBEN=6 (Housing, or Council Tax Benefit)**

251. **HSNGNI**  
(In the week ending Sunday the [date] ) were you claiming...
1. Rent or rate rebate?  
2. Rate rebate?  

**APPLIES IF TYPBEN=6 (Rent or rate rebate)**
EMPLOYMENT 12 MONTHS AGO

252. **OYCIRC**
I should (also) like to ask you now about your situation 12 months ago, that is in [date], were you...
1. working in a paid job or business?
2. laid off, or on short time at firm?
3. unemployed, actively seeking work?
4. on a special government scheme?
5. doing unpaid work for yourself or a relative?
6. a full-time student or pupil?
7. looking after the family or home?
8. temporarily sick or injured?
9. long-term sick or disabled?
10. retired from paid work?
11. none of these

**APPLIES IF SCHM99 NE 97**

industry, occupation

253. **OYSIND**
Were you working for the same firm or organisation as last week/ in your last job?
1. yes, the same
2. no, different

**APPLIES IF RESPONDENT HAS ONLY HAD ONE MAIN JOB IN THE LAST 12 MONTHS**
i.e.

IF OYCIRC=1 or 2 or 5

Had a paid job 12 months before ref wk, laid off on short time 12 months before ref wk or did unpaid work 12 months before ref wk

254. **OYINDD**
What did the firm/ organisation you worked for 12 months ago mainly make or do (at the place where you worked)?

**APPLIES IF OYSIND=2 (with different employer 12 months before ref wk)**

255. **OYINDT**
Interviewer Instruction - ENTER A TITLE FOR THE INDUSTRY OF 12 MONTHS AGO

**APPLIES IF OYSIND=2 (with different employer 12 months before ref wk)**

256. **OYSOCC**
Was your (main) occupation 12 months ago exactly the same as it was last week/ in your last job?
1. yes, exactly the same
2. no, different

**APPLIES IF OYCIRC=1 (had paid job 12 months before ref wk), 2 (laid off on short time 12 months before ref wk)**

257. **OYOCCT**
What was your (main) job 12 months ago?

Interviewer Instruction - ENTER JOB TITLE

**APPLIES IF OYSOCC=2 (had different occupation 12 months before ref wk)**

258. **OYOCCD**
What did you mainly do in that job?

Interviewer Instruction - CHECK SPECIAL QUALIFICATIONS/ TRAINING

**APPLIES IF OYSOCC=2 (had different occupation 12 months before ref wk)**

employed/self-employed

259. **OYSTAT**
(May I just check) in your occupation 12 months ago, were you...
1. working as an employee
2. or were you self-employed?

**APPLIES IF OYCIRC=1 (had paid job 12 months before ref wk), 2 (laid off on short time 12 months before ref wk)**

whether manager, number of staff

260. **OYMNGE**
Did you have any managerial duties, or were you supervising any other employees?
1. manager
2. foreman/ supervisor


-69-
<table>
<thead>
<tr>
<th></th>
<th>not manager/supervisor</th>
</tr>
</thead>
</table>

**APPLIES IF OYSTAT=1 (was an employee 12 months before ref wk)**

261. **OYMPNO**

How many employees were there at the place where you worked?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1-10</td>
</tr>
<tr>
<td>2.</td>
<td>11-19</td>
</tr>
<tr>
<td>3.</td>
<td>20-24</td>
</tr>
<tr>
<td>4.</td>
<td>don't know but under 25</td>
</tr>
<tr>
<td>5.</td>
<td>25-49</td>
</tr>
<tr>
<td>6.</td>
<td>don't know but over 24</td>
</tr>
<tr>
<td>7.</td>
<td>50 or more</td>
</tr>
</tbody>
</table>

**APPLIES IF OYSTAT=1 (was an employee 12 months before ref wk)**

262. **OYSOLO**

Were you working on your own or did you have employees?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>on own/with partner(s) but no employees</td>
</tr>
<tr>
<td>2.</td>
<td>with employees</td>
</tr>
</tbody>
</table>

**APPLIES IF OYSTAT=2 (self-employed with employees 12 months before ref wk)**

263. **OYMPN**

How many people did you employ at the place where you worked?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1-10</td>
</tr>
<tr>
<td>2.</td>
<td>11-19</td>
</tr>
<tr>
<td>3.</td>
<td>20-24</td>
</tr>
<tr>
<td>4.</td>
<td>don't know but under 25</td>
</tr>
<tr>
<td>5.</td>
<td>25-49</td>
</tr>
<tr>
<td>6.</td>
<td>don't know but over 24</td>
</tr>
<tr>
<td>7.</td>
<td>50 or more</td>
</tr>
</tbody>
</table>

**APPLIES IF OYSOLO=2 (was self-employed 12 months before ref wk)**
full time / part-time

264. **OYFTPT**
   In that job 12 months ago, were you working...
   1 full-time
   2 or part-time?

   APPLIES IF OYCIRC=1 (had paid job 12 months before ref wk),
   2 (laid off/on short time 12 months before ref wk)
### EDUCATION AND TRAINING

#### qualifications currently held

265. **QUALCH**

I would now like to ask you about education and work-related training. Do you have any qualifications...

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>from school, college or university?</td>
</tr>
<tr>
<td>2</td>
<td>connected with work?</td>
</tr>
<tr>
<td>3</td>
<td>from government schemes?</td>
</tr>
<tr>
<td>4</td>
<td>no qualifications?</td>
</tr>
<tr>
<td>5</td>
<td>don’t know</td>
</tr>
</tbody>
</table>

APPLIES IF RESPONDENT OF WORKING AGE OR OTHERWISE IN WORK IN REF WEEK

i.e.

- IF (MEN AGED 16-64 OR WOMEN AGED 16-59) Not State pension age
- OR (MEN AGED 16-64 OR WOMEN AGED 16-59) Not just 16
- OR (MEN AGED 16-64 OR WOMEN AGED 16-59) Paid work in ref wk
- OR (MEN AGED 16-64 OR WOMEN AGED 16-59) Has a job/ business but away from it in ref wk
- OR (MEN AGED 16-64 OR WOMEN AGED 16-59) Unpaid work for own business in ref wk
- OR (MEN AGED 16-64 OR WOMEN AGED 16-59) Unpaid work for relative’s business in ref wk

266. **QUALS**

Which qualifications do (you think) you have, starting with the highest qualifications?

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>degree level qualification including graduate membership of a professional institute or PGCE, or higher</td>
</tr>
<tr>
<td>2</td>
<td>diploma in higher education</td>
</tr>
<tr>
<td>3</td>
<td>HNC/ HND</td>
</tr>
<tr>
<td>4</td>
<td>ONC/ OND</td>
</tr>
<tr>
<td>5</td>
<td>BTEC, BEC or TEC</td>
</tr>
<tr>
<td>6</td>
<td>SCOTVEC, SCOTEC or SCOTBEC</td>
</tr>
<tr>
<td>7</td>
<td>teaching qualification (excluding PGCE)</td>
</tr>
<tr>
<td>8</td>
<td>nursing or other medical qualification</td>
</tr>
<tr>
<td>9</td>
<td>other higher education qualification</td>
</tr>
<tr>
<td>10</td>
<td>A-level or equivalent</td>
</tr>
<tr>
<td>11</td>
<td>SCE Highers</td>
</tr>
<tr>
<td>12</td>
<td>NVQ/ SVQ</td>
</tr>
<tr>
<td>13</td>
<td>GNVQ/ GSVQ</td>
</tr>
<tr>
<td>14</td>
<td>AS-level</td>
</tr>
<tr>
<td>15</td>
<td>certificate of sixth year studies (CSYS) or equivalent</td>
</tr>
<tr>
<td>16</td>
<td>G-level or equivalent</td>
</tr>
<tr>
<td>17</td>
<td>SCE Standard/ Ordinary (O) Grade</td>
</tr>
<tr>
<td>18</td>
<td>GCSE</td>
</tr>
<tr>
<td>19</td>
<td>CSE</td>
</tr>
<tr>
<td>20</td>
<td>RSA</td>
</tr>
<tr>
<td>21</td>
<td>City &amp; Guilds</td>
</tr>
<tr>
<td>22</td>
<td>VT Certificate</td>
</tr>
<tr>
<td>23</td>
<td>any other professional / vocational qualification / foreign qualifications</td>
</tr>
<tr>
<td>24</td>
<td>DO NOT USE</td>
</tr>
<tr>
<td>25</td>
<td>National Qualifications (Scotland)</td>
</tr>
<tr>
<td></td>
<td>(Don’t know now handled by the use of the DK key)</td>
</tr>
</tbody>
</table>

APPLIES IF RESPONDENT HAS QUALIFICATIONS

i.e.

- IF QUALCH=1 or 2 or 3 or 5 Qualifications from school, college, university, connected with work, government schemes, don’t know or question not answered
267. **DEGREE**
Is your degree...
1. higher degree (including PGCE)
2. first degree
3. other (e.g. graduate member of a professional institute or chartered accountant)?
4. don't know

**APPLIES IF QUALS=1 (degree)**

268. **HIGHO**
Was your higher degree...
1. a Doctorate
2. a Masters
3. a Postgraduate Certificate in Education
4. or some other postgraduate degree or professional qualification?
5. don't know

**APPLIES IF DEGREE=1 (higher degree)**

269. **SUBJ CT**
INTERVIEWER - ENTER SUBJECT TITLE OF HIGHEST QUALIFICATION

**APPLIES IF DEGREE=1 (higher degree), 2 (1st degree), 3 (other degree) OR QUALS=8 (nursing/medical qualification)**

270. **SINCOM**
Was your degree or nursing/medical qualification...
1. single subject
2. a combined subject in one subject area
3. a combined subject in more than one subject area?

**APPLIES IF DEGREE=1 (higher degree), 2 (1st degree), 3 (other degree) OR QUALS=8 (nursing/medical qualification)**

271. **CMBDEG**
INTERVIEWER – ENTER SUBJECTS OF COMBINED SUBJECT DEGREE

**APPLIES IF SINCOM NE1 (not a single subject degree)**

272. **TEACH**
Was your teaching qualification for...
1. further education
2. secondary education
3. or primary education?
4. don't know

**APPLIES IF QUALS=7 (teaching qualification)**

273. **NUMAL**
Do you have...
1. one A level (or equivalent)
2. or more than one?
3. don't know

**APPLIES IF QUALS=10 (A level)**
274. **NUMSCE**
   Do you have...
   1 1 or 2 SCE Highers
   2 3 or more Highers
   3 don't know

   **APPLIES IF QUALS=11 (SCE Higher)**

275. **NUMAS**
   Do you have...
   1 one A/S level
   2 2 or 3 A/S levels
   3 or 4 or more passes at this level?
   4 don't know

   **APPLIES IF QUALS=14 (A/S level)**

276. **TYPHST**
   What is your highest National Qualification? Is it...
   1 Access level
   2 Intermediate Level 1
   3 Intermediate Level 2
   4 Higher
   5 Advanced Higher?

   **APPLIES IF QUALS=25 (National Qualifications (Scotland))**
   (Don't Know now handled by the use of the DK key)

277. **ADVHST**
   Do you have...
   1 one Advanced Higher
   2 or more than one?

   **APPLIES IF TYPHST=5**
   (Don't Know now handled by the use of the DK key)

278. **HST**
   Do you have...
   1 three or more Highers
   2 or fewer than three?

   **APPLIES IF TYPHST=4 and ADVHST <=2**
   (Don't Know now handled by the use of the DK key)

279. **QGCSE**
   Do you have any [GCSEs below grade C] [SCE Standard grades 4-7 / O grades below Grade C] [CSEs below grade 1]?
   1 yes
   2 no
   3 don't know
   (note: text substitution for qualification)

   **APPLIES IF QUALS=17 (SCE Standard/Ordinary), 18 (GCSE), 19 (CSE)**

280. **GCSE**
   Do you have any [CSEs at grade C or above] [CE Standard grades 1-3 / O grades at grade C or above]?
   1 yes
   2 no
   3 don't know
   (note: text substitution for qualification)

   **APPLIES IF QUALS=17 (SCE Standard/Ordinary), 18 (GCSE)**

281. **CSE**
   Do you have any CSEs at grade 1?
   1 yes
   2 no
   3 don't know

   **APPLIES IF QUALS=19 (CSE)**

282. **NUMOL**
   You mentioned that you have passes at [CSE O Level or equivalents] [CSE grade 1] [GCSE grade C or above] [SCE Standard grade 3 / (O) grade C or above] Do you have...
   1 fewer than 5
   2 or 5 or more passes at this level?
   3 don't know

   **APPLIES IF GCSE=1 (yes) OR CSE=1 (yes) OR QUALS=16 (O levels)**

283. **BTEC**
   Is your highest BTEC qualification...
   1 at higher level
   2 at National Certificate or National Diploma level
   3 a first diploma or general diploma
   4 a first certificate or general certificate?
   5 don't know

   **EQ**

**NOTE:**
- **CODE 1**
- **THAT APPLIES**
- **EUROSTAT**
### APPLIES IF QUALS=5 (BTEC, BEC, TEC)

**SCTVEC**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>higher level</td>
</tr>
<tr>
<td>2</td>
<td>full National Certificate</td>
</tr>
<tr>
<td>3</td>
<td>a first diploma or general diploma</td>
</tr>
<tr>
<td>4</td>
<td>a first certificate or general certificate?</td>
</tr>
<tr>
<td>5</td>
<td>modules towards a National Certificate</td>
</tr>
<tr>
<td>6</td>
<td>don't know</td>
</tr>
</tbody>
</table>

**EUROSTAT**

### APPLIES IF QUALS=6 (SCOTVEC, SCOTEC, SCOTBEC)

**RSA**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>a higher diploma</td>
</tr>
<tr>
<td>2</td>
<td>an advanced diploma or advanced certificate</td>
</tr>
<tr>
<td>3</td>
<td>a diploma</td>
</tr>
<tr>
<td>4</td>
<td>or some other RSA (including Stage I, II &amp; III)?</td>
</tr>
<tr>
<td>5</td>
<td>don't know</td>
</tr>
</tbody>
</table>

**EUROSTAT**

### APPLIES IF QUALS=20 (RSA)
286. **CANDG**

Is your highest City & Guilds qualification...

1. advanced craft/ part 3
2. craft/ part 2
3. foundation/ part 1
4. don’t know

**APPLIES IF QUALS=21 (city & guilds)**

287. **QGNVQ**

(A new type of qualification has recently been introduced). Do you have any FULL GNVQs/ GSVQs?

1. yes
2. no
3. don’t know
4. never heard of GNVQs

**APPLIES IF RESPONDENT HAS QUALIFICATIONS BUT NOT GNVQ/ GSVQ**

i.e.

IF (QUALCH=1 or 2 or 3 or 5)

AND (QUALS NE 13)

288. **GNVQ**

Is your highest GNVQ/ GSVQ at...

1. advanced level
2. intermediate level
3. foundation level?
4. don’t know

**APPLIES IF QGNVQ=1 (has GNVQ)**

**OR QUALS=13 (has a GNVQ/ GSVQ)**

289. **NVQSVQ**

Do you have any FULL NVQs or FULL SVQs?

1. yes
2. no
3. don’t know
4. never heard of NVQs/ SVQs

**APPLIES IF RESPONDENT HAS QUALIFICATIONS AND HAS NOT PREVIOUSLY STATED THAT THEY HAVE NVQs**

i.e.

IF (QUALCH=1 or 2 or 3 or 5)

AND (QUALS NE 12)
290. **NVQLEV**

What is your highest level of full NVQ/SVQ?

1. level 1
2. level 2
3. level 3
4. level 4
5. level 5
6. don't know

**APPLIES IF NVQSVQ=1 (has NVQ/SVQ)**

**OR QUALS=12 (NVQ or SVQ)**

291. **NVQUN**

Do you have any units towards an NVQ/SVQ (apart from the full ones you have just told me about)?

1. yes
2. no
3. don't know

**APPLIES IF RESPONDENT HAS OR HAS HEARD OF NVQs**

i.e.

IF (NVQSVQ=1 or 2 or 3) and Has NVQ/SVQ, doesn't have NVQ/SVQ, or don't know

**OR (QUALS = 12)**

Has NVQ or SVQ

where highest qualification gained

292. **QALPL99**

Thinking about the instruction and learning you got for your **HIGHEST QUALIFICATION**, was it obtained...

1. solely through school, college or some other education institution
2. through a combination of workplace and academic institution
3. or solely at a place of work - yours or somebody else's
4. or was it some other way?
5. don't know

**APPLIES IF QUALCH=1, 2, 3, question not answered**

**AND QUALS NE 24**

293. **QLPLO99**

What way was that?

1. government training
2. self directed/open learning
3. taking exam without taking a course
4. other
5. don't know

**APPLIES IF QALPL99=4 (qualification not solely from educational institution or solely via work)**
294. **VOCQPL**
May I just check, was the instruction and learning you received for your HIGHEST NON-TERTIARY VOCATIONAL QUALIFICATION obtained …
1. solely through school, college or some other education institution
2. through a combination of workplace and academic institution
3. or solely at a place of work - yours or somebody else’s
4. or was it some other way?
5. don’t know

**APPLIES IF QUALS=4, 5, 6, 12, 20, 21, 22, 23 (vocational qualification)**
AND QUALS NE 24 (not don’t know)

295. **VCQPLO**
What way was that?
1. government training
2. self directed/open learning
3. taking exam without taking a course
4. other
5. don’t know

**APPLIES IF VOCQPL=4 (highest vocational qualification obtained in way other than through work, academic institution or a combination of the two)**

### qualifications from current study

296. **QULNOW**
Are you currently working or studying towards any qualifications?
1. yes
2. no

**APPLIES IF RESPONDENT IS OF WORKING AGE OR OTHERWISE IN WORK IN REF WEEK**
i.e.

IF (MEN AGED 16-64 OR WOMEN AGED 16-59)
OR WRKING=1
OR JBAWAY=1
OR OWNBUS=1
OR RELBUS=1)
AND (SCHM99 NE 97)

Not State pension age
Paid work in ref wk
Has a job/business but away from it in ref wk
Unpaid work for own business in ref wk
Not just 16
297. **QULHI**

What qualifications are you studying?

1. degree level qualification including graduate membership of a professional institute or PGCE or higher
2. diploma in higher education
3. HNC/HND
4. ONC/OND
5. BTEC, BEC or TEC
6. SCOTVEC, SCOTEC or SCOTBEC
7. teaching qualification (excluding PGCE)
8. nursing or other medical qualification
9. other higher education qualification
10. A-level/Vocational A Level or equivalent
11. DO NOT USE
12. NVQ/SVQ
13. GNVQ/GSVQ
14. AS-level
15. DO NOT USE
16. SCE standard
17. GCSE/Vocational GCSE
18. RSA
19. City & Guilds
20. VT Certificate
21. any other professional / vocational qualification / foreign qualifications
22. DO NOT USE
23. National Qualifications (Scotland)

(Don't Know now handled by the use of the DK key)

**APPLIES IF QULNOW=1**

298. **DEGNOW**

Are you studying for...

1. higher degree (including PGCE)
2. first degree
3. other (e.g. graduate member of a professional institute/chartered accountant)?
4. don't know

**APPLIES IF QULHI=1**

299. **HGHNOW**

Are you studying for ...

1. a Doctorate
2. a Masters
3. a PostGraduate Certificate in Education
4. or some other kind of postgraduate degree or professional qualification

**APPLIES IF DEGNOW=1 (studying for a higher degree)**

300. **TECNOW**

Are you studying for a BTEC/BEC/TEC...

1. at higher level
2. National Certificate or National Diploma level
3. at first diploma or general diploma level
4. at first certificate or general certificate level?
5. don't know

**APPLIES IF QULHI=5**
301. **SCNOW**
   Are you studying for a SCOTVEC/SCOTEC/SCOTBEC...
   1. higher level
   2. full National Certificate
   3. a first diploma or general diploma
   4. a first certificate or general certificate?
   5. modules towards a National Certificate
   6. don't know

   **APPLIES IF QULHI=6**

302. **GNVNOW**
   Are you studying for a GNVQ/GSVQ at...
   1. DO NOT USE
   2. intermediate level
   3. foundation level?
   4. don't know

   **APPLIES IF QULHI=13**

303. **RSANOW**
   Are you studying for an RSA at...
   1. higher diploma level
   2. advanced diploma or advanced certificate level
   3. diploma level
   4. or some other RSA level (including Stage I, II & III)?
   5. don't know

   **APPLIES IF QULHI=20**

304. **CGNOW**
   Are you studying for a City & Guilds qualification at...
   1. advanced craft/ part 3
   2. craft level/ part 2
   3. foundation/ part 1
   4. don't know

   **APPLIES IF QULHI=21**

305. **HSTNOW**
   Are you studying for a National qualification at..
   1. Access level
   2. Intermediate Level 1
   3. Intermediate Level 2
   4. Higher
   5. Advanced Higher?

   **APPLIES IF QULHI=25 (National Qualification (Scotland))**
306. **NVQKN2**
Are you working towards any NVQs or SVQs?
1 yes
2 no
3 don't know
APPLIES IF QULNOW=1 (currently studying towards a qualification)
AND NVQSVQ NE 4 (have heard of NVQ/SVQ)
AND QULHI NE 12 (have not previously stated that studying for an NVQ/SVQ)

**type of course**

307. **NVQLE2**
What is the highest level of NVQ/SVQ you are working towards?
1 level 1
2 level 2
3 level 3
4 level 4
5 level 5
6 don't know
APPLIES IF NVQKN2=1 (currently working towards NVQ/SVQ)
OR QULHI=12 (studying for NVQ/SVQ)

308. **ENROLL**
Are you at present (at school or 6th form college or) enrolled on any full-time or part-time education course excluding leisure classes? (Include correspondence courses and open learning as well as other forms of full-time or part-time education course.)
1 yes
2 no
(Note: text substitution for age < 20 years only)
APPLIES IF RESPONDENT IS OF WORKING AGE OR ELSE WORKED IN REF WEEK i.e.
IF (MEN AGED 16-64 OR WOMEN AGED 16-59)
OR WRKING=1 Not State pension age
OR JBAWAY=1 Paid work in ref wk
OR OWNBUS=1 Has a job/business but away from it in ref wk
OR RELBUS=1 Unpaid work for relative's business in ref wk
AND (SCHM99 NE 97) Not just 16

309. **ATTEND**
And are you...
1 still attending
2 waiting for term to (re)start
3 or have you stopped going?
APPLIES IF ENROLL=1 (currently at school or enrolled on a FT/PT course)
310. **COURSE**
Are you (at school or 6th form college), on a full or part time course, a medical or nursing course, a sandwich course or some other kind of course?

1. school/ full time (age < 20 years only)
2. school/ part time (age < 20 years only)
3. sandwich course
4. studying at university or college including 6th Form college FULL TIME
5. training for a qualification in nursing, physiotherapy or a similar medical subject
6. on a PART TIME course at university or college, INCLUDING day release and block release
7. on an Open College course
8. on an Open University course
9. any other correspondence course
10. any other self / open learning course

(Note: text substitution for age < 20 years only)

**APPLIES IF ATTEND=1** (still attending school, 6th form college or a course of some kind)
2 (waiting for term to (re)start)

311. **SLEARN**
Did you do any of the following as part of your learning ...?

1. attend conferences, seminars or workshops ?
2. use information from the internet or CD ROM’s ?
3. watch TV programmes or videos ?
4. none of these

**APPLIES IF ATTEND=1,2** (still attending, waiting for term to (re)start)

**educational institution attended**

312. **EDINS**
What type of educational institution are you currently attending?

1. university, college of higher education, including the Open University (state system)
2. (local) college of further education, tertiary college, or specialist further education college (state system)
3. sixth form college (state system)
4. adult education centre or WEA institution
5. college or university - independent (privately run)
6. training centre or college run by an employer
7. training centre privately run
8. state school
9. independent school
10. other
11. don’t know

**APPLIES IF AGE => 16 AND COURSE=1,2 OR ATTEND=1,2**
313. **EDAGE**
How old were you when you finished your continuous full-time education?

STILL IN=96, NEVER HAD=97

**APPLIES IF RESPONDENT IN WORK IN REF WEEK OR ARE OF WORKING AGE**

i.e.

IF (MEN AGED 16-64 OR WOMEN AGED 16-59)
OR (WRKING=1)
OR (JBAWAY=1)
OR (OWNBUS=1)
OR (RELBUS=1)
AND (SCHM99 NE 97)

Not State pension age
Paid work in ref wk
Has a job/business but away from it in ref wk
Unpaid work for own business in ref wk
Unpaid work for relative's business in ref wk
Not just 16

314. **EDLFTYR**
In which year did you leave continuous full-time education for the first time?

9998 = Don't know

**APPLIES IF RESPONDENT HAS FINISHED CONTINUOUS FULL-TIME EDUCATION**

i.e.

APPLIES IF THERE IS A RESPONSE FROM EDLFTYR

315. **EDLFTMO**
What month was that?

**APPLIES IF THERE IS A RESPONSE FROM EDLFTYR**

apprenticeships

316. **APPREN**
Are you doing or have you completed, a recognised trade apprenticeship?

1 yes (completed)
2 yes (still doing)
3 no (including apprenticeship begun but discontinued)

**APPLIES IF RESPONDENT IS OF WORKING AGE OR ELSE IN WORK IN REF WEEK**

i.e.

IF (MEN AGED 16-64 OR WOMEN AGED 16-59)
OR (WRKING=1)
OR (JBAWAY=1)
OR (OWNBUS=1)
OR (RELBUS=1)
AND (SCHM99 NE 97)
AND (EDAGE >=5 and <=95 or NE 97)
OR (COURSE=3 or 4 or 5 or 6 or 7 or 8 or 9 or 10)

Not State pension age
Paid work in ref wk
Has a job/business but away from it in ref wk
Unpaid work for own business in ref wk
Unpaid work for relative's business in ref wk
Not just 16
Number of years or never had FT education
In FT education but not at school
317. **APPD**
What are you doing in your apprenticeship?

**APPLIES IF APPREN=2 (still doing apprenticeship)**

318. **APPT**
JOB TITLE OF APPRENTICESHIP

**APPLIES IF APPREN=2 (still doing apprenticeship)**

319. **MODAPP**
Does/ did your apprenticeship form part of the (Northern Ireland) Modern Apprenticeship initiative?
1. yes
2. no
3. never heard of Modern Apprenticeships

**APPLIES IF APPREN=1 (completed apprenticeship), 2 (still doing apprenticeship)**

---

**training done in last 13 weeks, 4 weeks, 1 week**

320. **ED13WK**
In the 3 months since beginning [date] have you taken part in any education or any training connected with your job, or a job that you might be able to do in the future (including courses that you have told me about already)?
1. yes
2. no

**APPLIES IF RESPONDENT IS OF WORKING AGE, IN WORK OR IN RECEIPT OF EDUCATION / TRAINING**

i.e.

IF (((MEN AGED 16-64 OR WOMEN AGED 16-59) AND ((YTETMP=1 or 2 or 3) OR (NEWDEAL= 3 or 4 or 5 or 7) OR (YTET) B= 1 AND NEWDEAL= 1 or 6 or 19))) OR (WRKING=1) OR (JBAWAY=1) OR (OWNBUS=1) OR (RELBUS=1)) AND ((EDAGE NE 96) OR (COURSE=3 or 4 or 5 or 6 or 7 or 8 or 9 or 10)))

Not State pension age
Employer based work training, Project based work training, temporarily away from employer/ project based work training
Employee in public / private sector, voluntary sector, environmental task force or assisted self employment
Work done in addition to that done on New Deal Scheme
Paid work in ref wk
Has a job/ business but away from it in ref wk
Unpaid work for own business in ref wk
Unpaid work for relative's business in ref wk
Not in FT education but not at school

In FT education but not at school
321. **FUTUR13**  
In the 3 months since beginning [date] have you taken part in any education or training connected with a job that you might be able to do in the future (including courses that you have told me about already)?  
1 yes  
2 no  

**APPLIES TO RESPONDENTS OF WORKING AGE AND DOING COLLEGE BASED TRAINING AND THOSE NOT IN WORK OR FT EDUCATION (all men 16-64 and all women 16-59 who are not at school to whom ED13WK does not apply)**  
i.e.  
IF (MEN AGED 16-64 OR WOMEN AGED 16-59) Not State pension age  
AND (YTETMP = 3 or 5) At college/training centre, temporarily away from college/training centre  
OR (RELBUS=2)) No unpaid work for relative  
AND (EDAGE NE 96) Not still in FT education  
OR (COURSE=3 or 4 or 5 or 6 or 7 or 8 or 9 or 10)) In FT education but not at school  

322. **ED4WK**  
...and did you take part in any of that education or training in the 4 weeks ending Sunday the [date]?
1 yes  
2 no  

**APPLIES IF ED13WK=1 (taken part in job related education/training in 3 months before ref wk)**  

323. **FUTUR4**  
...and did you take part in any of that education or training in the 4 weeks ending Sunday the [date]?
1 yes  
2 no  

**APPLIES IF FUTUR13=1 (taken part in job related education/training in 3 months before ref wk)**  

324. **ED1FUT**  
...and did you take part in any of that education or training in the week ending Sunday the [date]?
1 yes  
2 no  

**APPLIES IF TAKEN PART IN JOB RELATED EDUCATION / TRAINING IN PREVIOUS 4 WEEKS**  
i.e.  
IF ((ED4WK=1) taken part in job related education/training in 4 wks before ref wk  
OR (FUTUR4=1)) taken part in job related education/training in 4 wks before ref wk
325. **JOBED**
Was this work related training part of the education course you previously mentioned?
1. yes
2. no

*APPLIES IF RESPONDENT HAS TAKEN PART IN JOB RELATED EDUCATION / TRAINING IN PREVIOUS 3 MONTHS AND IS ON A FT/PT COURSE*

i.e.

IF ((ED13WK=1) OR (FUTUR13=1)) AND (ATTEND=1 or 2)

Taken part in education or training in last 3 months connected to current or future job

Enrolled on a FT/PT course and still attending or waiting for term to (re)start

**qualifications from study in last 4 weeks**

326. **NEVQUL**
Will the education or training you have been doing in the last 4 weeks...
1. lead to a qualification
2. a credit towards a qualification
3. or neither?
4. don't know

*APPLIES IF TAKEN PART IN JOB RELATED EDUCATION / TRAINING IN PREVIOUS 4 WEEKS*

i.e.

IF ((ED4WK=1) OR (FUTUR4=1))

Taken part in education or training in last 4 weeks connected to current or future job

327. **NVQSAM**
Is this the NVQ/SVQ you told me about earlier?
1. yes
2. no

*APPLIES TO THOSE TRAINING TOWARD A QUALIFICATION WHO HAVE PREVIOUSLY STATED THAT THEY ARE WORKING TOWARD AN NVQ / SVQ*

i.e.

IF (NEWQUL=1 or 2) AND ((NVQKN2=1) OR (QULHI=12))

Lead to a qualification or credit to a qualification

Working towards a NVQ or SVQ

Studying for a NVQ/SVQ
328. NVQQUL
   IF NVQKN2=2 (have not previously stated that working toward NVQ) THEN
   (Although you are not currently studying for one,) Will your education or training lead to an NVQ or SVQ?

   IN ALL OTHER CASES IN MAIN ROUTING
   (Can I just check) Will your education or training lead to an NVQ or SVQ?

   1 yes
   2 no

   MAIN ROUTING:
   IF (NEWQUL=1 or 2)
   AND ((NVQSAM=2)
   OR (NVQKN2=2))
   Lead to a qualification or credit to a qualification
   Not NVQ/SVQ mentioned earlier
   Not working towards NVQ or SVQ

329. NVQHI
   What is the highest level of NVQ / SVQ which your education or training leads to?

   1 level 1
   2 level 2
   3 level 3
   4 level 4
   5 level 5
   6 don’t know

   APPLIES IF NEWQUL=1, 2 (education / training done toward qualification or credit)
   AND NVQHI

330. SAMQUL
   Is this the qualification that you told me about earlier (QulHi)?

   1 yes
   2 no

   APPLIES IF NEWQUL=1, 2 (education / training done toward qualification or credit)
   AND QULHI NE 12
   AND NVQUL=2 OR NVQSVQ=4
<table>
<thead>
<tr>
<th>Code</th>
<th>Qualification Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Degree level qualification including graduate membership of a professional institute or PGCE, or higher</td>
</tr>
<tr>
<td>2</td>
<td>Diploma in higher education</td>
</tr>
<tr>
<td>3</td>
<td>HNC/HND</td>
</tr>
<tr>
<td>4</td>
<td>ONC/OND</td>
</tr>
<tr>
<td>5</td>
<td>BTEC, BEC, or TEC</td>
</tr>
<tr>
<td>6</td>
<td>SCOTVEC, SCOTEC or SCOTBEC</td>
</tr>
<tr>
<td>7</td>
<td>Teaching qualification (excluding PGCE)</td>
</tr>
<tr>
<td>8</td>
<td>Nursing or other medical qualification</td>
</tr>
<tr>
<td>9</td>
<td>Other higher education qualification</td>
</tr>
<tr>
<td>10</td>
<td>A-Level/Vocational A Level or equivalent</td>
</tr>
<tr>
<td>11</td>
<td>DO NOT USE</td>
</tr>
<tr>
<td>12</td>
<td>NVQ/SVQ</td>
</tr>
<tr>
<td>13</td>
<td>GNVQ/GSVQ</td>
</tr>
<tr>
<td>14</td>
<td>AS-level</td>
</tr>
<tr>
<td>15</td>
<td>DO NOT USE</td>
</tr>
<tr>
<td>16</td>
<td>SCE standard</td>
</tr>
<tr>
<td>17</td>
<td>GCSE/Vocational GCSE</td>
</tr>
<tr>
<td>18</td>
<td>RSA</td>
</tr>
<tr>
<td>19</td>
<td>City &amp; Guilds</td>
</tr>
<tr>
<td>20</td>
<td>YC Certificate</td>
</tr>
<tr>
<td>21</td>
<td>Any other professional/vocational qualification/foreign qualifications</td>
</tr>
<tr>
<td>22</td>
<td>DO NOT USE</td>
</tr>
<tr>
<td>23</td>
<td>National Qualifications (Scotland)</td>
</tr>
</tbody>
</table>

**APPLIES IF SAMQUL=2**

<table>
<thead>
<tr>
<th>Code</th>
<th>Qualification Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Higher degree (including PGCE)</td>
</tr>
<tr>
<td>2</td>
<td>First degree</td>
</tr>
<tr>
<td>3</td>
<td>Other (e.g., graduate member of a professional institute or chartered accountant)</td>
</tr>
<tr>
<td>4</td>
<td>Don't know</td>
</tr>
</tbody>
</table>

**APPLIES IF DIFQUL=1 (degree level qualification)**

<table>
<thead>
<tr>
<th>Code</th>
<th>Qualification Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Doctorate</td>
</tr>
<tr>
<td>2</td>
<td>Masters</td>
</tr>
<tr>
<td>3</td>
<td>Post Graduate Certificate in Education</td>
</tr>
<tr>
<td>4</td>
<td>Or some other postgraduate degree or professional qualification</td>
</tr>
<tr>
<td>5</td>
<td>Don't know</td>
</tr>
</tbody>
</table>

**APPLIES IF DEGQUL=1 (studies in last 4 weeks toward higher degree)**

<table>
<thead>
<tr>
<th>Code</th>
<th>Qualification Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>National Certificate or National Diploma level</td>
</tr>
<tr>
<td>2</td>
<td>At first diploma or general diploma level</td>
</tr>
<tr>
<td>3</td>
<td>At first certificate or general certificate level</td>
</tr>
<tr>
<td>4</td>
<td>Don't know</td>
</tr>
</tbody>
</table>

**APPLIES IF DIFQUL=5**
335. **SCQUL**
Are you studying for a SCOTVEC/SCOTEC/SCOTBEC...
1. higher level
2. full National Certificate
3. a first diploma or general diploma
4. a first certificate or general certificate?
5. modules towards a National Certificate
6. don't know

**APPLIES IF DIFQUL=6**

336. **GNVQL**
Are you studying for a GNVQ/GSVQ at...
1. advanced level
2. intermediate level
3. foundation level?
4. don't know

**APPLIES IF DIFQUL=13**

337. **RSAQUL**
Are you studying for an RSA at...
1. higher diploma level
2. advanced diploma or advanced certificate level
3. diploma level
4. or some other RSA level (including Stage I, II & III)?
5. don't know

**APPLIES IF DIFQUL=20**

338. **CGQUL**
Are you studying for a City & Guilds qualification at...
1. advanced craft/ part 3
2. craft/ part 2
3. foundation/ part 1
4. don't know

**APPLIES IF DIFQUL=21**

339. **HSTQUL**
Are you studying for a National qualification at...
1. Access level
2. Intermediate Level 1
3. Intermediate Level 2
4. Higher
5. Advanced Higher?

**APPLIES IF DIFQUL=25 (National Qualification (Scotland))**
on/off job training

340. **TRNOPP**

May I just check, has your current employer ever offered you any training or education either ON or AWAY from your job?

1. yes, education or training offered
2. never offered

**APPLIES IF RESPONDENT IN WORK AND HAS NOT BEEN ON ANY JOB RELATED TRAINING IN THE PREVIOUS 3 MONTHS**

i.e.

IF ((ED13WK=2)
AND (WRKING=1)
OR (JBAWAY=1)
OR (OWNBUS=1)
OR (RELBUS=1))
AND (STAT=1 or 4))

Not taken part in job related training in 3 months before ref wk.
Paid work in ref wk.
Has a job/business but away from it in ref wk.
Unpaid work for own business in ref wk.
Unpaid work for relative's business in ref wk.
Employee or unpaid worker in a family business.
341. JOBTRN
Was (is) that training...
1  'on the job' training only
2  or training away from your job
3  or both?

APPLIES IF ED4WK=1 (taken part in job related education/training in 4 wks before ref wk)

342. JOBLRN
Did you do any of the following as part of your learning...
1  attend conferences, seminars or workshops?
2  used information from the Internet or CD-ROMs?
3  watch TV programmes or videos?
4  none of these

APPLIES IF TRAINING DONE IN LAST 4 WEEKS NOT PART OF PREVIOUSLY MENTIONED QUALIFICATION, AND NOT SOLEY DONE ON THE JOB
i.e.

IF ((JOBTRN=2 or 3) AND (SAMQUL NE 1) AND (SAMQUS NE 1) AND (JOBED NE 1)) Training done in last 4 weeks not solely on the job

343. TRSITE
Where was the main place that you did this education or training (in the last 4 weeks)?
1  on premises belonging to your employer
2  on premises belonging to another employer
3  private training centre
5  Employment Rehabilitation Centre
6  community project
7  government or local authority training workshop
8  ITeC (Information Technology Centre)
9  at home (Open University / Open Tech or other correspondence course)
10  Open College
11  College of Further Education or University
12  other educational institution
13  none of these

APPLIES IF JOBTRN=2 (off job training), 3 (on and off job training)
OR FUTUR4=1 (taken part in job related education/training in 4 wks before ref wk)
344. **TRATIR**
Where was the main place that you did this education or training (in the last 4 weeks)?
1. on premises belonging to your employer
2. on premises belonging to another employer
3. private training centre
4. training centre (government run)
5. Employment Rehabilitation Centre
6. Action for Community Employment
7. community workshop
8. at home (Open University/Open Tech or other correspondence course)
9. Open College
10. College of Further Education or University
11. other educational institution
12. none of these

**APPLIES IF** JOBTRN=2 (off job training), 3 (on and off job training) OR FUTUR4=1 (taken part in job related education/training in 4 wks before ref wk)

### training fees

345. **TRNFEE**
Who paid the fees for this training?
1. employer or potential employer
2. TEC/LEC/YT/Training for Work
3. other government or local authority organisation
4. self, or family, or relative
5. other
6. no fees
7. don't know

**APPLIES IF** JOBTRN=2 (off job training), 3 (on and off job training) OR FUTUR4=1 (taken part in job related education/training in 4 wks before ref wk)

346. **FEEIR**
Who paid the fees for this training?
1. employer or potential employer
2. government – YTP
3. government - adult scheme
4. self, or family, or relative
5. other
6. no fees
7. don't know

**APPLIES IF** JOBTRN=2 (off job training), 3 (on and off job training) OR FUTUR4=1 (taken part in job related education/training in 4 wks before ref wk)

### reason for training

347. **YTRNWK**
Was the purpose of this training ...
1. to adapt to new technology?
2. to obtain a promotion?
3. to improve your skills to do the type of work you are currently doing (or have done in the past)?
4. or for some other reason?

**APPLIES IF** EVERWK NE 2 (has had paid job in past or is currently employed) AND ED4WK=1 (taken part in job related education / training in 4 weeks before ref week)
348. **YTRNST UK**

Was the purpose of your training ...

1. to prepare to return to work after a long absence,
2. or for some other reason?

**APPLIES IF EVERWK NE 2 (has had paid job in past or is currently employed)**
**AND FUTUR4=1 (taken part in job related education / training in 4 weeks before ref week)**

**time spent training**

349. **TRNLEN UK**

What was/is the total length of the training course?

1. less than 1 week
2. 1 week but less than 2 weeks
3. 2 weeks but less than 3 weeks
4. 3 weeks but less than 1 month
5. 1 month but less than 2 months
6. 2 months but less than 3 months
7. 3 months but less than 6 months
8. 6 months but less than 1 year
9. 1 year but less than 2 years
10. 2 years but less than 3 years
11. 3 years or more
12. on going / no definite limit

**APPLIES IF ED4WK=1 (taken part in job related education/ training in 4 wks before ref wk)**
**OR FUTUR4=1 (taken part in job related education/ training in 4 wks before ref wk)**

350. **TRNDAY UK**

How many days did the course / training last?

**APPLIES IF TRNLEN=1 (duration of training course <1 wk)**

351. **TRHR93 UK**

And now thinking of the training you did in the week ending Sunday the [date], connected with your job / a job you may do in the future, how many hours did you spend on education or training, including any private study time?

97 OR MORE=97

**APPLIES IF ED1FUT=1 (taken part in job related education/ training in ref wk)**

352. **TRONJB UK**

How many of those TrHr93 hours were done on the job?

97 OR MORE=97

**APPLIES IF ED1FUT=1 (taken part in job related education/ training in ref wk)**
**AND JOBTRN=1 (on job training), 3 (on and off job training)**
**FOR THOSE CURRENTLY IN A JOB OR ON A SCHEME**
353. **LEISCL**

   IF ED4WK=1 OR FUTUR4=1 (work related training done in last 4 weeks)

   Apart from the job related training or education you have already mentioned, have you taken part in any other leisure or education classes in the four weeks ending [date]?

   IN ALL OTHER CASES IN MAIN ROUTING

   Apart from job related training or education, have you taken part in any other leisure or education classes in the four weeks ending [date]?

   1 yes
   2 no

**MAIN ROUTING : APPLIES IF OF WORKING AGE OR OVER THIS BUT IN WORK**

   i.e.

   IF (AGE>15
   AND (WRKING=1)
   OR (JBAWAY=1)
   OR (OWNBUS=1)
   OR (RELBUS=1)
   OR (NEWDEAL=3 or 4 or 5 or 7)
   OR (YTETJB=1 AND NEWDEAL=1 or 6 or 19)
   OR (YTETMP=1 or 2 or 4)
   OR MALE AGED 16-64 OR FEMALE AGED 16-59))

   Aged over 15
   Paid work in ref wk
   Has a job/business but away from it in ref wk
   Unpaid work for own business in ref wk
   Unpaid work for relative's business in ref wk
   Subsidised employment, voluntary sector, environmental task force, assisted self employment
   Work done in addition to that done on New Deal Scheme
   Employer based work training, project based work training, temporarily away from employer/project based work training
   Not State pension age

354. **TAUTQ3**

   In the past three years have you been on any taught courses that were meant to lead to qualifications even if you did not obtain them? (include all courses even if started before then)

   1 yes
   2 no

**APPLIES IF OVER 16 AND DID NOT PARTICIPATE IN TRAINING IN THE LAST 4 WEEKS OR WHO IS NOT CURRENT ENROLLED ON A EDUCATION COURSE OR DONE ANY LEISURE CLASSES IN THE LAST 4 WEEKS**

   i.e.

   IF (EDAGE NE 96 AND AGE >15)
   THEN IF (JOBTRN NE 2 OR 3
   OR ENROLL NE 1
   OR LEISCL NE 1)

   Aged 16 and over and not studying
   Not participated in a training course at work in last 4 weeks
   Not currently enrolled on an education course
   Not done a leisure class in last 4 weeks
355. **TAUTSK3**
(In the past three years) have you been on any taught courses designed to help you develop skills that you might use in a job? (include all courses however short)

1. yes
2. no

**APPLIES IF 16 OR OVER, OF WORKING AGE AND WORKING OR ON A GOVERNMENT SCHEME AND DID NOT DO A TAUGHT COURSE IN LAST 3 YEARS**

i.e.

IF (AGE >15 AND WRKING=1 OR J BAWAY=1 OR OWNBUS=1 OR RELBUS=1 OR NEWDEAL=3 or 4 or 5 or 7 OR YTETMP=1 or 2 or 4 OR SCHM99=8 OR YTETJ=1 AND NEWDEAL= 1 or 6 or 19 OR MALE AGED 16-64 or FEMALE AGED 16-59)) AND (TAUTQ3= 2 or DK)

356. **TAUTPR3**
(In the past three years) have you attended any courses or received any instruction or tuition in driving, in playing a musical instrument, in an art or craft, in a sport or in any practical skill? (include all courses and periods of instruction or tuition, however short)

1. yes
2. no

**APPLIES IF TAUTSK3=2 (not done a taught courses designed to develop skills in past 3 years), DK OR (TAUTQ3=2 (not done a taught course to lead to qualification in last 3 years) AND TAUTSK3 NE RESPONSE))**

357. **EVEN3**
(In the past three years) have you attended any evening classes?

1. yes
2. no

**APPLIES IF TAUTPR3=2 (not attended any courses in a practical skill in the past three years), DK**

358. **TAUTMT3**
(In the past three years) have you carried out any learning which has involved working on your own package of materials provided by an employer, college, commercial organisation or other training provider? (exclude self-taught learning if not working from package of materials supplied by training provider).

1. yes
2. no

**APPLIES IF EVEN3=2 (not attended evening classes in past 3 years), DK**
359. **TAUTOT3**  
(In the past three years) have you been on any other taught course or received any other instruction or tuition in anything? (Include all courses and periods of instruction or tuition, however short)?  
1 yes  
2 no  

**APPLIES IF TAUTMT3=2** (not carried out any learning involving materials from employer, college, commercial organisation or any other training provider in the last three years), **DK**  

360. **NTQUL3**  
In the past three years, have you studied for any qualifications without taking part in a taught course?  
1 yes  
2 no  

**APPLIES IF J OBTRN NE 1** (not 'on the job' training only)  
**AND J OBTRN NE 3** 'on the job' training and training away from job  
**AND APPREN NE 2** (still doing a recognised trade apprenticeship)  

361. **NTSUP3**  
(In the past three years,) have you received any supervised training while you were actually doing a job? (by this I mean when a manager or experienced colleague has spent time helping you learn or develop skills as you do specific tasks at work)  
1 yes  
2 no  

**APPLIES IF 16 OR OVER, OF WORKING AGE AND WORKING OR ON A GOVERNMENT SCHEME AND DID NOT DO STUDY FOR QUALIFICATIONS IN LAST 3 YEARS**  
i.e.  

<table>
<thead>
<tr>
<th>Condition</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>IF (AGE &gt;15 AND WRKING=1 OR BAWAY=1 OR OWNBUS=1 OR RELBUS=1)</td>
<td>Aged 16 and over, paid work in ref wk</td>
</tr>
<tr>
<td>OR NEWDEAL=3 or 4 or 5 or 7 OR YTETMP=1 or 2 or 4</td>
<td>Unpaid work for own business in ref wk, unpaid work for relative's business in ref wk</td>
</tr>
<tr>
<td>OR SCHM99=8</td>
<td>Subsidised employment, voluntary sector, environmental task force, assisted self employment</td>
</tr>
<tr>
<td>OR YETJ [B=1 AND NEWDEAL= 1 or 6 or 19 OR MALE AGED 16-64 or FEMALE AGED 16-59]</td>
<td>Employer based work training, project based work training, temporarily away from employer/ project based work training</td>
</tr>
<tr>
<td>OR (REFDTE – LeftY &amp; LeftM&lt;1125)</td>
<td>Actions for community employment</td>
</tr>
<tr>
<td>AND (NTQUL3=2 or DK)</td>
<td>Work done in addition to that done on New Deal Scheme</td>
</tr>
<tr>
<td>AND NTDEV3=2 (not spent any time keeping up to date with developments in the type of work you do without taking part in a taught course)</td>
<td>Not State pension age</td>
</tr>
<tr>
<td>AND NTKNW3 (in the past three years) have you deliberately tried to improve your knowledge about anything, taught yourself a skill or studied for a qualification without taking part in a taught course)</td>
<td>Not studied for qualifications which don’t involve a taught course or DK</td>
</tr>
</tbody>
</table>

362. **NTDEV3**  
(In the past three years,) have you spent any time keeping up to date with developments in the type of work you do without taking part in a taught course? (for example by reading books, journals or manuals or by attending seminars)  
1 yes  
2 no  

**APPLIES IF NTSUP3=2** (not received any supervised training whilst doing a job), **DK**  
**OR (NTQUL3=2 (not studied for qualifications which don’t involve a taught course))  
AND NTSUP3 NE RESPONSE**  

363. **NTKNW3**  
(In the past three years) have you deliberately tried to improve your knowledge about anything, taught yourself a skill or studied for a qualification without taking part in a taught course?  
1 yes  
2 no  

**APPLIES IF NTDEV3=2** (not spent any time keeping up to date with developments in the type of work you do without taking part in a taught course), **DK**  

**transition to work**  

364. **EVLFTED**  
Have you ever left full-time education?  
1 yes  
2 no  

**APPLIES TO MEN AND WOMAN 16-35**  
**AND (EDAGE=96 AND ATTEND=1,2)** (still attending continuous full-time education)  

365. **LFTAGO**  
How long ago did you leave continuous full-time education?  
1 1 year or less  
2 5 years and less but more than 1 year ago  
3 More than 5 years  

**APPLIES IF EVLFTED=1** (left continuous full-time education)
366. **LFTTEMP**
Have you left / At that time, did you leave continuous full-time education temporarily?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>yes</td>
</tr>
<tr>
<td>2</td>
<td>no</td>
</tr>
</tbody>
</table>

**APPLIES IF LFTAGO=1,2** (left continuous full-time education in the last 5 years)

367. **LFTILL**
Did you leave because you were seriously ill, expecting a baby, waiting to start a course or because you were taking a gap year?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>yes</td>
</tr>
<tr>
<td>2</td>
<td>no</td>
</tr>
</tbody>
</table>

**APPLIES IF LFTTEMP=1** (left continuous full-time education temporarily)

368. **LFTTIME**
How long were you away from full-time education?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1 year or less</td>
</tr>
<tr>
<td>2</td>
<td>5 years or less but more than 1 year</td>
</tr>
<tr>
<td>3</td>
<td>More than 5 years</td>
</tr>
</tbody>
</table>

**APPLIES IF LFTILL=1** (left because ill/ expecting a baby/ waiting for course/ gap year)

369. **STOPILL**
Did you leave continuous full-time education temporarily because you were seriously ill, expecting a baby, waiting to start a course or because you were taking a gap year?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>yes</td>
</tr>
<tr>
<td>2</td>
<td>no</td>
</tr>
</tbody>
</table>

**APPLIES IF (AGE-EDAGE)<=1** (left continuous full-time education within the last year)
370. **STOPTMP**
Do you intend to resume full-time education shortly?
- yes
- no

**APPLIES IF STOPILL=1** (left temporarily because ill/ expecting a baby/ waiting for course/ gap year)

371. **POSTQL**
Have you obtained any qualifications since leaving continuous full-time education?
- yes
- no

**APPLIES IF (EDAGE=96 AND ATTEND=1, 2 AND EVLFTED=1 AND LFTAGO=1,2 AND (LFTTEMP=2 OR LFTILL=2 OR LFTTIME=2, 3)) OR AGE – EDAGE <=5 AND STOPTMP NE 1**

372. **EQUALCH**
Did you have any qualifications at the time you left continuous full-time education?
- yes
- no

**APPLIES IF POSTQL=1** (obtained qualifications since leaving continuous full-time education)

373. **EQUALS**
What was your highest qualification when you left continuous full-time education?
- institute or PGCE, or higher
- diploma in higher education
- HNC/HND
- ONC/OND
- BTEC, BEC or TEC
- SCOTVEC, SCOTEC or SCOTBEC
- teaching qualification (excluding PGCE)
- nursing or other medical qualification
- other higher education qualification
- A-level or equivalent
- SCE Highers
- NVQ/SVQ
- GNVQ/GSVQ
- AS-level
- certificate of sixth year studies (CSYS) or equivalent
- O-level or equivalent
- SCE Standard/ Ordinary (O) Grade
- GCSE
- CSE
- RSA
- City & Guilds
- YT Certificate
- any other professional / vocational qualification / foreign qualifications

**APPLIES IF EQUALCH=1** (obtained qualifications since leaving continuous full-time education)

374. **EDEGREE**
Is your degree...
- higher degree (including PGCE)
- first degree
- other (e.g. graduate member of a professional institute or chartered accountant)?

**APPLIES IF EQUALS=1** (degree)
375. **EHIGHO**
   Was your higher degree...
   1. a Doctorate
   2. a Masters
   3. a Postgraduate Certificate in Education
   4. or some other postgraduate degree or professional qualification?

   **APPLIES IF EDEGREE=1 (higher degree)**

376. **ETEACH**
   Was your teaching qualification for...
   1. further education
   2. secondary education
   3. or primary education?

   **APPLIES IF EQUALS=7 (teaching qualification)**

377. **ENUMAL**
   Did you have...
   1. one A level (or equivalent)
   2. or more than one?

   **APPLIES IF EQUALS=10 (A level)**

378. **ENUMSCE**
   Did you have...
   1. 1 or 2 SCE Highers
   2. 3 or more Highers

   **APPLIES IF EQUALS=11 (SCE Higher)**

379. **ENUMAS**
   Did you have...
   1. one A/S level
   2. 2 or 3 A/S levels
   3. or 4 or more passes at this level?

   **APPLIES IF EQUALS=14 (A/S level)**

380. **EGCSE**
   Did you have any GCSEs below grade C, any CSEs below grade 1, or any SCE Standard grades 4 to 7?
   1. yes
   2. no

   **APPLIES IF EQUALS=17 (SCE standard/ ordinary), 18 (GCSE), 19 (CSE)**

381. **ECSE**
   Did you have any GCSEs at grade C or above or any SCE Standard grades 1-3?
   1. yes
   2. no

   **APPLIES IF EQUALS=17 (SCE Standard/ Ordinary), 18 (GCSE)**

382. **ECSE**
   Did you have any CSEs at grade 1?
   1. yes
   2. no

   **APPLIES IF EQUALS=19 (CSE)**
383. **ENUMOL**  
You mentioned that you have passes at [GCE O Level] [CSE grade 1] [GCSE grade C or higher] [SCE Standard grade 3 or above] [or an equivalent]. Do you have...  
1. fewer than 5  
2. or 5 or more passes at this level?  
3. don’t know  

**APPLIES IF** EGCSE=1 (yes)  
OR ECSE=1 (yes)  
OR EQUALS=16 (O levels)  

384. **EBTEC**  
Was your highest BTEC qualification...  
1. at higher level  
2. at National Certificate or National Diploma level  
3. a first diploma or general diploma  
4. a first certificate or general certificate?  

**APPLIES IF** EQUALS=5 (BTEC, BEC, TEC)  

385. **ESCTVEC**  
Was your highest SCOTVEC qualification...  
1. higher level  
2. full National Certificate  
3. a first diploma or general diploma  
4. a first certificate or general certificate?  
5. modules towards a National Certificate  

**APPLIES IF** EQUALS=6 (SCOTVEC, SCOTEC, SCOTBEC)  

386. **ERSA**  
Was your highest RSA...  
1. a higher diploma  
2. an advanced diploma or advanced certificate  
3. a diploma  
4. or some other RSA (including Stage I, II & III)?  

**APPLIES IF** EQUALS=20 (RSA)  

387. **ECANDG**  
Was your highest City & Guilds qualification...  
1. advanced craft/part 3  
2. craft/part 2  
3. foundation/part 1  
4. don’t know  

**APPLIES IF** EQUALS=21 (city & guilds)  

388. **EQGNVQ**  
Did you have any FULL GNVQs/ GSVQs?  
1. Yes  
2. No  

**APPLIES IF** EQualCh=1 (obtained qualifications since leaving full-time education)  

389. **EGNVQ**  
Was your highest GNVQ/GSVQ at...  
1. Advanced Level  
2. Intermediate Level  
3. Foundation Level  

**APPLIES IF** EQUALS=13 (GNVQ/ GSVQ)  

390. **ENVQSVQ**  
Did you have any FULL NVQs or FULL SVQs?  
1. Yes  
2. No  

**APPLIES IF** EQualCh=1 (obtained qualifications since leaving full-time education)  

391. **ENVQLEV**  
What was your highest level of full NVQ/ SVQ?  
1. level 1  
2. level 2  
3. level 3  
4. level 4  
5. level 5  
6. don’t know  

**APPLIES IF** EQUALS=12 (NVQ/ SVQ)  

392. **ENVQUN**  
Did you have any units towards an NVQ/ SVQ (apart from the full ones you have just told me about)?  
1. yes  
2. no  

**APPLIES IF** EQUALS=12 (NVQ/ SVQ)  

393. **EDTRNFLD**  
When you left continuous full-time education, what had you been studying?  
(Enter a text value)
APPLIES IF QUALS=1-9,12,13,20-23 (degree, diploma, HNC/HND, ONC/OND, BTEC, SCOTVE, teaching qual, nursing qual, other high Ed qual, NVQ/SVQ, GNVQ/GSVQ, RSA, city & guilds, YT certificate)

394. EDTRNCD
PRESS THE SPACE-BAR TO ENTER THE CODING FRAME
(An alphabetical look-up table will appear. Choose the most appropriate code and press return)

APPLIES IF QUALS=1-9,12,13,20-23 (degree, diploma, HNC/HND, ONC/OND, BTEC, SCOTVE, teaching qual, nursing qual, other high Ed qual, NVQ/SVQ, GNVQ/GSVQ, RSA, city & guilds, YT certificate)

395. SIGPRMB
INTERVIEWER: READ OUT
I’d now like to ask you some questions about your first significant job. By first significant job, I mean one which wasn’t a holiday or casual job and which lasted at least 6 months.

ENTER 1 TO CONTINUE

APPLIES IF QUALS=1-9,12,13,20-23 (degree, diploma, HNC/HND, ONC/OND, BTEC, SCOTVE, teaching qual, nursing qual, other high Ed qual, NVQ/SVQ, GNVQ/GSVQ, RSA, city & guilds, YT certificate)

396. SIGB1
In which year did your 1st significant job start?
9997 = Never had a 1st significant job

APPLIES IF QUALS=1-9,12,13,20-23 (degree, diploma, HNC/HND, ONC/OND, BTEC, SCOTVE, teaching qual, nursing qual, other high Ed qual, NVQ/SVQ, GNVQ/GSVQ, RSA, city & guilds, YT certificate)
397. **SIGB3**  
What month was that?  
**APPLIES IF SIGB1<9997 (year of first significant job)**  
UK SPRING 2000 PERSONAL MAIN

398. **SIGE1**  
Are you still in that job?  
1 yes  
2 no  
**APPLIES IF SIGB1 NE 9997 (year of first significant job)**  
UK SPRING 2000 PERSONAL MAIN

399. **SIGE2**  
In which year did that job end?  
9998 = Don’t know  
**APPLIES IF SIGE1=2 (left first significant job)**  
UK SPRING 2000 PERSONAL MAIN

400. **SIGE3**  
What month was that?  
**APPLIES IF SIGE1=2 (left first significant job)**  
UK SPRING 2000 PERSONAL MAIN

401. **JB1TRN**  
[Has] [Did] your 1st significant job involved regular training at a college, institute or educational institution  
1 yes  
2 no  
**APPLIES IF J O8TRN=1 (done ‘on the job’ training only)**  
UK SPRING 2000 PERSONAL MAIN

402. **JB1TRNDN**  
[Have] [did] you completed your regular training period?  
1 yes  
2 no  
**APPLIES IF SIGB1<>9997 (started first significant job)**  
UK SPRING 2000 PERSONAL MAIN

403. **JB1TRNTM**  
On average, how many days per month [do] [did] you spend on training at one of these institutions?  
**APPLIES IF JB1TRNDN <>1 (not completed regular training period)**  
UK SPRING 2000 PERSONAL MAIN

404. **NXTJ B**  
Did you have another significant job after that?  
1 yes  
2 no  
**APPLIES IF JB1TRNTM>2 (more than 2 days a month spent on training)**  
UK SPRING 2000 PERSONAL MAIN

405. **SIGBB1**  
In which year did that next significant job start?  
**APPLIES IF NXTJ B=1 (had another significant job)**  
UK SPRING 2000 PERSONAL MAIN

406. **SIGBB3**  
What month was that?  
**APPLIES IF SIGBB1<=2001 (year of next significant job)**  
UK SPRING 2000 PERSONAL MAIN
407. **SIGEE1**
   Are you still in that job?
   1  yes
   2  no

   **APPLIES IF NXTJ B=1 (had another significant job)**

408. **SIGEE2**
   And in which year did that job end?
   9998 = Don’t know

   **APPLIES IF SIGEE1=2 (finished next significant job)**

409. **SIGEE3**
   What month was that?

   **APPLIES IF SIGEE2<=2001 (year job ended)**

410. **SIGOCCT**
   [In your 1st significant job] [In that last job you mentioned], what was your (main) job?

   **APPLIES IF SIGE1<>2 OR SIGEE1<>2**

411. **SIGOCCD**
   [In your 1st significant job] [In that last job you mentioned], what was your (main) job?

   **APPLIES IF SIGE1<>2 OR SIGEE1<>2**
HEALTH

health problems/disabilities

412. HPRMB

I should now like to ask you a few questions about your health. These questions will help us estimate the number of people in the country who have health problems.

ENTER 1 TO CONTINUE

1  Continue
2  Too ill / distressed to answer: Visible problem
3  Too ill / distressed to answer: Other

APPLIES IF AGE>74

413. LNGLIM

Do you have any health problems or disabilities that you expect will last for more than a year?

1  yes
2  no

APPLIES IF (AGE = 16-59 OR (SEX = 1 AND AGE= 16-64)) (not State pension age)
OR (AGE< 75 AND FIRST CONTACT) (under 75 years and first contact)
OR (AGE> = 75 AND HPRMB= 1) (not too ill/distressed to continue)

414. LIMITK

Does this health problem affect the KIND of paid work that you might do?

1  yes
2  no

APPLIES IF (LNGLIM=1 (long term health problem) (long term health problems)
AND AGE =16-59 OR (SEX=1 AND AGE=16-64)
OR ((AGE<= 64 OR (SEX= 2 AND AGE> 59)) AND (WRKING= 1 OR RELBUS= 1 OR OWNBUS= 1 OR JBAWAY= 1 OR LOOK4= 1 OR LIKEWK= 1))) (in paid work / away from job/business / unpaid work for own or relatives business)

APPLIES TO THOSE WITH HEALTH PROBLEMS AND OF WORKING AGE OR PENSIONERS LOOKING FOR WORK OR WANTING WORK

IF (LNGLIM =1)

THEN IF ((FEMALES 16-59 MALES 16-64)
OR WRKING=1
OR JBAWAY=1
OR OWNBUS=1
OR RELBUS=1
OR LOOK4 = 1
OR LIKEWK =1)

Health problem or disability that will last longer than a year
State pension age
Paid work in ref wk
Away from paid job in ref wk
Unpaid work for own business in ref wk
Unpaid work for relative's business in ref wk
Looking for paid work
Would like a regular paid job
415. **LIMITA**

...or the AMOUNT of paid work that you might do?

1    yes
2    no

**APPLIES TO THOSE WITH HEALTH PROBLEMS AND OF WORKING AGE OR PENSIONERS LOOKING FOR WORK OR WANTING WORK**

IF (LNGLIM =1)

THEN IF (FEMALES 16-59 MALES 16-64)

OR WRKING=1
OR JBAWAY=1
OR OWNBUS=1
OR RELBUS=1
OR LOOK4 = 1
OR LIKEWK =1)

416. **HEAL**

Do you have...

1    problems or disabilities (including arthritis or rheumatism) connected with your arms or hands?
2    legs or feet?
3    back or neck?
4    do you have difficulty in seeing (while wearing spectacles or contact lenses)?
5    difficulty in hearing?
6    a speech impediment?
7    severe disfigurement, skin conditions, allergies?
8    chest or breathing problems, asthma, bronchitis?
9    heart, blood pressure or blood circulation problems?
10   stomach, liver, kidney or digestive problems?
11   diabetes?
12   depression, bad nerves or anxiety?
13   epilepsy?
14   severe or specific learning difficulties (mental handicap)?
15   mental illness or suffer from phobias, panic or other nervous disorders?
16   progressive illness not included elsewhere (e.g. cancer not included elsewhere, multiple sclerosis, symptomatic HIV, Parkinson's disease, muscular dystrophy)?
17   other health problems or disabilities?

**APPLIES IF LNGLIM=1. (has long term health problem)**
Which of these is your main health problem/disability?

1. problems or disabilities (including arthritis or rheumatism) connected with your arms or hands?
2. ...legs or feet?
3. ...back or neck?
4. do you have difficulty in seeing (while wearing spectacles or contact lenses)?
5. difficulty in hearing?
6. a speech impediment
7. severe disfigurement, skin conditions, allergies?
8. chest or breathing problems, asthma, bronchitis?
9. heart, blood pressure or blood circulation problems?
10. stomach, liver, kidney or digestive problems?
11. diabetes?
12. depression, bad nerves or anxiety?
13. epilepsy?
14. severe or specific learning difficulties (mental handicap)?
15. mental illness or suffer from phobias, panics or other nervous disorders?
16. progressive illness not included elsewhere (e.g. cancer not included elsewhere, multiple sclerosis, symptomatic HIV, Parkinson's disease, muscular dystrophy)?
17. other health problems or disabilities?

APPLIES IF HEAL>1 (more than one long term health problem)

Do these health problems or disabilities, when taken singly or together, substantially limit your ability to carry out normal day to day activities? If you are receiving medication or treatment, please consider what the situation would be without the medication or treatment.

1. yes
2. no

APPLIES IF LNGLIM=1 (has long term health problem)

Have you EVER had any health problems or disabilities (apart from those you have already told me about) that have lasted for longer than one year?

1. yes
2. no
420. **HEALPB**
...and what were those health problems or disabilities?

PROBE ALL HEALTH PROBS/DISABS THAT AFFECTED RESPONDENT IN PAST

- 1 problems or disabilities (including arthritis or rheumatism) connected with your arms or hands?
- 2 ...legs or feet?
- 3 ...back or neck?
- 4 do you have difficulty in seeing (while wearing spectacles or contact lenses)?
- 5 difficulty in hearing?
- 6 a speech impediment
- 7 severe disfigurement, skin conditions, allergies?
- 8 chest or breathing problems, asthma, bronchitis?
- 9 heart, blood pressure or blood circulation problems?
- 10 stomach, liver, kidney or digestive problems?
- 11 diabetes?
- 12 depression, bad nerves or anxiety?
- 13 epilepsy?
- 14 severe or specific learning difficulties (mental handicap)?
- 15 mental illness or suffer from phobias, panics or other nervous disorders?
- 16 progressive illness not included elsewhere (e.g. cancer not included elsewhere, multiple sclerosis, symptomatic HIV, Parkinson's disease, muscular dystrophy)?
- 17 other health problems or disabilities?

APPLIES IF HEALYR=1 (long term health problem/disability in the past)

421. **HEALYL**
Did these health problems or disabilities, when taken singly or together substantially limit your ability to carry out normal day to day activities?

If you were receiving medication or treatment, please consider what the situation would be without the medication or treatment.

- 1 yes
- 2 no
- 3 don't know

APPLIES IF HEALYR=1 (has had long term health problems in the past)
422. **ACCDNT**
Thinking of the 12 months since [full date], have you had any accident resulting in injury at work or in the course of your work?

1 yes
2 no

**APPLIES IF RESPONDENT IN WORK OR LEFT LAST JOB WITHIN LAST YEAR**

*UK* Paid work in ref wk
*WNTER* Away from paid job in ref wk
*MAIN* Unpaid work for own business in ref wk

APPLIES IF WRKING=1 OR JBAWAY=1 OR OWNBUS=1 OR RELBUS=1

*MAIN* Working in public/private sector, voluntary task force, environmental task force, assisted self employment

IF NEWDEAL= 3 or 4 or 5 or 7

*MAIN* Work done in addition to that done on New Deal Scheme

OR (YTETJB=1 AND NEWDEAL=1 or 6 or 19)

*MAIN* Employer based work training, project based work training

OR (YTETMP=1 or 2 or 4)

*MAIN* temporarily away from employer/project based work training

OR (LEFTYR <=1)

*MAIN* unemployed in ref wk-left last job within year of ref wk

423. **ROAD**
Was that (most recent) injury caused by...

1 a road accident
2 or in some other way?

**APPLIES IF ACCDNT=1 (injured at work in last 12 months)**

424. **WCHJB**
May I just check, was the job you were doing when you were injured the one you previously mentioned as...

1 OccT
2 OccT2
3 or was it some other job?

**APPLIES IF ACCDNT=1 (injured at work in last 12 months)**

425. **GOBACK**
How soon were you able to start work again after the accident?

1 still off paid work
2 expects never to do paid work again
3 same day
4 day after the accident
5 on 2nd day after
6 on 3rd day after
7 on 4th day after
8 on 5th day or longer after the accident
9 don't know

**APPLIES IF ACCDNT=1 (injured at work in last 12 months)**

426. **ACCDAYS**
How many days after the accident did you go back to work?

Interviewer Instruction - ENTER THE NUMBER OF DAYS

**APPLIES IF GOBACK=8 (started back at work on or after 5th day)**
INCOME

427. INCNOW
Do you want to ask [RelTxt] [Name] the income questions now?
1  now
2  later
3  non-contact (proxy interview not possible)
8  answer state benefit questions only
9  refusal

APPLIES IF AGED 16-69 OR OTHERWISE IN WORK IN REF WEEK
i.e.

IF AGE <70
WRKING=1  Paid work in ref wk
OR JBAWAY=1  Away from paid job in ref wk
OR OWNBUS=1  Unpaid work for own business in ref wk
OR RELBUS=1  Unpaid work for relative's business in ref wk

The following questions are asked of respondents answering "Now" to INCNOW

gross income (main job)

428. PAYINTRO
I would now like to ask you some questions concerned with your earnings from the
(main) job that you were doing (last, week that is) in the seven days ending Sunday
the [date].

APPLIES IF IN PAID WORK IN REFERENCE WEEK
i.e.

IF (((STAT=3)
AND (NEWDEAL NE 4 OR 5))
OR (STAT=1))
AND (EVERWK NE 1 OR 2)
Government scheme
Voluntary sector, environmental task force
Employee
employed or on govt scheme in ref week

429. GROSS99
What was your GROSS pay, that is your pay before any deductions, the last time you
were paid?

Interviewer Instructions - DO NOT INCLUDE EXPENSES (IF POSSIBLE)
- INTERVIEWER PROBE IF NECESSARY (AMOUNT=POUNDS)
- ACCEPT ANNUAL AMOUNT IF PREFERABLE

99995 =99995 or more
99996 =No pay received yet
99998 =Don't know
99999 =Refusal

APPLIES IF IN PAID WORK IN REFERENCE WEEK
i.e.

IF (((STAT=3)
AND (NEWDEAL NE 4 OR 5))
OR (STAT=1))
AND (EVERWK NE 1 OR 2)
Government scheme
Voluntary sector, environmental task force
Employee
employed or on govt scheme in ref week
430. **GRSEXP**
   How much do you expect to be paid?
   
<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>99995</td>
<td>£99995 or more</td>
</tr>
<tr>
<td>99998</td>
<td>Don't know</td>
</tr>
<tr>
<td>99999</td>
<td>Refusal</td>
</tr>
</tbody>
</table>

   **APPLIES IF GROSS99=99996 (no pay yet received)**

431. **GRSPRD**
   What period did will this cover?
   
<table>
<thead>
<tr>
<th>PERIOD CODE</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>One week</td>
</tr>
<tr>
<td>2</td>
<td>Two weeks</td>
</tr>
<tr>
<td>3</td>
<td>Three weeks</td>
</tr>
<tr>
<td>4</td>
<td>Four weeks</td>
</tr>
<tr>
<td>5</td>
<td>Calendar month</td>
</tr>
<tr>
<td>6</td>
<td>Two calendar months</td>
</tr>
<tr>
<td>8</td>
<td>Eight times a year</td>
</tr>
<tr>
<td>9</td>
<td>Nine times a year</td>
</tr>
<tr>
<td>10</td>
<td>Ten times a year</td>
</tr>
<tr>
<td>13</td>
<td>Three months/13 weeks</td>
</tr>
<tr>
<td>26</td>
<td>Six months/26 weeks</td>
</tr>
<tr>
<td>52</td>
<td>One year/12 months/52 weeks</td>
</tr>
<tr>
<td>90</td>
<td>Less than one week</td>
</tr>
<tr>
<td>95</td>
<td>One off/lump sum</td>
</tr>
<tr>
<td>97</td>
<td>None of these</td>
</tr>
</tbody>
</table>

   **APPLIES IF RESPONDENT GIVES FIGURE FOR GROSS PAY**
   
   i.e.
   
   IF (GROSS99>=1 AND <99996)     OR (GRSEXP>=1 AND <99996)
   What was gross pay
   Gross pay – how much do you expect

432. **BANDG**
   Interviewer Instruction - EXPLAIN THAT YOU WOULD LIKE THE RESPONDENT TO GIVE
   
   AN ESTIMATE USING WEEKLY, MONTHLY OR ANNUAL BANDS AMOUNT=POUNDS
   
   (Note: A different range of bands then appear on the computer screen depending
   on which period code 1-3 was entered. The interviewer then highlights a band to
   enter it.)

   **APPLIES IF GROSS PAY NOT KNOWN**
   
   i.e.
   
   IF (GROSS99 = 99998)     OR (GRSEXP = 99998)
   What was gross pay – DK
   Gross pay – how much do you expect –DK

net income (main job)

433. **USGRS99**
   Was your gross pay last time what you usually receive every period at GRSPRD?
   
<table>
<thead>
<tr>
<th>RESPONDENT</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes</td>
</tr>
<tr>
<td>2</td>
<td>No</td>
</tr>
<tr>
<td>3</td>
<td>No usual amount</td>
</tr>
</tbody>
</table>

   **APPLIES IF GROSS PAY GIVEN, BUT NOT ANNUALLY**
   
   i.e.
   
   IF (GROSS99>=1 AND <99996)     OR (GROSS99 = 99999)
   What was gross pay
   What was gross pay - refusal

434. **USUGPAY**
   What would be your normal gross pay for the same period of time?
   
<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>99995</td>
<td>£99995 or more</td>
</tr>
<tr>
<td>99998</td>
<td>Don't know</td>
</tr>
<tr>
<td>99999</td>
<td>Refusal</td>
</tr>
</tbody>
</table>

   **APPLIES IF LAST GROSS PAY NOT USUAL AMOUNT**

   IF (USGRS99=2) AND (GRSPRD NE 52) AND (GROSS99 NE 99999)
   Gross pay last time not what usually receives
   Pay period not one year
   What was gross pay - refusal

435. **NET99**
   What was your take home pay after all deductions the last time you were paid?
   
<table>
<thead>
<tr>
<th>INTV PROBE</th>
<th>AMOUNT</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTERVIEWER</td>
<td>99995</td>
<td>£99995 or more</td>
</tr>
<tr>
<td>PROBE</td>
<td>99997</td>
<td>Same as gross</td>
</tr>
<tr>
<td></td>
<td>99998</td>
<td>Don't know</td>
</tr>
<tr>
<td></td>
<td>99999</td>
<td>Refusal</td>
</tr>
</tbody>
</table>

   **APPLIES IF GROSS PAY GIVEN OR NOT KNOWN**
   
   i.e.
   
   IF (GROSS99>=1 and <99996)     OR (GROSS99=99998)
   Gross pay from employer / government scheme
   Don't know gross pay from employer / government scheme
436. NETPRD

What period did this cover?

1 one week
2 two weeks
3 three weeks
4 four weeks
5 calendar month
6 two calendar months
7 eight times a year
8 nine times a year
9 ten times a year
10 three months/13 weeks
11 six months/26 weeks
12 one year/12 months/26 weeks
13 less than one week
14 one off/lump sum
15 none of these

APPLIES IF NET99>=1 AND <99996 (net pay from scheme / employer)

437. BANDN

Interviewer Instruction – EXPLAIN THAT YOU WOULD LIKE THE RESPONDENT TO GIVE
AN ESTIMATE USING WEEKLY, MONTHLY OR ANNUAL BANDS
AMOUNT=POUNDS

APPLIES IF RESPONDENT DOES NOT KNOW NET PAY

i.e.
APPLIES IF NET99=99998 (doesn't know net pay)
OR USUNPAY=99998 (doesn't know usual net pay)
438. **USNET99**

Was your take home pay last time what you usually receive every NETPRD?

1  yes
2  no
3  no usual amount

**APPLIES NET PAY KNOWN, SAME AS GROSS OR NOT YET RECEIVED**

i.e. 
**APPLIES IF NET99 >=1 AND NET99 <99998**

439. **USUNPAY**

What would be your usual take home pay for the same period of time?

**Interviewer Instructions - PROBE IF NECESSARY**

1  yes
2  no

**APPLIES IF USNET99=2 (net pay received not the same as usual)**

440. **INCHCK**

INTERVIEWER CHECK: YOU HAVE RECORDED NET EARNINGS NET99 AS BEING GREATER THAN GROSS EARNINGS GROSS99 - HAVE YOU CHECKED WITH THE INFORMANT THAT THIS IS CORRECT?

1  yes
2  no

**APPLIES IF NET99>GROSS99**

441. **YVARY99**

Why does your pay vary?

1  number of hours/days of work vary
2  amounts of bonuses, tips and commission varies
3  number of hours of overtime varies
4  other reason

**APPLIES IF USNET99=3 (no usual level of net pay from employer / scheme)**

**OR USGROS99=3 (no usual gross pay)**

442. **YPAYL**

(May I just check), Why was your pay less than usual?

1  absence from work through illness
2  worked less overtime than usual
3  annual leave
4  bank holiday
5  worked less hours for other reason
6  maternity pay
7  other reason

**APPLIES IF GROSS99 < USUGPAY**

**OR NET99 < USUNPAY AND NOT GROSS99 > USUGPAY**

443. **PAYSSP**

Did you receive statutory sick pay?

1  yes
2  no

**APPLIES IF YPAYL=1 (less pay than usual because of illness absence from work)**
### YPAYM
(May I just check), why was your (net) pay more than usual?

1. it included advance holiday pay
2. it included a tax refund
3. worked more overtime than normal
4. it included a pay increase
5. it included a bonus payment, tips or commission
6. other reason

Note: Text substitution, (net) appears here if gross less than usual and net more than usual

APPLIES IF GROSS99 > USUGPAY OR NET99 > USUNPAY

### ERNILT
Did your last pay contain any additions to basic pay?

1. yes
2. no
3. don't know

Interviewer Instructions - CODE YES IF EXPENSES INCLUDED AT GROSS99

APPLIES IF NET99 >= 1 AND NET99 < 99996 OR GROSS99 >= 1 AND GROSS99 < 99996

### ERNCMP
Did your last pay contain any of the following...

1. overtime payments?
2. payments for working unsociable hours?
3. shift allowances?
4. bonuses?
5. profit related pay?
6. piecework payments or payment by results?
7. tips or gratuities?
8. London or other regional allowances?
9. stand-by or on-call allowances?
10. any other additions to basic pay - (including expenses etc. included at GROSS99)?
11. none of these

APPLIES IF ERNFLT=1 (last pay contained additions to basic), 3 (don't know)

### BONCMP
Which type of bonus did your last pay contain?

1. Group or team bonuses?
2. Individual Bonuses?
3. Commission or sales bonuses?
4. Other type of bonus?

APPLIES IF ERNCMP = 4 (bonuses)
448. **HOURLY**
Are you paid a fixed hourly rate?

1. **yes**
2. **no**

*Interviewer Instructions – IF THE RESPONDENT IS PAID DIFFERENT RATES FOR WORKING AT DIFFERENT TIMES OR DAYS, FOR EXAMPLE SOME PEOPLE GET PAID A HIGHER RATE FOR WORKING EARLY IN THE MORNING, LATE AT NIGHT, AT WEEKENDS, OR TIME OVER THEIR CONTRACTED HOURS, CODE YES AND ASK THE RESPONDENT FOR THEIR BASIC RATE OF PAY AT THE NEXT QUESTION.*

| IF WRKING=1 | Paid work in ref wk |
| OR | BAWAY=1 |
| OR | OWNBUS=1 |
| OR | RELBUS=1 |
| IF (NEWDEAL= 3 or 4 or 5 or 7) | Working in public/private sector, voluntary task force, environmental task force, assisted self employment |
| OR (YTETJB=1 AND NEWDEAL=1 or 6 or 19) | Work done in addition to that done on New Deal Scheme |
| OR (YTETMP=1 or 2 or 4) | Employer based work training, project based work training, temporarily away from employer/project based work training |

449. **HRRATE**
What is your (basic) hourly rate?

*APPLIES IF HOURLY=1 (paid an hourly rate)*

450. **OVRTME**
Is your overtime paid at…

1. your normal basic rate of pay?
2. more than your normal basic rate of pay?
3. or less than your normal basic rate of pay?
4. don't know

*APPLIES IF ERNCMP=1*

451. **UNPDLV**
Did you have any periods without any pay over the last year?

1. **yes**
2. **no**

*APPLIES IF GRSPRD=52 (annual level of pay specified)*

452. **AMTPL**
How long in total was this / were these periods

ENTER NUMBER OF WEEKS

*APPLIES IF UNPDLV=1(had period without pay during last year)*

453. **WHYUPL**
Why were you not paid?

1. **Sick**
2. Maternity leave
3. Unpaid leave of absence
4. Career break
5. other reason

*APPLIES IF UNPDLV=1(had period without pay during last year)*

454. **METHPY**
Are you usually paid...

1. directly into a bank / Building Society account, |
2. in cash, |
3. by cheque? |
4. in kind – SPONTANEOUS ONLY |
5. or in some other way – SPONTANEOUS ONLY

*APPLIES TO CURRENT EMPLOYEES / GOVERNMENT SCHEME GIVING RESPONSE TO GROSS / NET PAY |

i.e.

APPLIES IF STAT=1 (employee)
OR STAT=3 (government scheme) AND NEWDEAL NE 4, 5
AND EVERWK NE 1,2
AND GROSS99 NE 99999
AND GRSEXP NE 99999
AND NET99 NE 99999

455. **PYSLIP**
Do you usually receive a payslip?

1. **yes**
2. **no**

*APPLIES IF METHPY=1, 2, 3 (paid direct to bank, in cash or by cheque)*

456. **USESLP**
Interviewer Instruction – PLEASE RECORD IF ANY DOCUMENTATION WAS USED TO CHECK INCOME DETAILS

1. **Pay slip**
2. **Bank / building society accounts / statements**
3. other
4. none
APPLIES TO THOSE IN WORK AS EMPLOYEES / SELF EMPLOYED RESPONDING TO PAY QUESTIONS  
i.e.  
APPLIES IF STAT=1 (employee)  
OR STAT=2 (self employed) AND NEWDEAL NE 4, 5  
AND EVERWK NE 1,2  
AND GROSS99 NE 99999  
AND GRSEXP NE 99999  
AND NET99 NE 99999  

gross income (2nd job)  

457. SECSTA  
I would now like to ask you some questions concerned with your earnings from  
the (MAIN) second job that you were doing (last week, that is) in the seven days  
ending Sunday the [date].  

APPLIES IF RESPONDENT RESPONDS TO GROSS AND NET PAY AND IS EMPLOYEE IN MAIN JOB  
i.e.  
APPLIES IF STAT2=1 (employee)  
AND GROSS99<99999 (gross pay, pay not yet received, don't know)  
AND GRSEXP<99999 (expected gross pay, don't know)  
AND NET99<99999 (net pay, same as gross, don't know)
458. **SECGRO**  
**What was your GROSS pay, that is before any deductions, the last time you were paid?**  
**Interviewer instructions - INTERVIEWER PROBE IF NECESSARY**  
**ACCEPT ANNUAL**  
**AMOUNT IF PREFERABLE**  

```
AMOUNT=POUNDS
99995 =99995 or more
99996 =No pay received yet
99998 =Don't know
99999 =Refusal
```

**APPLIES IF RESPONDENT RESPONDS TO GROSS AND NET PAY AND IS EMPLOYEE IN MAIN JOB**  
i.e.

```
APPLIES IF STAT2=1 (employee)
AND GROSS99<99999 (gross pay, pay not yet received, don't know)
AND GRSEXP<99999 (expected gross pay, don't know)
AND NET99<99999 (net pay, same as gross, don't know)
```

459. **SECGA**  
**What period did this cover?**  
```
1 one week
2 two weeks
3 three weeks
4 four weeks
5 calendar month
6 two calendar months
8 eight times a year
9 nine times a year
10 ten times a year
13 three months/13 weeks
26 six months/26 weeks
52 one year/12 months/52 weeks
90 less than one week
95 one off/lump sum
97 none of these
```

**APPLIES IF SECGRO>=1 AND SECGRO<99996 (gross pay for 2nd job)**

460. **SECEX**  
**How much do you expect to be paid?**  
```
AMOUNT=POUNDS
99995 =99995 or more
99998 =Don't know
99999 =Refusal
```

**APPLIES IF SECGRO=99996 (no pay yet received for 2nd job)**
461. **SECGB**

What period will this cover?

1. one week
2. two weeks
3. three weeks
4. four weeks
5. calendar month
6. two calendar months
7. eight times a year
8. nine times a year
9. ten times a year
10. three months/13 weeks
11. six months/26 weeks
12. one year/12 months/52 weeks
13. less than one week
14. one off/lump sum
15. none of these

APPLIES IF SECEX>=1 AND SECEX<99996 (expected gross pay for 2nd job)

462. **BANDG2**

EXPLAIN THAT YOU WOULD LIKE THE RESPONDENT TO GIVE AN ESTIMATE USING WEEKLY, MONTHLY OR ANNUAL BANDS

AMOUNT=POUNDS

APPLIES IF SEGRO=99998 (don't know gross pay for 2nd job)
OR SECEX=99998 (don't know expected gross pay for 2nd job)
net income (2nd job)

463. **SECNET**
    (in your second job) what was your take home pay after all deductions the last time
    you were paid?

Instructions - INTERVIEWER PROBE IF NECESSARY

- AMOUNT=POUNDS
- 99995 =99995 or more
- 99996 =No pay received yet
- 99998 =Don't know
- 99999 =Refusal

**APPLIES IF SECGRO>=1 AND SECGRO<99996 (gross pay for 2nd job)**
**OR SECGRO=99998 (don't know gross pay for 2nd job)**

464. **SCNTGA**
What period did this cover?

- 1 one week
- 2 two weeks
- 3 three weeks
- 4 four weeks
- 5 calendar month
- 7 two calendar months
- 8 eight times a year
- 9 nine times a year
- 10 ten times a year
- 13 three months/13 weeks
- 26 six months/26 weeks
- 52 one year/12 months/52 weeks
- 90 less than one week
- 95 one off/ lump sum
- 97 none of these

**APPLIES IF SECNET>=1 AND SECNET<99996 (net pay for 2nd job)**

465. **SECCHK**
INTERVIEWER CHECK: YOU HAVE RECORDED THE NET EARNINGS FROM THE
SECOND JOB (SECNET) AS BEING GREATER THAN GROSS EARNINGS (SECGRO):
HAVE YOU CHECKED WITH THE INFORMANT THAT THIS IS CORRECT?

- 1 yes
- 2 no

**APPLIES IF SECNET>SECGRO**

466. **BANDN2**
EXPLAIN THAT YOU WOULD LIKE THE RESPONDENT TO GIVE AN ESTIMATE
USING WEEKLY, MONTHLY OR ANNUAL BANDS

- AMOUNT=POUNDS

**APPLIES IF SECNET=99998 (don't know net pay for 2nd job)**
<table>
<thead>
<tr>
<th>IREND2</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Catholic</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Presbyterian</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Church of Ireland</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Methodist</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>other Protestant</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>other religion</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>no denomination</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>under 16 years</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>unwilling to answer</td>
<td></td>
</tr>
</tbody>
</table>

**APPLIES TO ALL IN NORTHERN IRELAND**
HOUSEHOLD REFERENCE PERSON

468. HIHNUM
You told me that [NumHhldrs] people jointly own or rent the accommodation. Which of
you/them has the highest income (from earnings, benefits, pensions and any other sources)?

APPLIES IF MORE THAN ONE RESPONSIBLE PERSON IN HOUSEHOLD

469. JNTELDA
ENTER PERSON NUMBER OF THE ELDEST (JOINT HOUSEHOLDER) FROM THOSE
LISTED BELOW

APPLIES IF MORE THAN ONE PERSON IN HOUSEHOLD AND IF EQUAL INCOMES AND AGE MISSING FROM ONE OF THE PERSONS

470. JNTELDB
ENTER PERSON NUMBER OF THE ELDEST (JOINT HOUSEHOLDER) FROM THOSE
LISTED BELOW

APPLIES IF DK OR REFUSAL AT HIGHEST INCOME

471. HRPCHECK
Interviewer check – THE Household Reference Person (HRP) HAS BEEN
COMPUTED AS NAME YOU SHOULD STILL CONTINUE TO CODE Head of Household
(HOH) AS PERSON ONE.
ENTER 1 TO CONTINUE
| TEMLEN | 25 |
| TEN96  | 8  |
| TMPPAY | 26 |
| TOTAC1 | 36 |
| TOTAC2 | 38 |
| TOTUS1 | 35 |
| TOTUS2 | 36 |
| TRATIR | 93 |
| TRHR93 | 94 |
| TRNDAY | 94 |
| TRNLEN | 94 |
| TRNOPP | 91 |
| TRONJB | 94 |
| TRSITE | 92 |
| TRVDRV | 33 |
| TRVMTH | 33 |
| TRVTME | 33 |
| TUCOV  | 48 |
| TUPRES | 48 |
| TYPBEN | 68 |
| TYPHST | 75 |
| UNDALB | 56 |
| UNDEMP | 55 |
| UNDERS | 55 |
| UNDNST | 56 |
| UNDSKHR | 56 |
| UNDY98 | 55 |
| UNEMBN | 68 |
| UNION  | 48 |
| UNPDV  | 115 |
| UNWHMN | 55 |
| UOTHR  | 35 |
| USESLP | 116 |
| USGR599 | 111 |
| USNET99 | 113 |
| USUPAY | 112 |
| USUHR  | 35 |
| USUNPAY | 113 |
| USUWRK | 42 |
| VARYHR | 39 |
| VCQPLO | 79 |
| VOCQPL | 79 |
| WAIT  | 59 |
| WCHDAY | 44 |
| WCHJF  | 109 |
| Y2JOB  | 49 |
| YLESS  | 38 |
| YMORE  | 39 |
| YNOTFT | 24 |
| YPAYL  | 113 |
| YPAYM  | 114 |
| YPTJOBJOB | 24 |
| YSTRTF | 65 |
| YTETFB | 15 |
| YTETMP | 15 |
| YTRNST | 94 |
| YTRANWK | 93 |
| YVARY99 | 113 |